

## PUBLIC/LEGAL NOTICE

*The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on December 11, 2019 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois. The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.*

### LISLE LIBRARY DISTRICT BOARD MEETING December 11, 2019 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak
3. Assignments for reviewing monthly accounts payable
  - a. Treasurer Norton and Trustee Duffy reviewed the November billings in December
  - b. Treasurer Norton and Trustee Larson will review the December billings in January
4. Consent Agenda - Action Required
  - a. Approve Minutes of the November 13, 2019 Board Meeting
  - b. Approve Minutes of the December 2, 2019 Special Board Meeting
  - c. Approve Minutes of the December 2, 2019 Executive Session
  - d. Acknowledge Treasurer's Report, 11/30/19, Investment Activity Report, 11/30/19, Current Assets Report, 11/30/19, Revenue Report, 11/30/19, and Expense Report, 11/30/19
  - e. Authorize Payment of Bills, 12/11/19
5. Committee Reports
  - a. Finance
  - b. Personnel/Policy
  - c. Physical Plant
6. Unfinished Business  
Continuation of LLD facility option discussion  
Review of Dec. 2nd Special Meeting documentation and provide direction regarding potential downtown option discussions with relevant entities.
7. Staff Reports
  - a. Director's Report
  - b. Assistant Director's Report
8. New Business
  - a. Approve Per Capita Grant - Action Required  
Approve the 2020 Illinois Public Library Per Capita and Equalization Aid Grant Application
  - b. Acknowledge Annual Treasurer's Report
  - c. Approve 2020 Holiday Closings - Action Required  
Affirm Library holiday closing dates for the 2020 calendar year
  - d. Trustee Travel Reimbursement for ILA - Action Required  
Trustee reimbursement for travel expenses to ILA conference
9. Opportunity for Trustee comments (five minutes)  
Bartelli, Duffy, Hummel, Larson, Norton, Sullivan, Swistak
10. Executive Session (if necessary)  
5 ILCS 120/2a: For the purchase or lease of real property for the use of the LLD, including whether a particular parcel should be acquired and the setting of a price for sale or lease of property owned by the Lisle Library District.
11. Adjourn

LISLE LIBRARY DISTRICT  
BOARD MEETING  
November 13, 2019 - 7:00 p.m.

1. Roll call

Present:

Thomas Hummel - President  
Marjorie Bartelli - Vice President  
Jenny Norton - Treasurer  
Emily Swistak - Secretary  
Thomas Duffy - Trustee  
Karen Larson - Trustee  
Liz Sullivan - Trustee

Also present:

Tatiana Weinstein - Director  
Beth McQuillan - Assistant Director  
Chris Knight - Recording Secretary

2. Opportunity for visitors to speak - None

3. Assignments for reviewing monthly accounts payable

- a. President Hummel and Trustee Sullivan reviewed the October billings in November
- b. Treasurer Norton and Trustee Duffy will review the November billings in December

4. Consent Agenda

- a. Approve Minutes of the October 9, 2019 Board Meeting
- b. Acknowledge Treasurer's Report, 10/31/19, Investment Activity Report, 10/31/19, Current Assets Report, 10/31/19, Revenue Report, 10/31/19, and Expense Report, 10/31/19
- c. Authorize Payment of Bills, 11/13/19

**MOTION:** Trustee Duffy moved to approve the Consent Agenda. Trustee Larson seconded.

Roll Call Vote - All Aye. The motion passed.

5. Committee Reports

- a. Finance - Treasurer Norton stated there was no update.
- b. Personnel/Policy - Secretary Swistak mentioned the Committee met Wednesday, November 6<sup>th</sup>. The Committee discussed policies that the Board will review under New Business this evening.
- c. Physical Plant - Vice President Bartelli commented the Committee will pause until the December 2<sup>nd</sup> Special Board meeting with CCS.

Discussion: Trustee Larson mentioned she would like to have a direction regarding the facility by the end of February.

6. Staff Reports

Director Weinstein had a few additions to her submitted report. The upcoming Special Board Meeting will be December 2<sup>nd</sup>. The LLD received a first edition art print by Susan Bartlett gifted by the Lisle Woman's Club. The LLD Board provided testing feedback regarding the Library's app which is set to publicly launch

December 1<sup>st</sup>. Nigel Jackson is the new LLD Communications Coordinator. Director Weinstein thanked staff for their assistance on the prep work for the levy.

Discussion: President Hummel asked about the storm water project. Assistant Director McQuillan stated it is scheduled for late November, weather permitting. Trustee Sullivan asked if the people counter is working correctly. Assistant Director McQuillan stated that a technician recalibrated the device and that it works better and that staff are monitoring the device to ensure that it is working properly. Trustee Sullivan and Duffy asked about the Library's volunteer program. Director Weinstein stated that the Library currently has volunteers and that she and Assistant Director McQuillan are looking at more opportunities for adult volunteers. Vice President Bartelli asked about the difference between the terms "outreach" and "home delivery." Director Weinstein stated that outreach refers to staff visiting a particular place or event to promote the Library, and home delivery is a service that delivers Library materials to patrons who cannot physically visit the Library.

7. Unfinished Business - None

8. New Business

a. Adopt Ordinance 19-04: Levy - Action Required

**MOTION:** Trustee Duffy moved to adopt Ordinance 19-04: Levy. Treasurer Norton seconded.

Discussion: Director Weinstein provided a brief overview of the levy and recommended the Board adopt Ordinance 19-04 as drafted. Trustee Sullivan asked for the FY18-19 expenditures. Director Weinstein stated that the 18/19 actuals were provided in the Board packet. Trustee Sullivan asked for the FY19-20 budget. President Hummel and the Director stated that the FY19/20 budget is within the financials provided in the Board packet. Trustee Duffy asked Treasurer Norton if she was comfortable with the proposed levy. Treasurer Norton responded that she was. President Hummel thanked staff for being fiscally responsible.

President Hummel asked for a vote on the motion.

Roll Call Vote - All Aye. The motion passed.

b. Approve Certification of Compliance with TITA - Action Required

**MOTION:** Trustee Sullivan moved to approve Certification of Compliance with TITA. Trustee Larson seconded.

Roll Call Vote - All Aye. The motion passed.

c. Approve Illinois Municipal Retirement Fund (IMRF) contribution - Action Required

**MOTION:** Trustee Sullivan moved to approve Illinois Municipal Retirement Fund (IMRF) contribution. Trustee Duffy seconded.

Roll Call Vote - All Aye. The motion passed.

d. Approve LLD Policy 635: Signs and Displaying Promotional Literature and Materials - Action Required

**MOTION:** Trustee Duffy moved to approve LLD Policy 635: Signs and Displaying Promotional Literature and Materials. Secretary Swistak seconded.

Discussion: Director Weinstein recommended to have the motion read to include the merge of LLD Policy 640 and LLD Policy 635.

**MOTION:** Trustee Duffy moved to amend his motion to approve LLD Policy 635: Signs and Displaying Promotional Literature and Materials and to accept merger of LLD Policies 640 and 635, with modifications, to new LLD Policy 635: Signs and Displaying Promotional Literature and Materials. Secretary Swistak seconded.

Discussion: Director Weinstein explained the merging of the two policies. Trustee Sullivan commented that the Personnel and Policy Committee is doing a great job. Treasurer Norton asked about the use of the word designee. Secretary Swistak provided clarification.

President Hummel asked for a vote on the motion.

Roll Call Vote - All Aye. The motion passed.

- e. Approve LLD Policy 610: Patron Code of Conduct - Action Required

**MOTION:** Secretary Swistak moved to approve LLD Policy 610: Patron Code of Conduct. Trustee Duffy seconded.

Discussion: Director Weinstein provided an overview of the changes made to LLD Policy 610.

Roll Call Vote - All Aye. The motion passed.

- f. Approve LLD Policy 201: Board of Trustees Code of Conduct & Ethics - Action Required

**MOTION:** Secretary Swistak moved to approve LLD Policy 201: Board of Trustees Code of Conduct & Ethics. Trustee Duffy seconded.

Discussion: Director Weinstein provided an overview of LLD Policy 201. Trustee Sullivan handed out documents to the Board and commented about her censure experience. Trustee Sullivan suggested the Policy be sent back to the Personnel and Policy Committee for rework. Board members discussed topics including legal issues, censure process, use of the staff areas, and the interference with the official operations of other independent community organizations. Board members agreed to add the words, "and LLD attorney" to Policy 201 item G: Breaches (2)(g).

**MOTION:** Secretary Swistak moved to approve LLD Policy 201: Board of Trustees Code of Conduct & Ethics as amended. Trustee Duffy seconded.

Roll Call Vote - All Aye. The motion passed.

- g. Approve LLD Policy 705: Construction, Capital Improvements, and Contractual Services - Action Required

**MOTION:** Secretary Swistak moved to approve LLD Policy 705: Construction, Capital Improvements, and Contractual Services. Trustee Duffy seconded.

Discussion: Director Weinstein provided an overview of the changes made to LLD Policy 705.

Roll Call Vote - All Aye. The motion passed.

h. Trustee conference reports

Trustee Sullivan and Vice President Bartelli discussed their visit to the annual ILA conference. Trustee Sullivan discussed fundraising and foundations. Vice President Bartelli referenced two presentations she attended: *How to construct or remodel a library building and keep out of trouble* and *Successful and unsuccessful architectural features in libraries*. She also discussed other session topics such as the challenges of poverty/homelessness, local elections in the library, and libraries as a safe space for LGBTQ youth.

9. Opportunity for Trustee comments (five minutes)

President Hummel asked the Board if they continued to enjoy the double-sided packet. Board members stated they approve of the format and are pleased that it conserves paper. President Hummel also mentioned that in the last four months the Personnel and Policy Committee has worked on seven policies, two of which were new and that staff have done a lot of work since June. Vice President Bartelli mentioned she attended the last Village Economic Development Commission meeting. She stated that they reported on new business initiatives within the Village, with parking being a main issue. Trustee Duffy stated that it would be good to have the Friends of the Library update the Board about their vision and goals. Trustee Larson stated that she thought the Board had a great conversation and looked forward to the CCS meeting. Treasurer Norton agreed with Trustee Duffy's comments about the Friends of the Library. Secretary Swistak thanked the Board for passing all of the policies the Personnel and Policy Committee brought forth. She stated that the Committee worked very hard the last few months and appreciated the willingness of the Committee to meet frequently. She also mentioned that her children continue to enjoy the Saturday programming in Youth Services.

10. Adjourn

**MOTION:** Treasurer Norton moved to adjourn the meeting. Trustee Larson seconded.

Voice Vote - All Aye

The meeting adjourned at 8:50 p.m.

Recorded by

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Chris Knight, Recording Secretary

Approved by the Board of Trustees on December 11, 2019.

Approved by

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Emily Swistak, Secretary of the LLD Board of Trustees

LISLE LIBRARY DISTRICT  
SPECIAL BOARD MEETING  
December 2, 2019 - 6:30 p.m.

1. Roll call

Present:

Thomas Hummel - President  
Marjorie Bartelli - Vice President  
Jenny Norton - Treasurer  
Emily Swistak - Secretary  
Thomas Duffy - Trustee  
Karen Larson - Trustee  
Liz Sullivan - Trustee

Also present:

Tatiana Weinstein - Director  
Beth McQuillan - Assistant Director  
Chris Knight - Recording Secretary  
Andrew Kim - PMA Securities LLC, Director, Public Finance  
Graham Harwood - CCS International Inc., Principal/Director  
Marc Rogers - CCS International Inc., Project Manager

2. Opportunity for visitors to speak - None

3. LLD Financial Options: PMA Securities LLC, presentation & discussion

Andrew Kim, from PMA Securities LLC, introduced himself and presented financing options for public entities such as alternate revenue source bonds, debt certificates, and referendum bonds. He discussed potential financing scenarios for the LLD.

Discussion: Trustee Sullivan asked about the best time of year to issue bonds. Mr. Kim suggested issuing bonds outside of the months when investors are generally unavailable or during holidays. Treasurer Norton asked how long it would take to issue a bond. Mr. Kim mentioned that the preparatory work takes the longest amount of time, and minus any problems, one could issue a bond within two months.

4. Executive Session

President Hummel announced that the Board would be going into an Executive Session to discuss an initial offer the LLD received from a developer but would not discuss an appraisal. President Hummel asked for a motion to go into Executive Session pursuant to 5 ILCS 120/2a: Purchase or lease of real property for the use of the LLD, including whether a particular parcel should be acquired and the setting of a price for sale or lease of property owned by the Lisle Library District.

**MOTION:** Vice President Bartelli moved to go into Executive Session pursuant to 5 ILCS 120/2a: Purchase or lease of real property for the use of the LLD, including whether a particular parcel should be acquired and the setting of a price for sale or lease of property owned by the Lisle Library District. Trustee Duffy seconded.

Discussion: Trustee Sullivan asked if the Board could go into Executive Session if it was not listed on the agenda. President Hummel confirmed that it was proper.

Roll Call Vote - All Aye. The motion passed.

The Board voted to go into Executive Session at 7:24 p.m.

President Hummel asked for a motion to go back into Open Session.

**MOTION:** Secretary Swistak moved to return to Open Session. Trustee Larson seconded.

Roll Call Vote - All Aye. The motion passed

The Board came back into Open Session at 8:24 p.m.

5. LLD Facility Options: CCS presentation & discussion

Marc Rogers from CCS International Inc. provided a recap of the Library's current financial status and borrowing options. He presented a summary/comparison of project costs and space allocation options for a renovation on the Library's existing site and a potential downtown site. The summary/comparison included space for family restrooms, youth area space, youth story time/craft/maker space, teen space, meeting room space, and study room space. CCS provided proforma examples and an overview of a potential project schedule.

Discussion: Treasurer Norton asked for explanation regarding the differences between space allocations within the presentation. CCS provided an example of a single floor site needing a certain amount of restroom space to meet code for restroom types. Trustee Sullivan asked if developers are aware of the extra weight books have on flooring. CCS assured Trustee Sullivan that developers are cognizant of load and foundation strengths. Treasurer Norton asked what would make up the "big ticket items" regarding a renovation in the current space. CCS explained that the majority of costs would involve the exterior enclosure, cost per square foot, and site work on the property. Treasurer Norton asked how a contingency figure is formulated. CCS explained that it is generally 3% of the total cost. Trustee Sullivan stated that the information provided by CCS was based on information queried from the Board and staff. Trustee Sullivan expressed appreciation for CCS's work and asked when the Trustees would have more input. CCS mentioned that once the Board united regarding the overall capital project plan, then applicable meetings would be scheduled. Trustee Duffy commented about a timeline and variables for a downtown option. Trustee Duffy asked President Hummel what he believes to be the Board's plan for the next few months. President Hummel stated that there will, at the very least, be an agenda item for discussion pertaining to facility planning at the December 11th regular Board meeting.

CCS offered to be present at the December 11<sup>th</sup> Board meeting to answer questions. Director Weinstein agreed that having CCS at the next Board meeting would be beneficial.

6. Adjourn

**MOTION:** Secretary Swistak moved to adjourn the meeting. Treasurer Norton seconded.

Voice Vote - All Aye

The meeting adjourned at 9:04 p.m.

Recorded by

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Chris Knight, Recording Secretary

Approved by the Board of Trustees on December 11, 2019.

Approved by

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Emily Swistak, Secretary of the LLD Board of Trustees

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## Treasurer's Report as of November 30, 2019

Fund Name	Cash Balance 11/30/19	Financial Assets %	Financial Assets %
<b>Corporate</b>	7,100,281.00	W/ Spec Res <b>61.71%</b>	W/O Spec Res <b>87.91%</b>
<b>Building Maintenance</b>	0.00	<b>0.00%</b>	<b>0.00%</b>
<b>IMRF</b>	348,575.56	<b>3.03%</b>	<b>4.32%</b>
<b>FICA</b>	206,595.34	<b>1.80%</b>	<b>2.56%</b>
<b>Working Cash</b>	420,893.19	<b>3.66%</b>	<b>5.21%</b>
Subtotals	<b>8,076,345.09</b>	<b>70.19%</b>	<b>100.00%</b>
<b>Special Reserve</b>	3,430,047.38	<b>29.81%</b>	<b>0.00%</b>
	<b>11,506,392.47</b>	<b>100.00%</b>	<b>100.00%</b>

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Treasurer

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Date

11/30/2019

## INVESTMENT ACTIVITY

Company	INTEREST											
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
IMET	1,860.00	1,698.86	1,572.55	1,529.62	1,307.72							7,968.75
Ehlers	0.48	4.20	8.48	0.31	2.89							16.36
Ehlers-Invt interest	2,541.23	8,896.84	6,513.75	9,754.93	9,492.25							37,199.00
Fifth Third Bank	5,177.17	4,946.44	5,850.53	5,582.40	4,793.77							26,350.31
Lisle Savings	67.11	67.13	71.63	67.17	69.44							342.48
Lisle CD 2635	469.72	470.71	456.47	472.66	458.35							2,327.91
Lisle CD 2669	527.60	528.82	512.93	531.23	515.26							2,615.84
IL Funds	2,807.00	2,580.25	2,415.35	2,270.66	2,020.81							12,094.07
US Bank-9853	508.03	524.99	524.98	508.03	524.99							2,591.02
US Bank-9370	3.17	3.32	4.19	8.29	8.65							27.62
TOTALS	13,961.51	19,721.56	17,930.86	20,725.30	19,194.13	0.00	0.00	0.00	0.00	0.00	0.00	91,533.36

	INVESTMENTS											
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Investment Maturities	0.00	465,000.00	200,000.00	145,000.00	800,000.00							1,610,000.00
Investment Purchases	0.00	474,681.05	204,976.00	154,922.50	0.00							834,579.55
TOTALS	0.00	-9,681.05	-4,976.00	-9,922.50	800,000.00	0.00	0.00	0.00	0.00	0.00	0.00	775,420.45

**CURRENT ASSETS  
AT FAIR MARKET VALUE  
November 30, 2019**

	Value on 11/30/2019
<u>Checking Accounts</u>	
Fifth Third Operating Acct	\$130,979.34
Fifth Third Financial Now acct	\$4,307,231.03
Fifth Third Financial-petty cash	\$400.00
US Bank	\$24,171.69
E commerce	\$51,405.69
	<u>\$4,514,187.75</u>
<u>Money Markets</u>	
Lisle Savings Bank	\$204,427.79
IMET	\$955,176.03
The Illinois Funds	\$1,396,824.03
	<u>\$2,556,427.85</u>
Restricted Cash-IMET	\$28,280.10
<u>Ehlers Investments</u>	\$815,771.42

Investments	Purchased	Face Amt.	@	Coupon Rate	YTM	Paid	FMV	Due
Ally Bank	12/23/2016	\$ 50,000.00	100.000	1.65	1.65	49,879.76	\$50,003.00	12/23/2019
Lisle Savings Bank	1/16/2019	\$ 225,325.93	100.000	2.72	2.75	225,325.93	\$230,746.34	2/16/2020
Key Bank Natl	3/8/2017	\$ 225,000.00	100.000	1.70	1.70	224,902.50	\$225,063.00	3/9/2020
Green Bay, WI SD	12/20/2016	\$ 10,000.00	100.000	4.30	4.30	10,725.26	\$10,071.80	4/1/2020
US Bank	9/15/2018	\$ 249,999.99	100.000	2.50	2.50	249,999.99	\$249,999.99	4/15/2020
Menomonee Falls	5/2/2016	\$ 15,000.00	106.927	3.50	1.70	16,055.51	\$15,095.85	5/1/2020
Sallie Mae	6/14/2017	\$ 110,000.00	99.950	1.90	1.90	109,960.00	\$110,176.00	6/15/2020
Lisle Savings Bank	7/11/2018	\$ 218,374.39	100.000	2.50	2.50	218,374.39	\$226,011.69	7/11/2020
Sallie Mae	8/16/2017	\$ 130,000.00	100.000	1.90	1.90	129,950.00	\$130,289.90	8/17/2020
Barclays Bank	9/20/2017	\$ 160,000.00	100.000	1.95	1.95	159,935.00	\$160,472.00	9/20/2020
Will County, IL CCS	12/20/2016	\$ 50,000.00	100.000	2.57	2.57	50,284.43	\$50,295.00	10/1/2020
Live Oak Banking	7/30/2018	\$ 112,000.00	99.950	2.75	2.75	111,959.00	\$113,253.28	11/16/2020
Cook Cty IL Comm College	3/12/2019	\$ 30,000.00	100.000	2.60	2.60	30,222.98	\$30,146.40	12/1/2020
Community Bank	3/25/2019	\$ 160,000.00	100.000	2.55	2.55	159,968.53	\$161,625.60	12/22/2020
Fond Du Lac Cty, WI	12/28/2017	\$ 60,000.00	100.000	4.00	2.32	63,050.40	\$61,494.00	3/1/2021
Ally Bank	8/15/2019	\$ 170,000.00	99.925	1.95	2.05	169,887.50	\$170,829.60	8/16/2021
Citibank	8/20/2018	\$ 120,000.00	99.950	3.00	3.00	119,955.00	\$122,742.00	8/24/2021
Morgan Stanley Pvt Bk	9/12/2019	\$ 75,000.00	100.000	1.80	1.80	75,000.00	\$75,171.75	9/13/2021
Celtic Bank Corp	9/20/2019	\$ 130,000.00	99.970	1.70	1.70	129,976.00	\$130,066.30	9/20/2021
Madison, WI	11/17/2016	\$ 100,000.00	102.896	2.45	1.83	103,209.06	\$101,065.00	10/1/2021
Discover Bk	10/3/2018	\$ 105,000.00	98.950	3.05	3.06	104,962.50	\$107,620.80	10/4/2021
FHLMC	7/25/2017	\$ 155,000.00	100.000	2.00	2.00	155,223.39	\$154,772.15	12/29/2021
Goldman Sachs Bk	4/3/2019	\$ 100,000.00	100.000	2.60	2.60	99,915.00	\$101,981.00	4/4/2022
Morgan Stanley Bk	4/4/2019	\$ 175,000.00	100.000	2.65	2.65	174,840.00	\$178,668.00	4/4/2022
Goldman Sachs Bk	5/22/2019	\$ 150,000.00	100.000	2.50	2.50	150,000.00	\$152,715.00	5/23/2022
Sallie Mae Bk	5/22/2019	\$ 10,000.00	100.000	2.50	2.50	10,000.00	\$10,181.00	5/23/2022
Capital One Bk	8/15/2019	\$ 130,000.00	99.900	2.05	2.05	129,892.30	\$130,916.50	8/15/2022
Enerbank USA	8/30/2019	\$ 175,000.00	99.935	1.75	1.75	174,901.25	\$174,821.50	8/30/2022
Morgan Stanley Bk	10/3/2019	\$ 155,000.00	99.950	1.90	1.90	154,922.50	\$155,430.90	10/3/2022
							<u>\$3,591,725.35</u>	

**\$11,506,392.47**

**TOTAL CURRENT ASSETS**

**Lisle Library District**  
**Revenues through November 30, 2019 (42.0% of FY 19-20)**  
Special Reserve Only

REVENUES		Current Month November 2019	YTD July - June 2019-2020	YTD Jul - June 2018-2019	FY 19-20 Annual Budget	FY 19-20 % of Budget to YTD
INTEREST/ DONATIONS						
70-02-4481-00	Interest Earned - Special Reserve	\$4,344.38	\$24,795.85	\$22,476.31	\$35,000.00	70.85 %
70-04-4587-10	Restricted - Transfer from Corporate F	\$25,000.00	\$125,000.00	\$125,000.00	\$300,000.00	41.67 %
TOTAL INTEREST & CASH DONATION		\$29,344.38	\$149,795.85	\$147,476.31	\$335,000.00	44.72 %
TOTAL REVENUES		\$29,344.38	\$149,795.85	\$147,476.31	\$335,000.00	44.72 %

# Lisle Library District

## Revenues through November 30, 2019 (42.0% of FY 19-20)

No Special Reserve reflected

REVENUES		Current Month November 2019	YTD July - June 2019-2020	YTD July - June 2018-2019	FY 19-20 Annual Budget	FY 19-20 % of Budget to YTD
TAX LEVY						
10-01-4411-00	Tax Levy - Corp.	\$40,601.62	\$3,933,613.02	\$3,865,110.22	\$3,966,823.34	99.16 %
30-01-4413-00	Tax Levy - .02 Building/Maint.	\$0.00	\$0.00	\$152,421.14	\$0.00	0.00 %
40-01-4414-00	Tax Levy - IMRF	\$521.84	\$50,557.41	\$152,676.17	\$50,984.25	99.16 %
45-01-4415-00	Tax Levy - FICA	\$1,298.23	\$125,776.97	\$134,782.17	\$126,838.87	99.16 %
TOTAL TAX LEVY		\$42,421.69	\$4,109,947.40	\$4,304,989.70	\$4,144,646.46	99.16 %
BACK TAXES						
10-01-4441-00	Back Taxes - Corp.	\$0.00	\$0.00	\$2,065.96	\$0.00	0.00 %
30-01-4443-00	Back Taxes - .02 Building/Maint	\$0.00	\$0.00	\$60.55	\$0.00	0.00 %
40-01-4444-00	Back Taxes - IMRF	\$0.00	\$0.00	\$97.82	\$0.00	0.00 %
45-01-4445-00	Back Taxes - FICA	\$0.00	\$0.00	\$74.66	\$0.00	0.00 %
TOTAL BACK TAXES		\$0.00	\$0.00	\$2,298.99	\$0.00	0.00 %
TIF SURPLUS						
10-01-4455-00	TIF-Surplus Corp	\$0.00	\$0.00	\$0.00	\$35,000.00	0.00 %
Total TIF SURPLUS		\$0.00	\$0.00	\$0.00	\$35,000.00	0.00 %
PERSONAL PROPERTY REPLACEMENT TAX						
10-01-4461-00	Personal Property Repl. Tax - Corp	\$0.00	\$7,657.60	\$5,139.67	\$12,000.00	63.81 %
40-01-4462-00	Personal Property Repl. Tax - IMRF	\$0.00	\$441.93	\$296.62	\$600.00	73.66 %
45-01-4463-00	Personal Property Repl. Tax - FICA	\$0.00	\$69.44	\$46.60	\$100.00	69.44 %
TOTAL PERSONAL PROPERTY REPLACEMENT TAX		\$0.00	\$8,168.97	\$5,482.89	\$12,700.00	64.32 %
INTEREST INCOME						
10-02-4472-00	Interest Earned - Corp	\$12,576.26	\$56,520.02	\$50,273.49	\$82,000.00	68.93 %
30-02-4474-00	Interest Earned - .02 B/M	\$0.00	\$0.00	\$600.40	\$0.00	0.00 %
40-02-4475-00	Interest Earned - IMRF	\$868.71	\$3,904.14	\$2,556.06	\$4,500.00	86.76 %
45-02-4476-00	Interest Earned - FICA	\$395.00	\$1,775.22	\$1,280.94	\$2,500.00	71.01 %
80-02-4482-00	Interest Earned - Working Cash	\$1,009.78	\$4,538.14	\$2,918.30	\$4,500.00	100.85 %

**Lisle Library District**  
**Revenues through November 30, 2019 (42.0% of FY 19-20)**  
No Special Reserve reflected

	Current Month November 2019	YTD July - June 2019-2020	YTD July - June 2018-2019	FY 19-20 Annual Budget	FY 19-20 % of Budget to YTD
TOTAL INTEREST INCOME	\$14,849.75	\$66,737.52	\$57,629.19	\$93,500.00	71.38 %
COUNTY INTEREST					
10-02-4511-00 County Interest - Corp	\$0.00	\$0.00	\$1,542.44	\$0.00	0.00 %
TOTAL COUNTY INTEREST	\$0.00	\$0.00	\$1,542.44	\$0.00	0.00 %
UNREALIZED GAIN/LOSS ON INVESTMENTS					
10-02-4526-00 4526 - Unrealized Gain/Loss on Inves	\$2,306.67	\$12,602.42	(\$963.50)	\$25,000.00	50.41 %
TOTAL UNREALIZED GAIN/LOSS ON INVESTMENTS	\$2,306.67	\$12,602.42	(\$963.50)	\$25,000.00	50.41 %
DESK INCOME					
10-03-4531-00 Lost Books	\$204.75	\$754.16	\$1,188.07	\$3,000.00	25.14 %
10-03-4536-00 Non-Resident Fees	\$0.00	\$0.00	\$0.00	\$250.00	0.00 %
10-03-4540-00 Fines	\$1,569.15	\$10,156.78	\$17,777.17	\$35,000.00	29.02 %
TOTAL DESK INCOME	\$1,773.90	\$10,910.94	\$18,965.24	\$38,250.00	28.53 %
UNRESTRICTED INCOME					
10-04-4573-00 Copier Income	\$66.94	\$511.10	\$528.28	\$1,000.00	51.11 %
10-04-4583-00 Per Capita Grant	\$0.00	\$35,630.00	\$35,630.00	\$0.00	0.00 %
10-04-4584-00 Other Income - Corp.	\$0.00	\$0.00	\$2,708.00	\$1,000.00	0.00 %
TOTAL UNRESTRICTED INCOME	\$66.94	\$36,141.10	\$38,866.28	\$2,000.00	1,807.06 %
<b>TOTAL REVENUES</b>	<b>\$61,418.95</b>	<b>\$4,244,508.35</b>	<b>\$4,428,811.23</b>	<b>\$4,351,096.46</b>	<b>97.55 %</b>

**Lisle Library District**  
**Expenses through November 30, 2019 (42.0% of FY 19-20)**  
Special Reserve Only

		Current Month November 2019	YTD July - June 2019-2020	YTD July - June 2018-2019	FY 19-20 Annual Budget	FY 19-20 % of Budget to YTD
SPECIAL RESERVE EXPENSES						
MAINTENANCE AND EQUIPMENT EXPENSES						
70-20-5666-00	5666 Facility and Campus (Spec Res)	\$0.00	\$23,657.50	\$0.00	\$345,000.00	6.86 %
70-65-5667-00	5667- Security Systems (Spec Res)	\$0.00	\$0.00	\$0.00	\$140,000.00	0.00 %
70-65-5671-00	Furniture & Equipment (Spec Res)	\$0.00	\$0.00	\$3,764.99	\$30,000.00	0.00 %
70-65-5674-00	Consulting	\$0.00	\$4,250.00	\$0.00	\$75,000.00	5.67 %
TOTAL MAINTENANCE AND EQUIPMENT EXPENSES		\$0.00	\$27,907.50	\$3,764.99	\$590,000.00	4.73 %
RENOVATION COSTS						
70-65-5861-00	Interior Renovation (Spec Res)	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00 %
TOTAL RENOVATION COSTS		\$0.00	\$0.00	\$0.00	\$10,000.00	0.00 %
TOTAL SPECIAL RESERVE EXPENSES		\$0.00	\$27,907.50	\$3,764.99	\$600,000.00	4.65 %

**Lisle Library District**  
**Expenses through November 30, 2019 (42.0% of FY 19-20)**  
 No Special Reserve reflected

ALL EXPENSES		Current Month November 2019	YTD July - June 2019 - 2020	YTD July - June 2018 -2019	FY 19-20 Annual Budget	FY 19-20 % of Budget to YTD
EMPLOYEE COSTS						
Salaries						
10-10-5603-10	Administrative - Reg. Hours	\$37,178.14	\$214,923.34	\$188,171.37	\$538,996.84	39.87 %
10-10-5603-20	Adult Services - Reg. Hours	\$46,916.51	\$234,126.97	\$204,343.16	\$561,938.59	41.66 %
10-10-5603-30	Youth Services - Reg. Hours	\$33,847.13	\$163,925.24	\$125,451.27	\$398,744.11	41.11 %
10-10-5603-50	Technical Services - Reg. Hours	\$22,724.32	\$111,627.54	\$107,160.89	\$279,943.69	39.88 %
10-10-5603-60	Circulation - Reg. Hours	\$39,668.31	\$197,494.95	\$181,443.76	\$482,446.73	40.94 %
Total Salaries		\$180,334.41	\$922,098.04	\$806,570.45	\$2,262,069.96	40.76 %
Health and Dental Ins.						
10-10-5621-10	Hosp. Ins. - Admin	\$88.43	\$19,746.13	\$22,706.15	\$65,000.00	30.38 %
10-10-5621-20	Hosp. Ins. - Adult Serv.	\$290.16	\$38,859.90	\$38,229.40	\$105,000.00	37.01 %
10-10-5621-30	Hosp. Ins. - YS	(\$264.00)	\$17,023.52	\$18,058.15	\$50,000.00	34.05 %
10-10-5621-50	Hosp. Ins. - Tech	\$1,198.86	\$12,523.91	\$15,528.70	\$40,000.00	31.31 %
10-10-5621-60	Hosp. Ins. - Circ	\$5,030.85	\$23,786.81	\$22,654.10	\$60,000.00	39.64 %
10-10-5622-10	Dental Ins. - Admin.	\$111.55	\$1,208.72	\$1,742.82	\$4,000.00	30.22 %
10-10-5622-20	Dental Ins. - Adult Serv	(\$169.67)	\$2,309.71	\$3,071.38	\$7,000.00	33.00 %
10-10-5622-30	Dental Ins. - YS	\$15.70	\$696.27	\$661.40	\$2,000.00	34.81 %
10-10-5622-50	Dental Ins. - Tech	\$109.61	\$1,246.16	\$1,487.18	\$3,000.00	41.54 %
10-10-5622-60	Dental Ins. - Circ	(\$31.16)	\$1,043.56	\$1,751.86	\$4,000.00	26.09 %
Total Health & Dental Ins.		\$6,380.33	\$118,444.69	\$125,891.14	\$340,000.00	34.84 %
Other Staff Benefits						
10-10-5646-00	5646 Unemployment Compensat	\$0.00	\$736.27	\$206.95	\$4,000.00	18.41 %
10-10-5623-00	ComPsych Assistance Plan	\$382.20	\$382.20	\$0.00	\$870.00	43.93 %
Total Other Staff Benefits		\$382.20	\$1,118.47	\$206.95	\$4,870.00	22.97 %
FICA Expenses						
45-10-5625-10	FICA Expense - Admin	\$2,775.38	\$16,051.13	\$13,989.30	\$40,000.00	40.13 %
45-10-5625-20	FICA Expense - Adult Serv.	\$3,373.07	\$16,830.28	\$14,545.54	\$40,000.00	42.08 %
45-10-5625-30	FICA Expense - Youth Services	\$2,551.40	\$12,357.29	\$9,515.54	\$30,000.00	41.19 %



**Lisle Library District**  
**Expenses through November 30, 2019 (42.0% of FY 19-20)**  
 No Special Reserve reflected

	Current Month November 2019	YTD July - June 2019 - 2020	YTD July - June 2018 - 2019	FY 19-20 Annual Budget	FY 19-20 % of Budget to YTD
45-10-5625-50 FICA Expense - Tech Servs.	\$1,704.12	\$8,375.79	\$7,854.98	\$22,000.00	38.07 %
45-10-5625-60 FICA Expense - Circulation	\$2,878.44	\$14,651.37	\$13,511.86	\$41,048.35	35.69 %
Total FICA Expenses	\$13,282.41	\$68,265.86	\$59,417.22	\$173,048.35	39.45 %
IMRF Expenses					
40-10-5628-10 IMRF Expense - Admin	\$2,290.83	\$13,494.06	\$15,600.08	\$41,000.00	32.91 %
40-10-5628-20 IMRF Expense - Adult Servs	\$3,143.40	\$15,686.52	\$18,780.58	\$46,000.00	34.10 %
40-10-5628-30 IMRF Expense - Youth Services	\$2,177.91	\$10,507.01	\$9,850.65	\$34,000.00	30.90 %
40-10-5628-50 IMRF Expense - Tech Servs.	\$1,522.53	\$7,479.05	\$10,032.46	\$25,000.00	29.92 %
40-10-5628-60 IMRF Expense - Circulation	\$1,895.97	\$9,463.46	\$10,984.36	\$30,000.00	31.54 %
Total IMRF Expenses	\$11,030.64	\$56,630.10	\$65,248.13	\$176,000.00	32.18 %
TOTAL EMPLOYEE COSTS	\$211,409.99	\$1,166,557.16	\$1,057,333.89	\$2,955,988.31	39.46 %
BUILDING COSTS					
Utilities					
10-20-5650-00 Internet Service Provider	\$450.00	\$1,800.00	\$1,800.00	\$5,400.00	33.33 %
10-20-5651-00 INet	\$0.00	\$1,810.00	\$1,810.00	\$1,810.00	100.00 %
10-20-5652-00 Utilities - Phone	\$670.62	\$2,920.52	\$2,833.74	\$8,000.00	36.51 %
10-20-5653-00 Utilities - Gas	\$724.15	\$724.15	\$0.00	\$7,500.00	9.66 %
10-20-5654-00 Utilities - Sewer & Water	\$126.90	\$513.50	\$645.29	\$2,900.00	17.71 %
10-20-5655-00 Utilities - Electric	\$3,537.80	\$15,407.39	\$17,843.35	\$52,000.00	29.63 %
10-20-5656-00 Verizon	\$108.07	\$432.26	\$250.62	\$1,500.00	28.82 %
Total Utilities	\$5,617.54	\$23,607.82	\$25,183.00	\$79,110.00	29.84 %
Maintenance and Repairs					
10-20-5660-00 Maint Contracts - HVAC	\$1,200.00	\$2,400.00	\$2,400.00	\$5,000.00	48.00 %
10-20-5661-00 Maint Contracts - Maint. Service	\$2,007.23	\$8,028.92	\$13,456.63	\$37,500.00	21.41 %
10-20-5662-00 Maint Contr. - Landscape Serv.	\$2,227.50	\$5,311.00	\$3,950.00	\$40,000.00	13.28 %
10-20-5663-00 Maint/Repairs-Genl repairs, Sup	\$1,371.05	\$4,005.44	\$3,659.82	\$9,000.00	44.50 %
10-20-5664-00 Maint/Repairs-Non Contr. Work	\$3,175.00	\$15,088.75	\$4,236.50	\$83,700.00	18.03 %
10-20-5665-00 Rubbish Removal	\$226.41	\$1,611.46	\$968.05	\$2,500.00	64.46 %

**Lisle Library District**  
**Expenses through November 30, 2019 (42.0% of FY 19-20)**  
 No Special Reserve reflected

	Current Month November 2019	YTD July - June 2019 - 2020	YTD July - June 2018 - 2019	FY 19-20 Annual Budget	FY 19-20 % of Budget to YTD
Total Maintenance and Repairs	\$10,207.19	\$36,445.57	\$28,671.00	\$177,700.00	20.51 %
<b>TOTAL BUILDING COSTS</b>	<b>\$15,824.73</b>	<b>\$60,053.39</b>	<b>\$53,854.00</b>	<b>\$256,810.00</b>	<b>23.38 %</b>
<b>OPERATING EXPENSES</b>					
Postage and Printing					
10-25-5710-00 Postage and Shipping	(\$5.00)	\$2,132.37	\$2,208.32	\$4,500.00	47.39 %
10-25-5710-10 Printing/Spec. Serv. - Adult	\$0.00	\$4,410.00	\$4,340.00	\$18,000.00	24.50 %
10-25-5711-00 Postage Special Serv	\$0.00	\$3,306.08	\$3,299.33	\$8,500.00	38.90 %
10-25-5712-00 Printing	\$0.00	\$128.00	\$69.00	\$1,000.00	12.80 %
Total Postage and Printing	(\$5.00)	\$9,976.45	\$9,916.65	\$32,000.00	31.18 %
Supplies					
10-25-5713-00 Office Supplies	\$412.09	\$1,519.52	\$1,910.94	\$5,000.00	30.39 %
10-25-5714-00 Circ. Material Supplies	\$786.58	\$2,859.16	\$3,351.68	\$10,000.00	28.59 %
10-25-5715-00 Copier Supplies	\$0.00	\$309.90	\$294.90	\$1,800.00	17.22 %
10-25-5716-00 Kitchen Supplies	\$391.94	\$2,068.03	\$1,632.36	\$6,500.00	31.82 %
10-25-5717-00 Processing Supplies	\$1,880.90	\$10,211.33	\$7,068.40	\$28,000.00	36.47 %
10-25-5718-00 Computer Supplies	\$719.22	\$680.30	\$4,121.04	\$12,400.00	5.49 %
Total Supplies	\$4,190.73	\$17,648.24	\$18,379.32	\$63,700.00	27.71 %
Other Operating Costs					
10-25-5719-00 Publishing	\$598.92	\$663.32	\$703.71	\$2,200.00	30.15 %
10-25-5722-15 Safety Deposit Box Rental	\$0.00	\$0.00	\$0.00	\$150.00	0.00 %
10-25-5723-00 Check Printing	\$0.00	\$51.36	\$258.78	\$250.00	20.54 %
10-25-5723-15 Bank Charges	\$107.59	\$798.07	\$1,355.64	\$3,100.00	25.74 %
10-25-5724-15 Local Travel	\$79.80	\$177.58	\$158.52	\$500.00	35.52 %
Total Other Operating Costs	\$786.31	\$1,690.33	\$2,476.65	\$6,200.00	27.26 %
<b>TOTAL OPERATING EXPENSES</b>	<b>\$4,972.04</b>	<b>\$29,315.02</b>	<b>\$30,772.62</b>	<b>\$101,900.00</b>	<b>28.77 %</b>
<b>INSURANCE</b>					

**Lisle Library District**  
**Expenses through November 30, 2019 (42.0% of FY 19-20)**  
 No Special Reserve reflected

	Current Month November 2019	YTD July - June 2019 - 2020	YTD July - June 2018 - 2019	FY 19-20 Annual Budget	FY 19-20 % of Budget to YTD
10-30-5750-00 Fidelity Bonds	\$0.00	\$0.00	\$2,400.00	\$2,100.00	0.00 %
10-30-5751-00 Property Damage (All-Peril)	\$0.00	\$0.00	\$8,418.70	\$22,600.00	0.00 %
10-30-5752-00 Notary Bond	\$0.00	\$0.00	\$0.00	\$65.00	0.00 %
10-30-5754-00 5754 Workers Comp Insurance	\$0.00	\$0.00	\$2,955.00	\$6,200.00	0.00 %
<b>TOTAL INSURANCE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$13,773.70</b>	<b>\$30,965.00</b>	<b>0.00 %</b>
<b>CONTRACTUAL SERVICES</b>					
10-35-5760-00 Legal Services	\$1,293.75	\$1,912.50	\$1,515.00	\$15,000.00	12.75 %
10-35-5761-00 Collection Agency	\$26.85	\$80.55	\$187.95	\$700.00	11.51 %
10-35-5762-00 Other Contr Services - Admin	\$0.00	\$2,215.00	\$2,040.00	\$6,500.00	34.08 %
10-35-5763-00 Other Contr Svcs-Tech Asst	\$3,609.76	\$18,801.88	\$7,665.17	\$60,000.00	31.34 %
10-35-5764-10 Other Contr Svcs - Library Wid	\$388.52	\$7,000.91	\$2,681.60	\$14,000.00	50.01 %
10-35-5765-10 Investment Agency Consultants	\$601.04	\$2,375.47	\$2,291.52	\$7,000.00	33.94 %
10-35-5769-00 Acct Maint & Upgrades	\$0.00	\$0.00	\$7,574.04	\$8,950.00	0.00 %
10-35-5770-00 5770 Contractual - Audit Fee	\$2,000.00	\$8,400.00	\$8,500.00	\$10,000.00	84.00 %
10-35-5771-00 Payroll Service	\$504.20	\$2,541.22	\$2,521.80	\$7,700.00	33.00 %
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$8,424.12</b>	<b>\$43,327.53</b>	<b>\$34,977.08</b>	<b>\$129,850.00</b>	<b>33.37 %</b>
<b>PERSONNEL DEVELOPMENT</b>					
Staff & Trustee Development					
10-40-5783-00 Dues - Staff	\$100.00	\$2,379.00	\$2,356.00	\$5,100.00	46.65 %
10-40-5784-00 Meetings - Staff	\$114.24	\$520.13	\$497.13	\$2,000.00	26.01 %
10-40-5785-00 Conferences - Staff	\$1,024.16	\$4,645.42	\$5,179.48	\$15,000.00	30.97 %
10-40-5786-00 Memorial/Tribute/Recognition	\$106.58	\$211.65	\$68.90	\$2,000.00	10.58 %
10-40-5787-00 In-Service	\$0.00	\$2,302.29	\$1,717.34	\$3,000.00	76.74 %
10-40-5788-00 Training (Cont Ed) - Staff	\$811.00	\$811.00	\$930.32	\$1,500.00	54.07 %
10-45-5786-70 Dues - Trustee	\$0.00	\$75.00	\$75.00	\$525.00	14.29 %
10-45-5787-70 Conferences - Trustee	\$0.00	\$350.00	\$175.00	\$1,000.00	35.00 %
10-45-5788-70 Meetings - Trustee	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00 %
10-45-5789-70 Training-Trustees	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00 %
<b>Total Staff &amp; Trustee Development</b>	<b>\$2,155.98</b>	<b>\$11,294.49</b>	<b>\$10,999.17</b>	<b>\$32,125.00</b>	<b>35.16 %</b>

# Lisle Library District

## Expenses through November 30, 2019 (42.0% of FY 19-20)

No Special Reserve reflected

		Current Month November 2019	YTD July - June 2019 - 2020	YTD July - June 2018 - 2019	FY 19-20 Annual Budget	FY 19-20 % of Budget to YTD
TOTAL PERSONNEL DEVELOPMENT		\$2,155.98	\$11,294.49	\$10,999.17	\$32,125.00	35.16 %
EQUIPMENT COSTS						
Major Equipment						
10-48-5801-10	Polaris Maint (Corp)	\$0.00	\$725.70	\$47,580.60	\$52,500.00	1.38 %
10-48-5803-10	5803 Technology	\$0.00	\$2,986.95	\$0.00	\$66,000.00	4.53 %
10-48-5804-10	5804 Facility	\$3,804.45	\$3,804.45	\$0.00	\$10,000.00	38.04 %
Total Major Equipment		\$3,804.45	\$7,517.10	\$47,580.60	\$128,500.00	5.85 %
Minor Equipment						
10-48-5823-10	Minor Equip - Administration	\$0.00	\$0.00	\$429.83	\$700.00	0.00 %
10-48-5823-20	Minor Equip - Adult Services	\$0.00	\$123.14	\$118.97	\$700.00	17.59 %
10-48-5823-30	Minor Equip - Youth	\$0.00	\$51.13	\$435.59	\$700.00	7.30 %
10-48-5823-50	Minor Equip - Tech Services	\$0.00	\$38.42	\$169.95	\$700.00	5.49 %
10-48-5823-60	Minor Equip - Circ	\$0.00	\$0.00	\$0.00	\$700.00	0.00 %
Total Minor Equipment		\$0.00	\$212.69	\$1,154.34	\$3,500.00	6.08 %
Equip Maint/Repairs & Rentals						
10-48-5843-00	Rental-Postage Meter	\$0.00	\$180.00	\$180.00	\$720.00	25.00 %
10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wi	\$444.56	\$5,689.45	\$4,428.12	\$19,000.00	29.94 %
10-48-5846-00	Equip Maint/Repr-NonContr	\$230.30	\$412.86	\$2.58	\$1,000.00	41.29 %
Total Equip Maint/Repairs & Rentals		\$674.86	\$6,282.31	\$4,610.70	\$20,720.00	30.32 %
TOTAL EQUIPMENT COSTS		\$4,479.31	\$14,012.10	\$53,345.64	\$152,720.00	9.18 %
LIBRARY MEDIA						
Books						
10-50-5863-20	Literacy/ESL	\$0.00	\$1,140.08	\$2,290.77	\$9,000.00	12.67 %
10-50-5863-30	Books - Youth Serv	\$3,997.45	\$18,121.59	\$17,410.71	\$54,000.00	33.56 %
10-50-5863-50	Books - Tech Serv	\$0.00	\$27.17	\$100.00	\$100.00	27.17 %
10-50-5864-10	Books - Non Fiction	\$4,513.87	\$25,704.35	\$30,758.62	\$86,100.00	29.85 %
10-50-5865-10	Books - Adult/Teen Fiction	\$6,429.04	\$28,201.02	\$26,869.63	\$72,500.00	38.90 %

**Lisle Library District**  
**Expenses through November 30, 2019 (42.0% of FY 19-20)**  
 No Special Reserve reflected

	Current Month November 2019	YTD July - June 2019 - 2020	YTD July - June 2018 - 2019	FY 19-20 Annual Budget	FY 19-20 % of Budget to YTD
10-50-5867-20 Ref Books - Adult Serv	\$1,092.42	\$2,110.72	\$6,357.23	\$20,000.00	10.55 %
Total Books	\$16,032.78	\$75,304.93	\$83,786.96	\$241,700.00	31.16 %
Databases					
10-50-5869-20 Internet Licensed DBases	\$2,739.00	\$94,420.94	\$111,411.79	\$130,000.00	72.63 %
10-50-5872-10 Dbases - Professional	\$477.50	\$3,175.62	\$3,002.55	\$10,000.00	31.76 %
10-50-5873-30 Dbases - Youth Serv	\$0.00	\$2,880.00	\$3,118.00	\$12,700.00	22.68 %
Total Databases	\$3,216.50	\$100,476.56	\$117,532.34	\$152,700.00	65.80 %
Audio-Visual Materials					
10-50-5890-30 A-V Matls - Youth Serv	\$3,517.73	\$5,198.57	\$2,911.22	\$18,000.00	28.88 %
10-50-5895-40 A-V Matls - Adult Serv	\$16,399.76	\$53,686.87	\$44,180.99	\$117,300.00	45.77 %
Total Audio-Visual Materials	\$19,917.49	\$58,885.44	\$47,092.21	\$135,300.00	43.52 %
Periodicals/Doc Delivery					
10-50-5900-20 Periodicals - Adult Serv	\$31,157.45	\$31,854.04	\$36,400.43	\$42,000.00	75.84 %
10-50-5900-30 Periodicals - Youth	\$193.91	\$193.91	\$327.40	\$700.00	27.70 %
10-50-5900-80 Periodicals - Prof. Collections	\$2,698.47	\$3,034.47	\$2,068.93	\$3,800.00	79.85 %
10-50-5871-20 Document Delivery	\$53.49	\$21,697.83	\$21,166.73	\$23,000.00	94.34 %
Total Periodicals/Doc Delivery	\$34,103.32	\$56,780.25	\$59,963.49	\$69,500.00	81.70 %
TOTAL LIBRARY MEDIA	\$73,270.09	\$291,447.18	\$308,375.00	\$599,200.00	48.64 %
PROGRAMS AND READER'S SERVICES					
Programs					
10-60-5931-10 Programs - Adult Services	\$296.75	\$6,267.92	\$6,788.76	\$16,500.00	37.99 %
10-60-5931-30 Programs - Youth	\$610.93	\$3,464.70	\$4,118.51	\$12,000.00	28.87 %
10-60-5931-40 Online Marketing	\$5.00	\$1,342.38	\$1,463.24	\$2,000.00	67.12 %
10-60-5931-50 Community Relations	\$125.00	\$1,134.49	\$3,250.03	\$6,500.00	17.45 %
Total Programs	\$1,037.68	\$12,209.49	\$15,620.54	\$37,000.00	33.00 %
Readers Service's					

**Lisle Library District**  
**Expenses through November 30, 2019 (42.0% of FY 19-20)**  
 No Special Reserve reflected

	Current Month November 2019	YTD July - June 2019 - 2020	YTD July - June 2018 - 2019	FY 19-20 Annual Budget	FY 19-20 % of Budget to YTD
10-60-5940-10 Reader Services - Adult Serv. De	\$0.00	\$88.64	\$1,824.89	\$2,000.00	4.43 %
10-60-5940-30 Reader Services - Youth Serv. D	\$74.23	\$3,218.86	\$2,508.93	\$5,500.00	58.52 %
Total Readers Services's	\$74.23	\$3,307.50	\$4,333.82	\$7,500.00	44.10 %
<b>TOTAL PROGRAMS AND READER'S SERVICES</b>	<b>\$1,111.91</b>	<b>\$15,516.99</b>	<b>\$19,954.36</b>	<b>\$44,500.00</b>	<b>34.87 %</b>
<b>RESTRICTED USAGE EXPENSES</b>					
10-80-5981-80 Restricted - Per Capita Grant	\$0.00	\$827.23	\$0.00	\$0.00	0.00 %
10-80-5984-80 Transfer to Special Reserve	\$25,000.00	\$125,000.00	\$125,000.00	\$300,000.00	41.67 %
10-80-5986-80 IMRF Funding	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00	100.00 %
<b>TOTAL RESTRICTED USAGE EXPENSES</b>	<b>\$75,000.00</b>	<b>\$175,827.23</b>	<b>\$125,000.00</b>	<b>\$350,000.00</b>	<b>50.24 %</b>
<b>.02 BLDG/MAINT EXPENSES</b>					
30-65-5920-00 Network - Purchases (.02 B/M)	\$0.00	\$0.00	\$8,145.05	\$0.00	0.00 %
30-65-5925-00 Network - Maint. (.02 B/M)	\$0.00	\$12,621.58	\$18,803.78	\$0.00	0.00 %
30-65-5926-00 Maint - Bldg Structure (.02 B/M)	\$0.00	\$9,063.21	\$50,040.00	\$10,000.00	90.63 %
<b>Total .02 BLDG/MAINT EXPENSES</b>	<b>\$0.00</b>	<b>\$21,684.79</b>	<b>\$76,988.83</b>	<b>\$10,000.00</b>	<b>216.85 %</b>
<b>CONTINGENCY</b>					
10-90-5999-00 Contingency	\$0.00	\$15,264.92	\$0.00	\$25,000.00	61.06 %
<b>Total</b>	<b>\$0.00</b>	<b>\$15,264.92</b>	<b>\$0.00</b>	<b>\$25,000.00</b>	<b>61.06 %</b>
<b>TOTAL ALL EXPENSES</b>	<b>\$396,648.17</b>	<b>\$1,844,300.80</b>	<b>\$1,785,374.29</b>	<b>\$4,689,058.31</b>	<b>39.33 %</b>

# Lisle Library District

## Accounts Payable for December 11, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>Allegra Print &amp; Imaging</b> Allegra Print & Imaging	12/11/2019 31500	Business Cards - N. Jackson Invoice	Paid	10-25-5712-00	Printing	\$45.00
<b>Anderson Pest Solutions</b> Anderson Pest Solutions	12/11/2019 5408818	Pest Control Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$145.23
					<i>Totals for Allegra Print &amp; Imaging:</i>	<u>\$45.00</u>
<b>Baker &amp; Taylor (L4171582)</b> Baker & Taylor (L4171582)	12/11/2019 113019	Audio Books & Processing Invoice	Paid	10-50-5895-40 10-25-5717-00	A-V Mails - Adult Serv Processing Supplies	\$2,272.57 \$241.80
					<i>Totals for Anderson Pest Solutions:</i>	<u>\$145.23</u>
<b>Baker &amp; Taylor (C5223353)</b> Baker & Taylor (C5223353)	12/11/2019 113019	Continuations & Processing Invoice	Paid	10-50-5867-20 10-25-5717-00	Ref Books - Adult Serv Processing Supplies	\$1,273.45 \$0.65
					<i>Totals for Baker &amp; Taylor (L4171582):</i>	<u>\$2,514.37</u>
<b>Baker &amp; Taylor (C5223433)</b> Baker & Taylor (C5223433)	12/11/2019 113019	Continuations Invoice	Paid	10-50-5864-10	Books - Non Fiction	\$985.30
					<i>Totals for Baker &amp; Taylor (C5223353):</i>	<u>\$1,274.10</u>
<b>Baker &amp; Taylor (L0334152)</b> Baker & Taylor (L0334152)	12/11/2019 113019	Circ & Processing Invoice	Paid	10-50-5864-10 10-25-5717-00	Books - Non Fiction Processing Supplies	\$6,448.38 \$239.60
					<i>Totals for Baker &amp; Taylor (C5223433):</i>	<u>\$985.30</u>
<b>Baker &amp; Taylor (L3965522)</b> Baker & Taylor (L3965522)	12/11/2019 113019	Unprocessed Invoice	Paid	10-50-5864-10	Books - Non Fiction	\$113.33
					<i>Totals for Baker &amp; Taylor (L0334152):</i>	<u>\$6,687.98</u>
<b>Baker &amp; Taylor (L4342812)</b>					<i>Totals for Baker &amp; Taylor (L3965522):</i>	<u>\$113.33</u>

# Lisle Library District

## Accounts Payable for December 11, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Baker & Taylor (L4342812)	12/11/2019 113019	Books - YS & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv Processing Supplies	\$546.11 \$14.95
<b>Baker &amp; Taylor (L5202982)</b>					<i>Totals for Baker &amp; Taylor (L4342812):</i>	<u>\$561.06</u>
Baker & Taylor (L5202982)	12/11/2019 113019	PBS & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult/Teen Fiction Processing Supplies	\$128.52 \$29.90
<b>Baker &amp; Taylor (L5425632)</b>					<i>Totals for Baker &amp; Taylor (L5202982):</i>	<u>\$158.42</u>
Baker & Taylor (L5425632)	12/11/2019 113019	Books - YS & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv Processing Supplies	\$3,153.06 \$181.70
<b>Baker &amp; Taylor (L5543202)</b>					<i>Totals for Baker &amp; Taylor (L5425632):</i>	<u>\$3,334.76</u>
Baker & Taylor (L5543202)	12/11/2019 113019	Books - Fiction & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult/Teen Fiction Processing Supplies	\$8,490.56 \$399.05
<b>Mary Bannon</b>					<i>Totals for Baker &amp; Taylor (L5543202):</i>	<u>\$8,889.61</u>
Mary Bannon	12/11/2019 111119	Baby Storytime Invoice	Paid	10-60-5931-30	Programs - Youth	\$20.34
	12/11/2019 102419	ILA Conference Invoice	Paid	10-40-5785-00	Conferences - Staff	\$81.93
<b>Brian Baxter</b>					<i>Totals for Mary Bannon:</i>	<u>\$102.27</u>
Brian Baxter	12/11/2019 110819	LACONI Program Invoice	Paid	10-40-5784-00	Meetings - Staff	\$31.25
<b>Bear Landscape Group</b>					<i>Totals for Brian Baxter:</i>	<u>\$31.25</u>
Bear Landscape Group	12/11/2019 7100	Landscape Maintenance Invoice	Paid	10-20-5662-00	Maint Contr. - Landscape Serv.	\$987.50
	12/11/2019 6948	Tree Limbs Removal Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$130.00



# Lisle Library District

## Accounts Payable for December 11, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>Brodart Co.</b> Brodart Co.	12/11/2019 543869	Book Carts Invoice	Paid	10-48-5823-20 10-48-5804-10	Minor Equip - Adult Services 5804 Facility	\$324.00 \$1,231.20
					Totals for Bear Landscape Group:	\$1,117.50
<b>Bulthuis Realy Consultants</b> Bulthuis Realy Consultants	12/11/2019 20190109	Consultant Invoice	Paid	70-65-5674-00	Consulting	\$1,500.00
					Totals for Brodart Co.:	\$1,555.20
<b>CDW Government</b> CDW Government	12/11/2019 VTC9754	Color Printers - 2 Public 1 St Invoice	Paid	10-48-5803-10	5803 Technology	\$1,461.51
					Totals for Bulthuis Realy Consultants:	\$1,500.00
<b>Compact Disc Source</b> Compact Disc Source	12/11/2019 77622	Music CDs Invoice	Paid	10-50-5895-40	A-V Mats - Adult Serv	\$109.13
	12/11/2019 77621	Processing Invoice	Paid	10-25-5717-00	Processing Supplies	\$44.58
<b>Compact Disc Source</b> Compact Disc Source	12/11/2019 77669	Music CDs Invoice	Paid	10-50-5895-40	A-V Mats - Adult Serv	\$388.32
	12/11/2019 77668	Processing Invoice	Paid	10-25-5717-00	Processing Supplies	\$161.13
<b>Direct Energy Business</b> Direct Energy Business	12/11/2019 193310040425746	Usage Invoice	Paid	10-20-5655-00	Utilities - Electric	\$3,112.90
					Totals for Compact Disc Source:	\$703.16
<b>DuPage County Public Works</b> DuPage County Public Works					Totals for Direct Energy Business:	\$3,112.90

# Lisle Library District

## Accounts Payable for December 11, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
DuPage County Public Works	12/11/2019 111119	Usage Invoice	Paid	10-20-5654-00	Utilities - Sewer & Water	\$121.91
<b>Eco Clean Maintenance</b> Eco Clean Maintenance	12/11/2019 8315	Monthly Cleaning, Carpet C Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$2,112.00
					<i>Totals for DuPage County Public Works:</i>	<u>\$121.91</u>
<b>Ehlers Investment Partners</b> Ehlers Investment Partners	12/11/2019 113019	Management Fee Invoice	Paid	10-35-5765-10	Investment Agency Consultants	\$582.65
					<i>Totals for Eco Clean Maintenance:</i>	<u>\$2,112.00</u>
<b>ELM USA, Inc.</b> ELM USA, Inc.	12/11/2019 26459	Supplies for Disc Cleaning M Invoice	Paid	10-25-5714-00	Circ. Material Supplies	\$204.95
					<i>Totals for Ehlers Investment Partners:</i>	<u>\$582.65</u>
<b>Pam Freer</b> Pam Freer	12/11/2019 120219	Book Group Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$21.50
					<i>Totals for ELM USA, Inc.:</i>	<u>\$204.95</u>
<b>Garvey's Office Products</b> Garvey's Office Products	12/11/2019 PINV1820627	Card Stock & Calendars Invoice	Paid	10-25-5713-00	Office Supplies	\$49.94
	12/11/2019 PINV1826303	Laminating Refills Invoice	Paid	10-25-5717-00	Processing Supplies	\$239.40
	12/11/2019 PINV1834002	4 Pin LED Bulbs Invoice	Paid	10-20-5663-00	Maint/Repairs-Genl repairs, Supplies	\$43.60
	12/11/2019 PINV1832585	Circ Office Supplies Invoice	Paid	10-25-5713-00	Office Supplies	\$67.44
					<i>Totals for Garvey's Office Products:</i>	<u>\$400.38</u>

# Lisle Library District

## Accounts Payable for December 11, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>Gail Graziani</b> Gail Graziani	12/11/2019 120119	WindyCon Science Fiction Invoice	Paid	10-40-5785-00	Conferences - Staff	\$7.30
	12/11/2019 111719	WindyCon Registration Invoice	Paid	10-40-5785-00	Conferences - Staff	\$25.00
<b>Totals for Gail Graziani:</b>						<u>\$32.30</u>
<b>Taylor Habal</b> Taylor Habal	12/11/2019 102419	ILA Conference Invoice	Paid	10-40-5785-00	Conferences - Staff	\$35.26
<b>Totals for Taylor Habal:</b>						<u>\$35.26</u>
<b>Hagg Press</b> Hagg Press	12/11/2019 3126	Dec/Jan 2020 Newsletter Invoice	Paid	10-25-5710-10	Printing/Spec. Serv. - Adult	\$2,213.45
<b>Totals for Hagg Press:</b>						<u>\$2,213.45</u>
<b>Home Depot Credit Service</b> Home Depot Credit Service	12/11/2019 5526686	Carpet Glue Invoice	Paid	10-48-5846-00	Equip Maint/Repr-NonContr	\$25.94
<b>Totals for Home Depot Credit Service:</b>						<u>\$25.94</u>
<b>Elizabeth Hopkins</b> Elizabeth Hopkins	12/11/2019 111319	ARRT Con ARRT Book Cl Invoice	Paid	10-40-5785-00	Conferences - Staff	\$41.06
<b>Totals for Elizabeth Hopkins:</b>						<u>\$41.06</u>
<b>Illinois Reading Council</b> Illinois Reading Council	12/11/2019 59571-120119	Annual Membership Renewal Invoice	Paid	10-40-5783-00	Dues - Staff	\$45.00
<b>Totals for Illinois Reading Council:</b>						<u>\$45.00</u>
<b>Illinois TESOL/BE</b> Illinois TESOL/BE	12/11/2019 13709	Annual Membership Renewal Invoice	Paid	10-40-5783-00	Dues - Staff	\$40.00
<b>Totals for Illinois TESOL/BE:</b>						<u>\$40.00</u>

## Accounts Payable for December 11, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>Impact Networking, LLC</b> Impact Networking, LLC	12/11/2019 1613182	Xerox Printer Ink Invoice	Paid	10-25-5718-00	Computer Supplies	\$5,485.00
	12/11/2019 1618209	Paper Invoice	Paid	10-25-5715-00	Copier Supplies	\$309.90
	<i>Totals for Illinois TESOL/BE:</i>					<u>\$40.00</u>
<b>Konica Minolta Premier Finance</b> Konica Minolta Premier Finance	12/11/2019 401497821	Copier Lease Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$211.10
	<i>Totals for Impact Networking, LLC:</i>					<u>\$5,794.90</u>
<b>Library Ideas LLC</b> Library Ideas LLC	12/11/2019 72628	Vox Books Invoice	Paid	10-50-5863-30	Books - Youth Serv	\$224.70
	12/11/2019 71991	Vox Books Invoice	Paid	10-50-5890-30	A-V Mats - Youth Serv	\$689.10
	<i>Totals for Konica Minolta Premier Finance:</i>					<u>\$211.10</u>
<b>LIMRiCC PHIP Health</b> LIMRiCC PHIP Health	12/11/2019 120319	December Medical Premium Invoice	Paid	10-10-5621-10	Hosp. Ins. - Admin	\$5,567.25
				10-10-5621-20	Hosp. Ins. - Adult Serv.	\$10,265.92
				10-10-5621-30	Hosp. Ins. - YS	\$4,641.56
				10-10-5621-50	Hosp. Ins. - Tech	\$3,129.66
				10-10-5621-60	Hosp. Ins. - Circ	\$7,099.23
	<i>Totals for Library Ideas LLC:</i>					<u>\$913.80</u>
<b>Lisle Heritage Society</b> Lisle Heritage Society	12/11/2019 MEM2019-2020	Business Membership Invoice	Paid	10-50-5900-20	Periodicals - Adult Serv	\$50.00
	<i>Totals for LIMRiCC PHIP Health:</i>					<u>\$30,703.62</u>
<b>Katie McMahon</b> Katie McMahon	12/11/2019 110119	LACONI Meeting Invoice	Paid	10-40-5784-00	Meetings - Staff	\$34.22
	<i>Totals for Lisle Heritage Society:</i>					<u>\$50.00</u>

## Accounts Payable for December 11, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>Midwest Tape (7289)</b> Midwest Tape (7289)	12/11/2019 120219	DVDs/Blu-rays w/o Process Invoice	Paid	10-50-5895-40	A-V Mats - Adult Serv	<u>Totals for Katie McMahon:</u> \$34.22 \$147.99
<b>Midwest Tape (7288)</b> Midwest Tape (7288)	12/11/2019 120219	DVDs/Blu-rays w/Processing Invoice	Paid	10-50-5895-40 10-25-5717-00	A-V Mats - Adult Serv Processing Supplies	<u>Totals for Midwest Tape (7289):</u> \$147.99
<b>Midwest Tape (7290)</b> Midwest Tape (7290)	12/11/2019 120219	DVDs/Blu-rays/CD Books W Invoice	Paid	10-50-5890-30	A-V Mats - Youth Serv	<u>Totals for Midwest Tape (7288):</u> \$3,133.89 \$109.97
<b>Midwest Tape (7291)</b> Midwest Tape (7291)	12/11/2019 120219	DVDs/Blu-rays/CD Books w Invoice	Paid	10-50-5890-30 10-25-5717-00	A-V Mats - Youth Serv Processing Supplies	<u>Totals for Midwest Tape (7290):</u> \$109.97 \$134.19 \$538.99
<b>Midwest Tape</b> Midwest Tape	12/11/2019 98283903	Hoopla Invoice	Paid	10-50-5895-40	A-V Mats - Adult Serv	<u>Totals for Midwest Tape (7291):</u> \$673.18 \$4,048.01
<b>Monaco Mechanical Service, Inc.</b> Monaco Mechanical Service, Inc.	12/11/2019 18580	4 Air Handlers - 50% Invoice	Paid	70-20-5666-00	5666 Facility and Campus (Spec Res)	<u>Totals for Midwest Tape:</u> \$4,048.01 \$99,150.00
<b>Montano's Landscaping &amp; Nursery, Inc</b> Montano's Landscaping & Nursery, Inc	12/11/2019 120219	Snow Removal & Salting Invoice	Paid	10-20-5662-00	Maint Contr. - Landscape Serv.	<u>Totals for Monaco Mechanical Service, Inc.:</u> \$99,150.00 \$1,630.00
					<u>Totals for Montano's Landscaping &amp; Nursery, Inc:</u>	\$1,630.00

## Accounts Payable for December 11, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>Laura Murff</b> Laura Murff	12/11/2019 110819	LACONI Authority Control W Invoice	Paid	10-40-5784-00	Meetings - Staff	\$31.25
<b>Outsource Solutions Group, Inc.</b>						
Outsource Solutions Group, Inc.	12/11/2019 50309	Backup Licenses October Invoice	Paid	10-35-5763-00	Other Contr Srves-Tech Asst	\$200.00
	12/11/2019 50720	Server Maintenance - Decemt Invoice	Paid	10-35-5763-00	Other Contr Srves-Tech Asst	\$880.00
<b>OverDrive, Inc.</b>						
OverDrive, Inc.	12/11/2019 CD0110719209389	Advantage Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$1,005.92
	12/11/2019 CD110719226443	Advantage Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$1,000.00
<b>Paddock Publications</b>						
Paddock Publications	12/11/2019 223390-11062020	1 Year Subscription Invoice	Paid	10-50-5900-20	Periodicals - Adult Serv	\$536.60
<b>Justin Procter</b>						
Justin Procter	12/11/2019 101419	Reimburse Mileage Invoice	Paid	10-25-5724-15	Local Travel	\$5.92
<b>ProQuest LLC</b>						
ProQuest LLC	12/11/2019 70594113	Ancestry & Heritage Renewal Invoice	Paid	10-50-5869-20	Internet Licensed DBases	\$3,206.28
<b>Recorded Books, LLC</b>						

## Accounts Payable for December 11, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Recorded Books, LLC	12/11/2019 76577728	Audio Books Invoice	Paid	10-50-5895-40	A-V Mats - Adult Serv	\$74.20
	12/11/2019 76577611	Audio Books Invoice	Paid	10-50-5895-40	A-V Mats - Adult Serv	\$74.20
<b>Totals for Recorded Books, LLC:</b>						<b>\$148.40</b>
Patricia Ruocco Patricia Ruocco	12/11/2019 110419	Bouchercon Conference Acc Invoice	Paid	10-40-5785-00	Conferences - Staff	\$343.48
	<b>Totals for Patricia Ruocco:</b>					<b>\$343.48</b>
Will Savage Will Savage	12/11/2019 111819	Pokeman Club Invoice	Paid	10-60-5931-30	Programs - Youth	\$59.57
	12/11/2019 112719	Storytime Invoice	Paid	10-60-5931-30	Programs - Youth	\$7.98
<b>Totals for Will Savage:</b>						<b>\$67.55</b>
Sikich LLP Sikich LLP	12/11/2019 411723	Financial Services Invoice	Paid	10-35-5764-10	Other Contr Svcs - Library Wide	\$2,964.30
	<b>Totals for Sikich LLP:</b>					<b>\$2,964.30</b>
Noelle Spicher Noelle Spicher	12/11/2019 112019	Teen Librarian Special Inter Invoice	Paid	10-40-5784-00	Meetings - Staff	\$35.89
	<b>Totals for Noelle Spicher:</b>					<b>\$35.89</b>
Staples Advantage Staples Advantage	12/11/2019 1626681884	Misc Kitchen, Office & Janit Invoice	Paid	10-25-5716-00	Kitchen Supplies	\$282.49
				10-25-5713-00	Office Supplies	\$219.46
				10-20-5663-00	Maint/Repairs-Genl repairs, Supplies	\$327.15
<b>Totals for Staples Advantage:</b>						<b>\$829.10</b>
<b>Stephens Plumbing and Heating</b>						

## Accounts Payable for December 11, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Stephens Plumbing and Heating	12/11/2019 216311	Sink Repair Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$134.00
<b>Rochelle Storm</b> Rochelle Storm	12/11/2019 111319	ARRT Con Invoice	Paid	10-40-5785-00	Conferences - Staff	\$14.15
					<i>Totals for Stephens Plumbing and Heating:</i>	<u>\$134.00</u>
<b>Swank Movie Licensing USA</b> Swank Movie Licensing USA	12/11/2019 2777922	Copyright Compliance Invoice	Paid	10-50-5872-10	Dbases - Professional	\$678.00
					<i>Totals for Rochelle Storm:</i>	<u>\$14.15</u>
<b>Tasting deVine Cellars</b> Tasting deVine Cellars	12/11/2019 120819	Program: Cooking Demo Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$100.00
					<i>Totals for Swank Movie Licensing USA:</i>	<u>\$678.00</u>
<b>Toshiba Business Solutions, USA</b> Toshiba Business Solutions, USA	12/11/2019 5121959	Adult Floor Photocopier Main Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$137.87
	12/11/2019 5119631	Copier Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$90.32
					<i>Totals for Toshiba Business Solutions, USA:</i>	<u>\$228.19</u>
<b>Unique Management Services, Inc.</b> Unique Management Services, Inc.	12/11/2019 560536	Collection Accounts October Invoice	Paid	10-35-5761-00	Collection Agency	\$53.70
					<i>Totals for Unique Management Services, Inc.:</i>	<u>\$53.70</u>
<b>Andrea Varry</b> Andrea Varry	12/11/2019 110819	LACONI Authority Control W Invoice	Paid	10-40-5784-00	Meetings - Staff	\$31.25
					<i>Totals for Andrea Varry:</i>	<u>\$31.25</u>



# Lisle Library District

## Accounts Payable for December 11, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>Verizon</b> Verizon	12/11/2019 9842526341	3 Wi-Fi Hot Spots Invoice	Paid	10-20-5656-00	Verizon	\$108.03
<b>Village of Lisle</b> Village of Lisle	12/11/2019 112519	Usage Invoice	Paid	10-20-5654-00	Utilities - Sewer & Water	\$126.90
	12/11/2019 3600000320	Monthly Internet Service Invoice	Paid	10-20-5650-00	Internet Service Provider	\$450.00
					<i>Totals for Village of Lisle:</i>	<i>\$576.90</i>
<b>Woodridge Public Library</b> Woodridge Public Library	12/11/2019 31524006592093	Reciprocal Borrowing Loss Invoice	Paid	10-50-5864-10	Books - Non Fiction	\$59.00
					<i>Totals for Woodridge Public Library:</i>	<i>\$59.00</i>
					<i>Totals for Verizon:</i>	<i>\$108.03</i>

# Lisle Library District

## Accounts Payable for December 11, 2019

### Account Summary

Account Number	Description	Net Amount
10-10-5621-10	Hosp. Ins. - Admin	\$5,567.25
10-10-5621-20	Hosp. Ins. - Adult Serv.	\$10,265.92
10-10-5621-30	Hosp. Ins. - YS	\$4,641.56
10-10-5621-50	Hosp. Ins. - Tech	\$3,129.66
10-10-5621-60	Hosp. Ins. - Circ	\$7,099.23
10-20-5650-00	Internet Service Provider	\$450.00
10-20-5654-00	Utilities - Sewer & Water	\$248.81
10-20-5655-00	Utilities - Electric	\$3,112.90
10-20-5656-00	Verizon	\$108.03
10-20-5661-00	Maint Contracts - Maint. Service	\$2,257.23
10-20-5662-00	Maint Contr. - Landscape Serv.	\$2,617.50
10-20-5663-00	Maint/Repairs-Genl repairs, Supplies	\$370.75
10-20-5664-00	Maint/Repairs-Non Contr. Work	\$264.00
10-25-5710-10	Printing/Spec. Serv. - Adult	\$2,213.45
10-25-5712-00	Printing	\$45.00
10-25-5713-00	Office Supplies	\$336.84
10-25-5714-00	Circ. Material Supplies	\$204.95
10-25-5715-00	Copier Supplies	\$309.90
10-25-5716-00	Kitchen Supplies	\$282.49
10-25-5717-00	Processing Supplies	\$2,654.15
10-25-5718-00	Computer Supplies	\$5,485.00
10-25-5724-15	Local Travel	\$5.92
10-35-5761-00	Collection Agency	\$53.70
10-35-5763-00	Other Contr Svcs-Tech Asst	\$1,080.00
10-35-5764-10	Other Contr Svcs - Library Wide	\$2,964.30
10-35-5765-10	Investment Agency Consultants	\$582.65
10-40-5783-00	Dues - Staff	\$85.00
10-40-5784-00	Meetings - Staff	\$163.86
10-40-5785-00	Conferences - Staff	\$548.18
10-48-5803-10	5803 Technology	\$1,461.51
10-48-5804-10	5804 Facility	\$1,231.20
10-48-5823-20	Minor Equip - Adult Services	\$324.00
10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$439.29

## Accounts Payable for December 11, 2019

10-48-5846-00	Equip Maint/Repr-NonContr	\$25.94
10-50-5863-30	Books - Youth Serv	\$3,923.87
10-50-5864-10	Books - Non Fiction	\$7,606.01
10-50-5865-10	Books - Adult/Teen Fiction	\$8,619.08
10-50-5867-20	Ref Books - Adult Serv	\$1,273.45
10-50-5869-20	Internet Licensed DBases	\$3,206.28
10-50-5872-10	Dbases - Professional	\$678.00
10-50-5890-30	A-V Matls - Youth Serv	\$933.26
10-50-5895-40	A-V Matls - Adult Serv	\$11,691.83
10-50-5900-20	Periodicals - Adult Serv	\$586.60
10-60-5931-10	Programs - Adult Services	\$121.50
10-60-5931-30	Programs - Youth	\$87.89
70-20-5666-00	5666 Facility and Campus (Spec Res)	\$99,150.00
70-65-5674-00	Consulting	\$1,500.00
	GRAND TOTAL:	\$200,007.94

# Lisle Library District

## Account Distribution Report by Number

### December 11, 2019

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-10-5621-10, Hosp. Ins. - Admin									
12/11/2019	120319	Invoice	5909-258	LIMRiCC PHIP Health	LIMRiCC PHIP Healt	Posted	12/11/2019	\$5,567.25	\$0.00
Totals for 10-10-5621-10, Hosp. Ins. - Admin:								\$5,567.25	\$0.00
10-10-5621-20, Hosp. Ins. - Adult Serv.									
12/11/2019	120319	Invoice	5909-260	LIMRiCC PHIP Health	LIMRiCC PHIP Healt	Posted	12/11/2019	\$10,265.92	\$0.00
Totals for 10-10-5621-20, Hosp. Ins. - Adult Serv.:								\$10,265.92	\$0.00
10-10-5621-30, Hosp. Ins. - YS									
12/11/2019	120319	Invoice	5909-261	LIMRiCC PHIP Health	LIMRiCC PHIP Healt	Posted	12/11/2019	\$4,641.56	\$0.00
Totals for 10-10-5621-30, Hosp. Ins. - YS:								\$4,641.56	\$0.00
10-10-5621-50, Hosp. Ins. - Tech									
12/11/2019	120319	Invoice	5909-262	LIMRiCC PHIP Health	LIMRiCC PHIP Healt	Posted	12/11/2019	\$3,129.66	\$0.00
Totals for 10-10-5621-50, Hosp. Ins. - Tech:								\$3,129.66	\$0.00
10-10-5621-60, Hosp. Ins. - Circ									
12/11/2019	120319	Invoice	5909-263	LIMRiCC PHIP Health	LIMRiCC PHIP Healt	Posted	12/11/2019	\$7,099.23	\$0.00
Totals for 10-10-5621-60, Hosp. Ins. - Circ:								\$7,099.23	\$0.00
10-20-5650-00, Internet Service Provider									
12/11/2019	3600000320	Invoice	5909-191	Village of Lisle	Village of Lisle-360000	Posted	12/11/2019	\$450.00	\$0.00
Totals for 10-20-5650-00, Internet Service Provider:								\$450.00	\$0.00
10-20-5654-00, Utilities - Sewer & Water									
12/11/2019	111119	Invoice	5909-071	DuPage County Public Works	DuPage County Public	Posted	12/11/2019	\$121.91	\$0.00
12/11/2019	112519	Invoice	5909-175	Village of Lisle	Village of Lisle-11251	Posted	12/11/2019	\$126.90	\$0.00
Totals for 10-20-5654-00, Utilities - Sewer & Water:								\$248.81	\$0.00
10-20-5655-00, Utilities - Electric									
12/11/2019	193310040425746	Invoice	5909-252	Direct Energy Business	Direct Energy Business	Posted	12/11/2019	\$3,112.90	\$0.00
Totals for 10-20-5655-00, Utilities - Electric:								\$3,112.90	\$0.00
10-20-5656-00, Verizon									
12/11/2019	9842526341	Invoice	5909-197	Verizon	Verizon-9842526341	Posted	12/11/2019	\$108.03	\$0.00
Totals for 10-20-5656-00, Verizon:								\$108.03	\$0.00
10-20-5661-00, Maint Contracts - Maint. Service									
12/11/2019	5408818	Invoice	5909-061	Anderson Pest Solutions	Anderson Pest Solutio	Posted	12/11/2019	\$145.23	\$0.00
12/11/2019	8315	Invoice	5909-132	Eco Clean Maintenance	Eco Clean Maintenananc	Posted	12/11/2019	\$2,112.00	\$0.00
Totals for 10-20-5661-00, Maint Contracts - Maint. Service:								\$2,257.23	\$0.00

# Lisle Library District

## Account Distribution Report by Number

### December 11, 2019

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-20-5662-00, Maint Contr. - Landscape Serv.									
12/11/2019	120219	Invoice	5909-144	Montano's Landscaping & Nur	Montano's Landscapin	Posted	12/11/2019	\$1,630.00	\$0.00
12/11/2019	7100	Invoice	5909-187	Bear Landscape Group	Bear Landscape Group-	Posted	12/11/2019	\$987.50	\$0.00
				Totals for 10-20-5662-00, Maint Contr. - Landscape Serv.:				\$2,617.50	\$0.00
10-20-5663-00, Maint/Repairs-Genl repairs, Supplies									
12/11/2019	1626681884	Invoice	5909-137	Staples Advantage	Staples Advantage-1624	Posted	12/11/2019	\$327.15	\$0.00
12/11/2019	PINV1834002	Invoice	5909-256	Garvey's Office Products	Garvey's Office Produc	Posted	12/11/2019	\$43.60	\$0.00
				Totals for 10-20-5663-00, Maint/Repairs-Genl repairs, Supplies:				\$370.75	\$0.00
10-20-5664-00, Maint/Repairs-Non Contr. Work									
12/11/2019	216311	Invoice	5909-118	Stephens Plumbing and Heating	Stephens Plumbing and	Posted	12/11/2019	\$134.00	\$0.00
12/11/2019	6948	Invoice	5909-189	Bear Landscape Group	Bear Landscape Group-	Posted	12/11/2019	\$130.00	\$0.00
				Totals for 10-20-5664-00, Maint/Repairs-Non Contr. Work:				\$264.00	\$0.00
10-25-5710-10, Printing/Spec. Serv. - Adult									
12/11/2019	3126	Invoice	5909-142	Hagg Press	Hagg Press-3126	Posted	12/11/2019	\$2,213.45	\$0.00
				Totals for 10-25-5710-10, Printing/Spec. Serv. - Adult:				\$2,213.45	\$0.00
10-25-5712-00, Printing									
12/11/2019	31500	Invoice	5909-130	Allegra Print & Imaging	Allegra Print & Imaging	Posted	12/11/2019	\$45.00	\$0.00
				Totals for 10-25-5712-00, Printing:				\$45.00	\$0.00
10-25-5713-00, Office Supplies									
12/11/2019	PINV1820627	Invoice	5909-055	Garvey's Office Products	Garvey's Office Produc	Posted	12/11/2019	\$49.94	\$0.00
12/11/2019	1626681884	Invoice	5909-136	Staples Advantage	Staples Advantage-1624	Posted	12/11/2019	\$219.46	\$0.00
12/11/2019	PINV1832585	Invoice	5909-264	Garvey's Office Products	Garvey's Office Produc	Posted	12/11/2019	\$67.44	\$0.00
				Totals for 10-25-5713-00, Office Supplies:				\$336.84	\$0.00
10-25-5714-00, Circ. Material Supplies									
12/11/2019	26459	Invoice	5909-254	ELM USA, Inc.	ELM USA, Inc.-26459	Posted	12/11/2019	\$204.95	\$0.00
				Totals for 10-25-5714-00, Circ. Material Supplies:				\$204.95	\$0.00
10-25-5715-00, Copier Supplies									
12/11/2019	1618209	Invoice	5909-122	Impact Networking, LLC	Impact Networking, LL	Posted	12/11/2019	\$309.90	\$0.00
				Totals for 10-25-5715-00, Copier Supplies:				\$309.90	\$0.00
10-25-5716-00, Kitchen Supplies									
12/11/2019	1626681884	Invoice	5909-134	Staples Advantage	Staples Advantage-1624	Posted	12/11/2019	\$282.49	\$0.00
				Totals for 10-25-5716-00, Kitchen Supplies:				\$282.49	\$0.00

## Account Distribution Report by Number

December 11, 2019

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-25-5717-00, Processing Supplies</b>									
12/11/2019	77621	Invoice	5909-126	Compact Disc Source	Compact Disc Source	Posted	12/11/2019	\$44.58	\$0.00
12/11/2019	PINV1826303	Invoice	5909-128	Garvey's Office Products	Garvey's Office Produc	Posted	12/11/2019	\$239.40	\$0.00
12/11/2019	113019	Invoice	5909-148	Baker & Taylor (L5543202)	Baker & Taylor (L5543	Posted	12/11/2019	\$399.05	\$0.00
12/11/2019	113019	Invoice	5909-151	Baker & Taylor (L5425632)	Baker & Taylor (L5425	Posted	12/11/2019	\$181.70	\$0.00
12/11/2019	113019	Invoice	5909-154	Baker & Taylor (L4342812)	Baker & Taylor (L4342	Posted	12/11/2019	\$14.95	\$0.00
12/11/2019	113019	Invoice	5909-157	Baker & Taylor (L5202982)	Baker & Taylor (L5202	Posted	12/11/2019	\$29.90	\$0.00
12/11/2019	113019	Invoice	5909-160	Baker & Taylor (L4171582)	Baker & Taylor (L4171	Posted	12/11/2019	\$241.80	\$0.00
12/11/2019	113019	Invoice	5909-165	Baker & Taylor (L0334152)	Baker & Taylor (L0334	Posted	12/11/2019	\$239.60	\$0.00
12/11/2019	113019	Invoice	5909-170	Baker & Taylor (C5223353)	Baker & Taylor (C5223	Posted	12/11/2019	\$0.65	\$0.00
12/11/2019	120219	Invoice	5909-217	Midwest Tape (7288)	Midwest Tape (7288)-	Posted	12/11/2019	\$562.40	\$0.00
12/11/2019	120219	Invoice	5909-220	Midwest Tape (7291)	Midwest Tape (7291)-	Posted	12/11/2019	\$538.99	\$0.00
12/11/2019	77668	Invoice	5909-248	Compact Disc Source	Compact Disc Source	Posted	12/11/2019	\$161.13	\$0.00
<b>Totals for 10-25-5717-00, Processing Supplies:</b>								<b>\$2,654.15</b>	<b>\$0.00</b>
<b>10-25-5718-00, Computer Supplies</b>									
12/11/2019	1613182	Invoice	5909-069	Impact Networking, LLC	Impact Networking, L.L	Posted	12/11/2019	\$5,485.00	\$0.00
<b>Totals for 10-25-5718-00, Computer Supplies:</b>								<b>\$5,485.00</b>	<b>\$0.00</b>
<b>10-25-5724-15, Local Travel</b>									
12/11/2019	101419	Invoice	5909-063	Justin Procter	Justin Procter-101419	Posted	12/11/2019	\$5.92	\$0.00
<b>Totals for 10-25-5724-15, Local Travel:</b>								<b>\$5.92</b>	<b>\$0.00</b>
<b>10-35-5761-00, Collection Agency</b>									
12/11/2019	560536	Invoice	5909-047	Unique Management Services, I	Unique Management S	Posted	12/11/2019	\$53.70	\$0.00
<b>Totals for 10-35-5761-00, Collection Agency:</b>								<b>\$53.70</b>	<b>\$0.00</b>
<b>10-35-5763-00, Other Contr Svcs-Tech Asst</b>									
12/11/2019	50309	Invoice	5909-065	Outsource Solutions Group, In	Outsource Solutions G	Posted	12/11/2019	\$200.00	\$0.00
12/11/2019	50720	Invoice	5909-193	Outsource Solutions Group, In	Outsource Solutions G	Posted	12/11/2019	\$880.00	\$0.00
<b>Totals for 10-35-5763-00, Other Contr Svcs-Tech Asst:</b>								<b>\$1,080.00</b>	<b>\$0.00</b>
<b>10-35-5764-10, Other Contr Svcs - Library Wide</b>									
12/11/2019	411723	Invoice	5909-116	Sikich LLP	Sikich LLP-411723	Posted	12/11/2019	\$2,964.30	\$0.00
<b>Totals for 10-35-5764-10, Other Contr Svcs - Library Wide:</b>								<b>\$2,964.30</b>	<b>\$0.00</b>
<b>10-35-5765-10, Investment Agency Consultants</b>									
12/11/2019	113019	Invoice	5909-242	Ehlers Investment Partners	Ehlers Investment Part	Posted	12/11/2019	\$582.65	\$0.00
<b>Totals for 10-35-5765-10, Investment Agency Consultants:</b>								<b>\$582.65</b>	<b>\$0.00</b>

# Lisle Library District

## Account Distribution Report by Number

### December 11, 2019

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-40-5783-00, Dues - Staff</b>									
12/11/2019	59571-120119	Invoice	5909-199	Illinois Reading Council	Illinois Reading Council	Posted	12/11/2019	\$45.00	\$0.00
12/11/2019	13709	Invoice	5909-201	Illinois TESOL/BE	Illinois TESOL/BE-137	Posted	12/11/2019	\$40.00	\$0.00
<b>Totals for 10-40-5783-00, Dues - Staff:</b>								<b>\$85.00</b>	<b>\$0.00</b>
<b>10-40-5784-00, Meetings - Staff</b>									
12/11/2019	110819	Invoice	5909-051	Andrea Varry	Andrea Varry-110819	Posted	12/11/2019	\$31.25	\$0.00
12/11/2019	110819	Invoice	5909-053	Laura Murff	Laura Murff-110819	Posted	12/11/2019	\$31.25	\$0.00
12/11/2019	110119	Invoice	5909-059	Katie McMahon	Katie McMahon-11011	Posted	12/11/2019	\$34.22	\$0.00
12/11/2019	112019	Invoice	5909-185	Noelle Spicher	Noelle Spicher-112019	Posted	12/11/2019	\$35.89	\$0.00
12/11/2019	110819	Invoice	5909-250	Brian Baxter	Brian Baxter-110819	Posted	12/11/2019	\$31.25	\$0.00
<b>Totals for 10-40-5784-00, Meetings - Staff:</b>								<b>\$163.86</b>	<b>\$0.00</b>
<b>10-40-5785-00, Conferences - Staff</b>									
12/11/2019	110419	Invoice	5909-179	Patricia Ruocco	Patricia Ruocco-11041	Posted	12/11/2019	\$343.48	\$0.00
12/11/2019	111319	Invoice	5909-181	Rochelle Storm	Rochelle Storm-11131	Posted	12/11/2019	\$14.15	\$0.00
12/11/2019	111319	Invoice	5909-183	Elizabeth Hopkins	Elizabeth Hopkins-1113	Posted	12/11/2019	\$41.06	\$0.00
12/11/2019	120119	Invoice	5909-205	Gail Graziani	Gail Graziani-120119	Posted	12/11/2019	\$7.30	\$0.00
12/11/2019	111719	Invoice	5909-207	Gail Graziani	Gail Graziani-111719	Posted	12/11/2019	\$25.00	\$0.00
12/11/2019	102419	Invoice	5909-209	Mary Bannon	Mary Bannon-102419	Posted	12/11/2019	\$81.93	\$0.00
12/11/2019	102419	Invoice	5909-211	Taylor Habal	Taylor Habal-102419	Posted	12/11/2019	\$35.26	\$0.00
<b>Totals for 10-40-5785-00, Conferences - Staff:</b>								<b>\$548.18</b>	<b>\$0.00</b>
<b>10-48-5803-10, 5803 Technology</b>									
12/11/2019	VTC9754	Invoice	5909-112	CDW Government	CDW Government-V	Posted	12/11/2019	\$1,461.51	\$0.00
<b>Totals for 10-48-5803-10, 5803 Technology:</b>								<b>\$1,461.51</b>	<b>\$0.00</b>
<b>10-48-5804-10, 5804 Facility</b>									
12/11/2019	543869	Invoice	5909-231	Brodart Co.	Brodart Co.-543869	Posted	12/11/2019	\$1,231.20	\$0.00
<b>Totals for 10-48-5804-10, 5804 Facility:</b>								<b>\$1,231.20</b>	<b>\$0.00</b>
<b>10-48-5823-20, Minor Equip - Adult Services</b>									
12/11/2019	543869	Invoice	5909-229	Brodart Co.	Brodart Co.-543869	Posted	12/11/2019	\$324.00	\$0.00
<b>Totals for 10-48-5823-20, Minor Equip - Adult Services:</b>								<b>\$324.00</b>	<b>\$0.00</b>
<b>10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide</b>									
12/11/2019	5121959	Invoice	5909-114	Toshiba Business Solutions, US	Toshiba Business Solu	Posted	12/11/2019	\$137.87	\$0.00
12/11/2019	5119631	Invoice	5909-177	Toshiba Business Solutions, US	Toshiba Business Solu	Posted	12/11/2019	\$90.32	\$0.00
12/11/2019	401497821	Invoice	5909-244	Konica Minolta Premier Financ	Konica Minolta Premie	Posted	12/11/2019	\$211.10	\$0.00

## Account Distribution Report by Number

December 11, 2019

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-48-5846-00, Equip Maint/Repr-NonContr									
12/11/2019	5526686	Invoice	5909-138	Home Depot Credit Service	Home Depot Credit Se	Posted	12/11/2019	\$25.94	\$0.00
Totals for 10-48-5846-00, Equip Maint/Repr-NonContr:								\$25.94	\$0.00
10-50-5863-30, Books - Youth Serv									
12/11/2019	72628	Invoice	5909-057	Library Ideas LLC	Library Ideas LLC-7262	Posted	12/11/2019	\$224.70	\$0.00
12/11/2019	113019	Invoice	5909-149	Baker & Taylor (L5425632)	Baker & Taylor (L5425	Posted	12/11/2019	\$3,153.06	\$0.00
12/11/2019	113019	Invoice	5909-152	Baker & Taylor (L4342812)	Baker & Taylor (L4342	Posted	12/11/2019	\$546.11	\$0.00
Totals for 10-50-5863-30, Books - Youth Serv:								\$3,923.87	\$0.00
10-50-5864-10, Books - Non Fiction									
12/11/2019	31524006592093	Invoice	5909-049	Woodridge Public Library	Woodridge Public Lib	Posted	12/11/2019	\$59.00	\$0.00
12/11/2019	113019	Invoice	5909-161	Baker & Taylor (L3965522)	Baker & Taylor (L3965	Posted	12/11/2019	\$113.33	\$0.00
12/11/2019	113019	Invoice	5909-163	Baker & Taylor (L0334152)	Baker & Taylor (L0334	Posted	12/11/2019	\$6,448.38	\$0.00
12/11/2019	113019	Invoice	5909-166	Baker & Taylor (C5223433)	Baker & Taylor (C5223	Posted	12/11/2019	\$985.30	\$0.00
Totals for 10-50-5864-10, Books - Non Fiction:								\$7,606.01	\$0.00
10-50-5865-10, Books - Adult/Teen Fiction									
12/11/2019	113019	Invoice	5909-146	Baker & Taylor (L5543202)	Baker & Taylor (L5543	Posted	12/11/2019	\$8,490.56	\$0.00
12/11/2019	113019	Invoice	5909-155	Baker & Taylor (L5202982)	Baker & Taylor (L5202	Posted	12/11/2019	\$128.52	\$0.00
Totals for 10-50-5865-10, Books - Adult/Teen Fiction:								\$8,619.08	\$0.00
10-50-5867-20, Ref Books - Adult Serv									
12/11/2019	113019	Invoice	5909-168	Baker & Taylor (C5223353)	Baker & Taylor (C5223	Posted	12/11/2019	\$1,273.45	\$0.00
Totals for 10-50-5867-20, Ref Books - Adult Serv:								\$1,273.45	\$0.00
10-50-5869-20, Internet Licensed DBases									
12/11/2019	70594113	Invoice	5909-232	ProQuest LLC	ProQuest LLC-7059411	Posted	12/11/2019	\$3,206.28	\$0.00
Totals for 10-50-5869-20, Internet Licensed DBases:								\$3,206.28	\$0.00
10-50-5872-10, Dbases - Professional									
12/11/2019	2777922	Invoice	5909-195	Swank Movie Licensing USA	Swank Movie Licens	Posted	12/11/2019	\$678.00	\$0.00
Totals for 10-50-5872-10, Dbases - Professional:								\$678.00	\$0.00
10-50-5890-30, A-V Matis - Youth Serv									
12/11/2019	71991	Invoice	5909-171	Library Ideas LLC	Library Ideas LLC-7199	Posted	12/11/2019	\$689.10	\$0.00
12/11/2019	120219	Invoice	5909-218	Midwest Tape (7291)	Midwest Tape (7291)-	Posted	12/11/2019	\$134.19	\$0.00
12/11/2019	120219	Invoice	5909-221	Midwest Tape (7290)	Midwest Tape (7290)-	Posted	12/11/2019	\$109.97	\$0.00



# Lisle Library District

## Account Distribution Report by Number

### December 11, 2019

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-50-5895-40, A-V Matls - Adult Serv</b>									
12/11/2019	77622	Invoice	5909-124	Compact Disc Source	Compact Disc Source	Posted	12/11/2019	\$933.26	\$0.00
12/11/2019	113019	Invoice	5909-158	Baker & Taylor (L4171582)	Baker & Taylor (L4171582)	Posted	12/11/2019	\$109.13	\$0.00
12/11/2019	120219	Invoice	5909-213	Midwest Tape (7289)	Midwest Tape (7289)-	Posted	12/11/2019	\$2,272.57	\$0.00
12/11/2019	120219	Invoice	5909-215	Midwest Tape (7288)	Midwest Tape (7288)-	Posted	12/11/2019	\$147.99	\$0.00
12/11/2019	76577728	Invoice	5909-223	Recorded Books, LLC	Recorded Books, LLC-7	Posted	12/11/2019	\$2,571.49	\$0.00
12/11/2019	76577611	Invoice	5909-225	Recorded Books, LLC	Recorded Books, LLC-7	Posted	12/11/2019	\$74.20	\$0.00
12/11/2019	CD0110719209389	Invoice	5909-234	OverDrive, Inc.	OverDrive, Inc.-CD011	Posted	12/11/2019	\$74.20	\$0.00
12/11/2019	CD110719226443	Invoice	5909-236	OverDrive, Inc.	OverDrive, Inc.-CD110	Posted	12/11/2019	\$1,005.92	\$0.00
12/11/2019	98283903	Invoice	5909-238	Midwest Tape	Midwest Tape-9828390	Posted	12/11/2019	\$1,000.00	\$0.00
12/11/2019	77669	Invoice	5909-246	Compact Disc Source	Compact Disc Source	Posted	12/11/2019	\$4,048.01	\$0.00
Totals for 10-50-5895-40, A-V Matls - Adult Serv:								\$388.32	\$0.00
<b>10-50-5900-20, Periodicals - Adult Serv</b>									
12/11/2019	223390-11062020	Invoice	5909-067	Paddock Publications	Paddock Publications	Posted	12/11/2019	\$11,691.83	\$0.00
12/11/2019	MEM2019-2020	Invoice	5909-203	Lisle Heritage Society	Lisle Heritage Society-	Posted	12/11/2019	\$536.60	\$0.00
Totals for 10-50-5900-20, Periodicals - Adult Serv:								\$50.00	\$0.00
<b>10-60-5931-10, Programs - Adult Services</b>									
12/11/2019	120819	Invoice	5909-227	Tasting deVine Cellars	Tasting deVine Cellars	Posted	12/11/2019	\$586.60	\$0.00
12/11/2019	120219	Invoice	5909-240	Pam Freer	Pam Freer-120219	Posted	12/11/2019	\$100.00	\$0.00
Totals for 10-60-5931-10, Programs - Adult Services:								\$21.50	\$0.00
<b>10-60-5931-30, Programs - Youth</b>									
12/11/2019	111119	Invoice	5909-045	Mary Bannon	Mary Bannon-111119	Posted	12/11/2019	\$121.50	\$0.00
12/11/2019	111819	Invoice	5909-073	Will Savage	Will Savage-111819	Posted	12/11/2019	\$20.34	\$0.00
12/11/2019	112719	Invoice	5909-173	Will Savage	Will Savage-112719	Posted	12/11/2019	\$59.57	\$0.00
Totals for 10-60-5931-30, Programs - Youth:								\$7.98	\$0.00
<b>70-20-5666-00, 5666 Facility and Campus (Spec Res)</b>									
12/11/2019	18580	Invoice	5909-120	Monaco Mechanical Service, I	Monaco Mechanical S	Posted	12/11/2019	\$87.89	\$0.00
Totals for 70-20-5666-00, 5666 Facility and Campus (Spec Res):								\$99,150.00	\$0.00
<b>70-65-5674-00, Consulting</b>									
12/11/2019	20190109	Invoice	5909-140	Bulthuis Realy Consultants	Bulthuis Realy Consult	Posted	12/11/2019	\$1,500.00	\$0.00
Totals for 70-65-5674-00, Consulting:								\$1,500.00	\$0.00
<b>Grand Totals:</b>								<b>\$200,007.94</b>	<b>\$0.00</b>

PRIOR MONTHS BILLS PAID BETWEEN November 2019 and December 2019			
BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.			
Check #	Vendor		Amount
HSA	Salaries 11/15/19		\$ 64,887.42
HSA	Garnishment	Employee Deduction	\$ 174.50
HSA	Ill. Dept. of Revenue	State Tax Withheld	\$ 4,127.33
Auto W/D	Howard Simon & Associates	Mo. PR Serv. - Nov. 2019	\$ 504.20
HSA	EFTPS/Electronic Tax Pymt 11/15/19	Fed Tax \$8048.90	\$ 21,527.76
		FICA W/H \$6739.44	
		FICA Lib \$6739.42	
HSA	Salaries 11/29/19		\$ 63,052.58
HSA	Garnishment	Employee Deduction	\$ 113.07
HSA	Ill. Dept. of Revenue	State Tax Withheld	\$ 4,004.86
HSA	EFTPS/Electronic Tax Pymt 11/29/19	Fed Tax \$7787.39	\$ 20,873.33
		FICA W/H \$6542.97	
		FICA Lib \$6542.97	
Wired	IMRF	IMRF W/H \$7798.74	\$ 18,829.37
		IMRF Lib. \$11030.63	
		<b>Sub Total</b>	<b>\$ 198,094.42</b>
Check #	Vendor	Description	Amt
3601	AFLAC (G6920)	Payroll Withholding	273.22
3602	Albertsons/Safeway	Programs, Kitchen Supplies, Meeting Supplies	108.90
3603	Delta Dental - Risk	December Dental Premium	2202.49
3604	Direct Energy Business	Usage	3537.80
3605	Hewlett-Packard Company	Lexmark Printers Supplies	596.80
3606	Konica Minolta Business Solutions	Copier Usage	284.06
3607	LIMRiCC PHIP Health	Employee Assist Plan	382.20
3608	NICOR	Usage	514.09
3609	Penworthy Company	STEM Kits	722.57
3610	Amazon	Books, Video Games	3507.77
3611	Fifth Third Bank	Telephone, Programs, Periodicals, Supplies	2700.33
3612	NCPERS Group Life Ins	Payroll Withholding	80.00
3613	Republic Services	Rubbish	226.41
		<b>Sub Total</b>	<b>\$ 15,136.64</b>
		<b>TOTAL</b>	<b>\$ 213,231.06</b>

Monthly Circulation Report - November 2019

	Checkouts	Renewals	Nov-19 TOTALS	YTD FY 18/19	YTD FY 19/20	YTD % Change
Adult Non-Print	5,553	3,507	9,060	42,009	45,244	7.70%
Adult Print	5,510	3,487	8,997	47,181	50,368	6.75%
Adult Total	11,063	6,994	18,057	89,190	95,612	7.20%
YS Non-Print	1,248	1,160	2,408	10,973	13,532	23.32%
YS Print	6,533	4,459	10,992	54,039	64,337	19.06%
Total YS	7,781	5,619	13,400	65,012	77,869	19.78%
Digital Media						
Overdrive	2,282		2,282	9,807	12,626	28.74%
hoopla	2,018		2,018	9,270	10,011	7.99%
RB Digital	427		427	1,117	1,892	69.38%
Total Digital	4,727	0	4,727	20,194	24,529	21.47%
Subtotal Print + Non-Print/Digital	23,571	12,613	36,184	174,396	198,010	13.54%
Computer/Tech Sessions Logins	2,142		2,142	12,853	12,760	-0.72%
Database Usage/Unique Logins	2,490		2,490	15,754	13,439	-14.69%
Wireless Use	1,363		1,363	7,949	7,457	-6.19%
ScannX sessions/jobs	494		494	1,814	5,184	185.78%
Museum Adventure Passes	8		8	129	128	-0.78%
Total IT/Resource Sessions	6,497	0	6,497	38,499	38,968	1.22%
Total Circulation	30,068	12,613	42,681	212,895	236,978	11.31%
Literacy Software Usage Hours			88	478	438	-8.37%
Borrower Information	Nov 2019 Total	YTD 18/19	YTD 19/20	YTD % Change		
New Library Cards Added	84	708	650	-8.19%		
Monthly Borrowers	2,926	15,070	15,815	4.94%		
Total # Registered Borrowers	10,445	10,827	10,445	-3.53%		
InterLibrary Loans						
Materials Sent	104	724	653	-9.81%		
Materials Received	360	2,046	1,941	-5.13%		
Polaris/Catalog Holds						
Holds Placed	2,879	14,989	15,024	0.23%		
Holds Checked Out	2,416	11,796	11,895	0.84%		

**Lisle Library District**  
**Program and Service Statistics - November 2019**

	LibWide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY18/19	YTD FY19/20	% Change
<b>Library Event Statistics</b>									
Staff Facilitated Programs		23	56	28	3	110	694	657	-5.33%
Attendees		214	839	36	36	1,125	6,215	6,405	3.06%
Computer/Technology Programs		4	2		2	8	45	42	-6.67%
Attendees		14	27		2	43	135	195	44.44%
Performer/Speaker/Author		1	0			1	15	13	-13.33%
Attendees		12	0			12	573	417	-27.23%
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)	0					0	3	4	33.33%
Attendees	0					0	590	726	23.05%
<b>Total Number of Programs</b>	0	28	58	28	5	119	757	716	-5.42%
<b>Total Patrons Served by Programming</b>	0	240	866	36	38	1,180	7,513	7,743	3.06%
Reference Questions		2,011	1,137	2,546		5,694	31,741	32,565	2.60%
Volunteer Hours		5.00	25.00			30.00	625.50	540.50	-13.59%
<b>Outreach Service Statistics</b>									
Outreach Visits		1	11	0		12	73	79	8.22%
Patrons Served by Outreach Visits		20	765	0		785	3,767	4,828	28.17%
Home Delivery Dates		2				2	11	11	0.00%
Patrons Served via Home Delivery		121				121	573	677	18.15%
<b>Total Outreach Programs</b>		3	11	0		14	84	90	7.14%
<b>Total Patrons Served with Outreach Services</b>		141	765	0		906	4,340	5,505	26.84%
<b>Civic Facility Use</b>									
Literacy/Tutoring Room Use (patron count)	92						472	420	-11.02%
Number of Outside Groups Using Meeting Space	25						99	123	24.24%
Patrons Entering Building	14,836						71,614	74,174	3.57%
Friend's Sponsored Programs	1						6	6	0.00%
Attendees	28						480	461	-3.96%
<b>Social Media Use</b>									
Facebook (daily page consumption)	874						7,853	7,423	-5.48%
Twitter Followers	796						744	796	6.99%
Instagram Likes	627						1,802	4,332	140.40%
Flickr Views	7,957						61,172	44,615	-27.07%
YouTube Views	422						N/A *	2,721	--

\* New statline for January 2019.

To: LLD Board of Trustees  
From: Tatiana Weinstein | LLD Director  
Date: December 6, 2019

## November Director's Report

### Meetings:

LLD Board of Trustees – Nov 13  
CCS – Nov 18  
Staff – Nov 19  
Bartelli – Nov 20  
Dept Directors – Nov 21  
T.C. Howard – Nov 21  
Duffy – Nov 22  
J. Florian – Nov 25

Hummel/Bartelli – Nov 27  
LLD Special Meeting – Dec 2  
CCS – Dec 3  
LPD – Dec 4  
Dept Directors – Dec 5  
CCS/Collier – Dec 6  
Hummel – Dec 6

## Highlights/Developments

### Facility Options

The LLD Board of Trustees held a Special Board meeting on December 2<sup>nd</sup> to discuss potential concepts for a mixed-use development downtown project, and to also discuss development on the Library's current property. Graham Harwood and Marc Rogers of CCS International Inc. facilitated the meeting. The meeting also included a financial expert to discuss funding options.

Andrew Kim, from PMA Securities LLC presented financing options such as alternate revenue source bonds, debt certificates, and referendum bonds. He discussed potential capital project financing scenarios for the LLD.

After the financial presentation, the Board went into closed session to discuss an offer from a developer. Upon return to open session, CCS presented example project costs and space allocation options for a renovation on LLD property and for a potential downtown Lisle location. The examples included space for family restrooms, expanded youth area, youth story-time/craft/maker space, a teen space, meeting room space, and increased study rooms.

During the meeting, the Board discussed various aspects of the examples provided. The Board President advised members to be prepared to further discuss presentation details in the regular Board meeting scheduled for December 11<sup>th</sup>. CCS will also be in attendance at the regular meeting. Presentation materials are available on [lislelibrary.org](http://lislelibrary.org) via the LLD Board page (*Dec. 2 packet*).

### Civic Engagement & Mobile Office Hours

It's important that the Library provide a venue for civic engagement and opportunity for our residents to learn about the local, regional, and national issues that impact their lives. The LLD provides that crucial access to information, people, and programs.

To: LLD Board of Trustees  
From: Tatiana Weinstein | LLD Director  
Date: December 6, 2019

Occasionally, elected State Officials visit the LLD to host what they call “mobile office hours.” These “hours” involve the Representative hosting a table within the LLD foyer and being open to constituent questions, opinions, and discussion regarding Illinois issues.

In November, Illinois Representatives Terra Costa Howard and Amy Grant scheduled mobile office hours. On Thursday, November 21<sup>st</sup>, Rep. Howard visited the LLD for two hours and spoke to a number of patrons in the Library foyer. She also gifted the LLD with a signed copy of *Kid Activists* by Robin Stevenson. We thank Representative Howard for her generous gift for the Youth Services collection. Rep. Grant was scheduled for the next day, but unfortunately had to cancel. The LLD is committed to continuing these mobile office hours so that our residents can connect with their elected Representatives.

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The LLD hosted a US Census coordinator in the Library foyer on October 28<sup>th</sup> and November 25<sup>th</sup> to inform residents of Census facts and opportunities. In December, coordinators will be back on the 23<sup>rd</sup> and 26<sup>th</sup>. LLD librarians have also received RAILS-approved training regarding the upcoming Census. We anticipate a number of regular, as well as new, patrons will take the Census on LLD public PCs in 2020.

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The LLD is also holding a *Voter Registration Drive* in partnership with the League of Women Voters and Lisle Woman’s Club on Saturday, January 18<sup>th</sup> from 2:00-4:00 pm.

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We hope that these LLD civic engagement efforts assist our residents as well as encourage our citizens to actively participate in local, regional, and national events.

## **Friends | Foundation | LWC**

The Friends of the Lisle Public Library District (FLPLD), Lisle Library District Foundation (LLDF), and Lisle Woman’s Club (LWC) are all supportive organizations of the LLD.

### *Friends:*

The FLPLD has a long history of funding musical programs at the LLD on weekends as well as running a bi-annual book sale. The FLPLD maintains the ongoing corner book sale near the main Circulation Desk. The FLPLD has also gifted the LLD annually, with items such as an illuminated globe and atlas for the Youth Services Department, and will soon award a \$300 (approximate) gift, in memory of former LLD Trustee, Nancy Wilson.

In 2020, the FLPLD will help fund an author visit. In April, Mary Kubica will be visiting the LLD on Thursday, April 23<sup>rd</sup> in celebration of National Library Week. Ms. Kubica is a prolific psychological suspense author whose works include *The Good Girl*, *Pretty Baby*, *Don't You Cry*, *Every Last Lie*, *When the Lights Go Out*, and the forthcoming, *The Other Mrs.* (February 2020). The FLPLD will assist in the purchase of books for all attendees. The FLPD and I are also discussing another 2020 partnership project. This project is in its infancy, but may involve other local entities regarding a reading incentive program for children. I will keep the Board apprised of updates on this project.

### *Foundation:*

The Lisle Library District Foundation (LLDF) is an autonomous organization, and was founded in 1993. It was incorporated as a 501c organization. In conversation with the LLDF, I learned that the Foundation lost its tax-exempt status due to legislation that changed reporting requirements for non-profits.

To: LLD Board of Trustees  
From: Tatiana Weinstein | LLD Director  
Date: December 6, 2019

Via their counsel, the LLDF was told that it is legal in Illinois to be an unincorporated association and that each member is responsible for the acts of the association. The LLDF has not, at this point, sought reincorporation. The LLDF works closely with the Friends of the Lisle Public Library District which has status to accept tax deductible donations.

According to the LLDF, they've attempted several fundraising activities in the past. These were not very effective. Fundraising for general or vague purposes such as "to support the Lisle Library" or "augment the resources of the Lisle Library" did not work. The LLDF has extended invitations to the LLD Board for specific goals in years past.

Currently, the LLDF keeps its cash assets invested in a manner to maximize returns. The LLDF has provided me with confirmation of its assets via a banker letter.

I have spoken with the LLD's attorney regarding "foundations" in general, to gain a better perspective. Foundations operate by their own Board of Directors. Foundations may conduct activities and fundraising pursuant to their articles of incorporation. Should a foundation wish to utilize the LLD's name or wish to fund-raise on behalf of the LLD, the LLD must consent to using LLD's name as well as to its overall mission. The LLD has a proprietary interest when our name and/or image is invoked. The LLD has agreed to the LLDF's original purpose and mission.

In conversations with the LLDF, it remains a committed supporter of the LLD. I encourage the LLD to continue to foster this relationship to benefit the residents of the District.

*LWC:*

The LWC has engaged with the LLD quite often during my tenure as Director. The LLD is grateful for their continued support of our services, resources, and programs. Upon the passing of former LLD Board member, Nancy Wilson, I've connected with LWC members to advance a commemorative gift project. LWC members and I agreed to commission a vase in honor of Nancy, utilizing a local artist. We are in the beginning stages of this project, but anticipate a formal presentation this winter.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tatiana Weinstein', with a stylized, flowing script.

Tatiana Weinstein | LLD Director

## **December 2019 Assistant Director Report**

### **Meetings**

- Per & Policy Comm – Nov 6
- Board Meeting – Nov 13
- Staff Meeting – Nov 19
- Event Team – Nov 19
- Chgo Metro Fire – Nov 18
- Monaco Mechanical – Nov 18
- Sikich – Nov 7 & 8
- Envisionware – Nov 19
- U.S. Census – Nov 25
- Metalmaster – Nov 21
- Jay Florian - Nov 25

### **Event Team**

LLD *Winter Read* will kick-off on Friday, December 6<sup>th</sup> from 6 to 8pm with fun activities and signup for the reading program. A special winter-themed storytime is planned at 6pm followed by a “snowball throw.” The Lisle High School Choir will entertain in the Library atrium at 6:30. Patrons will find a winter craft and light refreshments of cookies and hot chocolate in the meeting room. LLD logo mugs will be a prize for youth and adults completing the reading program. This program engages patrons of all ages in reading books or listening to audiobooks. The Winter Read runs through January 6<sup>th</sup>.

### **FACILITY:**

#### **Roof inspection**

Metalmaster Roofing inspected the LLD roof on November 21<sup>st</sup>. Gutters and drains were checked and cleaned. Flashings and seams were inspected at the walls, pipes, and ventilation areas. The entire roof was inspected for erosion or needed repairs. A verbal on-site report was provided with written documentation to follow. The second floor roof top shows signs of erosion where the wall masonry meets the roofing material. This would be a masonry and caulk repair. Staff await the written report with estimates for repairs.

#### **Windows**

Windows in Youth Services and the Meeting Room are in need of repair. The opening/closing hand-crankers are broken on several windows. Staff will be checking for repair options.

#### **Offset storm water pipe repair**

The Front Street storm water pipe offset repair is scheduled for December 16<sup>th</sup>. Jensen Plumbing has inspected the LLD work site and reports the utilities have been marked.

#### **Air Handlers Replacement Project**

The air handler replacement project was in full swing on Monday, November 18<sup>th</sup>. Demolition began on old equipment and new air handler components were brought into the LLD building by Monaco Mechanical. The installation crew has completed three of the four air handler replacements and is currently working on the final air handler.



### **Fire Alarm Panel**

The Fire Alarm Panel was in "trouble alert" status as staff came to open the Library on Sunday morning, November 17th. Staff called me and I called the fire alarm monitoring company to verify the trouble message. Chicago Metro Fire Protection came for service the next morning. Power supply batteries were replaced in the Fire Alarm Panel.

A handwritten signature in black ink that reads "Beth McQuillan". The script is cursive and fluid, with the first name "Beth" and last name "McQuillan" clearly legible.

Beth McQuillan

# Lisle Library Events

For more information, or to register for any of these events, visit [lislelibrary.org](http://lislelibrary.org) or call 630-971-1675

## KIDS

### Discovery Brigade

**Grades K-2. Registration required. Mondays, Meeting Room A/B, 4:00-4:45 PM**

Each Monday we will explore different science or technology topics with programming specifically targeting kids in early Elementary school. Join the Discovery Brigade to see what fun and craziness awaits! For grades K-2.



- A Wild Ride (Nov. 4) Can you make a gravity-defying mini roller coaster?
- Bubble-ology (Nov. 11) Let's find out which ingredients make the perfect bubble.
- Floating On Air (Nov. 18) Discover what it takes to make and pilot a hovercraft.
- Thanksgiving Tree (Nov. 25) With a few days before the holiday, let's see how we can give thanks.

### Imagination Inc.

**Grades 3-5. Registration required. Tuesdays, Meeting Room A/B, 4:00-5:00 PM**

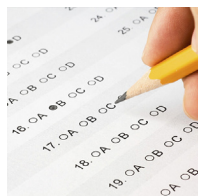
Are you ready to delve deeper when it comes to science? Do you yearn to explore strange new worlds? Do you like to watch things explode? Then join us for Imagination Inc. every Tuesday! For grades 3-5.

- Marble Run (Nov. 5) Battle physics and make marbles run in crazy ways.
- Python Programming (Nov. 12) Learn a little bit of coding and put it to good use!
- Earthquake Science (Nov. 19) Learn the science of earthquakes and how to withstand them.
- Ice Breakers (Nov. 26) Use frigid, freezing frost to explore science below zero!

## TEENS

### Practice ACT

**Saturday, November 9, 10:00 AM-2:00 PM | Meeting Room B**



Don't procrastinate! Take action NOW with The Princeton Review Test Prep by taking a full-length practice ACT with an in-person proctor. After the test, you'll receive a comprehensive report detailing your strengths and weaknesses. Bring a pencil, calculator, and a snack!

### DIY Craft Buffet

**Thursday, November 14, 6:30-8:00 PM | YS Activity Room**

Join us for a night of informal crafting. Bring your ideas, and we'll have the supplies, from paint and brushes, to scrabble tiles and bird houses. Create whatever you'd like! Snacks will be served.

### YA Thursday: Life-Sized Games

**Thursday, November 14, 4:15-5:15 PM | Meeting Rooms**

Play board games in a BIG way! Life-sized Clue, checkers, dominoes, and much more!



### YA Thursday: Thankful Word Art

**Thursday, November 21, 4:15-5:15 PM | Meeting Rooms**

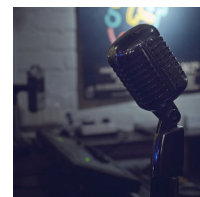
Thanksgiving is a time to be thankful for all the good in your life. Join us for an afternoon of reflecting on what you're thankful for and expressing it zentangle-style.

## ADULTS

### Pharlis James Quartet

**Sunday, November 3, 2:00-3:00 PM | Meeting Rooms**

Back by popular demand! Accomplished vocalist Pharlis James will lead an ensemble of some of Chicagoland's best jazz musicians through the Great American Song Book. You do not want to miss this fantastic show!



### Preserving the Harvest: Canning with Anna Stange

**Tuesday, November 5, 7:00-8:30 PM | Meeting Room A/B**

Now that you've grown your delicious fruits and vegetables, it's time to preserve the harvest! Join Anna Stange, Chicago's third-greenest person, for a presentation on canning. Tools, tips, techniques, and precautions will be covered.

### Lisle Library Local Author Fest

**Saturday, November 30, 2:00-4:00 PM | Meeting Room A/B**

Cozy up with a book from a local author this fall and help the Lisle Library District wrap up National Novel Writing Month! Come for book signings and a local author Q&A panel at 2:30 PM. Great stories and refreshments will be served.



## LITERACY

If you or anyone you know needs help with speaking, reading, writing, or communicating in English, join the ESL for You! classes at the Library! Saturdays 10:00 AM - Noon. Nov. 2, 16 & 30.

The Library also hosts an English Conversation Group led by Literacy DuPage tutors. Some conversation skills are necessary to engage in lively conversation. Saturdays 10:00 AM - Noon. Nov. 9 & 23.






To learn more, visit [www.SolveHungerToday.org](http://www.SolveHungerToday.org) or call 630.443.6910



Together we are solving hunger in Northern Illinois.  
The families pictured on this card have visited one of our  
900 feeding programs in Northern Illinois.

A close-up photograph of a young girl with dark hair, smiling broadly and looking towards the camera. She is wearing a light-colored, possibly purple, long-sleeved shirt. The background is a warm, orange-brown color with a pattern of stylized leaves.

For all you do,  
we are grateful



You make it possible for hungry neighbors to receive the nutritious food they need, when and where they need it.



From our family to yours,  
**Happy Thanksgiving!**

Your friends at Northern Illinois Food Bank

*Jenice Willis*

*Ann J.*

*Nancy A.*



*Katie Scott*

*Joy Prasad*

*Leonor B.*

*Brett Ledue*

**LISLE LIBRARY DISTRICT**

**SCHEDULE OF DISBURSEMENTS OVER \$2,500**

**FOR THE FISCAL YEAR ENDING JUNE 30, 2019**

4imprint, Inc.:	\$ 4,453.57
A. J. Gallagher Risk Management:	7,981.00
AFLAC (G6920):	4,063.32
Amazon:	31,128.97
Apple Inc.:	8,009.00
Baker & Taylor	256,342.41
Bear Landscape Group:	18,724.38
Blackbaud:	8,710.15
Brainfuse, Inc.:	2,800.00
Case Lots, Inc.:	5,870.00
CCH Inc.:	2,530.00
CDW Government:	17,351.82
CFRA:	6,385.00
Chicago Metro Fire Prevention:	5,827.16
Children's Plus, Inc.:	7,046.17
Colley Elevator:	54,135.00
Compact Disc Source:	14,215.28
Complete Cleaning Company:	34,361.00
Dell Marketing LP:	21,377.38
Delta Dental - Risk:	24,721.44
Demco, Inc.:	5,462.26
Direct Energy Business:	40,518.27
Dynegy Energy Services:	9,244.33
Easypemrit Postage:	3,143.90
EBSCO:	48,904.18
Ehlers Investment Partners:	7,431.01
ELM USA, Inc.:	4,673.75
EnvisionWare, INC.:	11,289.71
Fifth Third Bank:	10,857.89
Findaway World:	3,039.56
FQC Construction:	4,250.00
Gale / Cengage Learning:	60,014.58
Garvey's Office Products:	3,466.60
Hagg Press:	14,448.00
Heritage Technology Solutions:	8,755.21
HR Source:	3,090.00
IHLS - OCLC:	21,369.92
Illinois Library Association:	3,730.00

Impact Networking, LLC:	12,542.75
InfoGroup:	5,355.00
InfoUSA Marketing, Inc.:	5,355.00
Innovative Interfaces:	53,599.20
JanWay Company:	4,945.00
Johnson Controls Security Solutions:	31,733.57
Kocemba, Yolanda:	3,306.00
Knutte & Associates, P.C.:	8,500.00
Konica Minolta Business Solutions:	3,192.07
Konica Minolta Premier Finance:	2,533.20
Libraries Of IL Risk Agency (LIRA):	21,450.00
Library Ideas LLC:	3,285.65
LIMRiCC PHIP Health:	338,915.69
LinkedIn Corporation:	7,000.00
MB Financial Credit Card:	44,026.53
Midwest Tape	97,465.37
Miller Sealcoating and Striping:	7,575.00
Monaco Mechanical Service, Inc.:	34,597.09
Montano's Landscaping & Nursery, Inc:	34,060.00
Morningstar:	3,971.00
NICOR:	7,084.70
Outsource Solutions Group, Inc.:	28,999.88
OverDrive, Inc.:	26,453.77
Patriot Electric & Technologies:	13,790.00
Penworthy Company:	8,473.23
Peregrine, Stime, Newman, Ritzman:	2,940.00
ProQuest LLC:	8,498.36
RAILS:	8,296.78
Recorded Books,LLC:	10,349.95
SavATree:	18,810.00
Scholastic Library Publishing:	7,545.00
Staples Advantage:	9,056.26
Stephens Plumbing and Heating:	9,351.75
Village of Lisle:	8,828.78
Visu-Sewer of Illinois:	13,310.00
All Vendors less than \$2,500	88,896.41
<b>Total Disbursements</b>	<b>\$ 1,793,815.21</b>

**LISLE LIBRARY DISTRICT  
FISCAL GROSS SALARIES  
FOR THE FISCAL YEAR  
ENDING JUNE 30, 2019**

<b>&lt;\$25,000</b>	<b>\$25,001-\$49,999</b>	<b>\$50,000-\$74,999</b>	<b>\$75,000-\$99,999</b>	<b>&gt;\$100,000</b>
Beck, Julie	Agostino, Catherine	Demas, Jean	Boskelly, Ginger	Weinstein, Tatiana
Bondy, Rebecca	Bannon, Mary	Ferrari, John	Hurt, Paul	
Dahlman, Tina	Baxter, Brian	Freer, Pamela	McQuillan, Elizabeth	
Filomena, Dawn	Brown, Rosalie	Graziani, Gail		
Ganduri, Rachitha	Caise, Mallory	Hayes, Sandra		
Gehrke, Brittany	Dionne, Leigh	Hopkins, Elizabeth		
Gnanaratne, Thushangani	Duran, Xavier	Kloepper, Krista		
Habal, Taylor	Frederickson, Nancy	Murff, Laura		
Hedrick, Jessica	Hepler, Josh	Ruocco, Patricia		
Johnson, Robyn	Karl, Natalie	Savage, William		
Kandlik, James	Knight, Chris	Zarat, Theresa		
Kandlik, Stephanie	Loeding-Foster, Ann			
Kilcran, Jacqueline	McCurdy, Angela			
Kuch, Cristina	McMahon, Kathryn			
Lewellyn, Rosary	Patterson, Winona			
Nowaczyk, Frank	Perek, Racheal			
Nowaczyk, Karen	Purcell, Ellen			
Pellizzari, Dan	Spicher, Noelle			
Procter, Justin	Storm, Rochelle			
Stein, Brian	Varry, Andrea			
Thompson, Samantha	Walker, Emily			
Triner, John				
Twidell, Alexandra				
Walquist, Grace				
Ward, Alison				
Williams, Luanne				
Yung, Florence				
Zellner, Michael				

**Total Payroll      \$ 2,152,212.84**

**LISLE LIBRARY DISTRICT  
SCHEDULE OF REVENUES  
FOR THE FISCAL YEAR ENDING JUNE 30, 2019**

Property Taxes	\$ 4,355,579
TIF Revenues	50,982
Replacement Taxes	17,728
Charges for Services	42,639
Grants and Donations	36,763
Interest	249,427
<b>TOTAL REVENUES</b>	<b>4,753,118</b>

**LEGAL NOTICE  
LISLE LIBRARY DISTRICT  
TREASURER'S REPORT  
FOR THE YEAR ENDED JUNE 30, 2019  
SUMMARY STATEMENT OF CONDITION**

	<b>General Fund</b>	<b>Special Reserve - Capital Project Fund</b>	<b>Nonmajor Governmental Funds</b>
<b>Beginning Fund Balance</b>	\$ 4,484,407	\$ 2,959,240	\$ 979,462
<b>Revenues</b>	4,233,097	57,527	462,494
<b>Expenditures</b>	(3,685,329)	(8,608)	(520,460)
<b>Other Financing Sources</b>	(300,000)	300,000	0
<b>Ending Fund Balance</b>	\$ 4,732,175	\$ 3,308,159	\$ 921,496

**TOTAL DEBT**

Outstanding 7/1/2018	Issued Current Fiscal Year	Retired Current Fiscal Year	Outstanding 6/30/2019
\$ 0	\$ 0	\$ 0	\$ 0

Subscribed and sworn to me this \_\_\_\_th day of December, 2019

\_\_\_\_\_  
**JENNY NORTON, LIBRARY BOARD TREASURER**

I, Emily Swistak, Library Board Secretary, DuPage County Illinois,  
do hereby certify that the above is a true copy of the Annual  
Treasurer's Report for the fiscal year ended June 30, 2019.

\_\_\_\_\_  
**EMILY SWISTAK, LIBRARY BOARD SECRETARY**

### **Notice of Availability of Audit Report**

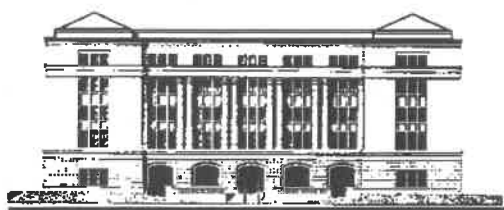
Notice is given pursuant to the Public Funds Statement Publication Act of the availability of an audit report for the Lisle Library District.

1. The audit report covers the time period from July 1, 2018 to June 30, 2019;
2. The audit was conducted by Lauterbach & Amen, LLP, certified public accountants;
3. The audit report is available for inspection at the Lisle Library District, 777 Front Street, Lisle, Illinois between the hours of 9:30 a.m. and 9:00 p.m., Monday through Friday.

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Emily Swistak, Treasurer of the LLD Board of Trustees  
Lisle Library District





**JESSE WHITE • Secretary of State & State Librarian**  
Illinois State Library, Gwendolyn Brooks Building  
300 S. Second St., Springfield, IL 62701-1796

**WWW.CYBERDRIVEILLINOIS.COM**

## Illinois State Library

### ILLINOIS PUBLIC LIBRARY PER CAPITA AND EQUALIZATION AID GRANT APPLICATION

As required by administrative rule, The Illinois Library System Act (23 Ill. Adm. Code 3030.200 (2) (J)), to be eligible for funding, the applying public library shall have completed the Illinois Public Library Annual Report (IPLAR) and the annual certification process to confirm eligibility for grants administered by the Illinois State Library.

In making an application for Public Library Per Capita and Equalization Aid Grants, the Library Board of Trustees agrees to expend the funds received for the purposes outlined in the application as approved by the Illinois State Library, and as stipulated by statute Illinois Library System Act (75 ILCS 10/8 and 10/8.1) and administrative rule Illinois State Library Grant Programs (23 Ill. Adm. Code 3035.115 and 3035.135).

The Library Board of Trustees affirms that all grant funds received as a result of this application shall be used to provide public library service to its community by supplementing the library's regular budget and that it will not reduce, nor cause to have reduced, the public library's levy in the current or next fiscal year.

The Library Board of Trustees agrees that the Illinois State Library or its designee shall have the right to examine any of the records that directly relate to this grant.

☒ By checking this box, I certify 1) that I have the authority to submit this application on behalf of the Library Board of Trustees, and 2) that the statements herein are true, complete and accurate to the best of my knowledge. The Library Board of Trustees is aware that any false, fictitious or fraudulent statement or claims may be subject to civil, criminal or administrative penalties.

1. Legal name of library: Lisle Library District

2. Library's control number: \_\_\_\_\_ Branch number: \_\_\_\_\_

3. Contact information of the person completing this grant application:

Preparer's name: Tatiana Weinstein  
(First name) (Last name)

Preparer's title: Director

Preparer's phone number: (630) 971-1675

Preparer's email: tatiana@lislelibrary.org

4. **Population Served:** 28,504

All changes in population must be documented and supporting information that details the increase or decrease shall be submitted electronically with this application. Documentation should include one of the following:

- Any U.S. Census certifications (corrections, special census, etc.) that has been filed with the Office of Secretary of State Index Department prior to submission of the application.
- For population changes, annexations or disconnects that are typically not documented by the U.S. Census, the library must submit appropriate and substantial supporting information, including a certified population. Examples include, but are not limited to: documentation from appropriate municipal corporate authorities, a library district's board of trustees, referenda questions and certified results, etc.

Contact the Illinois State Library with any questions.

**5. Standards Chapter Review, Public Service:** The library director and the Board of Trustees shall review Chapter 3, "Personnel," of "Serving Our Public 3.0: Standards for Illinois Public Libraries, 2014." Review the check list at the end of the chapter and report on progress toward meeting any items left unchecked. If all items are checked, please indicate as such.

The Lisle Library District (LLD) Director and Board of Trustees have reviewed Ch. 3/Personnel. The LLD retains a qualified staff and supports training and the professional development of all of its staff. The LLD is able to check all of the boxes within Chapter 3 and is committed to upholding standards regarding personnel.

**6. Trustees Fact File:** The Board of Trustees shall review chapters 11-14 and all appendices of the "Trustee Facts File Third or Fourth Edition"— <https://www.cyberdriveillinois.com/departments/library/libraries/pdfs/trusteefacts.pdf>.

As a result of this review, indicate any modification to current practices or policies that may occur in the forthcoming year.

The Lisle Library District (LLD) Director and Board of Trustees have reviewed Chapters 11-14. The LLD recognizes the duties and responsibilities as laid out in the ILA's Trustee Facts File. All LLD Trustees have reviewed the required chapters in accordance with grant requirements. In reference to chapter topics, the LLD looks to boost alternative methods of funding such as looking to foundations and other supportive organizations. The LLD also understands that Trustee advocacy and public relations are important to ensure that the LLD remains a vital institution within the community. In the 2019-2022 LLD Strategic Plan, the first focus area is Advocacy/Outreach/Awareness. Trustees budget for and participate in continuing education for Trustees. Two Trustees attended ILA Conference and the whole Board is a member of United for Libraries. The appendices are recognized and understood.

7. **Continuing Education:** Library staff and at least one trustee shall have completed an educational program in calendar year 2019 focusing on organization management. The requirement could have been met via live presentation, webinar or free online courses. Providers may include, but are not limited to, the Illinois State Library, an Illinois Library System and the Illinois Library Association. The library may choose to have an in-house staff day and have someone come in to discuss organizational management. Because libraries throughout the state vary in staff size and need, the individual library will decide on the area of focus.

List the organization management program attended and indicate any modification to current practices or policies that may occur in the forthcoming year.

The Lisle Library District (LLD) Board of Trustees and Director have viewed the webinar, Keeping Patrons Safe - Our Responsibilities During High Risk Situations. LLD staff viewed, Promoting Fairness & Belonging: Insights from Implicit Bias, Racial Anxiety, and Stereotype Threat; both, RAILS (Reaching Across Illinois Library System) recommended webinars. The LLD is committed to utilizing the knowledge gained in the continuing education efforts to help plan for future capital projects as well as maintaining an inclusive organizational culture.

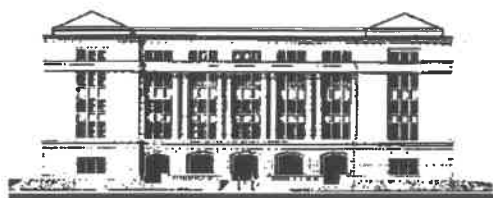
8. **Outreach:** Having familiarized library staff and the Board of Trustees with the Illinois Digital Archives (IDA): <http://www.idaillinois.org/> and the Digital Public Library of America (DPLA): <https://dp.la/>, does the library have a collection of original source materials relevant to Illinois' history and culture that would be appropriate for possible inclusion in the DPLA and the IDA? Would the library like to receive a follow up call from the Illinois State Library? Yes ☒ No ☐

Describe the library's role in the collection, exhibition and promotion of local history in your community.

The Lisle Library District (LLD) Board of Trustees and staff have familiarized themselves with Digital Public Library of America (DPLA) and the Illinois Digital Archives (IDA). The LLD collects materials relevant to local history and those materials are available to the public. The LLD has submitted digital scans of such materials to the IDA in the past. The LLD is planning to add local newspapers and maps to the IDA in 2020, such as the Lisle Township Sun and the Lisle Eagle. LLD will add local historical maps, including plat surveys, street maps, and land use maps dating from the early and mid-20th century. The LLD has also partnered with the local Heritage Society for various research projects.

9. **Planned Use of Funds:** Describe how the library plans to use grant monies in order to meet standards in the most recent edition of "Serving Our Public 3.0: Standards for Illinois Public Libraries." Use general categories in identifying actual planned expenditures.

The Lisle Library District (LLD) intends to utilize Per Capita Grant monies to best meet the standards as described in Serving Our Public 3.0, Standards for Illinois Public Libraries. The LLD plans to expend grant funds in the following categories: Technology/Access (hardware/software/digital content), Marketing/Awareness, Programs, Equipment, and Materials.



**JESSE WHITE • Secretary of State & State Librarian**  
Illinois State Library, Gwendolyn Brooks Building  
300 S. Second St., Springfield, IL 62701-1796

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## **Illinois Public Library Per Capita Grant Expenditures Report**

*Per Capita Grant funds must be obligated by June 30 and expended by August 15.*

**Library Name:** Lisle Library District **City:** Lisle

**Control Number:** \_\_\_\_\_ **Branch Number:** \_\_\_\_\_

**Fiscal Year:** 2018 **Exact amount of Per Capita Grant received:** \$35,630.00

### **CHECK EXPENDITURE CATEGORY. EACH CHECKED CATEGORY MUST INCLUDE A BRIEF EXPLANATION.**

☒ **Materials** (materials for all ages, genres and formats, including electronic resources, books on tape, DVD's, CD's, etc.)

Print, audio, video materials and digital content (eMedia/Overdrive platform) for adults, teens, and youth.

☒ **Programs** (Summer Reading, Mom & Tot, educational, instructional, etc.)

Summer Read Kick-off and Wrap-Up programming and supplies.

☐ **Personnel**

☐ **Electronic Access** (databases, resource sharing, LLSAPs, system fees, etc.)

☐ **Continuing Education** (staff and/or board)

☐ **Supplies**

- ☒ Equipment (office equipment, computer software and hardware, etc.)

Youth Services learning equipment sets.

- ☐ Travel

- ☒ Public Relations (newsletters, media ads, etc.)

Line-of-sight sign markers. Acrylic signs.

- ☐ Telecommunications (phone, fax, internet, cable, etc.)

- ☐ Construction – Be specific (ADA Accessibility, new carpeting and floor coverings, new furnishings, attached shelving, lighting, basic re-modeling, energy conservation, electrical, roofing, elevators, ceilings, HVAC, plumbing, doors/windows, fire protection, book drops, circulation desks, security systems, technology wiring, and interior or exterior painting)

- ☐ Contractual Services – Be specific (legal fees, architect fees, consulting fees, etc.)

- ☐ Other – Be specific (insurance, utilities, furniture, Shelving, association fees, lawn maintenance, etc.)

# Lisle Library District 2020 Holiday Closings

<b><u>Holiday</u></b>	<b><u>Date</u></b>	<b><u>Day</u></b>
New Year's Eve	12/31/19	Tuesday
New Year's Day	1/1/2020	Wednesday
Easter	4/12/2020	Sunday
Memorial Day	5/24/2020	Sunday
Memorial Day	5/25/2020	Monday
Independence Day	7/4/2020	Saturday
Labor Day	9/6/2020	Sunday
Labor Day	9/7/2020	Monday
Thanksgiving	11/26/2020	Thursday
Christmas Eve	12/24/2020	Thursday
Christmas Day	12/25/2020	Friday
New Year's Eve	12/31/2020	Thursday
New Year's Day	1/1/2021	Friday



**LLD Trustee Reimbursement Form** (one per official business event)  
As required by the *Local Government Travel Expense Control Act (50 ILCS 150)* [January 1, 2017]

Per LLD Policies: 805/Conference Attendance, 810/Reimbursed Travel Expenses & 815/Personal Vehicle Use for Library Business  
Accounts: 10-45-5787-70 Conferences-Trustee | 10-45-5788-70 Meetings-Trustee | 10-45-5789-70 Training-Trustee

PAID IN ADVANCE BY LLD	Cost \$	* Attach corresponding receipts upon event conclusion
Registration/admission fee	175.00	
<b>TRUSTEE REIMBURSEMENT</b>		
	Estimated \$	Actual \$
Travel fare: Airplane/taxi/train etc.		
Personal vehicle mileage (miles x .58) [2019] TOTAL MILES: 61 w/documentation, see below	35.38	
Tolls	5.70	
Parking fees		
Meals		
Lodging		
Other (Please explain)		
<b>TOTAL TRUSTEE REIMBURSEMENT</b>	\$ 41.08	\$
<b>TOTAL EXPENSES FOR EVENT:</b> <i>Reimbursement + Registration</i>	\$ 216.08	\$

Name of reimbursement requestor: MARJORIE BARTELLI Marjorie Bartelli  
PRINT SIGN

Title/Office held: Vice President LLD Board of Trustees

Date of request: 8/23/2019

Name/Title of official business event: ILA Annual Conference - Trustee Day

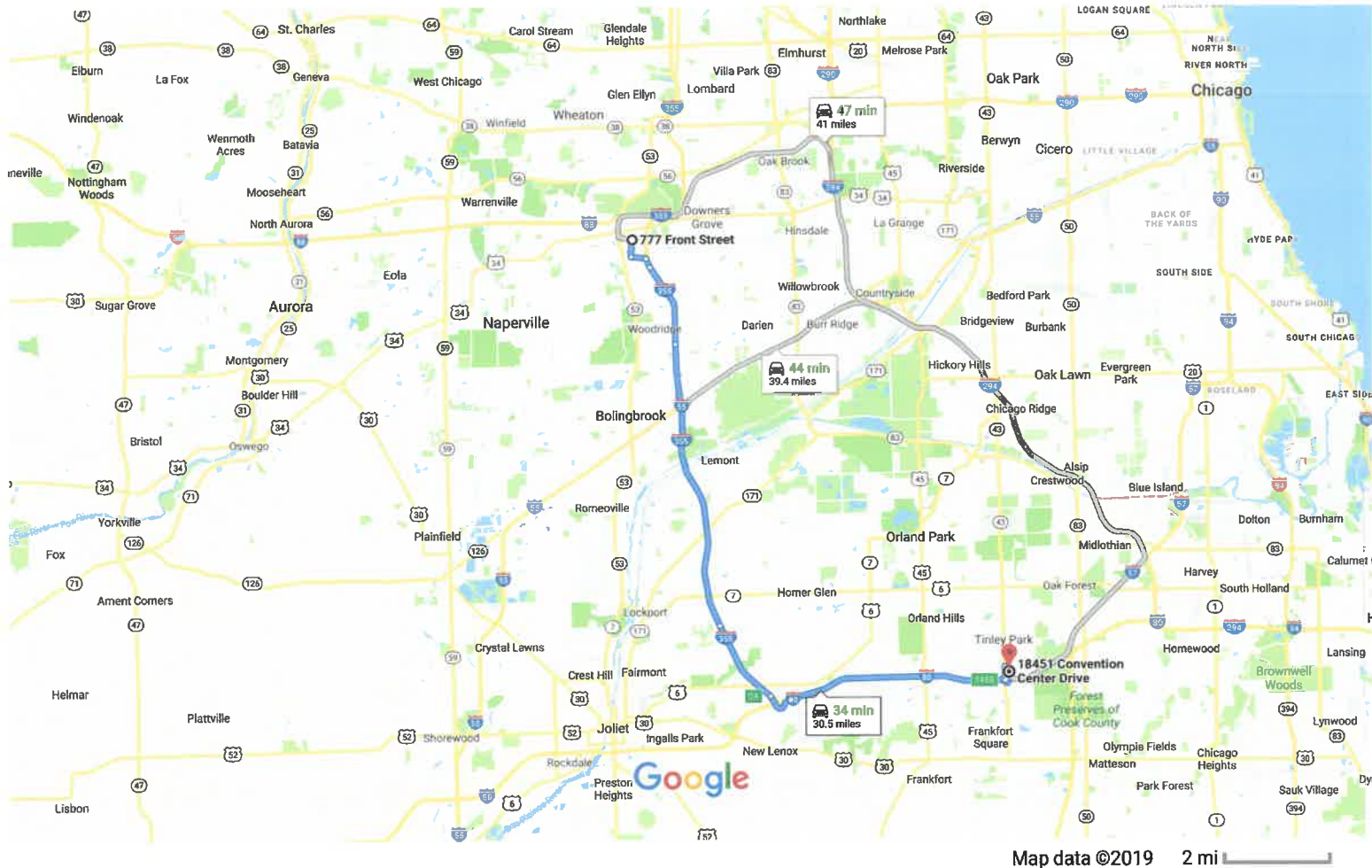
Location of official business event – city/state/arena, agency, etc... Linley Park Convention Center, Tinley Park, IL

Date/s of official business event: October 24, 2019

Please indicate on a separate sheet of paper, the nature of official business in which the above estimated expenses are to be expended and attach to this form.

Please attach a printout from an online direction tool (*Google Maps, Mapquest, etc*) marking your starting point address and destination address, indicating total miles if requesting mileage reimbursement.

*\*To receive reimbursement, please submit corresponding receipts for all business expenses to LLD Administration Office. Trustee reimbursements are subject to the Illinois Compiled Statutes and Lisle Library District (LLD) Policies.*



via I-355 S and I-80 E

Fastest route, the usual traffic

⚠ This route has tolls.

34 min

30.5 miles



via I-294 S

44 min

39.4 miles



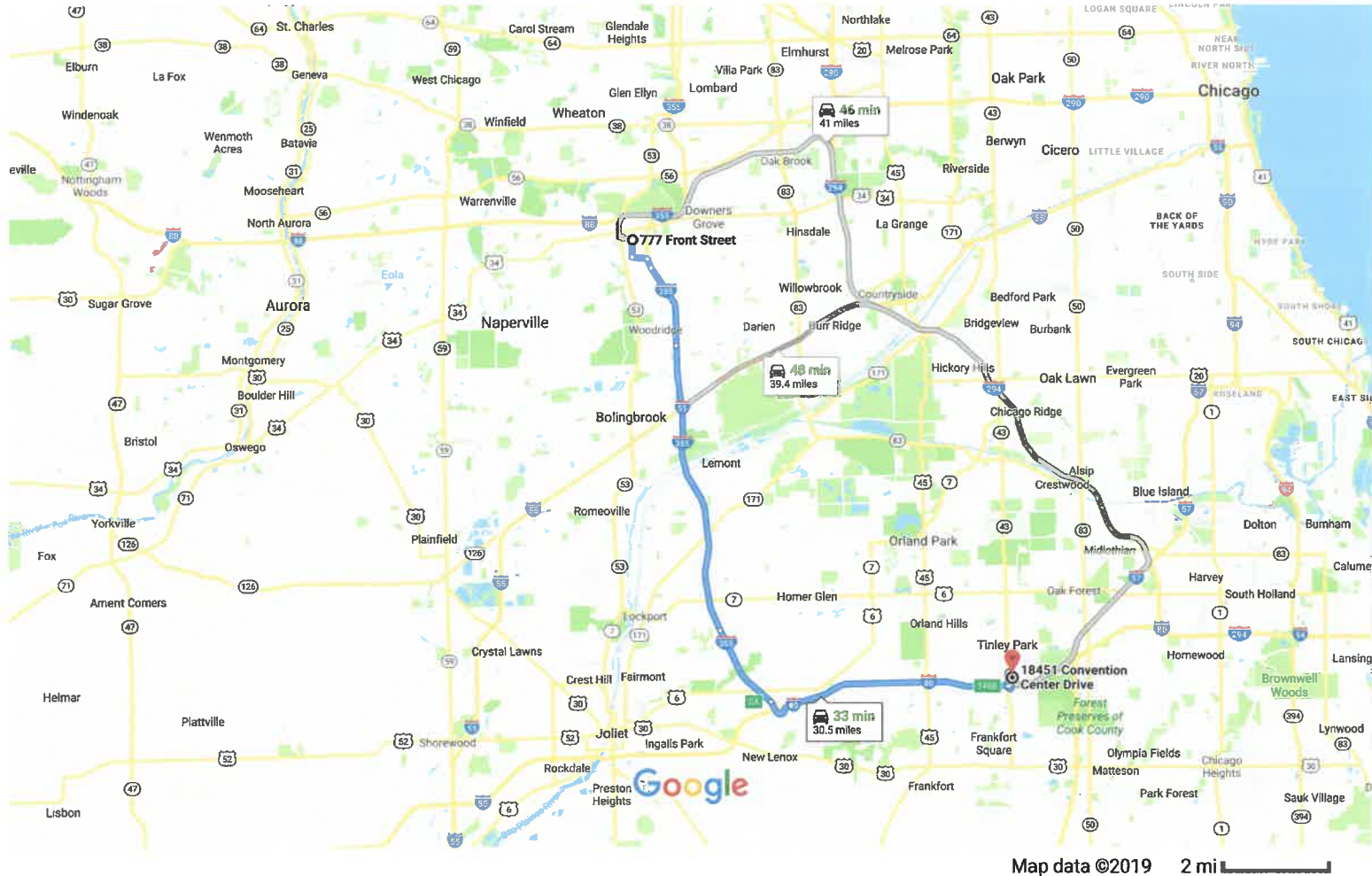
via I-88 E and I-294 S

47 min

41.0 miles

Explore 18451 Convention Center Dr





## 777 Front St

Lisle, IL 60532

### Get on I-355 S from Kingston Ave and Maple Ave


5 min (1.7 mi)

- ↑ 1. Head north toward Front St  
112 ft
- ↶ 2. Turn left onto Front St  
302 ft
- ↶ 3. Turn left onto Kingston Ave  
0.7 mi
- ↶ 4. Turn left onto Maple Ave  
0.6 mi
- ⤴ 5. Use the right lane to take the Interstate 355 S ramp to Joliet  
0.4 mi


⚠ Toll road


Follow I-355 S and I-80 E to IL-43 N/S Harlem Ave in Tinley Park. Take exit 148B from I-80 E

25 min (27.8 mi)


- 


6. Merge onto I-355 S

 Toll road


3.2 mi
- 


7. Keep left at the fork to stay on I-355 S

 Toll road


11.2 mi
- 


8. Keep left to stay on I-355 S

 Toll road


3.4 mi
- 

9. Take exit 0A on the left for I-80 E/Interstate 80 E toward Indiana

 Toll road

1.2 mi
- 

10. Merge onto I-80 E


8.4 mi
- 

11. Take exit 148B to merge onto IL-43 N/S Harlem Ave


0.4 mi

Continue on IL-43 N/S Harlem Ave. Drive to Convention Center Dr


3 min (1.0 mi)

- 


12. Merge onto IL-43 N/S Harlem Ave

0.5 mi
- 


13. Turn right onto 183rd St

0.1 mi
- 

14. Turn right onto Convention Center Dr

0.2 mi
- 

15. Turn left to stay on Convention Center Dr

 Destination will be on the left

476 ft

18451 Convention Center Dr  
Tinley Park, IL 60477

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or

## **Trustee Day • ILA Annual Conference Thursday, October 24, 2019 • Tinley Park Convention Center**

In several recent publications I have read articles about public libraries beginning to address patrons in crises, including homelessness, mental health crises, and CPR (administering the opioid overdose antidote naloxone). I am pleased to find that this year's ILA Annual Conference has a seminar pertaining to these issues (see below excerpt from seminar program).

### **“Addressing the Challenges of Poverty and Homelessness Through Library Services and Partnerships**

When patrons face issues of poverty, homelessness, mental illness, and addiction, how can libraries address their needs and challenges while maintaining a welcoming environment and a full range of services for our entire communities? Presenters will discuss community and university partnerships, social workers, emergency funds, cards for homeless individuals, warming centers, policies, resource brochures, expanding community awareness, and more – solutions large and small for all library sizes and types.

Speakers: Leander Spearman, Belleville Public Library; Diana Brawley Sussman, Carbondale Public Library”

Therefore, the nature of official business in which expenses are to be expended to attend this conference, pertains to my interest in above subject. I also plan on attending other seminars presented at Trustee Day.

Attached is an article from The Chicago Tribune explaining how libraries nationwide contend with a surge in above issues and corresponding demands on staff. I will also bring this issue to the LLD Policy and Personnel Committee, of which I am a member, for their review.

Marjorie Bartelli  
Vice President  
Lisle Library District