

## PUBLIC/LEGAL NOTICE

*The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on December 21, 2022 at 7:00 pm at the Lisle Police Department, 5040 Lincoln Avenue, Lisle, Illinois.*

*Public Comment Prior to the Meeting: Citizens may provide public comment via email: [library@lislelibrary.org](mailto:library@lislelibrary.org) or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.*

*The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.*

### LISLE LIBRARY DISTRICT BOARD MEETING December 21, 2022 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Assignments for reviewing monthly accounts payable
  - a. Treasurer Norton and Trustee Wynn reviewed the November billings in December
  - b. Trustee Sullivan and Trustee Turner will review the December billings in January
4. Consent Agenda - Action Required
  - a. Approve Minutes of the November 16, 2022 Board Meeting
  - b. Acknowledge Treasurer's Report, 11/30/22, Investment Activity Report, 11/30/22, Current Assets Report, 11/30/22, Revenue Report, 11/30/22, and Expense Report, 11/30/22
  - c. Authorize Payment of Bills, 12/21/22
5. Unfinished Business
6. Capital Improvement Project
  - a. Monthly Project Status Update - CCS Report including schedule and budget update
  - b. Monument Sign Award Recommendation - Action Required
    - i. Approval to award and enter into an agreement with Integrity Sign Company for the Monument Sign Services, with Library Director as contract signatory, for a sum of \$8,700 for the base bid scope of services plus add alternate number 1.
7. Committee Reports
  - a. Finance
  - b. Personnel and Policy
  - c. Physical Plant
  - d. Advocacy and Outreach
8. Staff Reports
  - a. Director's Report and FY22/23 Goals
  - b. Assistant Director's Report
9. New Business
  - a. Approve 2023 Holiday Closings - Action Required  
Affirm Library holiday closing dates for the 2023 calendar year.
  - b. Acknowledge Annual Treasurer's Report
10. Opportunity for Trustee comments (five minutes)  
Bartelli, Larson, Norton, Sullivan, Swistak, Turner, Wynn
11. Adjourn

LISLE LIBRARY DISTRICT  
BOARD MEETING  
November 16, 2022 - 7:00 p.m.

1. Roll call

Present:

Marjorie Bartelli - President  
Emily Swistak - Vice President  
Jenny Norton - Treasurer  
Liz Sullivan - Trustee  
Lorna Turner - Trustee  
Sara Wynn - Trustee

Absent:

Karen Larson - Secretary

Also present:

Tatiana Weinstein - Director  
Chris Knight - Recording Secretary  
Marc Rogers - CCS International Inc. [left the meeting at 7:17 p.m.]  
Brad Porter - Lauterbach & Amen [left the meeting at 7:32 p.m.]

2. Opportunity for visitors to speak - general public comment period - None

3. Assignments for reviewing monthly accounts payable

- a. President Bartelli and Trustee Sullivan reviewed the October billings in November
- b. Treasurer Norton and Trustee Wynn will review the November billings in December

4. Consent Agenda - Action Required

- a. Approve Minutes of the October 27, 2022 Board Meeting
- b. Acknowledge Treasurer's Report, 10/31/22, Investment Activity Report, 10/31/22, Current Assets Report, 10/31/22, Revenue Report, 10/31/22, and Expense Report, 10/31/22
- c. Authorize Payment of Bills, 11/16/22

**MOTION:** Trustee Sullivan moved to approve the Consent Agenda. Trustee Wynn seconded.  
Roll Call Vote - All Aye. The motion passed.

5. Unfinished Business

- a. Capital Improvement Project: Monthly Project Status Update - CCS Report including schedule and budget updates & discussion

Mr. Rogers provided a progress update including control panel replacement, reopening, Phase 2 demolition, continued Phase 1 work, and work on the north entrance canopy. He stated that Camosy has estimated that the project should be completed between February and March. He commented that there was no change to the anticipated total cost of the project. Mr. Rogers explained invoices for extra blocking in walls located in Youth Services and Technical Services.

Discussion: Treasurer Norton asked for an estimate regarding south entrance access. Mr. Rogers stated that his best estimate was near the first of the year.

Mr. Rogers mentioned that he did not have any updates to the open bid alternates and suggested reevaluating them at the end of the project. Mr. Rogers explained the change orders.

I. Camosy Change Order #30 Approval Recommendation - Action Required

**MOTION:** Vice President Swistak moved to approve Camosy change order #30R for the sum of \$21,311 for structural steel modifications with costs to be offset by a deductive design contract modification. Trustee Wynn seconded.

Mr. Rogers provided an explanation of Camosy change order #30R pertaining to a deductive change for steel installation corrections.

Roll Call Vote - All Aye. The motion passed.

Mr. Rogers left the meeting at 7:17 p.m.

6. Committee Reports

- a. Finance - Trustee Turner had nothing to report.
- b. Personnel and Policy - Vice President Swistak had nothing to report.
- c. Physical Plant - President Bartelli stated that Secretary Larson was absent.
- d. Advocacy and Outreach - Trustee Sullivan had nothing to report.

President Bartelli asked that they move to item 8a. Accept Annual Audit before moving on to item 7. Staff Reports.

8. New Business

- a. Accept Annual Audit - Action Required

Mr. Porter from Lauterbach and Amen provided an overview of the Annual Audit including the Independent Auditors' Report, Management's Discussion and Analysis, Statement of Revenues, Expenditures and Changes in Fund Balances, and Management Letter.

Discussion: Trustee Turner asked if audit work occurred on a quarterly basis. Mr. Porter explained that the audit occurred once a year and stated that the team communicates with the Library throughout the year. Trustee Turner asked about revenues regarding license plate renewals. Director Weinstein stated that the Library works with a third party to facilitate renewals. Trustee Turner asked if the pension fund was fully funded. Mr. Porter referred the Board to the audit for information regarding IMRF. He stated that IMRF was measured on a calendar-year and that it was well funded.

**MOTION:** Vice President Swistak moved to accept the Annual Library Audit, year ended June 30, 2022. Treasurer Norton seconded.

Roll Call Vote - All Aye. The motion passed.

Mr. Porter left the meeting at 7:32 p.m.

## 7. Staff Reports

Director Weinstein summarized her Director's report. She stated that the Library reopened on Friday, November 4<sup>th</sup> at 9:30 am and that she had the pleasure of walking the first patron through the doors. Director Weinstein mentioned that staff issued tours and explained new arrangements to patrons. She provided an overview of temporary and unfinished areas in the building. Director Weinstein explained that the HVAC system has been experiencing an airflow issue and that the renovation team was working on a solution. She stated that there is now a dedicated space for patrons to pick up their holds.

Director Weinstein mentioned that the curbside pick-up service continues and that patrons can pick up items via the Front Street parking lot until the new drive-up service window is operational. She commented that the new automated return slot was operational. Director Weinstein mentioned that landscaping has been installed around the entrance and flagpole. She stated that the flagstone was restacked and backfilled. Director Weinstein reported that the LLD was mentioned in a published letter to Consumer Report magazine regarding the LLD's streaming services. She stated that the published comment encouraged a person in Maryland to contact the LLD and ask about streaming services for their own library.

Director Weinstein commented that she attended an intergovernmental and business owner meeting to discuss an Andy Warhol exhibit coming to College of DuPage. She mentioned that she was asked by the Fire District, along with other intergovernmental leaders, to participate in voting for firefighter of the year. Director Weinstein stated that, as of this month, all LLD Trustees and staff had completed their sexual harassment prevention training.

Discussion: President Bartelli asked if the new holds area had a sign. Director Weinstein stated that a temporary sign would be made until the permanent signage arrived.

Assistant Director McQuillan stated that Monaco Mechanical identified two HVAC humidifiers needed repair. She mentioned that a water bottle filler was installed on the east end similar to the one on the west end. She mentioned that Youth Services staff would decorate the atrium windows for the holidays.

## 8. New Business

### b. Adopt Ordinance 22-06: Tax Levy Ordinance - Action Required

**MOTION:** Trustee Sullivan moved to adopt Ordinance 22-06 the Tax Levy Ordinance for the fiscal year beginning July 1, 2022 and ending June 30, 2023. Treasurer Norton seconded.

Director Weinstein provided an overview of Ordinance 22-06, the Tax Levy Ordinance. She stated that in 2017, 2018, and 2019, the Library decreased its levy, in 2020 the LLD issued a flat levy, and in 2021 the LLD issued a levy aligning with the CPI. She commented that this year the levy increase was half of what was calculated for CPI. Director Weinstein recounted what the Library asked for versus what it received from the County from 2016 through 2022. She stated that the Library is requesting the same amount of funding as it did 6 years ago. She stated that the LLD is using the approved FY22-23 Working Budget as the guide in calculating the levy. Director Weinstein commented that the draft levy was reviewed by the Library's attorney and Sikich.

Discussion: Trustee Sullivan asked if the additional levy information could be provided to the public. Director Weinstein suggested posting the information on the Library's financial page. The Board agreed.

Roll Call Vote - All Aye. The motion passed.

- c. Approve Certification of Compliance with TITA - Action Required

**MOTION:** Treasurer Norton moved to approve the annual Certificate of Compliance with the Truth in Taxation Act (TITA). Trustee Wynn seconded.

Director Weinstein provided an overview of the Certification of Compliance with TITA.

Roll Call Vote - All Aye. The motion passed.

- 9. Opportunity for Trustee comments (five minutes)

Vice President Swistak mentioned that at the December Board meeting the Director would share self-directed goals. She commented that Trustees would have an opportunity to provide Board-directed goals if desired. She stated that she and her family have visited the LLD twice since reopening and that it was refreshing to see the new areas. Trustee Sullivan thanked Director Weinstein for her work. Trustee Turner stated that she visited the LLD on the first day of reopening and had a positive conversation with a patron at the LLD entrance.

Treasurer Norton discussed the welcoming atmosphere in the lobby area. She stated that the audit report was exceptional and that the Library did a great job. She discussed the LLD's levy history and the value that the Library brings to community. Trustee Wynn agreed with Treasurer Norton's comments. She stated that staff's work was commendable and that she was proud to be a part of the LLD. President Bartelli agreed with Board member comments and thanked the staff for the fantastic audit report.

- 10. Adjourn

**MOTION:** Vice President Swistak moved to adjourn the meeting. Trustee Sullivan seconded.

Voice Vote - All Aye. The motion passed.

The meeting adjourned at 8:07 p.m.

Recorded by

\_\_\_\_\_  
Chris Knight, Recording Secretary

Approved by the Board of Trustees on December 21, 2022.

Approved by

\_\_\_\_\_  
Karen Larson, Secretary of the LLD Board of Trustees

## Treasurer's Report as of November 30, 2022

Fund Name	Cash Balance 11/30/22	Financial Assets % W/ Spec Res	Financial Assets % W/O Spec Res
<b>Corporate</b>	4,573,298.98	<b>53.60%</b>	<b>90.62%</b>
<b>IMRF</b>	230,535.74	<b>2.70%</b>	<b>4.57%</b>
<b>FICA</b>	242,804.05	<b>2.84%</b>	<b>4.81%</b>
Subtotals	<b>5,046,638.77</b>	<b>59.14%</b>	<b>100.00%</b>
<b>Special Reserve</b>	3,487,940.97	<b>40.86%</b>	<b>0.00%</b>
	<b>8,534,579.74</b>	<b>100.00%</b>	<b>100.00%</b>

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Treasurer

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Date

**INVESTMENT ACTIVITY**

Company	INTEREST												Total
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	
IMET	1,228.98	1,677.92	1,850.93	2,339.48	2,735.71								9,833.02
Ehlers	22.87	0.00	0.00	0.00	0.00								22.87
Ehlers-Inv interest #5707	13,731.25	0.00	0.00	0.00	0.00								13,731.25
Ehlers-Inv interest #8217	0.00	0.00	0.00	0.00	0.00								0.00
Ehlers-Inv interest Pershing	280.45	22,830.90	4,519.22	8,524.09	1,607.22								37,761.88
Fifth Third Bank	926.40	1,493.92	2,125.81	2,746.09	2,970.67								10,262.89
Lisle Savings	51.21	60.50	68.32	70.62	73.49								324.54
Lisle CD 2635	131.52	109.18	105.71	109.28	105.81								561.50
Lisle CD 2669	49.82	49.83	48.24	49.85	48.26								246.00
IL Funds	1,238.56	1,692.54	1,541.54	1,628.87	1,295.61								7,397.12
US Bank-9853	10.27	10.62	10.62	10.27	10.62								52.40
US Bank-9370	0.43	0.42	0.41	0.39	0.41								2.06
<b>TOTALS</b>	<b>17,671.76</b>	<b>27,926.23</b>	<b>10,270.80</b>	<b>15,478.94</b>	<b>8,847.80</b>	-	-	-	-	-	-	-	<b>80,195.53</b>
Interest - Special Reserve Only	9,072.08	13,730.81	4,530.98	7,572.81	4,311.03								39,217.71
Interest - No Special Reserve Reflected	8,599.68	14,195.42	5,739.82	7,906.13	4,536.77								40,977.82
<b>Totals</b>	<b>17,671.76</b>	<b>27,926.23</b>	<b>10,270.80</b>	<b>15,478.94</b>	<b>8,847.80</b>	-	-	-	-	-	-	-	<b>80,195.53</b>

	INVESTMENTS												Total
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	
Investment Maturities and Sales	935,000.00	2,114,118.05	593,923.92	1,654,003.05	200,000.00								5,497,045.02
Investment Purchases	499,118.05	1,698,265.94	999,437.04	1,298,503.09	-								4,495,324.12
<b>TOTALS</b>	<b>435,881.95</b>	<b>415,852.11</b>	<b>(405,513.12)</b>	<b>355,499.96</b>	<b>200,000.00</b>	-	-	-	-	-	-	-	<b>1,001,720.90</b>

**CURRENT ASSETS  
AT FAIR MARKET VALUE  
November 30, 2022**

							Fair Market Value on 11/30/22	
<b>Checking Accounts</b>								
Fifth Third Operating Acct							\$37,066.69	
Fifth Third Financial Now acct				1.60%			\$3,618,819.18	
Fifth Third Financial-petty cash							\$410.96	
US Bank							\$28,705.22	
E commerce							\$44,297.67	
							\$3,729,299.72	
<b>Money Markets</b>								
Lisle Savings Bank							\$207,972.11	
IMET				2.33%			\$975,972.32	
The Illinois Funds				2.40%			\$375,686.06	
							\$1,559,630.49	
Ehlers Investments Pershing							\$221,699.56	
<b>Investments</b>								
<u>Fixed Income</u>	<u>Purchased</u>	<u>Face Amt.</u>	<u>CP</u>	<u>Coupon Rate</u>	<u>YTM</u>	<u>Paid</u>	<u>FMV</u>	<u>Due</u>
US Treasury Bill	9/12/2022	1,008,000.00	99.151	0.00	0.00	999,437.04	\$1,005,913.44	12/22/2022
Federal Natl Mtg Assn Benchmark	10/12/2022	498,000.00	99.646	2.38	2.38	499,270.67	\$496,590.66	1/19/2023
US Treasury Bill	10/12/2022	506,000.00	98.723	0.00	0.00	499,537.89	\$501,648.40	2/14/2023
Lisle Savings Bank	1/16/2019	225,325.93	100.000	2.72	2.72	225,325.93	\$234,869.97	2/16/2023
US Treasury Bill	10/26/2022	306,000.00	97.939	0.00	0.00	299,694.53	\$300,816.36	4/20/2023
US Bank	9/15/2018	249,999.99	100.000	2.50	2.50	249,999.99	\$249,999.99	6/15/2023
Lisle Savings Bank	7/11/2018	218,374.39	100.000	2.50	2.50	218,374.39	\$234,111.15	7/11/2024
							\$3,023,949.97	
<b>TOTAL CURRENT ASSETS</b>							<b>\$8,534,579.74</b>	



Lisle Library District  
 For the Five Months Ending November 30, 2022  
 Revenues - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
REVENUES					
70-02-4481-00 Interest Earned	\$ 4,311.03	\$ 39,217.70	\$ 8,205.19	\$ 10,000.00	392.18
TOTAL INTEREST	4,311.03	39,217.70	8,205.19	10,000.00	392.18
70-04-4587-10 Restricted - Transfer from Cor	2,500.00	1,022,500.00	0.00	30,000.00	3,408.33
70-05-4680-00 Debt Certificate	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	2,500.00	1,022,500.00	0.00	30,000.00	3,408.33
TOTAL REVENUES	6,811.03	1,061,717.70	8,205.19	40,000.00	2,654.29

Lisle Library District  
 For the Five Months Ending November 30, 2022  
 Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
<b>REVENUES</b>					
<b>TAX LEVY</b>					
10-01-4411-00 Tax Levy - Corp.	\$ 18,919.31	\$ 3,816,346.85	\$ 3,755,365.28	\$ 3,846,660.00	99.21
40-01-4414-00 Tax Levy - IMRF	394.29	79,534.85	81,499.46	80,166.00	99.21
45-01-4415-00 Tax Levy - FICA	841.15	169,674.35	169,563.27	171,022.00	99.21
<b>TOTAL TAX LEVY</b>	<b>20,154.75</b>	<b>4,065,556.05</b>	<b>4,006,428.01</b>	<b>4,097,848.00</b>	<b>99.21</b>
<b>TIF SURPLUS</b>					
10-01-4455-00 TIF-Surplus Corp	0.00	31,755.81	31,560.08	30,000.00	105.85
<b>TOTAL TIF SURPLUS</b>	<b>0.00</b>	<b>31,755.81</b>	<b>31,560.08</b>	<b>30,000.00</b>	<b>105.85</b>
<b>PERSONAL PROPERTY REPLACEMENT TAX</b>					
10-01-4461-00 Personal Property Repl. Tax -	0.00	21,977.89	13,173.58	18,000.00	122.10
40-01-4462-00 Personal Property Repl. Tax -	0.00	1,268.41	760.28	850.00	149.22
45-01-4463-00 Personal Property Repl. Tax -	0.00	199.28	119.45	150.00	132.85
<b>TOTAL PERSONAL PROPERTY REP</b>	<b>0.00</b>	<b>23,445.58</b>	<b>14,053.31</b>	<b>19,000.00</b>	<b>123.40</b>
<b>INTEREST INCOME</b>					
10-02-4472-00 Interest Earned - Corp	4,024.60	37,014.58	15,127.15	10,000.00	370.15
40-02-4475-00 Interest Earned - IMRF	247.11	1,947.00	546.00	700.00	278.14
45-02-4476-00 Interest Earned - FICA	265.06	2,016.25	481.51	500.00	403.25
<b>TOTAL INTEREST INCOME</b>	<b>4,536.77</b>	<b>40,977.83</b>	<b>16,154.66</b>	<b>11,200.00</b>	<b>365.87</b>
<b>UNREALIZED GAIN/LOSS ON INVESTMENTS</b>					
10-02-4526-00 Unrealized Gain/Loss on	6,448.30	5,508.07	(13,490.72)	0.00	0.00
<b>TOTAL UNREALIZED GAIN/LOSS O</b>	<b>6,448.30</b>	<b>5,508.07</b>	<b>(13,490.72)</b>	<b>0.00</b>	<b>0.00</b>
<b>DESK INCOME</b>					
10-03-4531-00 Lost Books	(19.95)	540.61	663.27	1,000.00	54.06
10-03-4536-00 Non-Resident Fees	0.00	732.63	328.12	500.00	146.53
10-03-4540-00 Fines	0.00	(248.07)	165.08	500.00	(49.61)
<b>TOTAL DESK INCOME</b>	<b>(19.95)</b>	<b>1,025.17</b>	<b>1,156.47</b>	<b>2,000.00</b>	<b>51.26</b>
<b>UNRESTRICTED INCOME</b>					
10-03-4550-00 Gifts - Unrestricted Corp	0.00	1,046.00	0.00	5,000.00	20.92
10-03-4560-30 Gifts - Restricted - YS	0.00	0.00	0.00	0.00	0.00
10-04-4573-00 Copier Income	262.02	1,693.90	1,586.14	3,500.00	48.40
10-04-4583-00 Per Capita Grant	0.00	44,664.48	42,043.40	42,000.00	106.34

Lisle Library District  
 For the Five Months Ending November 30, 2022  
 Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
10-04-4584-00 Other Income - Corp.	118.57	1,848.26	1,024,614.97	2,000.00	92.41
10-04-4585-00 License Sticker Renewals	87.00	1,290.50	3,721.50	8,000.00	16.13
10-05-4595-00 Misc. Jury Duty	416.28	416.28	0.00	0.00	0.00
<b>TOTAL UNRESTRICTED INCOME</b>	<b>883.87</b>	<b>50,959.42</b>	<b>1,071,966.01</b>	<b>60,500.00</b>	<b>84.23</b>
<b>TOTAL REVENUES</b>	<b>\$ 32,003.74</b>	<b>\$ 4,219,227.93</b>	<b>\$ 5,127,827.82</b>	<b>\$ 4,220,548.00</b>	<b>99.97</b>

Lisle Library District  
 For the Five Months Ending November 30, 2022  
 Expenses - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
<b>SPECIAL RESERVE EXPENSES</b>					
<b>MAINTENANCE AND EQUIPMENT EXPENSES</b>					
70-20-5666-00 Facility and Campus	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00
70-65-5667-00 Security Systems	0.00	0.00	0.00	0.00	0.00
70-65-5671-00 Furniture & Equipment	0.00	0.00	0.00	0.00	0.00
70-65-5674-00 Consulting	0.00	0.00	0.00	0.00	0.00
<b>TOTAL MAINTENANCE AND EQUIP</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.00</b>
<b>RENOVATION COSTS</b>					
70-65-5675-00 Renovation Project	672,989.72	2,478,561.54	273,000.37	5,200,000.00	47.66
70-65-5861-00 Interior Renovation	0.00	0.00	0.00	0.00	0.00
<b>TOTAL RENOVATION COSTS</b>	<b>672,989.72</b>	<b>2,478,561.54</b>	<b>273,000.37</b>	<b>5,200,000.00</b>	<b>47.66</b>
<b>TOTAL SPECIAL RESERVE EXPENSES</b>	<b>672,989.72</b>	<b>2,478,561.54</b>	<b>273,000.37</b>	<b>5,215,000.00</b>	<b>47.53</b>

Lisle Library District  
For the Five Months Ending November 30, 2022  
Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
<b>ALL EXPENSES</b>					
<b>EMPLOYEE COSTS</b>					
Salaries					
10-10-5603-10 Administrative - Reg. Hours	\$ 42,759.60	\$ 201,559.93	\$ 191,601.10	\$ 519,278.00	38.82
10-10-5603-20 Adult Services - Reg. Hours	39,925.86	195,075.89	205,385.98	539,621.00	36.15
10-10-5603-30 Youth Services - Reg. Hours	34,635.83	162,487.97	151,107.66	416,519.00	39.01
10-10-5603-50 Technical Services - Reg. Hour	20,270.21	94,750.26	107,333.27	347,451.00	27.27
10-10-5603-60 Circulation - Reg. Hours	35,953.33	173,912.24	185,348.63	477,131.00	36.45
<b>Total Salaries</b>	<b>173,544.83</b>	<b>827,786.29</b>	<b>840,776.64</b>	<b>2,300,000.00</b>	<b>35.99</b>
<b>Health and Dental Ins.</b>					
10-10-5621-10 Hosp. Ins. - Admin	4,637.94	22,389.01	17,570.75	49,835.00	44.93
10-10-5621-20 Hosp. Ins. - Adult Serv.	5,616.48	30,872.18	35,705.73	101,330.00	30.47
10-10-5621-30 Hosp. Ins. - YS	3,764.44	19,532.12	18,996.10	50,890.00	38.38
10-10-5621-50 Hosp. Ins. - Tech	2,408.36	12,041.80	13,851.70	30,998.00	38.85
10-10-5621-60 Hosp. Ins. - Circ	2,903.17	20,108.57	20,274.66	58,516.00	34.36
10-10-5622-10 Dental Ins. - Admin.	199.97	1,018.20	924.90	2,431.00	41.88
10-10-5622-20 Dental Ins. - Adult Serv	379.68	1,878.46	2,327.47	6,229.00	30.16
10-10-5622-30 Dental Ins. - YS	191.05	912.36	1,334.91	3,136.00	29.09
10-10-5622-50 Dental Ins. - Tech	131.78	658.90	740.11	1,849.00	35.64
10-10-5622-60 Dental Ins. - Circ	27.45	664.14	1,059.60	4,786.00	13.88
<b>Total Health and Dental Ins.</b>	<b>20,260.32</b>	<b>110,075.74</b>	<b>112,785.93</b>	<b>310,000.00</b>	<b>35.51</b>
<b>Other Staff Benefits</b>					
10-10-5646-00 Unemployment Compensation	(1,908.00)	(1,726.13)	256.96	4,000.00	(43.15)
10-10-5646-10 Tuition Reimbursement - Staff	0.00	0.00	0.00	0.00	0.00
<b>Total Other Staff Benefits</b>	<b>(1,908.00)</b>	<b>(1,726.13)</b>	<b>256.96</b>	<b>4,000.00</b>	<b>(43.15)</b>
<b>FICA Expenses</b>					
45-10-5625-10 FICA Expense - Admin	3,224.50	15,194.02	14,475.63	40,187.00	37.81
45-10-5625-20 FICA Expense - Adult Serv.	2,951.02	14,253.88	14,794.04	41,761.00	34.13
45-10-5625-30 FICA Expense - Youth Services	2,613.44	12,249.23	11,276.16	32,234.00	38.00
45-10-5625-50 FICA Expense - Tech Servs.	1,525.95	7,124.73	8,047.38	26,889.00	26.50
45-10-5625-60 FICA Expense - Circulation	2,557.73	12,294.78	13,601.75	36,929.00	33.29
<b>Total FICA Expenses</b>	<b>12,872.64</b>	<b>61,116.64</b>	<b>62,194.96</b>	<b>178,000.00</b>	<b>34.34</b>
<b>IMRF Expenses</b>					
40-10-5628-10 IMRF Expense - Admin	1,979.87	9,348.85	12,941.23	19,090.00	48.97
40-10-5628-20 IMRF Expense - Adult Servs	1,960.37	9,502.90	14,808.49	22,261.00	42.69
40-10-5628-30 IMRF Expense - Youth Services	1,551.29	7,304.78	10,272.59	15,123.00	48.30
40-10-5628-50 IMRF Expense - Tech Servs.	995.26	4,652.26	7,738.68	9,869.00	47.14

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40-10-5628-60	1,332.05	6,364.75	9,725.37	13,657.00	46.60
IMRF Expense - Circulation					
Total IMRF Expenses	7,818.84	37,173.54	55,486.36	80,000.00	46.47
Total EMPLOYEE COSTS	212,588.63	1,034,426.08	1,071,500.85	2,872,000.00	36.02
<b>BUILDING COSTS</b>					
Utilities	900.00	1,800.00	2,250.00	5,400.00	33.33
10-20-5650-00	0.00	1,810.00	1,810.00	1,810.00	100.00
10-20-5651-00	650.63	2,797.40	3,138.58	10,000.00	27.97
10-20-5652-00	684.35	1,484.74	2,184.85	10,000.00	14.85
10-20-5653-00	0.00	1,439.51	629.06	2,300.00	62.59
10-20-5654-00	2,258.38	15,230.70	22,507.79	50,000.00	30.46
10-20-5655-00	125.00	500.00	625.00	1,500.00	33.33
10-20-5656-00					
Total Utilities	4,618.36	25,062.35	33,145.28	81,010.00	30.94
Maintenance and Repairs	0.00	1,250.00	2,500.00	5,000.00	25.00
10-20-5660-00	2,876.20	11,912.50	15,459.50	49,500.00	24.07
10-20-5661-00	6,060.00	10,410.00	4,100.00	40,000.00	26.03
10-20-5662-00	1,520.29	3,929.98	3,429.17	10,000.00	39.30
10-20-5663-00	3,055.00	9,600.10	20,272.39	70,000.00	13.71
10-20-5664-00	279.74	1,396.32	1,913.15	4,000.00	34.91
10-20-5665-00					
Total Maintenance and Repairs	13,791.23	38,498.90	47,674.21	178,500.00	21.57
TOTAL BUILDING COSTS	18,409.59	63,561.25	80,819.49	259,510.00	24.49
<b>OPERATING EXPENSES</b>					
Postage and Printing	991.14	1,609.65	1,730.22	5,500.00	29.27
10-25-5710-00	0.00	7,012.00	6,200.00	17,000.00	41.25
10-25-5710-10	0.00	3,857.92	2,371.87	8,800.00	43.84
10-25-5711-00	0.00	105.00	35.00	1,000.00	10.50
10-25-5712-00					
Total Postage and Printing	991.14	12,584.57	10,337.09	32,300.00	38.96
Supplies	1,232.81	2,782.03	1,942.74	5,500.00	50.58
10-25-5713-00	466.02	2,587.00	4,595.46	10,000.00	25.87
10-25-5714-00	349.00	898.00	377.37	1,900.00	47.26
10-25-5715-00	236.24	1,136.52	1,585.95	5,000.00	22.73
10-25-5716-00	2,565.40	12,021.26	10,339.72	43,000.00	27.96
10-25-5717-00					

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10-25-5718-00 Computer Supplies	377.15	4,342.35	3,632.32	12,400.00	35.02
Total Supplies	5,226.62	23,767.16	22,473.56	77,800.00	30.55
Other Operating Costs					
10-25-5719-00 Publishing	0.00	688.16	683.56	1,500.00	45.88
10-25-5722-15 Safety Deposit Box Rental	0.00	108.33	87.50	200.00	54.17
10-25-5723-00 Check Printing	0.00	0.00	402.29	500.00	0.00
10-25-5723-15 Bank Charges	319.20	2,153.31	1,898.97	6,000.00	35.89
10-25-5724-15 Local Travel	102.02	196.08	75.22	500.00	39.22
Total Other Operating Costs	421.22	3,145.88	3,147.54	8,700.00	36.16
TOTAL OPERATING EXPENSES	6,638.98	39,497.61	35,958.19	118,800.00	33.25
INSURANCE					
10-30-5750-00 Fidelity Bonds	0.00	2,100.00	2,100.00	2,100.00	100.00
10-30-5751-00 Property Damage (All-Peril)	0.00	19,733.00	17,766.50	46,000.00	42.90
10-30-5752-00 Notary Bond	0.00	0.00	64.00	225.00	0.00
10-30-5754-00 Workers Comp Insurance	0.00	2,598.00	4,176.50	7,000.00	37.11
TOTAL INSURANCE	0.00	24,431.00	24,107.00	55,325.00	44.16
CONTRACTUAL SERVICES					
10-35-5760-00 Legal Services	0.00	450.00	2,070.00	15,000.00	3.00
10-35-5761-00 Collection Agency	37.95	139.15	125.30	700.00	19.88
10-35-5762-00 Other Contr Services - Admin	575.00	2,475.00	250.00	5,000.00	49.50
10-35-5763-00 Other Contr Svcs-Tech Asst	3,830.00	58,103.19	42,008.14	95,000.00	61.16
10-35-5764-10 Other Contr Svcs - Library Wi	1,655.50	10,988.00	15,662.99	40,000.00	27.47
10-35-5765-10 Investment Agency Consultants	497.39	2,185.80	2,446.06	7,500.00	29.14
10-35-5769-00 Accounting Software	0.00	0.00	0.00	5,200.00	0.00
10-35-5770-00 Contractual - Audit Fee	0.00	7,175.00	8,900.00	9,200.00	77.99
10-35-5771-00 Payroll Service	835.69	2,924.28	2,625.00	7,900.00	37.02
TOTAL CONTRACTUAL SERVICES	7,431.53	84,440.42	74,087.49	185,500.00	45.52
PERSONNEL DEVELOPMENT					
10-40-5783-00 Dues - Staff	945.00	1,764.00	1,886.00	4,000.00	44.10
10-40-5784-00 Meetings - Staff	0.00	32.63	0.00	2,400.00	1.36
10-40-5785-00 Conferences - Staff	781.96	3,371.96	663.00	7,000.00	48.17
10-40-5786-00 Memorial/Tribute/Recognition	0.00	74.99	142.88	4,500.00	1.67
10-40-5787-00 Staff Development	523.93	543.93	383.86	2,500.00	21.76
10-40-5788-00 Training (Cont Ed) - Staff	0.00	0.00	0.00	6,500.00	0.00
10-45-5786-70 Dues - Trustee	0.00	150.00	230.00	525.00	28.57
10-45-5787-70 Conferences - Trustees	0.00	0.00	0.00	1,000.00	0.00

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10-45-5788-70 Meetings - Trustees	0.00	0.00	0.00	1,000.00	0.00
10-45-5789-70 Training-Trustees	0.00	0.00	39.98	1,000.00	0.00
<b>TOTAL PERSONNEL DEVELOPMENTS</b>	<b>2,250.89</b>	<b>5,937.51</b>	<b>3,345.72</b>	<b>30,425.00</b>	<b>19.52</b>
<b>EQUIPMENT COSTS</b>					
<b>Major Equipment</b>					
10-48-5801-10 Polaris Maint (Corp)	73.80	58,933.57	56,060.59	55,000.00	107.15
10-48-5803-10 Technology	3,382.14	7,280.96	0.00	50,000.00	14.56
10-48-5804-10 Facility	1,990.00	1,990.00	5,377.99	10,000.00	19.90
<b>Total Major Equipment</b>	<b>5,445.94</b>	<b>68,204.53</b>	<b>61,438.58</b>	<b>115,000.00</b>	<b>59.31</b>
<b>Minor Equipment</b>					
10-48-5823-10 Minor Equip - Administration	468.48	748.86	0.00	700.00	106.98
10-48-5823-20 Minor Equip - Adult Services	85.57	85.57	182.51	700.00	12.22
10-48-5823-30 Minor Equipment - Youth	0.00	0.00	0.00	700.00	0.00
10-48-5823-50 Minor Equip - Tech Services	79.23	79.23	37.10	700.00	11.32
10-48-5823-60 Minor Equip - Circ	0.00	0.00	0.00	700.00	0.00
<b>Total Minor Equipment</b>	<b>633.28</b>	<b>913.66</b>	<b>219.61</b>	<b>3,500.00</b>	<b>26.10</b>
<b>Equip Maint/Repairs and Rentals</b>					
10-48-5843-00 Rental-Postage Meter	0.00	361.14	361.14	720.00	50.16
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	1,149.41	4,021.05	6,896.41	20,280.00	19.83
10-48-5846-00 Equip Maint/Repr-NonContr	258.10	317.98	29.91	1,000.00	31.80
<b>Total Equip Maint/Repairs and Rentals</b>	<b>1,407.51</b>	<b>4,700.17</b>	<b>7,287.46</b>	<b>22,000.00</b>	<b>21.36</b>
<b>TOTAL EQUIPMENT COSTS</b>	<b>7,486.73</b>	<b>73,818.36</b>	<b>68,945.65</b>	<b>140,500.00</b>	<b>52.54</b>
<b>LIBRARY MEDIA</b>					
<b>Books</b>					
10-50-5863-20 Literacy/ESL	588.97	2,825.80	1,600.02	8,000.00	35.32
10-50-5863-30 Books - Youth Serv	5,134.88	17,709.62	21,999.78	54,000.00	32.80
10-50-5863-50 Books - Tech Serv	0.00	0.00	0.00	0.00	0.00
10-50-5864-10 Books - Non Fiction	7,116.62	23,387.19	24,195.71	86,200.00	27.13
10-50-5865-10 Books - Adult/Teen Fiction	5,265.08	21,244.55	26,745.87	74,500.00	28.52
10-50-5867-20 Ref Books - Adult Serv	650.02	2,036.50	5,649.32	18,000.00	11.31
<b>Total Books</b>	<b>18,755.57</b>	<b>67,203.66</b>	<b>80,190.70</b>	<b>240,700.00</b>	<b>27.92</b>
<b>Databases</b>					
10-50-5869-20 Internet Licensed DBases	82.50	82,908.88	71,860.30	110,000.00	75.37
10-50-5872-10 DBases - Professional	608.90	4,035.65	3,912.41	10,000.00	40.36



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10-50-5873-30	0.00	7,593.66	10,528.15	12,000.00	63.28
Total Databases	691.40	94,538.19	86,300.86	132,000.00	71.62
<b>Audio-Visual Materials</b>					
10-50-5890-30	59.96	3,848.02	7,852.63	15,000.00	25.65
10-50-5895-40	6,768.52	20,012.68	26,674.72	60,000.00	33.35
10-50-5899-20	9,707.62	42,684.31	42,084.03	105,000.00	40.65
Total Audio-Visual Materials	16,536.10	66,545.01	76,611.38	180,000.00	36.97
<b>Periodicals/Doc Delivery</b>					
10-50-5871-20	0.00	23,760.56	22,942.82	24,500.00	96.98
10-50-5900-20	17,733.34	20,396.26	22,338.41	37,500.00	54.39
10-50-5900-30	264.89	264.89	132.91	500.00	52.98
10-50-5900-80	2,927.97	2,927.97	2,115.97	3,000.00	97.60
Total Periodicals/Doc Delivery	20,926.20	47,349.68	47,530.11	65,500.00	72.29
TOTAL LIBRARY MEDIA	56,909.27	275,636.54	290,633.05	618,200.00	44.59
<b>PROGRAMS AND READER'S SERVICES</b>					
<b>Programs</b>					
10-60-5931-10	1,949.97	4,580.50	6,609.65	13,000.00	35.23
10-60-5931-30	1,162.98	5,190.87	4,671.74	12,000.00	43.26
10-60-5931-40	33.25	370.46	348.70	2,000.00	18.52
10-60-5931-50	181.00	1,222.88	300.13	5,500.00	22.23
Total Programs	3,327.20	11,364.71	11,930.22	32,500.00	34.97
<b>Readers Services</b>					
10-60-5940-10	139.98	139.98	157.73	2,000.00	7.00
10-60-5940-30	62.97	1,843.14	172.15	5,500.00	33.51
Total Readers Services	202.95	1,983.12	329.88	7,500.00	26.44
TOTAL PROGRAMS AND READERS	3,530.15	13,347.83	12,260.10	40,000.00	33.37
<b>RESTRICTED USAGE EXPENSES</b>					
10-80-5980-80	0.00	0.00	0.00	16,000.00	0.00
10-80-5981-80	14,601.75	14,939.75	19,711.02	42,000.00	35.57
10-80-5982-80	13,250.00	13,250.00	0.00	31,000.00	42.74
10-80-5983-80	35,000.00	35,000.00	0.00	36,000.00	97.22
TOTAL RESTRICTED USAGE EXPEN	62,851.75	63,189.75	19,711.02	125,000.00	50.55

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CONTINGENCY					
10-90-5999-00 Contingency	0.00	0.00	13,671.14	25,000.00	0.00
TOTAL CONTINGENCY	0.00	0.00	13,671.14	25,000.00	0.00
TOTAL EXPENSES - EXC OP TRANS	378,097.52	1,678,286.35	1,695,039.70	4,470,260.00	37.54
OPERATING TRANSFERS OUT					
10-80-5984-80 Transfer to Special Reserve	2,500.00	1,022,500.00	0.00	30,000.00	3,408.33
TOTAL OPERATING TRANSFERS O	2,500.00	1,022,500.00	0.00	30,000.00	3,408.33
TOTAL ALL EXPENSES	380,597.52	2,700,786.35	1,695,039.70	4,500,260.00	60.01

**Lisle Library District  
Accounts Payable - December 21, 2022**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
4imprint	10646892	Winter Read Supplies 4imprint, Inc.	10-80-5981-80 10-00-2610-00	Restricted - Per Capita Accounts Payable	1,477.16	1,477.16
Adult Reading Round	2023	Annual Membership Adult Reading Round Table	10-40-5783-00 10-00-2610-00	Dues - Staff Accounts Payable	125.00	125.00
AFLAC	987669	Payroll Withholding AFLAC (G6920)	10-00-2612-00 10-00-2610-00	AFLAC Withholding Accounts Payable	111.41	111.41
Amazon	112422	Supplies & Equipment	10-60-5931-30 10-48-5823-30 10-20-5663-00 10-25-5718-00 10-60-5931-50 10-00-2610-00	Programs - Youth Minor Equipment - Youth Maint/Repairs-Genl repai Computer Supplies Community Relations Accounts Payable	40.14 28.17 567.42 113.89 327.43	1,077.05
Amazon	11GX-ND3D-JHG	Office Supplies Amazon Capital Services	10-25-5713-00 10-00-2610-00	Office Supplies Accounts Payable	10.98	10.98
Amazon	19HF-Y7NG-1LL7	Books Amazon Capital Services	10-50-5864-10 10-00-2610-00	Books - Non Fiction Accounts Payable	33.85	33.85
Anderson	30027847	Pest Control Anderson Pest Solutions	10-20-5661-00 10-00-2610-00	Maint Contracts - Maint. Accounts Payable	157.10	157.10
B&T (C5223353)	113022	Continuations & Processing Baker & Taylor (C5223353)	10-50-5867-20 10-25-5717-00 10-00-2610-00	Ref Books - Adult Serv Processing Supplies Accounts Payable	21.80 1.59	23.39
B&T (C5223433)	113022	Continuations & Processing Baker & Taylor (C5223433)	10-50-5864-10 10-25-5717-00 10-00-2610-00	Books - Non Fiction Processing Supplies Accounts Payable	281.01 20.37	301.38
B&T (L0334152)	113022	Circ & Processing Baker & Taylor (L0334152)	10-50-5864-10 10-25-5717-00 10-00-2610-00	Books - Non Fiction Processing Supplies Accounts Payable	2,405.20 101.34	2,506.54
B&T (L4171582)	113022	Audio Books & Processing Baker & Taylor (L4171582)	10-50-5895-40 10-25-5717-00 10-00-2610-00	A-V Mats - Adult Serv Processing Supplies Accounts Payable	244.60 35.91	280.51
B&T (L5425632)	113022	Books - YS & Processing Baker & Taylor (L5425632)	10-50-5863-30 10-25-5717-00 10-00-2610-00	Books - Youth Serv Processing Supplies Accounts Payable	3.61 1.59	5.20
Barnes, Jennifer	TN011023	Program: Organizing 101 Jennifer Barnes	10-60-5931-10 10-00-2610-00	Programs - Adult Service Accounts Payable	225.00	225.00

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Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Bear Landscape	11647	Landscaping Bear Landscape	10-20-5662-00 10-00-2610-00	Maint Contr. - Landscap Accounts Payable	1,080.00	1,080.00
Bochenek, Annette	121622	Program: A Classic Television Christmas Annette Bochenek	10-60-5931-10	Programs - Adult Service	250.00	250.00
CDW G	FL71556	Cisco Switch CDW Government	10-00-2610-00	Accounts Payable	3,846.09	3,846.09
Colley Elevator	235515	Elevator Maintenance Colley Elevator Company	10-20-5664-00 10-00-2610-00	Maint/Repairs-Non Contr Accounts Payable	208.00	208.00
ComEd	112322	Usage ComEd	10-20-5655-00 10-00-2610-00	Utilities - Electric Accounts Payable	1,971.00	1,971.00
Compact Disc Sourc	80561	Processing Compact Disc Source	10-25-5717-00 10-00-2610-00	Processing Supplies Accounts Payable	137.75	137.75
Compact Disc Sourc	80562	Music CDs Compact Disc Source	10-50-5895-40 10-00-2610-00	A-V Mats - Adult Serv Accounts Payable	367.84	367.84
Compact Disc Sourc	80588	Music CDs Compact Disc Source	10-50-5895-40 10-00-2610-00	A-V Mats - Adult Serv Accounts Payable	307.27	307.27
Compact Disc Sourc	80589	Processing Compact Disc Source	10-25-5714-00 10-00-2610-00	Circ. Material Supplies Accounts Payable	120.68	120.68
Culligan of Wheaton	113022	Water Culligan of Wheaton	10-25-5716-00 10-00-2610-00	Kitchen Supplies Accounts Payable	160.42	160.42
Current Technolog	12993	Backup Server & Cloud Storage	10-48-5803-10	Technology	11,475.00	11,475.00
DuPage County Hist	122122	Current Technologies Corporation	10-35-5763-00 10-00-2610-00	Other Contr Srvc-Tech Accounts Payable	22,046.35	33,521.35
DuPage County Publ	249998	DuPage Roots Dupage County Historical Society	10-50-5867-20 10-00-2610-00	Ref Books - Adult Serv Accounts Payable	60.00	60.00
DuPage County Publ	249998	Usage DuPage County Public Works	10-20-5654-00 10-00-2610-00	Utilities - Sewer & Water Accounts Payable	108.37	108.37
EBSCO	1687003	Foreign Affairs EBSCO	10-50-5900-20 10-00-2610-00	Periodicals - Adult Serv Accounts Payable	50.00	50.00

**Lisle Library District  
Accounts Payable - December 21, 2022**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Eco Clean	11239	Cleaning Eco Clean Maintenance	10-20-5661-00 10-00-2610-00	Maint Contracts - Maint. Accounts Payable	2,607.00	2,607.00
Ehlers Investment	113022	Investment Consulting Ehlers Investment Partners	10-35-5765-10 10-00-2610-00	Investment Agency Cons Accounts Payable	425.92	425.92
EnvisionWare	INV-US-62452	Cash Register Drawer & Stand EnvisionWare, Inc.	10-48-5803-10 10-00-2610-00	Technology Accounts Payable	282.51	282.51
Findaway	414656	Launchpads Findaway World	10-50-5890-30 10-00-2610-00	A-V Mats - Youth Serv Accounts Payable	816.95	816.95
Garvey's	PINV2352405	Supplies for Circ Services Garvey's Office Products	10-25-5714-00 10-00-2610-00	Circ. Material Supplies Accounts Payable	24.60	24.60
Groot	9821523T098	Rubbish Groot, Inc.	10-20-5665-00 10-00-2610-00	Rubbish Removal Accounts Payable	284.52	284.52
Hagg Press	116823	Dec/Jan Newsletter Hagg Press	10-25-5710-10 10-25-5711-00 10-00-2610-00	Printing/Spec. Serv. - Ad Postage Special Serv Accounts Payable	3,576.00 279.68	3,855.68
Hagg Press	221213F	Feb/Mar Newsletter Hagg Press	10-25-5711-00 10-00-2610-00	Postage Special Serv Accounts Payable	1,100.00	1,100.00
HR Source	17117	Staff Training HR Source	10-40-5787-00 10-00-2610-00	Staff Development Accounts Payable	475.00	475.00
Ingram	120122	Books & Processing	10-50-5865-10 10-50-5864-10 10-50-5863-30 10-50-5895-40 10-25-5717-00 10-00-2610-00	Books - Adult/Teen Ficti Books - Non Fiction Books - Youth Serv A-V Mats - Adult Serv Processing Supplies Accounts Payable	5,220.46 1,441.07 4,017.60 523.42 1,682.29	12,884.84
Johnson Controls	37654743PY	Adjustment Johnson Controls Security Solutions	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr Accounts Payable	83.08	83.08
Johnson Controls	37875128	Alarm Monitoring Johnson Controls Security Solutions	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr Accounts Payable	265.19	265.19
Kanopy	325975-PPU	Kanopy Kanopy, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	338.00	338.00
Knight, Chris	112822	Reimburse Mileage	10-25-5724-15	Local Travel	13.63	

**Lisle Library District  
Accounts Payable - December 21, 2022**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Kocemba, Yolanda	112622	Chris Knight	10-00-2610-00	Accounts Payable		13.63
		ESL for You! Teacher Stipend	10-50-5863-20	Literacy/ESL	114.00	
		Yolanda Kocemba	10-00-2610-00	Accounts Payable		114.00
Konica Minolta Busin	284139556	C458 Copier	10-48-5845-00	Equip Maint/Repr-Contr-	54.49	
		Konica Minolta Business Solutions	10-00-2610-00	Accounts Payable		54.49
Konica Minolta Busin	9009026865	Lexmark Printer Maintenance	10-25-5718-00	Computer Supplies	174.00	
		Konica Minolta Business Solutions	10-00-2610-00	Accounts Payable		174.00
Konica Minolta Premi	489415463	C227 Copier Lease	10-48-5845-00	Equip Maint/Repr-Contr-	60.00	
		Konica Minolta Premier Finance	10-00-2610-00	Accounts Payable		60.00
LACONI	2023	Annual Membership	10-40-5783-00	Dues - Staff	150.00	
		LACONI, Inc.	10-00-2610-00	Accounts Payable		150.00
Lauterbach & Amen	72765	Audit - Final	10-35-5770-00	Contractual - Audit Fee	2,000.00	
		Lauterbach & Amen, LLP	10-00-2610-00	Accounts Payable		2,000.00
Library Ideas	94605	Vox Books	10-50-5890-30	A-V Matls - Youth Serv	811.26	
		Library Ideas LLC	10-00-2610-00	Accounts Payable		811.26
Library Ideas	94606	Vox Books	10-50-5890-30	A-V Matls - Youth Serv	267.60	
		Library Ideas LLC	10-00-2610-00	Accounts Payable		267.60
LIMRICC PHIP Healt	120622	December Premium	10-10-5621-10	Hosp. Ins. - Admin	5,251.38	
			10-10-5621-20	Hosp. Ins. - Adult Serv.	7,561.94	
			10-10-5621-30	Hosp. Ins. - YS	4,396.62	
			10-10-5621-50	Hosp. Ins. - Tech	2,716.78	
			10-10-5621-60	Hosp. Ins. - Circ	7,747.48	
		LIMRICC PHIP Health	10-00-2610-00	Accounts Payable		27,674.20
LiteZilla	Mini	Mini LiteZilla	10-80-5980-80	Restricted - Gifts	1,150.00	
		LiteZilla, LLC	10-00-2610-00	Accounts Payable		1,150.00
Midwest Tape	120122	DVDs, Blu-rays & Processing	10-50-5895-40	A-V Matls - Adult Serv	1,157.49	
		Midwest Tape	10-25-5717-00	Processing Supplies	327.03	
		Midwest Tape	10-00-2610-00	Accounts Payable		1,484.52
Midwest Tape	503037986	Hoopla	10-50-5899-20	Digital Content	3,750.12	
		Midwest Tape	10-00-2610-00	Accounts Payable		3,750.12
Moe, Lisa	121422	LACONI/ATI	10-40-5784-00	Meetings - Staff	42.82	

**Lisle Library District  
Accounts Payable - December 21, 2022**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Monaco	12433447	Lisa Moe Filter Change Monaco Mechanical Services, Inc.	10-00-2610-00 10-20-5664-00 10-00-2610-00	Accounts Payable Maint/Repairs-Non Contr Accounts Payable	698.00	42.82 698.00
Monaco	19027	Quarterly Service Monaco Mechanical Services, Inc.	10-20-5660-00 10-00-2610-00	Maint Contracts - HVAC Accounts Payable	1,250.00	1,250.00
Naperville Sun	040623	Newspaper Through 4/6/23 Naperville Sun	10-50-5900-20 10-00-2610-00	Periodicals - Adult Serv Accounts Payable	94.50	94.50
New Rochelle Public	31019155871703	Lost ILL Item New Rochelle Public Library	10-50-5871-20 10-00-2610-00	Document Delivery Accounts Payable	24.95	24.95
NICOR	120722	Usage NICOR	10-20-5653-00 10-00-2610-00	Utilities - Gas Accounts Payable	1,192.19	1,192.19
Niles-Maine District	214187777	Lost ILL Item Niles-Maine District Library	10-50-5871-20 10-00-2610-00	Document Delivery Accounts Payable	15.00	15.00
OverDrive	22419292	Advantage OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	2,075.31	2,075.31
OverDrive	22431992	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	1,304.79	1,304.79
OverDrive	22436764	Advantage OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	2,038.26	2,038.26
Paddock Publication	235275	Audit Publishing Paddock Publications	10-25-5719-00 10-00-2610-00	Publishing Accounts Payable	31.05	31.05
Paddock Publication	235450	Bid Request Paddock Publications	10-25-5719-00 10-00-2610-00	Publishing Accounts Payable	331.20	331.20
ProQuest	70742103	Ancestry & Heritage Quest ProQuest LLC	10-50-5869-20 10-00-2610-00	Internet Licensed DBase Accounts Payable	3,434.56	3,434.56
RAILS	10228	CreativeBug RAILS	10-50-5869-20 10-00-2610-00	Internet Licensed DBase Accounts Payable	1,000.00	1,000.00
Robbins Schwartz	935941	Legal Services Robbins Schwartz	10-35-5760-00 10-00-2610-00	Legal Services Accounts Payable	562.50	562.50
Romenesko, Callie	113022	Reimburse Mileage Callie Romenesko	10-25-5724-15 10-00-2610-00	Local Travel Accounts Payable	6.25	6.25

**Lisle Library District  
Accounts Payable - December 21, 2022**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Staples	1645591091	Janitorial, Office & Kitchen Supplies	10-20-5663-00	Maint/Repairs-Genl repai	747.33	
			10-25-5713-00	Office Supplies	122.12	
			10-25-5716-00	Kitchen Supplies	41.99	
		Staples Advantage	10-00-2610-00	Accounts Payable		911.44
Verizon	9920992666	Cellphone, Hotspots & Phoneline	10-20-5656-00	Verizon	125.00	
			10-50-5895-40	A-V Matis - Adult Serv	167.23	
			10-20-5652-00	Utilities - Phone	52.20	
			10-00-2610-00	Accounts Payable		344.43
					<b>125,027.70</b>	<b>125,027.70</b>



**PRIOR MONTHS BILLS PAID BETWEEN November 2022 AND December 2022**

**BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.**

<b>Check #</b>	<b>Vendor</b>	<b>Amount</b>	
HSA	Salaries 11/15/2022	62127.04	
HSA	IL Dept. of Revenue	3941.47	
Auto W/D	Howard Simon & Associates	790.70	
HSA	EFTPS/Electronic Tax Payment 11/15/2022	21051.02	
	Fed Tax \$8094.72		
	FICA W/H \$6478.17		
	FICA Lib \$6478.13		
HSA	Salaries 11/30/2022	61412.63	
HSA	IL Dept. of Revenue	3890.95	
Auto W/D	Howard Simon & Associates	44.99	
HSA	EFTPS/Electronic Tax Payment 11/30/2022	20737.98	
	Fed Tax \$7948.95		
	FICA W/H \$6394.52		
	FICA Lib \$6394.51		
Wired	IMRF	15573.74	
	IMRF W/H \$7754.90		
	IMRF Lib. \$7818.84		
	<b>Sub Total</b>	<b>189570.52</b>	
<b>Check #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
6589	AFLAC (G6920)	Payroll Withholding	111.41
6590	Amalgamated Bank of Chicago	Debt Service Payment	48,250.00
6591	Amazon	Books, Video Games, Supplies	4,040.91
6592	Anderson Pest Solutions	Pest Control	314.20
6593	Bear Landscape	Snow Contract #1 of 5	4,980.00
6594	CCS	September & October Consulting	15,400.00
6595	Chicago Title and Trust Company	Construction Draw Fee 7 & 8	800.00
6596	Karalyn Collazo	ILA Conference	121.50
6597	Compact Disc Source	Music CDs & Processing	613.94
6598	Construction Field Services	Materials Testing	6,224.02
6599	Delta Dental - Risk	December Premium	2,051.67
6600	Jean Demas	ILA Conference	25.50
6601	Demco	Supplies for Circ & Reference Desk	486.46
6602	Employee Benefits Corporation	Pre-Tax Benefit	275.00
6603	EnvisionWare, Inc.	RFID Gates	13,787.00
6604	John Ferrari	Reimburse Expenses	20.94

6605	Fifth Third Bank	Phone, Staff Development, Programs	6,156.60
6606	Findaway World	ELD Playaways	417.97
6607	Garvey's Office Products	Misc Kitchen & Office Supplies	361.57
6608	Heritage Technology Solutions	14 New Security Cameras & 1 New People Counter	13,372.08
6609	Home Depot Credit Services	Ice Melt	74.85
6610	IHLS - OCLC	Webdewey	193.90
6611	Image 360	Design Graphics	495.00
6612	Innovative Interfaces	SIP2 Licenses & Maintenance	688.80
6613	Interior Investments, LLC	Wall Prep & Electrical Access	7,994.00
6614	Kinsale Contracting Group Inc	Abatement	6,774.50
6615	Konica Minolta Business Solutions	Lexmark Printers	174.00
6616	Konica Minolta Premier Finance	C227 Lease	60.00
6617	NCPERS Group Life Ins	Payroll Withholding	48.00
6618	NICOR	Usage	684.35
6619	Outsource Solutions	Network Maintenance & Backup License	1,520.00
6620	Justin Procter	Reimburse Mileage	6.38
6621	RAILS	Illinois Library Presents	1,500.00
6622	Sheehan, Nagle, Hartray Architects	Architect Consulting	14,007.20
6623	Sikich LLP	Accounting Services	1,655.50
6624	Suburban Door Check & Lock Services	Keys	221.50
6625	Toshiba America Business Solutions	Adult Photocopier Maintenance	112.76
6626	Village of Lisle	Monthly Internet Service	450.00
6627	Warehouse Direct	5 Chairs	1,990.00
		<b>Sub Total</b>	<b>\$ 156,461.51</b>
		<b>TOTAL</b>	<b>\$ 346,032.03</b>
Wire Transfer	Camosy Incorporated	Construction Draw #8 - 11/18/2022	<b>\$ 605,708.00</b>

Monthly Circulation Report - November 2022

	Checkouts	Renewals	Nov-22 TOTALS	YTD FY 21/22	YTD FY 22/23	YTD % Change
Adult Non-Print	1,817	1,879	3,696	28,483	20,509	-28.00%
Adult Print	3,412	2,471	5,883	44,706	32,588	-27.11%
Adult Total	5,229	4,350	9,579	73,189	53,097	-27.45%
YS Non-Print	429	612	1,041	8,927	6,211	-30.42%
YS Print	5,697	4,678	10,375	71,560	60,690	-15.19%
Total YS	6,126	5,290	11,416	80,487	66,901	-16.88%
Digital Media						
Overdrive	4,009		4,009	17,150	19,919	16.15%
hoopla	1,961		1,961	9,178	8,178	-10.90%
Overdrive Magazines	123		123	557	680	22.08%
PressReader	358		358	1,467	2,127	44.99%
Kanopy	221		221	1,168	1,021	-12.59%
Total Digital	6,672	0	6,672	29,520	31,925	8.15%
<b>Subtotal Print + Non-Print/Digital</b>	<b>18,027</b>	<b>9,640</b>	<b>27,667</b>	<b>183,196</b>	<b>151,923</b>	<b>-17.07%</b>
Computer/Tech Sessions Logins	621		621	5,110	3,784	-25.95%
Database Usage/Unique Logins	3,714		3,714	18,199	18,288	0.49%
Wireless Use	269		269	2,454	1,498	-38.96%
ScannX sessions/jobs	100		100	3,472	700	-79.84%
Museum Adventure Passes	22		22	164	214	30.49%
Total IT/Resource Sessions	4,726	0	4,726	29,399	24,484	-16.72%
<b>Total Circulation</b>	<b>22,753</b>	<b>9,640</b>	<b>32,393</b>	<b>212,595</b>	<b>176,407</b>	<b>-17.02%</b>
Literacy Software Usage Hours			0	0	0	--
<b>Borrower Information</b>	<b>Nov. 2022 Total</b>	<b>YTD 21/22</b>	<b>YTD 22/23</b>	<b>YTD % Change</b>		
New Library Cards Added	137	610	661	8.36%		
Monthly Borrowers	2,003	12,629	11,327	-10.31%		
Total # Registered Borrowers	8,212	7,858	8,212	4.50%		
<b>InterLibrary Loans</b>						
Materials Sent	0	399	0	-100.00%		
Materials Received	405	1,453	1,873	28.91%		
<b>Polaris/Catalog Holds</b>						
Holds Placed	3,030	16,278	14,474	-11.08%		
Holds Checked Out	2,727	13,694	11,309	-17.42%		

Lisle Library District - Program and Service Statistics - November 2022

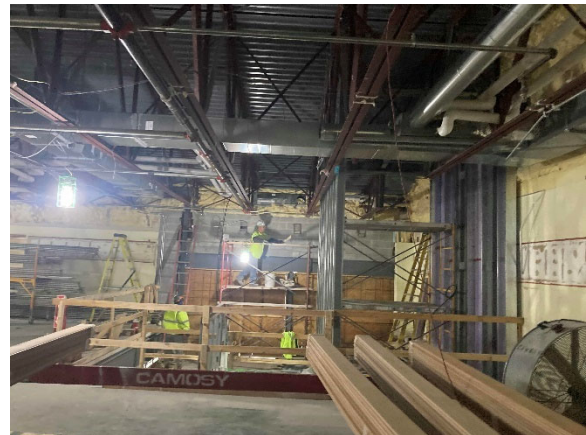
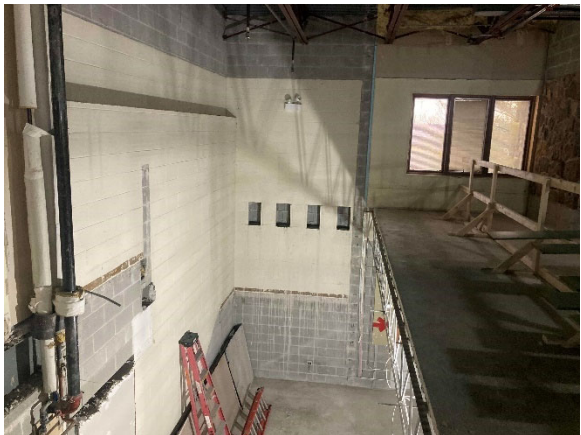
Library Event Statistics		Library Wide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY21/22	YTD FY22/23	% Change
Staff Facilitated Programs			11	25	17	2	55	618	297	-51.94%
Attendees			70	358	23	11	462	4,638	3,449	-25.64%
Computer/Technology Programs			3	0			3	12	22	83.33%
Attendees			3	0			3	38	45	18.42%
Performer/Speaker/Author			2	0			2	14	13	-7.14%
Attendees			21	0			21	181	208	14.92%
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)		0					0	10	0	-100.00%
Attendees		0					0	1,211	0	-100.00%
<b>Total Number of Programs</b>		0	16	25	17	2	60	654	332	-49.24%
<b>Total Patrons Served by Programming</b>		0	94	358	23	11	486	6,068	3,702	-38.99%
Reference Questions			1,542	1,169	945		3,656	22,022	18,942	-13.99%
Volunteer Hours			5.00	0.00			5.00	36.50	27.50	-24.66%
Notary Service		28					28	75	103	37.33%
Outreach Service Statistics										
Outreach Visits			0	5	0		5	16	42	162.50%
Patrons Served by Outreach Visits			0	250	0		250	573	2,196	283.25%
Home Delivery Dates			2				2	11	11	0.00%
Patrons Served via Home Delivery			87				87	449	472	5.12%
<b>Total Outreach Programs</b>			2	5	0		7	27	53	96.30%
<b>Total Patrons Served with Outreach Services</b>			87	250	0		337	1,022	2,668	161.06%
Civic Facility Use										
Literacy/Tutoring Room Use (patron count)		0						0	0	--
Number of Outside Groups Using Meeting Space		0						43	0	-100.00%
Patrons Entering Building		5,532						44,059	40,778	-7.45%
Friend's Sponsored Programs		0						0	0	--
Attendees		0						0	0	--
Social Media Use										
Facebook (daily page consumption)		569						6,803	5,022	-26.18%
Twitter Followers		1,004						841	1,004	19.38%
Instagram Likes		1,240						4,331	3,040	-29.81%
Flickr Views		6,256						33,589	42,819	27.48%
YouTube Views		4,973						28,017	32,851	17.25%
Total LLD App Downloads		526						409	526	28.61%
Total LLD App Sessions		2,092						9,655	9,357	-3.09%



December Board Report (12/15/2022)

**A. Progress Update (since the last Board Meeting on 11/16/2022)**

- Carry over Phase 1 work (balance of unfinished work) is progressing:
  - Interior glazing installation is progressing (partial)
  - HVAC system test and balance is ongoing (half completed)
- Phase 2 Construction is progressing.
  - Demolition is substantially complete.
  - Electrical and HVAC rough-in is in progress.
  - North and South Canopy siding work is starting.
  - Wall and ceiling framing is scheduled to start next week.
  - Off site fabrication of the south entry stairs and elevator is complete. Install is pending framing completion around the additional elevator steel approved in November.
  - Outdoor program area foundations and curbs poured.
  - Men's east restroom floor drain plumbing inspection ongoing.



- Due to winter conditions select work will be required to complete once the winter weather has passed.
  - Final paint coating on the entrance canopy cedar siding
  - Final asphalt infill around the outdoor program area on the east side of the building (asphalt plants closed for the season)



**B. Project Schedule Summary – Schedule Risk**

No change to the project’s anticipated substantial completion risk from the November Board meeting (between February and March of 2023). Direction on work adjustments due to found conditions was provided last week. Pricing and schedule impact analysis is currently in progress. A schedule update from Camosy has been requested for the January Board meeting.

Master Project Schedule - Executive Summary # of working months: month	Months														
	8 1/22	9 2/22	10 3/22	11 4/22	12 5/22	13 6/22	14 7/22	15 8/22	16 9/22	17 10/22	18 11/22	19 12/22	20 1/23	21 2/23	3/23
<b>Permitting</b>															
<b>Contractor Procurement</b>															
<b>Construction Phase</b>															
Pre-Construction / Mobilization															
Phase 1 Construction - West Side of Building (including new entrances & sitework)															
Phase 2 Construction - East Side of Building															
<b>Project Close-Out and Final Move-In</b>															

**C. Upcoming Activities**

- Pending award confirmation the monument sign design will be developed for presentation at the January Board meeting.
- Construction is ongoing:
  - Phase 1 carry over work including:
    - Entrance canopy finish work
    - Main entry door installation – update from manufacturer stated the doors will be in production at the end of January
    - Exterior handrail installation
    - Interior door and hardware installation
    - Interior glass installation
    - South entrance work
  - Phase 2 work including:
    - Wall and ceiling framing starting in December
    - Mechanical, electrical and plumbing rough-in work (M/E/P) will continue
    - Low voltage installation will start



December Board Report (12/15/2022)

**D. Project Cost Summary – Tracking on Budget**

Approved Total Project Budget: \$7.7M

Expenditures Summary					
Project Component	Concept Phase Budget (a)	Anticipated Cost Update (thru 12/15/2022)		Committed to Date (thru 12/15/2022)	
		\$	Change from Budget (\$)	Contracted (\$)	Expenditures (\$)
E-000: Land Cost					
E-000.1: Land Cost	\$0	\$0	\$0	\$0	\$0
<b>E-000: Land Cost Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
E-100: Bond Cost					
E-100.1: Financing Costs	\$15,000	\$0	-\$15,000	\$0	\$0
<b>E-100: Bond Cost Total</b>	<b>\$15,000</b>	<b>\$0</b>	<b>-\$15,000</b>	<b>\$0</b>	<b>\$0</b>
E-200: Building Costs					
E-200.1: Building Construction	\$5,669,200	\$5,576,193	-\$93,007	\$5,484,436	\$3,489,934
E-200.2: Environmental Remediation	\$0	\$39,020	\$39,020	\$39,020	\$35,770
E-200.3: Site Utilities	\$0	\$0	\$0	\$0	\$0
E-200.4: Permitting and Zoning Fees	\$60,782	\$12,500	-\$48,282	\$2,580	\$1,110
<b>E-200: Building Costs Total</b>	<b>\$5,729,982</b>	<b>\$5,627,713</b>	<b>-\$102,269</b>	<b>\$5,526,035</b>	<b>\$3,526,814</b>
E-300: Soft Costs					
E-300.1: Professional Service Costs	\$924,810	\$916,773	-\$8,037	\$854,651	\$774,954 #1
E-300.2: Fixtures, Furnishing & Equipment	\$840,000	\$977,563	\$137,563	\$800,800	\$252,620 #2
E-300.3: Other Owner Soft Costs	\$0	\$335	\$335	\$335	\$335
<b>E-300: Soft Costs Total</b>	<b>\$1,764,810</b>	<b>\$1,894,671</b>	<b>\$129,861</b>	<b>\$1,655,786</b>	<b>\$1,027,909</b>
E-400: Contingency					
E-400.1: Owner Contingency	\$190,208	\$178,347	-\$11,862	\$0	\$0
<b>E-400: Contingency Total</b>	<b>\$190,208</b>	<b>\$178,347</b>	<b>-\$11,862</b>	<b>\$0</b>	<b>\$0</b>
<b>Project Expenditure Totals</b>	<b>\$7,700,000</b>	<b>\$7,700,730</b>	<b>\$730</b>	<b>\$7,181,821</b>	<b>\$4,554,723</b>

**Variance \$ from Budget Notes (New Only):**

- #1 +/- \$5k increase in anticipated material testing cost
- #2 +/- \$5k decrease in FF&E risk for special interior finishes/accessories

Invoices sent for processing since last Board Meeting:

Categories	Invoice #	Invoice Value
<b>E-200: Building Costs</b>		
<b>E-200.1: Building Construction</b>		
Camosy	Pay App #9	\$ 259,105.00
<b>E-200.2: Environmental Remediation</b>		
Kinsale	14720	\$ 6,774.50
<b>E-300: Soft Costs</b>		
<b>E-300.1: Professional Service Costs</b>		
CCS International	121082-11302022	\$ 7,700.00
Chicago Title and Trust	22002890LPC-6	\$ 800.00
Chicago Title and Trust	22002890LPC-6 - 12/8/22	\$ 800.00
SNHA	444.01.17	\$ 14,007.20
SNHA	444.01.18	\$ 8,257.20
Construction Field Services	1944	\$ 5,640.35
Construction Field Services	1973	\$ 1,307.80
<b>Grand Total</b>		<b>\$ 304,392.05</b>

1815 South Meyers Road  
Suite 1070  
Oakbrook Terrace, IL 60181  
630.678.0808  
www.CCSdifference.com



**E. Open Bid Alternate Discussion –**

Following is a list of bid alternates that are still open.

Alternate	Cost @ Bid	Notes
Alternate #1 - Meeting Room AV - Wireless Screen Casting	\$ 5,725	Award not critical at this time. To be considered for approval in the future.
Alternate #2 - Meeting Room AV - Sound Upgrades & Asst. Listen	\$ 6,500	Award not critical at this time. To be considered for approval in the future.
Alternate #3 - Meeting Room AV - Wireless Microphone	\$ 17,200	Award not critical at this time. To be considered for approval in the future.

**F. Change Order Update**

Following is a list of Construction (Camosy - General Contractor) change orders. Changes from last month are noted in **RED** text.

**Change Order Log Summary**

Approved Change Orders:	\$ 186,727.36
Recommended for Board Approval:	\$ 0.00
Pending Change Orders:	\$ 8,915.24* does NOT include potential east side restroom work
<b>Total:</b>	<b>\$ 195,642.60</b>

**Updated Change Order Log**

Change Order	Current Cost	Notes
COR #1 thru #26 & #30 thru #31 – From previous Board Meetings	\$ 173,778.36	<b>Approved</b> as recorded in past Board meetings
COR #29 – Added electrical rough-in	\$ 1,926.00	<b>Approved</b> – following completion of review
COR #27 – East <b>Men’s Restroom</b> Floor Tile Replacement	\$ 19,373.00	<b>Review / Consideration Pending</b> – Under slab plumbing investigation to be completed prior to consideration.
COR #28 – East <b>Women’s Restroom</b> Floor Tile Replacement	\$ 19,373.00	<b>Review / Consideration Pending</b> – Under slab plumbing investigation to be completed prior to consideration.
COR #33 – Structural Steel Modifications	(\$ 1,457.00)	<b>Under Review</b>
COR #34 – Ceiling and Wall adjustments for Phase 2 found conditions	\$ 11,023.00	<b>Approved</b> – necessary for timing to get framing scheduled
COR #34 – West side (Phase 1) ductwork revisions to address issues with functionality and balancing the space	\$ 10,372.24.00	<b>Under Review</b>





December Board Report (12/15/2022)

**G. Monument Sign Award – Action Item**

The monument sign services bid package was advertised for public bid. Fourteen firms expressed interest in the project and four submitted bids on time. A record bid tabulation of all bids received is included as *Exhibit 1*.

CCS reviewed the bids and held a conference call with the two lowest bidders to confirm their scope of services were in general compliance with project requirements. The monument sign vendor scope of work includes:

- Design (including permit submittal support documentation)
- Demolition of the existing sign
- Installation of the new sign

While the submitted costs vary greatly, in reviewing the proposals a reason for the discrepancy is most likely due to both low bidders performing all work in-house, including design, fabrication and installation.

The LLD is recommended to award the Monument Sign Services for the Lisle Library District to Integrity Sign Company in consideration of the following:

- **Integrity Sign Company submitted the lowest, responsive bid** even when factoring in all add alternates.
- They are local to the region with their shop in Mokena, IL.
- Their fabrication time from permit approval is in the range of +/- 6 weeks and is completed in-house.
- Union labor is included.

**In consideration of Integrity’s award the LLD has two options for consideration as follows:**

**Concept 1 – BASE BID - \$7,950.00**

- size is 7’ wide x 5’ tall including a 1’ skirting x up to 1’ depth



**Concept 2 – ADD ALTERANTE 1 \$8,700.00**

- size is 10’ wide x 4’ tall including a 1’ skirting x up to 1’ depth



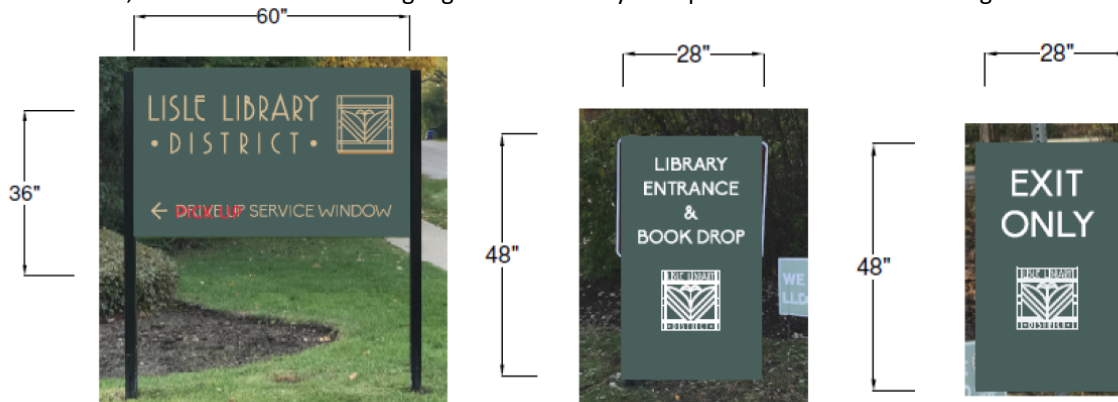


December Board Report (12/15/2022)

The project budget anticipated cost line item allocated for exterior signage (in FF&E costs) is \$25,000. This line item is intended to cover the following work:

<b>Monument Sign Costs</b>		
a) Sign work including Add Alternate (Concept 2)	\$ 8,700.00	Bid
b) Allowance for Electrical work by Others	\$ 5,000.00	Allowance
Replacement of Misc. Site Signage not in Camosy Scope:	\$ 10,000.00	Allowance
<b>Subtotal</b>	<b>\$23,700.00</b>	
Contingency	\$ 1,300.00	5%
<b>Total</b>	<b>\$25,000.00</b>	

For reference, the miscellaneous site signage not in Camosy’s Scope of Work are the three signs below:

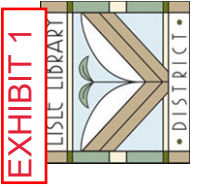


The LLD Board of Trustees is requested to consider:

**Approval to award and enter into an agreement with Integrity Sign Company for the Monument Sign Services, with Library Director as contract signatory, for \_\_\_\_\_.**

**Note, the blank above can be:**

- a sum of \$7,950 for the base bid scope of services
- OR
- a sum of \$8,700 for the base bid scope of services plus add alternate number 1.



**EXHIBIT 1**

**LISLE LIBRARY DISTRICT  
Renovation Project  
300.2b – Monument Sign**

**BID TABULATION**

**Bid Due Date:** Monday, December 12, 2022 @ 12:00 pm  
**Bid Opening:** Monday, December 12, 2022 @ 12:15 pm

Firm Name	Base Bid Lump Sum	Add Alt. 1 Lump Sum	Add Alt. 2 Lump Sum
Image 360	\$18,075.00	\$1,830.00	\$800.00
Integrity Sign Company	\$7,950.00	\$750.00	\$1,200.00
Michael's Signs Inc.	\$12,600.00	\$2,100.00	\$250.00
Omega Sign & Lighting	\$19,995.00	\$4,000.00	\$600 or \$720

To: LLD Board of Trustees  
From: Tatiana Weinstein | LLD Director  
Date: December 16, 2022

## December 2022 | DIRECTOR'S REPORT

### Meetings:

HR Source – Nov 14	Patron – Nov 18	Larson/IT Manger – Dec 7
Lauterbach/Amen – Nov 14	Patrons – Nov 30	Turner/IT Manger – Dec 7
LLD Staff – Oct 28	Swistak/IT Manger – Dec 1	CCS/Camosy/SNH – Dec 8
CCS – Nov 14	CCS/Camosy/SNH – Dec 1	Patrons – Dec 12
VOL/Warhol – Nov 15	Bartelli/Norton/IT Manger – Dec 2	Sikich – Dec 12
LLD Board of Trustees – Nov 16	CCS/SNH – Dec 2	LIRA – Dec 14
CCS/Camosy/SNH – Nov 17	Wynn/IT Manger – Dec 5	CCS/Camosy/SNH – Dec 15
Dept. Directors – Nov 17	VOL/Warhol – Dec 6	HR Source – Dec 16

### Cybersecurity

Cybersecurity is an ongoing task at the LLD. Internal and external protection processes shield the LLD's systems and data from cyberattacks. The LLD has instituted regular cybersecurity training for staff, has outsourced IT oversight, and the LLD IT staff keep abreast of ongoing cyber threats. In accordance with insurance requirements, the LLD has implemented multi-factor authentication (MFA) for emails and a variety of privileged service accounts. LLD IT Staff have coordinated this implementation with all LLD employees. LLD Trustees have also met with IT Manager Hayes to enable MFA on LLD accounts.

### Warhol in Lisle

The College of DuPage is holding an Andy Warhol exhibition this summer similar to the Frida Kahlo show last summer. The Village of Lisle reached out to a variety of business and intergovernmental organizations to participate in community meetings to discuss this opportunity. The goal is to capitalize on the exhibit by driving traffic into Lisle via business specials, programs, and other commercial ventures.

The Warhol exhibit will include 94 Warhol pieces, over 11,000 square feet of interactive experiences including a biographical exhibit, video installation, photos, and a Central Park-inspired outdoor space.

I attended two meetings with business/intergovernmental partners to brainstorm ideas about how Lisle could benefit. Topics included a Warhol Gala Event in February and a 4-Person Pop Art Challenge. More community meeting discussion is anticipated.

To: LLD Board of Trustees  
From: Tatiana Weinstein | LLD Director  
Date: December 16, 2022

### **Renovation Activities**

This month, I've met with SNH/CCS/Camosy to discuss a number of renovation particulars including Teen room finishes, bathroom signage, reorienting furniture arrangements in the eventual Adult Services office area, and new security applications. In doing so, I've consulted with relevant LLD staff and the Administrative team to find solutions and make decisions.

The LLD continues to experience an HVAC air flow issue with certain intakes on the public floor and within Admin and temporary offices. The renovation team is still working on a solution.

### **Consolidated Election Information**

The LLD has posted candidate information for the April 2023 Consolidated Election on [lislelibrary.org](http://lislelibrary.org) that includes relevant county links, filing dates, official staff deputy secretary information, and simultaneous filing lottery dates. Pertinent information has also been posted on the walls in the LLD lobby.

Respectfully submitted,



Tatiana Weinstein



# Annual Report 2021 - 2022



## **Board of Trustees**

Marjorie Bartelli *President*  
Emily Swistak *Vice President*  
Jenny Norton *Treasurer*  
Karen Larson *Secretary*  
Lorna Turner *Trustee*  
Liz Sullivan *Trustee*  
Sara Wynn *Trustee*

## **LLD Team of Directors**

Tatiana Weinstein *Library Director*  
Beth McQuillan *Assistant Director*  
Paul Hurt *Circulation Services Director*  
Will Savage *Youth Services Director*  
Elizabeth Hopkins *Adult Services Director*  
Laura Murff *Technical Services Director*

# DIRECTOR'S NOTE



Fiscal year 2021-22 was consumed with exciting renovation planning and activities. However, the LLD also accomplished a number of other remarkable feats such as conducting the first large-scale, library-wide, program after the brunt of the pandemic – the first LLD Fall Fest. The LLD hosted over 600 patrons in the Library parking lot that day.

As you'll see in this report, program attendance and database use increased, more Library cards were issued, and more residents took part in the Museum Adventure Pass program as compared to the prior year. The LLD also partnered with a number of organizations in and around Lisle such as the Lisle Township, DuPage Monarch Project, and State Senator Laura Ellman's Office.

COVID-19 posed a lot of challenges for the LLD in FY 21/22. However, the pandemic did not keep the LLD from connecting with our residents – digitally or in-person. The LLD increased digital offerings on all platforms and continued curbside pick-up service. We ensured that the Library was equipped with PPE and

sanitized high-traffic areas of the facility. Keeping our patrons and staff safe last year was important and remains a key practice as we forge ahead with a newly renovated facility.

The LLD can't wait to unveil a more functional, accessible, and convenient public Library for our community in 2023!

Tatiana Weinstein, LLD Director

## LEADERSHIP



Beth McQuillan (LLD Assistant Director), Karen Larson (Board Secretary), Jenny Norton (Board Treasurer), Emily Swistak (Board Vice President), Tatiana Weinstein (LLD Director), Liz Sullivan (Board Trustee), Sara Wynn (Board Trustee), Marjorie Bartelli (Board President), and Lorna Turner (Board Trustee)

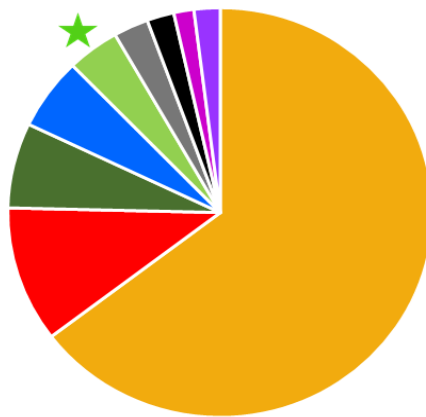
# FINANCIAL PAGE

- The Lisle Library District (LLD) is a public library serving 30,281 residents in the District covering the Village of Lisle and parts of unincorporated Lisle and Naperville. The LLD is responsible for all Library operations: materials, services, staff, and maintenance.
- The LLD fiscal year runs July 1–June 30.
- The LLD received property tax (including deferred property tax), TIF, and replacement taxes of \$4,107,856.
- LLD fund balances at the end of the year:
  - General/Corporate - \$3,208,588
  - Special Reserve - \$4,904,786
  - IMRF/FICA - \$316,989
- Grants:
  - Illinois Public Library Per Capita Grant \$42,043.40 awarded August 2021
  - DuPage Foundation’s JCS Arts, Health & Education Fund Visual Arts and Music Mini-Grant \$2,500 awarded for LiteZilla March 2022
- Fundraising efforts:
  - The LLD reached its fundraising goal for a LiteZilla installation. Goal: \$15,000 Outcome: \$17,000, which allowed the LLD to acquire accessories, a donor plaque, and LiteZilla Mini.

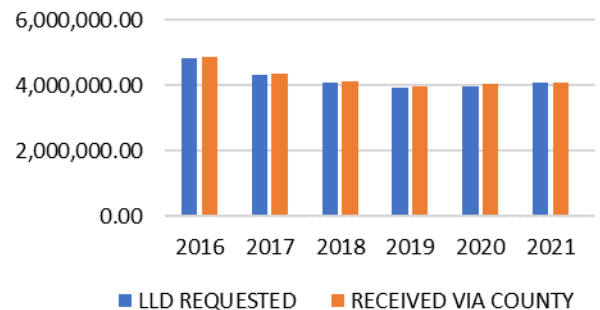
Additional financial information, including the annual audit, is available on the Library’s website: [lislelibrary.org/about-us](http://lislelibrary.org/about-us).

LLD PORTION OF TAX BILL

- Lisle School Dist. 202 65%
- Lisle Woodridge Fire Dist 11%
- Lisle Park Dist. 6.5%
- Village of Lisle 5.5%
- **Lisle Library District 4%**
- College of DuPage 2.5%
- County of DuPage 2%
- Forest Preserve Dist. 1.5%
- Lisle Township Services 2%

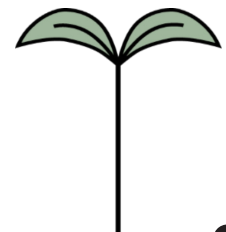
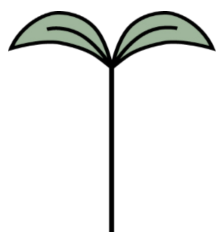
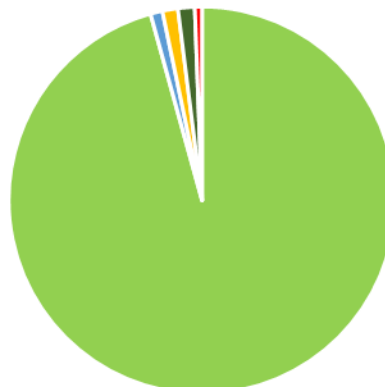


PROPERTY TAX LEVY



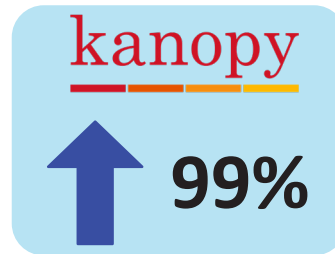
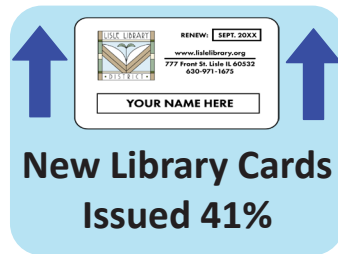
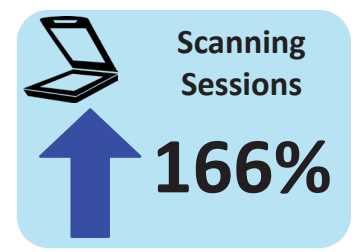
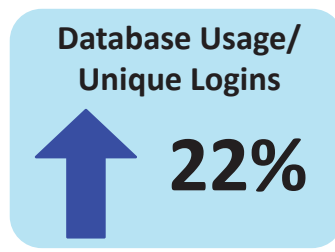
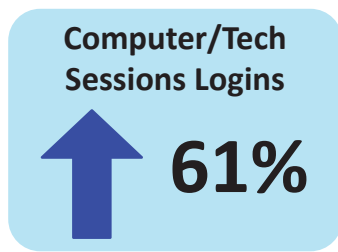
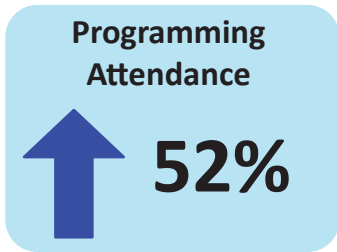
LLD FUNDING SOURCES

- Property Taxes 95.7%
- Grants 1%
- Replacement Taxes 1.3%
- Miscellaneous 1.4%
- Charges .6%





## STATISTICS:



## NEW SERVICES AND PROGRAMS:

- Fall Fest - Our first fall fest was attended by 650 people who enjoyed churros, a petting zoo, crafts, and registration for Fall Read!
- Tonieboxes and Vox Books - Storytime has been transformed by circulating devices that provide screen-free, at-home story experiences.
- New streaming channels added to Roku - Rokus now offer HBO Max and Apple TV for more viewing pleasure.
- Explore More Illinois - Discover 44 state-wide attractions with this discount offering.
- Youth Services Book Bags - Curated picture and chapter book bags filled with a surprise book and goodies!
- Expanded Gale References eBooks - More titles were added to Gale Reference eBooks expanding research opportunities.
- New Discussion Group: Food for Thought - Home chefs gather bimonthly for a culinary conversation. A great addition to LLD's 5 other discussion groups.
- Youth Services Scavenger Hunt - Young patrons scoured the YS department looking for fictional characters.
- Added the newspaper, *Lisle Eagle*, to the IL Digital Archive.



Fall Fest



Tonieboxes



Explore More Illinois

# PATRON ENGAGEMENT:



**New Library  
Cards Issued:  
1,408**



**LLD Website  
Visitors: 82,819**



**Summer Read  
Participants:  
1,389**



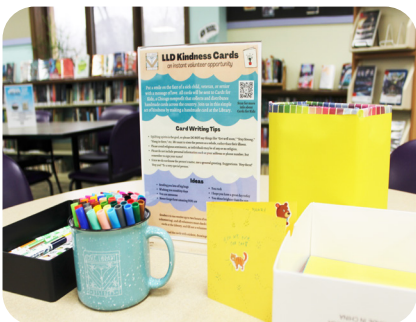
**Winter Read  
Participants:  
902**

# COMMUNITY CONNECTIONS:



Keep It Personal Drive

- State Senator Laura Ellman - In February, Senator Ellman’s office hosted an information table in the LLD lobby and then in October held a LovePurse drive to provide survivors of domestic abuse with purses filled with women’s hygiene items.



LLD Kindness Cards

- Lisle Township Food Pantry Drive - The LLD held a Keep it Personal Drive with the Lisle Township Food Pantry to collect personal hygiene products for residents in need.

- Cardz for Kidz - The LLD provided an instant volunteer opportunity for all ages to create cards for hospitalized children, seniors, and Veterans.

- Lisle Depot Days - Staff stationed a booth at Depot Days to sign people up for Library cards and check out materials.

- DuPage Monarch Project - The LLD became a supporting member of the DuPage Monarch project and collaborated on the DuPage BioBlitz, which encouraged patrons to become citizen scientists by tracking local flora and fauna.



Lisle 4<sup>th</sup> of July Parade

- Lisle Woman’s Club Scarf Drive for Veterans - The LLD served as a drop-off site for the Lisle Woman’s Club to collect scarves for veterans.

- Lisle 4<sup>th</sup> of July Parade - LLD staff and Board of Trustees walked in the annual Lisle 4<sup>th</sup> of July Parade.

# LLD RENOVATION



In FY 21/22, the LLD Board of Trustees held a ceremonial groundbreaking for construction. President Bartelli commended the Board, *past and present*, thanked the LLD staff for their deep dedication to the Library, and expressed gratitude for the renovation project teams: CCS International, Sheehan, Nagle, Hartray Architects, and Camosy Construction.

The groundbreaking marked an important day in LLD history. The Library has embarked on this major renovation after many years of thoughtful discussion and planning.

From community engagement, to focus groups, to strategic planning, to facility assessments, to hiring qualified professionals to guide the LLD through the renovation process, the Library has taken responsive and measured steps over the last five years to bring this vision to fruition.

In FY 21/22 the renovation has included construction work in the following categories:

- Demolition
- Temporary wall installation
- Framing
- Electrical
- HVAC
- Trenching
- Plumbing
- Cabling
- Fire protection services



# A YEAR IN PHOTOS



Lisle 4<sup>th</sup> of July Parade



Lisle 4<sup>th</sup> of July Parade



Storytime



LLD Kindness Cards



Summer Read Sign Up

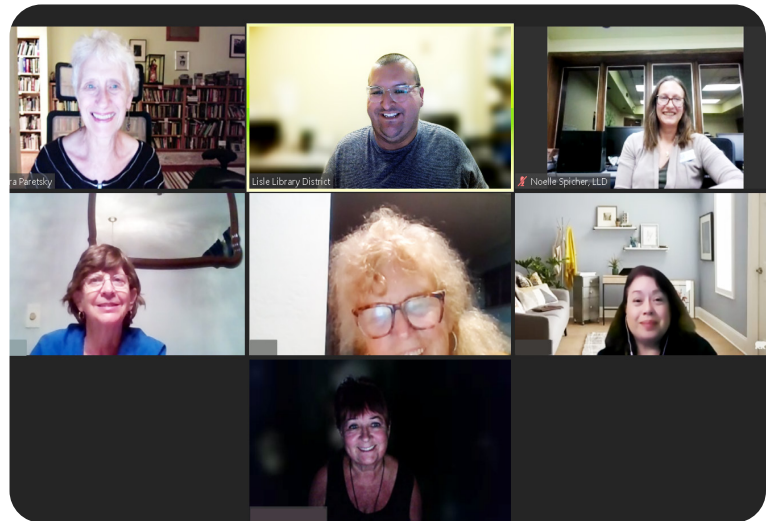
# A YEAR IN PHOTOS



Early Library Memories Video Series



Arnie The Doughnut & Mr. John's Storytime



Murder Among Friends Book Discussion



DuPage County Health Department Care Van



Angela & Karalyn's Villa St. Benedict Visit



Fall Fest

ENRICH • EDUCATE • EMPOWER



777 Front Street  
Lisle, IL 60532

| [lislelibrary.org](http://lislelibrary.org)  
(630) 971-1675

**December 2022 Assistant Director Report**  
**Meetings/Virtual Meetings/Events**

- Eco-Clean – Nov 11
- Lauterbach & Amen – Nov 14
- LLD Board Meeting – Nov 16
- INET – Nov 17
- Dept Head Meeting – Nov 17
- Salas O’Brien – Nov 21
- Safety -- Nov 30
- LIRA – Nov 30
- Primer on Candidate Filing – Dec 1
- Local Election webinar – Dec 6
- Monaco – Dec 9
- Johnson Controls – Dec 9
- Tracy Lesiak – Dec 14
- CCS, SNH, Camosy – Nov 17, Dec 8

**Facility Operations**

I met with Tracy Lesiak from Gallagher Bassett Services, the LLD property insurance agency, representing the Library’s group insurance, Libraries of Illinois Risk Agency (LIRA). Ms. Lesiak is a loss control consultant. She toured the renovated area of the Library and discussed seasonal hazards and risks. Staff placed the “Ice Alert” blue signs provided by LIRA in the Front Street parking lot.

**Meetings**

I attended the Libraries of Illinois Risk Agency (LIRA) Property Insurance member meeting on November 30<sup>th</sup>. Topics covered in the meeting were: loss prevention, first amendment, worker’s compensation light duty, water detection systems, and member insurance pricing. Gallagher Insurance staff presented pricing for 2023. Property and casualty insurance costs are similar to 2022 due to a reduction in claims, lower costs for Workers Comp, and lower insurance costs for extreme losses.

I attended a Safety Town Hall Webinar presented by the Public Library Association (PLA) on November 30<sup>th</sup>. Over 1000 public libraries across the United States were represented. Topics covered were: mental health challenges, procedures for evacuation of buildings, core library values lining up with safety and security, rules of conduct in the library, and first amendment attacks.

In preparation for the April 2023 Consolidated Elections, I attended two webinars on local election procedures and candidate’s petition filings. These information programs were presented by the DuPage Election Commission.



Beth McQuillan  
Assistant Director

# Chicago Tribune

Food for Thought: A Culinary Discussion Group

Thursday 11/3/22 7 pm

Lisle Library District

777 Front St. Lisle IL

<https://bit.ly/3LKF3pr>

Home chefs, join us for a culinary discussion group meeting! This meeting is virtual through Zoom.

Summary courtesy of Goodreads

Pick one cookbook to read that fits the month's theme. Choose one recipe from the book to create before we meet, and come prepared to discuss. (Pictures of your creation are welcome too!)

This month's theme is Soup. Visit <https://bit.ly/3tbhXQQ> for a list of suggested cookbooks, or choose another book that fits this theme.

The Zoom meeting link will be sent through email at least a day before the program.



Virtual Program: Holiday Hors D'oeuvres with Chef Maddox

Friday 11/4/22 7 pm

Lisle Library District

777 Front St. Lisle IL

<https://bit.ly/3LKF3pr>

Need ideas on what to nosh on before the big meal? Join Chef Maddox for three hors d'oeuvre ideas with recipes.



**Zoom information will be available a day before the program.**

Virtual Teen Craft: Pumpkin Spice Latte Body Scrub and Pumpkin Garland

Friday 11/11/22 7 pm

Lisle Library District

777 Front St. Lisle IL

<https://bit.ly/3LKF3pr>

Join us on Zoom to embrace pumpkin spice season with crafts! We will be mixing up our own pumpkin spice scented body scrub and creating a fun and festive pumpkin garland. Register and then pick up your craft kit with all the necessary supplies up to a week before the program date. Then join us online to craft together.





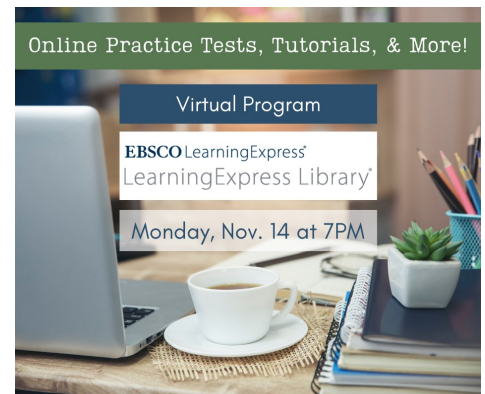
# Chicago Tribune

Online Practice Tests, Tutorials, and More!

Monday, 11/14/22 7 pm

Lisle Library District  
777 Front St. Lisle IL  
<https://bit.ly/3LKF3pr>

Access Learning Express Library with your LLD card for a wide variety of practice exams, tutorials, study guides, and more. Registration required. The class will be presented via Zoom.



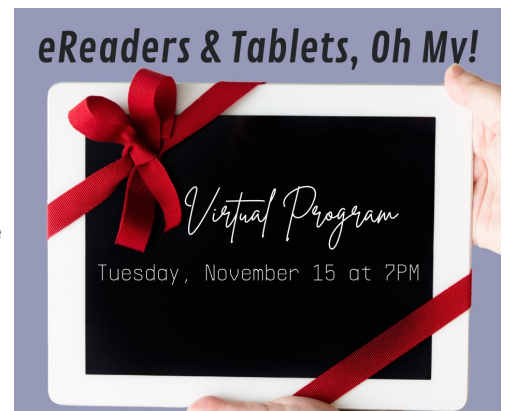
eReaders and Tablets, Oh My!

Tuesday, 11/15/22 7 pm

Lisle Library District  
777 Front St. Lisle IL  
<https://bit.ly/3LKF3pr>

As we enter the holiday season, you might be tempted to purchase an eReader or tablet for a loved one to enjoy the digital offerings of the Lisle Library District. Join Xavier Duran, Adult Programming Coordinator for LLD, for an overview of popular devices and their compatibility with well-loved library apps.

**Zoom information will be available a day before the program.**



Expand Your Business Footprint with Reference Solutions!

Wednesday, 11/16/22 2 pm

Lisle Library District  
777 Front St. Lisle IL  
<https://bit.ly/3LKF3pr>

Use Reference Solutions, a powerful business and consumer research database offering business and residential listings to locate people at executive levels, create marketing plans, conduct competitive analysis, and enhance fundraising and sales.

Reference Solutions has access to current businesses in the United States for market research, historical and new businesses for understanding trends, as well as residential, consumer, and lifestyle listings to grow your business.

This is a virtual program and requires the use of a computer or device that is connected to the Internet. Registration is required. A Zoom link will be emailed to participants and included at [lislelibrary.org](http://lislelibrary.org) the day before this webinar. **Zoom information will be available a day before the program.**



# Chicago Tribune

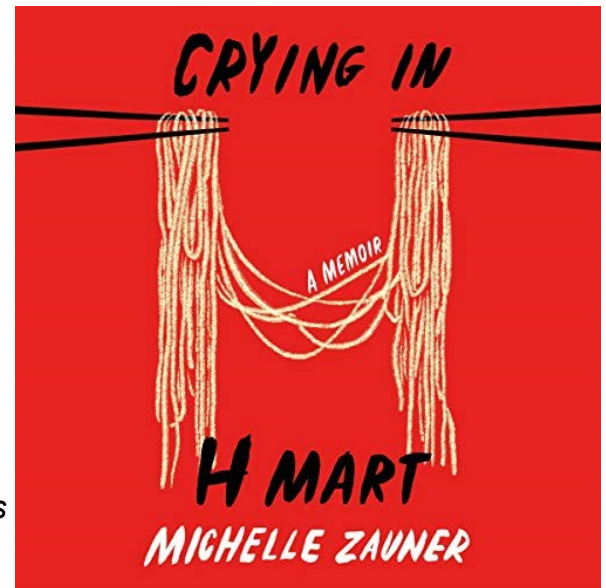
College Application Process with ISAC  
Friday, 11/18/22 6:30 pm  
Lisle Library District  
777 Front St. Lisle IL  
<https://bit.ly/3LKF3pr>

Join us virtually as a representative from ISAC (Illinois Student Assistance Commission) shares the ins and outs of the college application process, including typical components of college applications, the timeline and logistics of the college application process, tips on personal statements/essays, and basic financial aid information. Students will also learn about helpful resources they can use to prepare for standardized tests often required for college admissions. The class will be presented via Zoom.



Booked for the Day  
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Lisle Library District  
777 Front St. Lisle IL  
<https://bit.ly/3LKF3pr>

Please join us to discuss **Crying in H Mart** by Michelle Zauner. *An unflinching, powerful memoir about growing up Korean American, losing her mother, and forging her own identity. In this exquisite story of family, food, grief, and endurance, Michelle Zauner proves herself far more than a dazzling singer, songwriter, and guitarist. With humor and heart, she tells of growing up one of the few Asian American kids at her school in Eugene, Oregon; of struggling with her mother's particular, high expectations of her; of a painful adolescence; of treasured months spent in her grandmother's tiny apartment in Seoul, where she and her mother would bond, late at night, over heaping plates of food.*



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Summary courtesy of [Goodreads](#)

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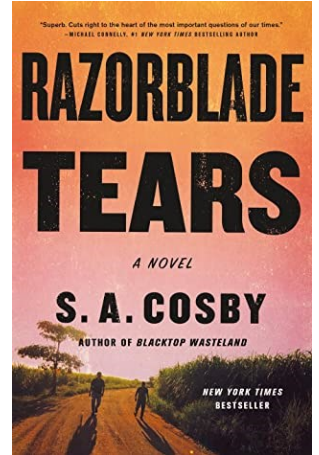
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Caitlin Doughty**  
In Conversation with Mark Bazer

**Wednesday, Nov. 16th at 7PM**

This event is made possible by ILP, a statewide collaboration among public libraries offering high-quality events.

# Chicago Tribune

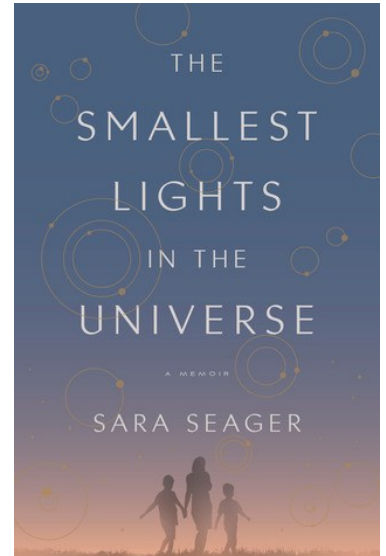
Just the Facts

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-Summary courtesy of Goodreads

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Murder Among Friends  
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*Four septuagenarians with a few tricks up their sleeves*

*A female cop with her first big case*

*A brutal murder*

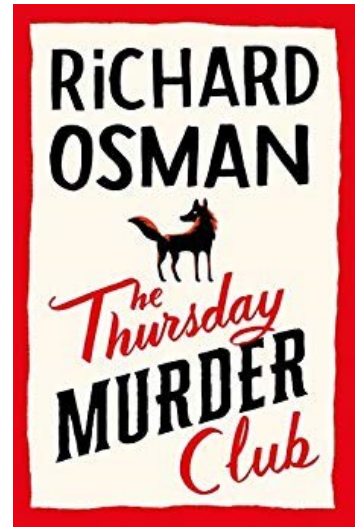
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*In a peaceful retirement village, four unlikely friends meet weekly in the Jigsaw Room to discuss unsolved crimes; together they call themselves The Thursday Murder Club. Elizabeth, Joyce, Ibrahim and Ron might be pushing eighty but they still have a few tricks up their sleeves.*

*When a local developer is found dead with a mysterious photograph left next to the body, the Thursday Murder Club suddenly find themselves in the middle of their first live case. As the bodies begin to pile up, can our unorthodox but brilliant gang catch the killer, before it's too late?*

-Summary Courtesy of Goodreads



# Chicago Tribune

Science Fiction & Fantasy Book Discussion

Wednesday, 11/30/22 7:00 pm

Lisle Library District  
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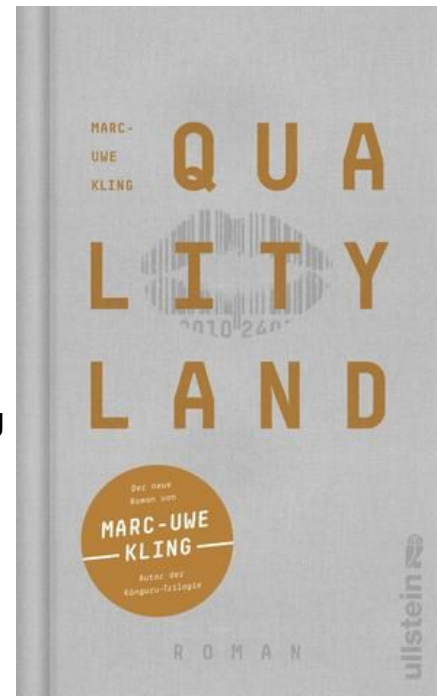
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In the near-future, all decision-making is automated, until one man makes a brazen choice of his own, with global consequences.

Welcome to QualityLand, the best country on Earth. Here, a universal ranking system determines the social advantages and career opportunities of every member of society. An automated matchmaking service knows the best partners for everyone and helps with the break up when your ideal match (frequently) changes. And the foolproof algorithms of the biggest, most successful company in the world, TheShop, know what you want before you do and conveniently deliver to your doorstep before you even order it.

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-Summary courtesy of Goodreads



# Daily Herald

Food for Thought: A Culinary Discussion Group

Thursday 11/3/22 7 pm

Lisle Library District

777 Front St. Lisle IL

<https://bit.ly/3LKF3pr>

Home chefs, join us for a culinary discussion group meeting! This meeting is virtual through Zoom.

Summary courtesy of Goodreads

Pick one cookbook to read that fits the month's theme. Choose one recipe from the book to create before we meet, and come prepared to discuss. (Pictures of your creation are welcome too!)

This month's theme is Soup. Visit <https://bit.ly/3tbhXQQ> for a list of suggested cookbooks, or choose another book that fits this theme.

The Zoom meeting link will be sent through email at least a day before the program.



Virtual Program: Holiday Hors D'oeuvres with Chef Maddox

Friday 11/4/22 7 pm

Lisle Library District

777 Front St. Lisle IL

<https://bit.ly/3LKF3pr>

Need ideas on what to nosh on before the big meal? Join Chef Maddox for three hors d'oeuvre ideas with recipes.



**Zoom information will be available a day before the program.**

Virtual Teen Craft: Pumpkin Spice Latte Body Scrub and Pumpkin Garland

Friday 11/11/22 7 pm

Lisle Library District

777 Front St. Lisle IL

<https://bit.ly/3LKF3pr>

Join us on Zoom to embrace pumpkin spice season with crafts! We will be mixing up our own pumpkin spice scented body scrub and creating a fun and festive pumpkin garland. Register and then pick up your craft kit with all the necessary supplies up to a week before the program date. Then join us online to craft together.



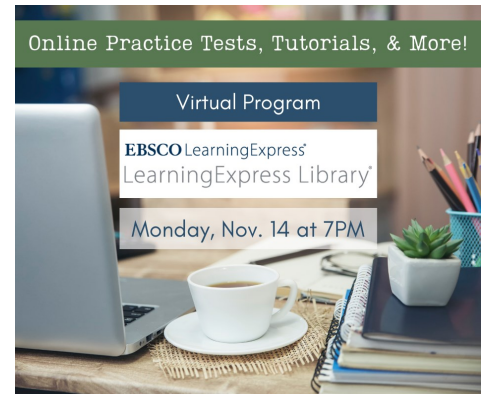
# Daily Herald

Online Practice Tests, Tutorials, and More!

Monday, 11/14/22 7 pm

Lisle Library District  
777 Front St. Lisle IL  
<https://bit.ly/3LKF3pr>

Access Learning Express Library with your LLD card for a wide variety of practice exams, tutorials, study guides, and more. Registration required. The class will be presented via Zoom.



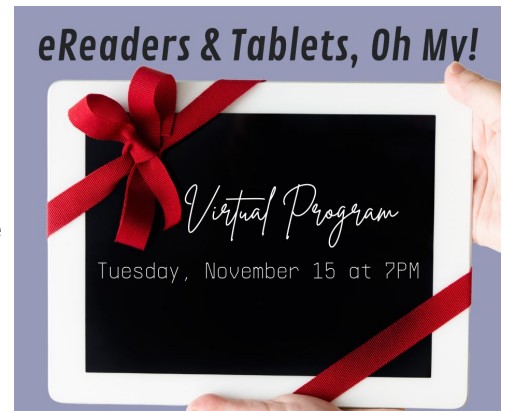
eReaders and Tablets, Oh My!

Tuesday, 11/15/22 7 pm

Lisle Library District  
777 Front St. Lisle IL  
<https://bit.ly/3LKF3pr>

As we enter the holiday season, you might be tempted to purchase an eReader or tablet for a loved one to enjoy the digital offerings of the Lisle Library District. Join Xavier Duran, Adult Programming Coordinator for LLD, for an overview of popular devices and their compatibility with well-loved library apps.

**Zoom information will be available a day before the program.**



Expand Your Business Footprint with Reference Solutions!

Wednesday, 11/16/22 2 pm

Lisle Library District  
777 Front St. Lisle IL  
<https://bit.ly/3LKF3pr>

Use Reference Solutions, a powerful business and consumer research database offering business and residential listings to locate people at executive levels, create marketing plans, conduct competitive analysis, and enhance fundraising and sales.

Reference Solutions has access to current businesses in the United States for market research, historical and new businesses for understanding trends, as well as residential, consumer, and lifestyle listings to grow your business.

This is a virtual program and requires the use of a computer or device that is connected to the Internet. Registration is required. A Zoom link will be emailed to participants and included at [lislelibrary.org](http://lislelibrary.org) the day before this webinar. **Zoom information will be available a day before the program.**





# Daily Herald

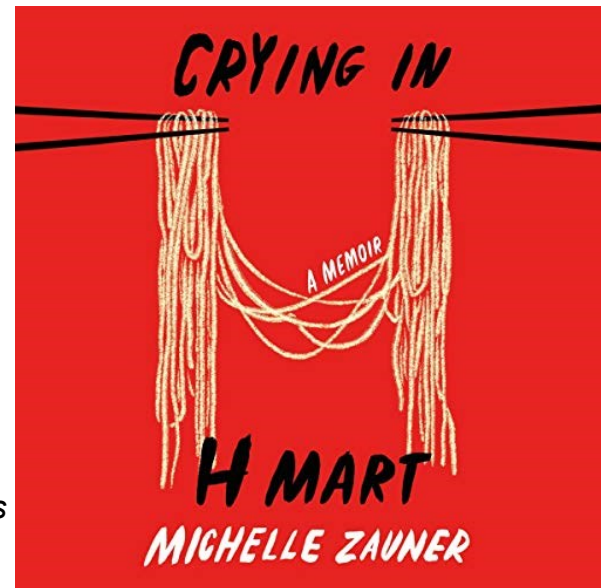
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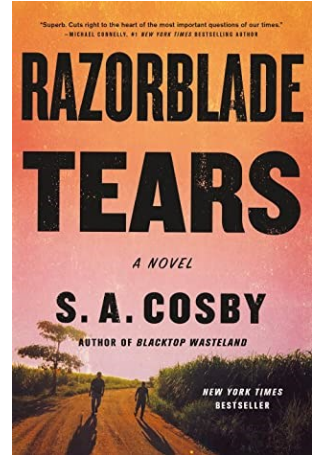
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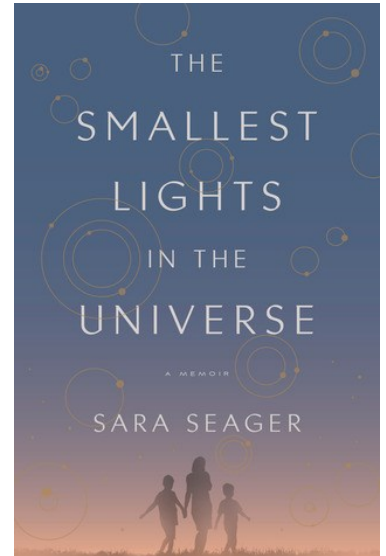
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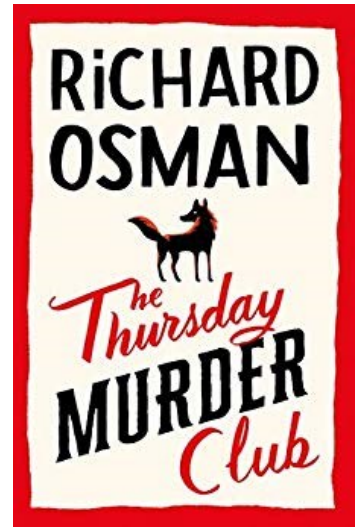
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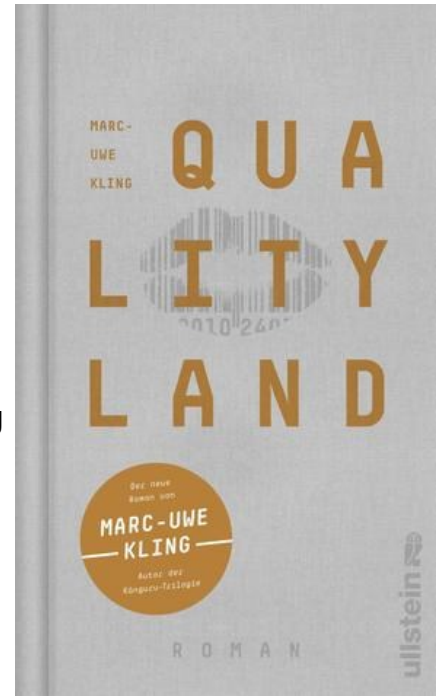
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-Summary courtesy of Goodreads



# Patch

## Lisle Library District Reopens As Renovation Continues

The library was closed temporarily from Oct. 19 to Nov. 4 as crews moved into the second phase of its renovation.

[Lisa Marie Farver](#), Patch Staff

Posted Tue, Nov 8, 2022 at 1:16 pm CT

LISLE, IL — The Lisle Library District recently reopened after closing temporarily as crews continued wrapping up phase one and starting phase two of its ongoing renovation.

The library was initially to be closed from Oct. 19 through Oct. 28. The closure was extended through Nov. 3 as crews replaced a safety control panel.

According to library officials, phase one of the redevelopment will be complete once some items that are still needed arrive.

As of Nov. 4, visitors can access the library via a main entrance on Front Street. To accommodate construction, materials for youths, teens and adults will be in a shared space located in the west portion of the library.

Some changes that patrons will notice include new restrooms and study rooms, along with a new system that sorts library materials automatically.

Library staff broke ground on the renovation on March 21, 2022, the construction of which is being helmed by the Kenosha-based Camosy Incorporated. The project, set to wrap up by spring of 2023, also includes improvements to technology, amenities and more.



# Lisle Library District 2023 Holiday Closings

<u>Holiday</u>	<u>Date</u>	<u>Day</u>
New Year's Eve	12/31/22	Saturday
New Year's Day	1/1/2023	Sunday
New Year's Holiday	1/2/2023	Monday
Easter	4/9/2023	Sunday
Memorial Day	5/28/2023	Sunday
Memorial Day	5/29/2023	Monday
Independence Day	7/4/2023	Tuesday
Labor Day	9/3/2023	Sunday
Labor Day	9/4/2023	Monday
Thanksgiving	11/23/2023	Thursday
Christmas Eve	12/24/2023	Sunday
Christmas Day	12/25/2023	Monday
New Year's Eve	12/31/2023	Sunday
New Year's Day	1/1/2024	Monday

**LEGAL NOTICE  
LISLE LIBRARY DISTRICT  
TREASURER'S REPORT  
FOR THE YEAR ENDED JUNE 30, 2022**

**SUMMARY STATEMENT OF CONDITION**

	<b>General Fund</b>	<b>Special Reserve - Capital Project Fund</b>	<b>Nonmajor Governmental Funds</b>
<b>Beginning Fund Balance</b>	\$ 4,783,649	\$ 3,895,909	\$ 331,430
<b>Revenues</b>	3,909,683	31,327	258,379
<b>Expenditures</b>	(3,726,446)	(1,822,450)	(272,820)
<b>Other Financing Sources (Uses)</b>	(1,758,298)	2,800,000	-
<b>Ending Fund Balance</b>	<u>\$ 3,208,588</u>	<u>\$ 4,904,786</u>	<u>\$ 316,989</u>

**TOTAL DEBT**

<b>Outstanding 7/1/2021</b>	<b>Issued Current Fiscal Year</b>	<b>Retired Current Fiscal Year</b>	<b>Outstanding 6/30/2022</b>
\$ -	\$ 995,000	\$ -	\$ 995,000

Subscribed and sworn to me this 21st day of December, 2022

\_\_\_\_\_  
JENNY NORTON, LIBRARY BOARD TREASURER

I, Karen Larson, Library Board Secretary, DuPage County Illinois,  
do hereby certify that the above is a true copy of the Annual  
Treasurer's Report for the fiscal year ended June 30, 2022.

\_\_\_\_\_  
KAREN LARSON, LIBRARY BOARD SECRETARY



**LISLE LIBRARY DISTRICT  
SCHEDULE OF REVENUES  
FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

Property Taxes	\$ 4,022,647
TIF Revenues	31,560
Replacement Taxes	53,649
Charges for Services	23,905
Grants and Donations	42,043
Interest	(1,454)
Miscellaneous	27,039
<b>TOTAL REVENUES</b>	<u><u>4,199,389</u></u>

**LISLE LIBRARY DISTRICT  
FISCAL GROSS SALARIES  
FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

<\$25,000	\$25,001-\$49,999	\$50,000-\$74,999	\$75,000-\$99,999	>\$100,000
AGOSTINO, CATHERINE	BAXTER, BRIAN	DEMAS, JEAN	HURT, PAUL	MCQUILLAN, ELIZABETH
BURKE, LORETTA	BROWN, ROSALIE	DURAN, XAVIER	RUOCCO, PATRICIA	WEINSTEIN, TATIANA
DAHLMAN, TINA	CAISE, MALLORY	FERRARI, JOHN	SAVAGE, WILLIAM	
DAVIS, JOY	COLLAZO, KARALYN	GRAZIANI, GAIL		
FILOMENA, DAWN	DIONNE, LEIGH	HAYES, SANDRA		
FREDERICKSON, NANCY	GNANARATNE, THUSHANGAN	HOPKINS, ELIZABETH		
GEHRKE, BRITTANY	JACKSON, NIGEL	KLOEPPER, KRISTA		
HABAL, TAYLOR	KILCRAN, JACQUELINE	MURFF, LAURA		
KANDLIK, JAMES	KNIGHT, CHRIS	ZARAT, THERESA		
KANDLIK, STEPHANIE	KUCH, MARIA CRISTINA			
KELLEY, LUANNE	LEWELLYN, ROSARY ANN			
LOEDING-FOSTER, PHYLLIS	MCCURDY, ANGELA			
MAKOWSKI, ALEXANDER	MCMAHON, KATHRYN			
PELLIZZARI, DAN	PAGE, ISOLDA			
PROCTER, JUSTIN	PEREK, RACHAEL			
RENTFLEISH, ANJALI	SPICHER, NOELLE			
ROMENESKO, CALLIE	STEIN, BRIAN			
SHEAHAN, JOANN	STORM, ROCHELLE			
THOMPSON, SAMANTHA	VARRY, ANDREA			
TRINER, JOHN	WALKER, EMILY			
WARD, ALISON				
ZAILSKAITE, MANTE				

**LISLE LIBRARY DISTRICT  
 SCHEDULE OF DISBURSEMENTS OVER \$2,500  
 FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

A. J. Gallagher	\$16,579.00
Amalgamated	\$16,415.29
Amazon	\$35,512.10
Baker & Taylor	\$88,324.73
Bear Landscape	\$20,135.00
Bradford Systems	\$49,097.49
Brainfuse	\$2,800.00
Camosy Incorporated	\$683,792.00
Case Lots	\$4,310.00
CCS	\$124,010.00
CDW G	\$10,519.77
Cengage Learning	\$49,276.12
Chicago Metro Fire	\$2,622.00
Children's Plus	\$6,947.59
Churros Y Chocolate	\$3,214.00
ComEd	\$50,652.36
Compact Disc Source	\$14,069.37
Computer View, Inc.	\$4,500.00
Daily Herald	\$2,631.31
Dell	\$27,277.62
Delta Dental	\$26,357.19
Demco	\$12,670.09
EBSCO	\$32,977.16
Eco Clean	\$30,387.00
Ehlers Investment	\$7,250.17
EnvisionWare	\$51,770.44
Eriksson	\$7,290.00
Fifth Third Bank	\$60,728.69
Garvey's	\$3,544.58
Hagg Press	\$23,619.30
Hallett Movers	\$77,600.00
IHLS - OCLC	\$26,043.89
Illinois Library	\$3,190.00
IMRF	\$208,672.73
Impact	\$5,836.90
InfoUSA	\$5,355.00
Ingram	\$134,673.25
Innovative	\$110,418.33
Interior Investments	\$25,100.00
JanWay Company	\$4,115.00

Johnson Controls	\$4,832.89
Kanopy	\$3,606.00
Kinsale Contracting	\$12,082.50
Konica Minolta Busin	\$5,409.17
Lauterbach & Amen	\$8,900.00
Library Ideas	\$4,780.40
LIMRICC PHIP Health	\$342,835.00
LinkedIn	\$7,000.00
LIRA	\$39,466.00
LiteZilla	\$13,739.00
Metalmaster	\$3,843.00
Midwest Environmenta	\$10,090.00
Midwest Office Int	\$47,248.59
Midwest Tape	\$81,124.32
Monaco	\$24,314.06
Montano's Landscape	\$23,000.00
Morningstar	\$4,423.00
NICOR	\$10,602.29
OCLC	\$3,900.00
Outsource	\$53,553.23
OverDrive	\$66,317.43
Patriot Electric	\$4,067.00
Pearson Education	\$2,643.16
Penworthy	\$5,610.22
Peregrine, Stime, Newman	\$4,770.00
Precision Control	\$8,454.00
ProQuest	\$9,135.49
RAILS	\$6,180.15
Scholastic	\$4,744.90
Sheehan, Nagle	\$504,881.86
Sikich	\$30,425.60
Staples	\$4,912.87
Stephens Plumbing	\$4,376.00
Transparent Language	\$3,200.00
Verizon	\$4,049.44
Village of Lisle	\$9,609.07
Weaver Consultants	\$4,121.86
All vendors less than \$2500	\$77,088.44
<b>Total Disbursements</b>	<b>\$3,529,622.41</b>