

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District Board of Trustees will be held on July 12, 2017 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

**LISLE LIBRARY DISTRICT
BOARD MEETING
July 12, 2017 - 7:00 p.m.**

1. Roll call
2. Opportunity for visitors to speak
3. Consent Agenda - Action Required
 - a. Approve Minutes of the June 14, 2017 Board Meeting
 - b. Approve Minutes of the June 14, 2017 Executive Session
 - c. Acknowledge Treasurer's Report, 06/30/17, Investment Activity Report, 06/30/17, Current Assets Report, 06/30/17, Revenue Report, 06/30/17, and Expense Report, 06/30/17
 - d. Authorize Payment of Bills, 07/12/17
4. Director's Report
Assign Trustees for "Review of Bills Next Month"
Trustee Hummel and Trustee Swistak reviewed the June billings in July.
Trustee Wang and Trustee Bartelli will review the July billings in August.
5. Assistant Director's Report
6. Committee Reports
 - a. Finance
 - b. Personnel/Policy
 - c. Physical Plant
7. Unfinished Business
8. New Business
 - a. Approve Ordinance 17-05: .02% Building and Maintenance - Action Required
Vote to approve .02% Building and Maintenance Ordinance.
 - b. Approve Public Notice of .02% - Action Required
Vote to approve .02% Public Notice.
 - c. Approve Resolution R17-05: authorizing preparation and filing of the B&A - Action Required
Vote to authorize preparation and filing of the B&A ordinance.
 - d. Approve Public Notice of Public Hearing on B&A - Action Required
Vote to approve B&A Public Notice.
 - e. Trustee Committee assignments
 - f. Appoint Committee to review the minutes
 - g. Discussion: recording meetings

9. Executive Session

5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.

10. Adjourn

LISLE LIBRARY DISTRICT
BOARD MEETING
June 14, 2017 - 7:00 p.m.

1. Roll call

Present:

Jay Fisher - President
Thomas Hummel - Vice-President
Longry Wang - Treasurer
Liz Sullivan - Secretary
Marjorie Bartelli - Trustee
Richard Flint - Trustee
Emily Swistak - Trustee

Also present:

Tatiana Weinstein - Director
Beth McQuillan - Assistant Director
Will Savage - Director of Youth Services
Ginger Boskelly - Finance Director
Chris Knight - Recording Secretary

2. Election of Officers

MOTION: Trustee Hummel moved to nominate J. Fisher as President of the Board.

Trustee Wang moved to nominate R. Flint as President of the Board.

Roll Call Vote - Trustee Bartelli - *Fisher*, Trustee Fisher - *Fisher*, Trustee Flint - *Flint*, Trustee Hummel - *Fisher*, Trustee Sullivan - *Fisher*, Trustee Swistak - *Flint*, Trustee Wang - *Flint*.

J. Fisher was elected President for a 12 month term.

MOTION: Trustee Sullivan moved to nominate T. Hummel as Vice-President of the Board.

Voice Vote - Approved by Voice Vote

T. Hummel was elected Vice-President for a 12 month term.

MOTION: Trustee Flint moved to nominate L. Wang as Treasurer of the Board.

Voice Vote - Approved by unanimous Voice Vote

L. Wang was elected Treasurer for a 12 month term.

MOTION: Trustee Hummel moved to nominate L. Sullivan as Secretary of the Board.

Voice Vote - Approved by Voice Vote

L. Sullivan was elected Secretary for a 12 month term.

3. Opportunity for visitors to speak

Public comment period included comments from six attendees. A visitor expressed his thoughts about the Board re-voting on the Director's salary. A Library user spoke of how the Library is a benefit to his family and the community and asked the Board not to reduce hours and services. Two members of the Illinois State Poetry Society who stated they use the Library for meetings, thanked the Library for the space and resources and oppose reduction of hours and services. One member of a couple who live in Lisle and use the Library regularly, expressed their gratitude to the Director and staff for all the work that they do. One resident thanked the Director and Board for including the District residents in Library community planning.

4. Consent Agenda

- a. Approve Minutes of the May 10, 2017 Board Meeting
- b. Approve Minutes of the May 10, 2017 Executive Session

- c. Acknowledge Treasurer's Report, 05/31/17, Investment Activity Report, 05/31/17, Current Assets Report, 05/31/17, Revenue Report, 05/31/17, and Expense Report, 05/31/17
- d. Authorize Payment of Bills, 06/14/17

There was an amendment to the Minutes of the May 10, 2017 Board Meeting, Item 9. New Business, a. Approve FY2017-18 Working Budget:

MOTION: Trustee Hummel moved to approve the FY2017-18 Working Budget ~~excluding the transfer of funds to special reserves until the B&A is passed at which time monthly transfers are resumed.~~ with the stipulation no money or funds be transferred to the Special Reserve Fund until B&A Ordinance is passed later in the year.

MOTION: Trustee Wang moved to approve Consent Agenda items a. through d. as amended.

Roll Call Vote - All Aye

5. Director's Report

Assign Trustees for "Review of Bills Next Month."

Trustee Fisher and Trustee Wang reviewed the May billings in June.

Trustees to review the June billings in July to be determined.

The Summer Read Kick-Off Party took place on June 3rd. There were various activities inside and outside for attendees of all ages. Over 400 patrons attended. 789 patrons have signed up for Summer Read as of June 14th. Lisle Library District has started its community engagement project. Millennia Consulting has held four focus groups and a larger group forum as of June 9th. The next group forum will be held on June 21st. An online survey will launch on the Library's website on July 7th. A final report of the engagement project will be presented this fall. The new Trustees have had their legal and operational orientations. This included meeting with the Library's attorney, a tour of the facility, and introductions with Department Directors. The Communications Coordinator and Facilities Monitor attended a safety meeting at Village Hall. The Library received comment/suggestion cards that included recommendations to feature the Piasa bird tapestry on the website, to have more European cookbooks in the collection, and to email patrons when a book is close to being overdue. We also received compliments on our *Connections* newsletter from a library Director in Mississippi. The Library also received handmade cards from high school students thanking the Library for the use of the group study rooms for finals preparation and thank-you cards from an embroidery group and the Bridge School in Lisle showing gratitude for the space and community cooperation.

6. Assistant Director's Report

On June 11th there was an incident involving smoldering mulch as reported by a patron. The patron noticed the smoke and called the Fire Department before the Library opened. Firefighters came and sprayed the patch with a neutralizing chemical. The LLD Facilities Monitor also hosed the area down with water later in the day. The Person-In-Charge procedures were updated. The Digital Outreach Team prepared social media posts for Summer Read and the community engagement project. They also discussed ideas for various outreach opportunities throughout Lisle. Plans are ongoing for the Summer Read Wrap-up Party and Ready, Set, Go! events. The Library submitted a reimbursement of expenses claim to ComEd for the March 22nd power outage. The claim was denied. National Power Rodding pumped water out of the south retention area near the parking lot and also cleared out the catch basins in that area. The Library parking lot was seal-coated over the Memorial Day weekend.

7. Committee Reports

- a. Finance - The Committee did not meet. No meeting planned.
- b. Personnel Policy - The Committee did not meet. No meeting planned.

- c. Physical Plant - The Committee did not meet. No meeting planned.

8. Unfinished Business

- a. Set Director's salary for FY2017-18

There was Board discussion about reaffirming the May 10, 2017 vote; setting the Director's salary.

MOTION: Trustee Hummel moved to increase the Director's salary by 3% to \$108,150.

Roll Call Vote - Trustee Bartelli - Aye, Trustee Flint - Aye, Trustee Hummel - Aye, Trustee Sullivan - Present, Trustee Swistak - Aye, Trustee Wang - Aye. The motion passed.

9. New Business

- a. Adopt Resolution R17-04: Lisle Library Board Members

MOTION: Trustee Hummel moved to adopt Resolution R17-04: Lisle Library Board Members.

Roll Call Vote - All Aye

- b. Adopt Ordinance 17-01: Prevailing Wage Ordinance

MOTION: Trustee Hummel moved to adopt Ordinance 17-01: Prevailing Wage Ordinance.

Roll Call Vote - All Aye

- c. Approve Notice of Prevailing Wage Ordinance

MOTION: Trustee Sullivan moved to approve Notice of Prevailing Wage Ordinance.

Roll Call Vote - All Aye

- d. Adopt Ordinance 17-02: Ordinance authorizing non-resident cards

MOTION: Trustee Sullivan moved to adopt Ordinance 17-02: Ordinance authorizing non-resident cards.

Roll Call Vote - All Aye

- e. Adopt Ordinance 17-03: Chronology Ordinance

MOTION: Trustee Wang moved to adopt Ordinance 17-03: Chronology Ordinance.

Roll Call Vote - All Aye

- f. Adopt Ordinance 17-04: Meeting Date Ordinance

MOTION: Trustee Sullivan moved to adopt Ordinance 17-04: Meeting Date Ordinance.

Roll Call Vote - All Aye

- g. Approval for closing Library for Staff Development Day

MOTION: Trustee Sullivan moved to approve the closing of the Library for Staff Development Day on August 11, 2017

Roll Call Vote - All Aye

10. Executive Session

MOTION: Trustee Hummel moved to go into Executive Session for 5 ILCS 120/2(c)(1) The appointment, employment, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Roll Call Vote - Trustee Bartelli - Aye, Trustee Flint - Nay, Trustee Hummel - Aye, Trustee Sullivan - Aye, Trustee Swistak - Aye, Trustee Wang - Aye. The motion passed.

The Board voted to go into Executive Session at 8:01 p.m.

The Board came back into Open Session at 8:22 p.m.

11. Adjourn

MOTION: Trustee Sullivan moved to adjourn the meeting. Voice Vote - All Aye

The meeting adjourned at 8:23 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on July 12, 2017.

Approved by

Liz Sullivan, Secretary of the Board

DRAFT

Treasurer's Report as of June 30, 2017

| Fund Name | Cash Balance 05/31/17 | Cash Receipts this month | Cash Disbursed this month | Cash Balance 06/30/17 | |
|----------------------|--------------------------|-----------------------------|------------------------------|--------------------------|---------|
| Corporate | 7,157,889.50 | 6,309.86 | 384,494.89 | 6,779,704.47 | 87.95% |
| Building Maintenance | 99,454.34 | 59.26 | 33,826.08 | 65,687.52 | 0.85% |
| IMRF | 323,874.96 | 82.96 | 15,729.69 | 308,228.23 | 4.00% |
| FICA | 162,624.65 | 85.11 | 12,844.05 | 149,865.71 | 1.94% |
| Working Cash | 405,299.10 | 204.70 | 0.00 | 405,503.80 | 5.26% |
| Subtotals | 8,149,142.55 | 6,741.89 | 446,894.71 | 7,708,989.73 | 100.00% |
| Special Reserve | 2,425,093.78 | 26,018.51 | 13,861.00 | 2,437,251.29 | |
| | <u>10,574,236.33</u> | <u>32,760.40</u> | <u>460,755.71</u> | <u>10,146,241.02</u> | |

Treasurer

Date

MONTHLY INVESTMENT ACTIVITY

June, 2017

Lisle Savings Bank – Money Market

Earned monthly interest of \$49.95. The 2 CDs earned interest of \$334.03.

The Illinois Funds – MM

The deposits in June consisted of monthly interest of \$ 927.39.

Ehlers Investment-TD Ameritrade

The interest for June was \$.46. We had 6 notes that paid interest totaling \$1,994.22. We purchased one investment.

IMET-MM

The interest for June totaled \$803.20. We also have \$31,210.15 in a restricted liquidating trust account.

US Bank

We earned interest of \$31.85 for June. We earned \$1,786.47 in ecommerce income and paid \$95.80 in ecommerce fees.

MB Financial NOW acct

Earned monthly interest of \$468.72. June's payroll expenses were withdrawn for \$196,940.05 and we moved \$315,000 to the General Fund checking for monthly disbursements and payroll. We received our first 3 tax distributions bringing us to 51.03% of our levy.

PAYMENT OF BILLS

According to the RECAP OF PRIOR SHEETS EXPENSES report, which is the last page of the Bills Paid Report for June 2017 Board Meeting, our payables totaled \$304,156.41.

U:\Ginger\Monthly Financial Report\Monthly Investment Activity.doc

U:\ginger\Monthly Financial Reports\Current Assets.xls

Lisle Library District
Revenues through 6/30/2017
Special Reserve Only

REVENUES

INTEREST/ DONATIONS

| | | | | | | |
|---|--|--------------------|---------------------|---------------------|---------------------|-----------------|
| 70-02-4481-00 | Interest Earned - Special Reserve | \$1,018.51 | \$9,692.25 | \$2,859.95 | \$200.00 | 4,846.13 % |
| 70-04-4587-10 | Restricted - Transfer from Corporate F | \$25,000.00 | \$475,000.00 | \$550,000.00 | \$300,000.00 | 158.33 % |
| TOTAL INTEREST & CASH DONATION | | \$26,018.51 | \$484,692.25 | \$552,859.95 | \$300,200.00 | 161.46 % |
| TOTAL REVENUES | | \$26,018.51 | \$484,692.25 | \$552,859.95 | \$300,200.00 | 161.46 % |

Lisle Library District

Revenues through June 30 2017

No Special Reserve reflected

REVENUES

| | Current Month June 2017 | YTD July - June 2016-2017 | YTD July - June 2015-2016 | FY 16-17 Annual Budget | FY 16-17 % of Budget to YTD |
|--|----------------------------|---------------------------------|---------------------------------|---------------------------|-----------------------------------|
| TAX LEVY | | | | | |
| 10-01-4411-00 Tax Levy - Corp. | \$0.00 | \$4,420,646.97 | \$4,178,301.41 | \$4,380,738.95 | 100.91 % |
| 20-01-4412-00 Tax Levy - Audit | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 30-01-4413-00 Tax Levy - .02 Building/Maint. | \$0.00 | \$121,436.24 | \$89,602.96 | \$121,595.08 | 99.87 % |
| 40-01-4414-00 Tax Levy - IMRF | \$0.00 | \$222,909.25 | \$332,812.30 | \$223,292.78 | 99.83 % |
| 45-01-4415-00 Tax Levy - FICA | \$0.00 | \$127,024.59 | \$173,872.35 | \$127,122.12 | 99.92 % |
| 50-01-4416-00 Tax Levy - Liability Ins. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 53-01-4417-00 Tax Levy - D & O Ins | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 55-01-4418-00 Tax Levy - Workers Comp. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 60-01-4419-00 Tax Levy - Unempl. Comp. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 80-01-4420-00 Tax Levy - Working Cash | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| TOTAL TAX LEVY | \$0.00 | \$4,892,017.05 | \$4,774,589.02 | \$4,852,748.93 | 100.81 % |

BACK TAXES

| | | | | | |
|---|---------------|--------------------|-----------------|--------------------|----------------|
| 10-01-4441-00 Back Taxes - Corp. | \$0.00 | \$18,200.37 | \$143.04 | \$45,000.00 | 40.45 % |
| 20-01-4442-00 Back Taxes - Audit | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 30-01-4443-00 Back Taxes - .02 Building/Maint | \$0.00 | \$431.45 | \$3.10 | \$0.00 | 0.00 % |
| 40-01-4444-00 Back Taxes - IMRF | \$0.00 | \$1,165.66 | \$11.52 | \$0.00 | 0.00 % |
| 45-01-4445-00 Back Taxes - FICA | \$0.00 | \$886.66 | \$6.02 | \$0.00 | 0.00 % |
| 50-01-4446-00 Back Taxes - Liab. Ins. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 53-01-4447-00 Back Taxes - Tort Judg. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 55-01-4448-00 Back Taxes - Workers Comp. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 60-01-4449-00 Back Taxes - Unempl. Comp. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 80-01-4451-00 Back Taxes - Working Cash | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| TOTAL BACK TAXES | \$0.00 | \$20,684.14 | \$163.68 | \$45,000.00 | 45.96 % |

PERSONAL PROPERTY REPLACEMENT TAX

| | | | | | |
|--|--------|-------------|-------------|-------------|----------|
| 10-01-4461-00 Personal Property Repl. Tax - Corp | \$0.00 | \$18,537.29 | \$16,526.41 | \$11,000.00 | 168.52 % |
| 40-01-4462-00 Personal Property Repl. Tax - IMRF | \$0.00 | \$1,059.51 | \$953.79 | \$800.00 | 132.44 % |
| 45-01-4463-00 Personal Property Repl. Tax - FICA | \$0.00 | \$166.46 | \$141.21 | \$150.00 | 110.97 % |

Lisle Library District

Revenues through June 30 2017

No Special Reserve reflected

| | Current Month June 2017 | YTD July - June 2016-2017 | YTD July - June 2015-2016 | FY 16-17 Annual Budget | FY 16-17 % of Budget to YTD |
|---|----------------------------|---------------------------------|---------------------------------|---------------------------|-----------------------------------|
| TOTAL PERSONAL PROPERTY REPLACEMENT TAX | \$0.00 | \$19,763.26 | \$17,621.41 | \$11,950.00 | 165.38 % |
| INTEREST INCOME | | | | | |
| 10-02-4472-00 Interest Earned - Corp | \$504.59 | \$32,425.85 | \$57,763.94 | \$40,000.00 | 81.06 % |
| 20-02-4473-00 Interest Earned - Audit | \$0.00 | \$0.00 | (\$0.05) | \$0.00 | 0.00 % |
| 30-02-4474-00 Interest Earned - .02 B/M | \$59.26 | \$1,080.18 | \$859.08 | \$1,000.00 | 108.02 % |
| 40-02-4475-00 Interest Earned - IMRF | \$82.96 | \$1,512.25 | \$1,200.60 | \$2,500.00 | 60.49 % |
| 45-02-4476-00 Interest Earned - FICA | \$85.11 | \$1,551.54 | \$1,232.63 | \$2,000.00 | 77.58 % |
| 50-02-4477-00 Interest Earned - Liab. Ins. | \$0.00 | \$0.00 | \$2.78 | \$0.00 | 0.00 % |
| 53-02-4478-00 Interest Earned - Tort Judg. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 55-02-4479-00 Interest Earned - Work Comp | \$0.00 | \$0.00 | (\$2.78) | \$0.00 | 0.00 % |
| 60-02-4480-00 Interest Earned - Unempl Comp | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 80-02-4482-00 Interest Earned - Working Cash | \$204.70 | \$3,731.51 | \$3,070.86 | \$4,000.00 | 93.29 % |
| TOTAL INTEREST INCOME | \$936.62 | \$40,301.33 | \$64,127.06 | \$49,500.00 | 81.42 % |
| COUNTY INTEREST | | | | | |
| 10-02-4511-00 County Interest - Corp | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 20-02-4512-00 County Interest - Audit | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 30-02-4513-00 County Interest - .02 B/M | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 40-02-4514-00 County Interest - IMRF | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 45-02-4515-00 County Interest - FICA | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 50-02-4516-00 County Interest - Liab. Ins. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 53-02-4517-00 County Interest - Tort Judg. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 55-02-4518-00 County Interest - Workers Comp | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 60-02-4519-00 County Interest - Unempl. Comp. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 80-02-4520-00 County Interest - Working Cash | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| TOTAL COUNTY INTEREST | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| DESK INCOME | | | | | |
| 10-03-4531-00 Lost Books - Adult | \$410.75 | \$4,729.59 | \$4,705.92 | \$4,000.00 | 118.24 % |
| 10-03-4532-00 Lost Books - Youth | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 10-03-4536-00 Non-Resident Fees | \$377.97 | \$1,337.80 | \$940.68 | \$400.00 | 334.45 % |

Lisle Library District

Revenues through June 30 2017

No Special Reserve reflected

| | Current Month June 2017 | YTD July - June 2016-2017 | YTD July - June 2015-2016 | FY 16-17 Annual Budget | FY 16-17 % of Budget to YTD |
|--|----------------------------|---------------------------------|---------------------------------|---------------------------|-----------------------------------|
| 10-03-4540-00 Fines - Main Circ Desk | \$4,862.04 | \$47,155.98 | \$50,574.25 | \$40,000.00 | 117.89 % |
| 10-03-4542-00 Fines - YS Desk | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| TOTAL DESK INCOME | \$5,650.76 | \$53,223.37 | \$56,220.85 | \$44,400.00 | 119.87 % |
| RESTRICTED INCOME | | | | | |
| 10-03-4550-00 Gifts - Unrestricted Corp | \$0.00 | \$485.00 | \$0.00 | \$20,000.00 | 2.43 % |
| 10-04-4562-00 Gifts-book purchases | \$35.00 | \$35.00 | \$0.00 | \$0.00 | 0.00 % |
| 10-04-4563-00 Gifts-A-V purchases | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 10-04-4564-00 Gifts-Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 10-04-4565-00 Goldstein Lecture Series | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 10-04-4573-00 Copier Income | \$119.51 | \$1,611.92 | \$1,716.69 | \$1,200.00 | 134.33 % |
| 10-04-4575-00 A-V Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 10-04-4577-00 Piano tuning contrib. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 10-04-4583-00 Per Capita Grant | \$0.00 | \$0.00 | \$21,972.31 | \$0.00 | 0.00 % |
| 10-04-4584-00 Other Income - Corp. | \$0.00 | \$580.22 | \$4,477.49 | \$5,000.00 | 11.60 % |
| TOTAL RESTRICTED INCOME | \$154.51 | \$2,712.14 | \$28,166.49 | \$26,200.00 | 10.35 % |
| MISCELLANEOUS INCOME | | | | | |
| 10-05-4593-00 Misc. - Pay Phone | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 10-05-4595-00 Misc. - Jury Duty | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 10-05-4596-00 AP Discounts Taken | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 10-05-4597-00 Accumulated Interest Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 20-05-4596-00 AP Discounts Taken | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 20-05-4597-00 Accumulated Interest Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 30-05-4596-00 AP Discounts Taken | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 30-05-4597-00 Accumulated Interest Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 40-05-4596-00 AP Discounts Taken | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 40-05-4597-00 Accumulated Interest Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 45-05-4596-00 AP Discounts Taken | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 45-05-4597-00 Accumulated Interest Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 50-05-4596-00 AP Discounts Taken | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 50-05-4597-00 Accumulated Interest Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |

Lisle Library District

Revenues through June 30 2017

No Special Reserve reflected

| | Current Month June 2017 | YTD July - June 2016-2017 | YTD July - June 2015-2016 | FY 16-17 Annual Budget | FY 16-17 % of Budget to YTD |
|--|----------------------------|---------------------------------|---------------------------------|---------------------------|-----------------------------------|
| 53-05-4596-00 AP Discounts Taken | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 53-05-4597-00 Accumulated Interest Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 55-05-4596-00 AP Discounts Taken | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 55-05-4597-00 Accumulated Interest Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 60-05-4596-00 AP Discounts Taken | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 60-05-4597-00 Accumulated Interest Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 80-05-4596-00 AP Discounts Taken | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 80-05-4597-00 Accumulated Interest Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| TOTAL MISCELLANEOUS INCOME | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| TRANSFER OUT FROM SPECIAL FUNDS | | | | | |
| 20-00-4110-00 4110 Operating Transfer Out | \$0.00 | \$0.00 | \$243.61 | \$0.00 | 0.00 % |
| 50-00-4110-00 4110 Operating Transfer Out | \$0.00 | \$0.00 | (\$7,472.79) | \$0.00 | 0.00 % |
| 53-00-4110-00 4110 Operating Transfer Out | \$0.00 | \$0.00 | (\$8,624.97) | \$0.00 | 0.00 % |
| 55-00-4110-00 4110 Operating Transfer Out | \$0.00 | \$0.00 | (\$14,426.87) | \$0.00 | 0.00 % |
| 60-00-4110-00 4110 Operating Transfer Out | \$0.00 | \$0.00 | (\$3,012.86) | \$0.00 | 0.00 % |
| TOTAL TRANSFER OUTS | \$0.00 | \$0.00 | (\$33,293.88) | \$0.00 | 0.00 % |
| TOTAL REVENUES | \$6,741.89 | \$5,028,701.29 | \$4,907,594.63 | \$5,029,798.93 | 99.98 % |

Lisle Library District

Expenses through June 30, 2017

Special Reserve Only

| | Cur Mth June 2017 | YTD July - June 2016-2017 | YTD July - June 2015-2016 | FY 16-17 Annual Budget | FY 16-17 % of Budget to YTD |
|--|-------------------|---------------------------------|---------------------------------|---------------------------|-----------------------------------|
| SPECIAL RESERVE EXPENSES | | | | | |
| RENTAL, MAINT AND EQUIP EXPENSES | | | | | |
| 70-00-5656-00 Other Property - Utilities - Spec Res | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 70-20-5660-00 Maint/Repairs-Bldg Structure (Spec R | \$0.00 | \$0.00 | \$0.00 | \$30,000.00 | 0.00 % |
| 70-00-5662-00 Other Property - Landscape Serv - Spe | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 70-00-5663-00 Other Property - Maint/Repairs - Spec | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 70-00-5667-00 Other Property - Real Est. Taxes - Spe | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 70-00-5762-00 Other Property- Mgmt Serv - Spec Res | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 70-65-5671-00 Furniture & Equipment (Spec Res) | \$0.00 | \$0.00 | \$45.94 | \$155,000.00 | 0.00 % |
| 70-65-5672-00 Computer Upgrade & Equip. (Spec Re | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 70-65-5673-10 Eng Study (Spec Res) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 70-65-5674-00 Consulting | \$13,861.00 | \$27,568.91 | \$3,150.00 | \$50,000.00 | 55.14 % |
| TOTAL RENTAL, MAINT AND EQUIP EXPENSES | \$13,861.00 | \$27,568.91 | \$3,195.94 | \$235,000.00 | 11.73 % |
| RENOVATION COSTS | | | | | |
| 70-65-5861-00 Interior Renovation (Spec Res) | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0.00 % |
| 70-65-5915-10 Vacant Land Landscape | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| TOTAL RENOVATION COSTS | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0.00 % |
| RENOVATION - PROFESSIONAL FEES | | | | | |
| 70-65-5911-10 Architect - Interior (Spec Res) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 70-65-5911-15 Remodeling (Spec Res) | \$0.00 | \$0.00 | (\$500.00) | \$0.00 | 0.00 % |
| 70-65-5911-20 Architect - Exterior (Spec Res) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| TOTAL RENOVATION - PROFESSIONAL FEES | \$0.00 | \$0.00 | (\$500.00) | \$0.00 | 0.00 % |
| RENOVATION - OPERATING COSTS | | | | | |
| 70-65-5917-10 Publishing/Postage (Spec Res) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| TOTAL RENOVATION - OPERATING COSTS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| SPECIAL FUNDING | | | | | |
| 70-65-5986-00 IMRF Funding | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| 70-80-5987-00 Accumulated Interest Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |

Lisle Library District
Expenses through June 30, 2017
Special Reserve Only

| | Cur Mth June 2017 | YTD July - June 2016-2017 | YTD July - June 2015-2016 | FY 16-17 Annual Budget | FY 16-17 % of Budget to YTD |
|---|-------------------|---------------------------------|---------------------------------|---------------------------|-----------------------------------|
| Total SPECIAL FUNDING | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| PURCHASE OF REAL ESTATE | | | | | |
| 70-65-5863-10 Real Estate - Purchase (Spec Res) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00 % |
| TOTAL SPECIAL RESERVE EXPENSES | \$13,861.00 | \$27,568.91 | \$2,695.94 | \$245,000.00 | 11.25 % |

Lisle Library District

Expenses through 6/30/17

No Special Reserve reflected

| ALL EXPENSES | | Current Month June 2017 | YTD July - June 2016-2017 | YTD July - June 2015-2016 | FY 16-17 Annual Budget | FY 16-17 % of Budget to YTD |
|----------------------------|---------------------------------|----------------------------|---------------------------------|---------------------------------|---------------------------|-----------------------------------|
| EMPLOYEE COSTS | | | | | | |
| Salaries | | | | | | |
| 10-10-5603-10 | Administrative - Reg. Hours | \$40,278.42 | \$463,607.80 | \$403,444.68 | \$454,123.24 | 102.09 % |
| 10-10-5603-20 | Adult Services - Reg. Hours | \$42,109.76 | \$495,922.49 | \$521,438.71 | \$548,910.88 | 90.35 % |
| 10-10-5603-30 | Youth Services - Reg. Hours | \$28,344.04 | \$311,717.34 | \$332,573.46 | \$358,837.69 | 86.87 % |
| 10-10-5603-50 | Technical Services - Reg. Hours | \$19,059.33 | \$285,366.58 | \$321,041.60 | \$332,702.70 | 85.77 % |
| 10-10-5603-60 | Circulation - Reg. Hours | \$38,643.84 | \$444,566.95 | \$464,360.96 | \$489,564.44 | 90.81 % |
| 10-10-5613-10 | Administrative - Sunday Hrs. | \$365.72 | \$5,930.54 | \$5,838.11 | \$6,500.00 | 91.24 % |
| 10-10-5613-20 | Adult Services - Sunday Hrs. | \$1,723.56 | \$21,456.22 | \$23,852.01 | \$27,000.00 | 79.47 % |
| 10-10-5613-30 | Youth Services - Sunday Hrs. | \$1,021.49 | \$14,066.91 | \$14,677.01 | \$18,300.00 | 76.87 % |
| 10-10-5613-60 | Circulation - Sunday Hrs. | \$1,864.31 | \$29,735.21 | \$29,701.77 | \$34,500.00 | 86.19 % |
| Total Salaries | | \$173,410.47 | \$2,072,370.04 | \$2,116,928.31 | \$2,270,438.95 | 91.28 % |
| Health and Dental Ins. | | | | | | |
| 10-10-5621-10 | Hosp. Ins. - Admin | \$3,899.42 | \$40,515.32 | \$26,466.85 | \$35,500.00 | 114.13 % |
| 10-10-5621-20 | Hosp. Ins. - Adult Serv. | \$7,438.61 | \$78,701.92 | \$67,431.38 | \$79,000.00 | 99.62 % |
| 10-10-5621-30 | Hosp. Ins. - YS | \$2,982.62 | \$36,833.20 | \$35,697.79 | \$40,000.00 | 92.08 % |
| 10-10-5621-50 | Hosp. Ins. - Tech | \$3,107.27 | \$45,694.48 | \$36,982.34 | \$56,000.00 | 81.60 % |
| 10-10-5621-60 | Hosp. Ins. - Circ | \$4,584.58 | \$45,009.58 | \$36,158.58 | \$48,000.00 | 93.77 % |
| 10-10-5622-10 | Dental Ins. - Admin. | \$254.69 | \$3,436.23 | \$3,622.61 | \$4,000.00 | 85.91 % |
| 10-10-5622-20 | Dental Ins. - Adult Serv | \$482.05 | \$6,312.69 | \$5,620.12 | \$6,200.00 | 101.82 % |
| 10-10-5622-30 | Dental Ins. - YS | \$132.21 | \$2,103.07 | \$2,384.81 | \$2,800.00 | 75.11 % |
| 10-10-5622-50 | Dental Ins. - Tech | \$84.47 | \$2,377.35 | \$3,178.32 | \$4,000.00 | 59.43 % |
| 10-10-5622-60 | Dental Ins. - Circ | \$289.90 | \$3,489.25 | \$3,340.87 | \$3,000.00 | 116.31 % |
| Total Health & Dental Ins. | | \$23,255.82 | \$264,473.09 | \$220,883.67 | \$278,500.00 | 94.96 % |
| Other Staff Benefits | | | | | | |
| 10-10-5646-00 | 5646 Unemployment Compensai | \$0.00 | (\$606.25) | \$4,470.50 | \$4,500.00 | (13.47)% |
| 10-10-5646-10 | Tuition Reimbursement - Staff | \$0.00 | \$0.00 | \$0.00 | \$4,500.00 | 0.00 % |
| 10-10-5623-00 | ComPsych Assistance Plan | \$0.00 | \$0.00 | \$0.00 | \$1,000.00 | 0.00 % |

Lisle Library District

Expenses through 6/30/17

No Special Reserve reflected

| | Current Month June 2017 | YTD July - June 2016-2017 | YTD July - June 2015-2016 | FY 16-17 Annual Budget | FY 16-17 % of Budget to YTD |
|---|----------------------------|---------------------------------|---------------------------------|---------------------------|-----------------------------------|
| Total Other Staff Benefits | \$0.00 | (\$606.25) | \$4,470.50 | \$10,000.00 | (6.06)% |
| FICA Expenses | | | | | |
| 45-10-5625-10 FICA Expense - Admin | \$2,973.24 | \$35,121.96 | \$30,730.93 | \$34,800.00 | 100.93 % |
| 45-10-5625-20 FICA Expense - Adult Serv. | \$3,220.82 | \$38,569.46 | \$41,235.63 | \$45,088.58 | 85.54 % |
| 45-10-5625-30 FICA Expense - Youth Services | \$2,244.25 | \$24,858.02 | \$26,429.26 | \$28,800.00 | 86.31 % |
| 45-10-5625-50 FICA Expense - Tech Servs. | \$1,388.51 | \$20,660.48 | \$23,600.91 | \$26,000.00 | 79.46 % |
| 45-10-5625-60 FICA Expense - Circulation | \$3,017.23 | \$35,299.99 | \$36,930.36 | \$39,000.00 | 90.51 % |
| Total FICA Expenses | \$12,844.05 | \$154,509.91 | \$158,927.09 | \$173,688.58 | 88.96 % |
| IMRF Expenses | | | | | |
| 40-10-5628-10 IMRF Expense - Admin | \$3,739.14 | \$44,355.50 | \$41,804.04 | \$48,000.00 | 92.41 % |
| 40-10-5628-20 IMRF Expense - Adult Servs | \$4,637.36 | \$54,409.87 | \$61,652.72 | \$60,000.00 | 90.68 % |
| 40-10-5628-30 IMRF Expense - Youth Services | \$2,570.91 | \$25,429.97 | \$30,641.67 | \$39,000.00 | 65.21 % |
| 40-10-5628-50 IMRF Expense - Tech Servs. | \$1,757.65 | \$28,767.05 | \$35,703.39 | \$36,000.00 | 79.91 % |
| 40-10-5628-60 IMRF Expense - Circulation | \$3,024.63 | \$37,254.68 | \$44,108.32 | \$52,000.00 | 71.64 % |
| Total IMRF Expenses | \$15,729.69 | \$190,217.07 | \$213,910.14 | \$235,000.00 | 80.94 % |
| TOTAL EMPLOYEE COSTS | \$225,240.03 | \$2,680,963.86 | \$2,715,119.71 | \$2,967,627.53 | 90.34 % |
| BUILDING COSTS | | | | | |
| Utilities | | | | | |
| 10-20-5650-00 Internet Service Provider | \$1,350.00 | \$6,362.40 | \$7,200.00 | \$6,600.00 | 96.40 % |
| 10-20-5651-00 INet | \$0.00 | \$1,810.00 | \$1,810.00 | \$1,810.00 | 100.00 % |
| 10-20-5652-00 Utilities - Phone | \$2,268.96 | \$8,778.92 | \$7,784.84 | \$7,500.00 | 117.05 % |
| 10-20-5653-00 Utilities - Gas | \$219.49 | \$6,349.85 | \$5,462.26 | \$8,000.00 | 79.37 % |
| 10-20-5654-00 Utilities - Sewer & Water | \$234.44 | \$2,584.64 | \$1,830.86 | \$2,750.00 | 93.99 % |
| 10-20-5655-00 Utilities - Electric | \$12,643.30 | \$48,926.79 | \$45,755.72 | \$47,250.00 | 103.55 % |
| 10-20-5656-00 Verizon | \$230.16 | \$730.96 | \$700.80 | \$680.00 | 107.49 % |
| Total Utilities | \$16,946.35 | \$75,543.56 | \$70,544.48 | \$74,590.00 | 101.28 % |
| Maintenance and Repairs | | | | | |

Lisle Library District

Expenses through 6/30/17

No Special Reserve reflected

| | Current Month June 2017 | YTD July - June 2016-2017 | YTD July - June 2015-2016 | FY 16-17 Annual Budget | FY 16-17 % of Budget to YTD |
|---|----------------------------|---------------------------------|---------------------------------|---------------------------|-----------------------------------|
| 10-20-5660-00 Maint Contracts - HVAC | (\$3,263.83) | \$4,933.65 | \$4,550.00 | \$7,550.00 | 65.35 % |
| 10-20-5661-00 Maint Contracts - Maint. Service | \$2,512.00 | \$31,970.00 | \$32,762.50 | \$36,750.00 | 86.99 % |
| 10-20-5662-00 Maint Contr. - Landscape Serv. | \$4,118.76 | \$34,375.04 | \$33,656.06 | \$34,000.00 | 101.10 % |
| 10-20-5663-00 Maint/Repairs-Genl repairs, Sup | \$3,978.23 | \$10,456.70 | \$6,925.70 | \$10,000.00 | 104.57 % |
| 10-20-5664-00 Maint/Repairs-Non Contr. Work | \$8,359.30 | \$23,430.27 | \$7,245.81 | \$20,000.00 | 117.15 % |
| 10-20-5665-00 Rubbish Removal | \$179.09 | \$2,149.08 | \$2,119.99 | \$2,500.00 | 85.96 % |
| Total Maintenance and Repairs | \$15,883.55 | \$107,314.74 | \$87,260.06 | \$110,800.00 | 96.85 % |
| TOTAL BUILDING COSTS | \$32,829.90 | \$182,858.30 | \$157,804.54 | \$185,390.00 | 98.63 % |
| OPERATING EXPENSES | | | | | |
| Postage and Printing | | | | | |
| 10-25-5710-00 Postage | \$1,019.99 | \$2,739.60 | \$4,189.21 | \$4,500.00 | 60.88 % |
| 10-25-5710-10 Printing/Spec. Serv. - Adult | \$4,402.92 | \$30,501.65 | \$25,776.60 | \$26,400.00 | 115.54 % |
| 10-25-5710-30 Printing/Spec. Serv. - Youth Serv | \$0.00 | \$87.80 | \$87.80 | \$1,000.00 | 8.78 % |
| 10-25-5711-00 Postage Special Serv | \$1,095.75 | \$6,780.40 | \$6,155.03 | \$8,500.00 | 79.77 % |
| 10-25-5712-00 Printing | (\$78.94) | \$946.34 | \$555.43 | \$1,000.00 | 94.63 % |
| Total Postage and Printing | \$6,439.72 | \$41,055.79 | \$36,764.07 | \$41,400.00 | 99.17 % |
| Supplies | | | | | |
| 10-25-5713-00 Office Supplies | \$3,047.65 | \$6,161.08 | \$4,720.27 | \$8,000.00 | 77.01 % |
| 10-25-5714-00 Circ. Material Supplies | \$3,407.93 | \$9,050.56 | \$11,162.24 | \$9,080.00 | 99.68 % |
| 10-25-5715-00 Copier Supplies | \$0.00 | \$1,557.14 | \$1,184.84 | \$2,500.00 | 62.29 % |
| 10-25-5716-00 Kitchen Supplies | \$918.59 | \$6,186.12 | \$6,441.72 | \$7,000.00 | 88.37 % |
| 10-25-5717-00 Processing Supplies | \$4,768.14 | \$29,179.39 | \$25,284.68 | \$35,275.00 | 82.72 % |
| 10-25-5718-00 Computer Supplies | \$5,138.31 | \$15,937.02 | \$13,773.50 | \$12,000.00 | 132.81 % |
| Total Supplies | \$17,280.62 | \$68,071.31 | \$62,567.25 | \$73,855.00 | 92.17 % |
| Other Operating Costs | | | | | |
| 10-25-5719-00 Publishing | \$0.00 | \$657.80 | \$2,322.65 | \$2,395.00 | 27.47 % |
| 10-25-5722-15 Safety Deposit Box Rental | \$0.00 | \$150.00 | \$150.00 | \$150.00 | 100.00 % |
| 10-25-5723-00 Check Printing | \$193.13 | \$193.13 | \$187.26 | \$500.00 | 38.63 % |

Lisle Library District

Expenses through 6/30/17

No Special Reserve reflected

| | Current Month June 2017 | YTD July - June 2016-2017 | YTD July - June 2015-2016 | FY 16-17 Annual Budget | FY 16-17 % of Budget to YTD |
|---|----------------------------|---------------------------------|---------------------------------|---------------------------|-----------------------------------|
| 10-25-5723-15 Bank Charges | \$95.80 | \$1,322.07 | \$859.40 | \$1,000.00 | 132.21 % |
| 10-25-5724-15 Local Travel | \$21.82 | \$223.94 | \$349.31 | \$700.00 | 31.99 % |
| Total Other Operating Costs | \$310.75 | \$2,546.94 | \$3,868.62 | \$4,745.00 | 53.68 % |
| TOTAL OPERATING EXPENSES | \$24,031.09 | \$111,674.04 | \$103,199.94 | \$120,000.00 | 93.06 % |
| INSURANCE | | | | | |
| 10-30-5750-00 Fidelity Bonds | \$0.00 | \$0.00 | \$4,400.00 | \$2,300.00 | 0.00 % |
| 10-30-5751-00 Property Damage (All-Peril) | \$0.00 | \$23,568.00 | \$12,596.24 | \$27,450.00 | 85.86 % |
| 10-30-5752-00 Notary Bond | \$0.00 | \$0.00 | \$60.00 | \$0.00 | 0.00 % |
| 10-30-5754-00 5754 Workers Comp Insurance | \$0.00 | \$5,337.00 | \$1,214.00 | \$5,550.00 | 96.16 % |
| TOTAL INSURANCE | \$0.00 | \$28,905.00 | \$18,270.24 | \$35,300.00 | 81.88 % |
| CONTRACTUAL SERVICES | | | | | |
| 10-35-5760-00 Legal Services - Admin | \$112.50 | \$15,136.25 | \$18,142.78 | \$30,000.00 | 50.45 % |
| 10-35-5761-00 Collection Agency | \$35.80 | \$510.05 | \$509.90 | \$1,080.00 | 47.23 % |
| 10-35-5762-00 Other Contr Services - Admin | \$2,954.72 | \$3,804.72 | \$894.00 | \$5,500.00 | 69.18 % |
| 10-35-5763-00 Other Contractual Services-Tech | \$17,288.45 | \$38,446.22 | \$37,487.30 | \$34,000.00 | 113.08 % |
| 10-35-5764-10 Other Contractual Services - IS | \$0.00 | \$1,321.64 | \$1,436.50 | \$5,100.00 | 25.91 % |
| 10-35-5765-10 Investment Agency Consultants | \$574.31 | \$5,236.52 | \$5,070.34 | \$5,250.00 | 99.74 % |
| 10-35-5770-00 5770 Contractual - Audit Fee | \$250.00 | \$8,250.00 | \$8,000.00 | \$8,250.00 | 100.00 % |
| 10-35-5771-00 Payroll Service | \$887.87 | \$7,138.90 | \$7,169.04 | \$7,500.00 | 95.19 % |
| TOTAL CONTRACTUAL SERVICES | \$22,103.65 | \$79,844.30 | \$78,709.86 | \$96,680.00 | 82.59 % |
| PERSONNEL DEVELOPMENT | | | | | |
| Staff & Trustee Development | | | | | |
| 10-40-5783-00 Dues - Staff | (\$450.00) | \$3,919.00 | \$5,270.46 | \$5,400.00 | 72.57 % |
| 10-40-5784-00 Meetings - Staff | \$59.56 | \$1,591.83 | \$1,997.41 | \$3,650.00 | 43.61 % |
| 10-40-5785-00 Conferences - Staff | \$1,731.42 | \$10,262.26 | \$17,913.46 | \$19,000.00 | 54.01 % |
| 10-40-5786-00 Employee/Volunteer Recognition | \$216.93 | \$1,215.34 | \$1,647.64 | \$7,450.00 | 16.31 % |
| 10-40-5787-00 In-Service | \$0.00 | \$1,287.95 | \$2,178.78 | \$4,000.00 | 32.20 % |
| 10-40-5788-00 Training (Cont Ed) - Staff | \$0.00 | \$1,231.58 | \$1,084.06 | \$4,150.00 | 29.68 % |

Lisle Library District

Expenses through 6/30/17

No Special Reserve reflected

| | Current Month June 2017 | YTD July - June 2016-2017 | YTD July - June 2015-2016 | FY 16-17 Annual Budget | FY 16-17 % of Budget to YTD |
|--|----------------------------|---------------------------------|---------------------------------|---------------------------|-----------------------------------|
| 10-45-5786-70 Dues - Trustee | \$675.00 | \$675.00 | \$0.00 | \$650.00 | 103.85 % |
| 10-45-5787-70 Conferences - Trustee | \$0.00 | \$350.00 | \$520.00 | \$1,000.00 | 35.00 % |
| 10-45-5788-70 Meetings - Trustee | \$0.00 | \$352.25 | (\$75.55) | \$890.00 | 39.58 % |
| 10-45-5789-70 Training-Trustees | \$204.96 | \$384.96 | \$0.00 | \$1,000.00 | 38.50 % |
| Total Staff & Trustee Development | \$2,437.87 | \$21,270.17 | \$30,536.26 | \$47,190.00 | 45.07 % |
| TOTAL PERSONNEL DEVELOPMENT | \$2,437.87 | \$21,270.17 | \$30,536.26 | \$47,190.00 | 45.07 % |
| EQUIPMENT COSTS | | | | | |
| Major Equipment | | | | | |
| 10-48-5801-10 Polaris Maint (Corp) | \$0.00 | \$46,107.07 | \$42,864.57 | \$47,100.00 | 97.89 % |
| 10-48-5802-00 Major Equip - Library Wide | \$0.00 | \$455.64 | \$0.00 | \$500.00 | 91.13 % |
| 10-48-5802-10 Major Equip - Dir/Asst Dir | \$318.57 | \$318.57 | \$310.43 | \$500.00 | 63.71 % |
| 10-48-5802-15 Major Equip - Adm Services/PR | \$269.99 | \$269.99 | \$0.00 | \$500.00 | 54.00 % |
| 10-48-5802-20 Major Equip - Adult Services | \$0.00 | \$331.84 | \$251.78 | \$500.00 | 66.37 % |
| 10-48-5802-30 Major Equip - Youth | \$129.75 | \$129.75 | \$739.06 | \$500.00 | 25.95 % |
| 10-48-5802-50 Major Equip - Tech Services | \$130.42 | \$496.41 | \$288.02 | \$500.00 | 99.28 % |
| 10-48-5802-60 Major Equip - Circ | \$0.00 | \$462.80 | \$190.00 | \$500.00 | 92.56 % |
| Total Major Equipment | \$848.75 | \$48,572.07 | \$44,643.86 | \$50,600.00 | 95.99 % |
| Minor Equipment | | | | | |
| 10-48-5823-10 Minor Equip - Dir/Asst Dir | \$360.78 | \$360.78 | \$0.00 | \$200.00 | 180.39 % |
| 10-48-5823-15 Minor Equip - Adm Services/PR | \$94.62 | \$136.52 | \$0.00 | \$200.00 | 68.26 % |
| 10-48-5823-20 Minor Equip - Adult Services | \$34.10 | \$80.00 | \$143.39 | \$200.00 | 40.00 % |
| 10-48-5823-30 Minor Equip - Youth | \$0.00 | \$94.75 | \$435.52 | \$200.00 | 47.38 % |
| 10-48-5823-50 Minor Equip - Tech Services | \$38.90 | \$196.74 | \$164.90 | \$200.00 | 98.37 % |
| 10-48-5823-60 Minor Equip - Circ | \$0.00 | \$81.33 | \$0.00 | \$200.00 | 40.67 % |
| Total Minor Equipment | \$528.40 | \$950.12 | \$743.81 | \$1,200.00 | 79.18 % |
| Equip Maint/Repairs & Rentals | | | | | |
| 10-48-5843-00 Rental-Postage Meter | \$0.00 | \$1.00 | \$720.00 | \$800.00 | 0.13 % |
| 10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi | \$2,099.81 | \$17,604.57 | \$14,379.68 | \$19,168.00 | 91.84 % |

Lisle Library District

Expenses through 6/30/17

No Special Reserve reflected

| | Current Month June 2017 | YTD July - June 2016-2017 | YTD July - June 2015-2016 | FY 16-17 Annual Budget | FY 16-17 % of Budget to YTD |
|---|----------------------------|---------------------------------|---------------------------------|---------------------------|-----------------------------------|
| 10-48-5846-00 Equip Maint/Repr-NonContr | \$516.90 | \$1,225.35 | \$192.50 | \$3,000.00 | 40.85 % |
| 10-48-5846-20 Acct Maint & Upgrades (Corp) | \$0.00 | \$7,520.49 | \$7,946.39 | \$7,500.00 | 100.27 % |
| Total Equip Maint/Repairs & Rentals | \$2,616.71 | \$26,351.41 | \$23,238.57 | \$30,468.00 | 86.49 % |
| TOTAL EQUIPMENT COSTS | \$3,993.84 | \$75,873.60 | \$68,626.24 | \$82,268.00 | 92.23 % |
| LIBRARY MEDIA | | | | | |
| Books | | | | | |
| 10-50-5863-20 Literacy/ESL | \$2,841.56 | \$7,267.92 | \$9,730.34 | \$10,650.00 | 68.24 % |
| 10-50-5863-30 Books - Youth Serv. Dept. | \$3,626.56 | \$45,281.47 | \$53,856.34 | \$51,000.00 | 88.79 % |
| 10-50-5863-50 Books - Tech Serv. Dept. | \$0.00 | \$202.05 | \$0.00 | \$535.00 | 37.77 % |
| 10-50-5864-10 Books - Non Fiction | \$8,478.45 | \$75,047.91 | \$77,543.16 | \$84,000.00 | 89.34 % |
| 10-50-5865-10 Books - Adult Fiction | \$5,216.34 | \$62,581.03 | \$74,623.53 | \$56,100.00 | 111.55 % |
| 10-50-5866-20 Business Ref Supplements | \$0.00 | \$3,749.80 | \$6,956.75 | \$6,000.00 | 62.50 % |
| 10-50-5867-20 Ref Books - Adult Serv. Dept. | \$2,661.53 | \$19,550.92 | \$30,438.15 | \$19,700.00 | 99.24 % |
| Total Books | \$22,824.44 | \$213,681.10 | \$253,148.27 | \$227,985.00 | 93.73 % |
| Databases | | | | | |
| 10-50-5869-20 Internet Licensed DBases | \$6,022.00 | \$101,357.79 | \$116,791.82 | \$126,500.00 | 80.12 % |
| 10-50-5872-10 Dbases - Professional | \$14,143.12 | \$17,231.69 | \$7,144.63 | \$10,000.00 | 172.32 % |
| 10-50-5873-30 Dbases - Youth Serv. Dept. | \$0.00 | \$10,701.00 | \$9,763.67 | \$12,500.00 | 85.61 % |
| Total Databases | \$20,165.12 | \$129,290.48 | \$133,700.12 | \$149,000.00 | 86.77 % |
| Audio-Visual Materials | | | | | |
| 10-50-5890-30 A-V Matls - Youth Serv. Dept. | \$2,881.78 | \$16,014.18 | \$15,456.63 | \$19,500.00 | 82.12 % |
| 10-50-5895-40 A-V Matls - Adult Serv. Dept. | \$13,593.20 | \$90,912.87 | \$98,440.64 | \$89,000.00 | 102.15 % |
| Total Audio-Visual Materials | \$16,474.98 | \$106,927.05 | \$113,897.27 | \$108,500.00 | 98.55 % |
| Periodicals/Doc Delivery | | | | | |
| 10-50-5900-20 Periodicals - Adult Serv. Dept. | \$1,004.07 | \$42,672.35 | \$37,753.51 | \$42,620.00 | 100.12 % |
| 10-50-5900-30 Periodicals - Youth Serv. Dept. | \$0.00 | \$667.84 | \$654.55 | \$1,000.00 | 66.78 % |
| 10-50-5900-80 Periodicals - Prof. Collections | \$0.00 | \$3,378.44 | \$2,575.40 | \$5,000.00 | 67.57 % |

Lisle Library District

Expenses through 6/30/17

No Special Reserve reflected

| | Current Month June 2017 | YTD July - June 2016-2017 | YTD July - June 2015-2016 | FY 16-17 Annual Budget | FY 16-17 % of Budget to YTD |
|--|----------------------------|---------------------------------|---------------------------------|---------------------------|-----------------------------------|
| 10-50-5871-20 Document Delivery | \$86.59 | \$20,567.92 | \$20,960.02 | \$24,000.00 | 85.70 % |
| Total Periodicals/Doc Delivery | \$1,090.66 | \$67,286.55 | \$61,943.48 | \$72,620.00 | 92.66 % |
| TOTAL LIBRARY MEDIA | \$60,555.20 | \$517,185.18 | \$562,689.14 | \$558,105.00 | 92.67 % |
| PROGRAMS AND READER'S SERVICES | | | | | |
| Programs | | | | | |
| 10-60-5931-10 Programs - Adult Services | \$2,316.77 | \$13,855.95 | \$14,859.01 | \$16,550.00 | 83.72 % |
| 10-60-5931-30 Programs - Youth Serv. Dept. | \$2,057.44 | \$11,311.71 | \$9,879.30 | \$11,000.00 | 102.83 % |
| 10-60-5931-40 Online Marketing | \$995.00 | \$1,461.33 | \$2,513.60 | \$2,545.00 | 57.42 % |
| 10-60-5931-50 Community Relations | \$3,470.06 | \$6,771.47 | \$4,245.85 | \$5,500.00 | 123.12 % |
| Total Programs | \$8,839.27 | \$33,400.46 | \$31,497.76 | \$35,595.00 | 93.83 % |
| Readers Service's | | | | | |
| 10-60-5940-10 Reader Services - Adult Serv. De | \$286.05 | \$1,387.41 | \$653.51 | \$2,300.00 | 60.32 % |
| 10-60-5940-30 Reader Services - Youth Serv. D | \$1,252.65 | \$4,179.92 | \$3,917.90 | \$5,300.00 | 78.87 % |
| Total Readers Services's | \$1,538.70 | \$5,567.33 | \$4,571.41 | \$7,600.00 | 73.25 % |
| TOTAL PROGRAMS AND READER'S SERVICES | \$10,377.97 | \$38,967.79 | \$36,069.17 | \$43,195.00 | 90.21 % |
| RESTRICTED USAGE EXPENSES | | | | | |
| 10-80-5980-80 Restricted - Gifts | \$0.00 | \$0.00 | \$0.00 | \$20,000.00 | 0.00 % |
| 10-80-5981-80 Restricted - Per Capita Grant | \$6,499.08 | \$21,971.75 | \$35,629.49 | \$0.00 | 0.00 % |
| 10-80-5984-80 Transfer to Special Reserve | \$25,000.00 | \$475,000.00 | \$550,000.00 | \$450,000.00 | 105.56 % |
| 10-80-5985-80 Transfer from Special Reserve Ac | \$0.00 | \$0.00 | (\$33,292.39) | \$0.00 | 0.00 % |
| 10-80-5986-80 IMRF Funding | \$0.00 | \$200,000.00 | \$200,000.00 | \$200,000.00 | 100.00 % |
| TOTAL RESTRICTED USAGE EXPENSES | \$31,499.08 | \$696,971.75 | \$752,337.10 | \$670,000.00 | 104.03 % |
| .02 BLDG/MAINT EXPENSES | | | | | |
| 30-65-5920-00 Network - Purchases (.02 B/M) | \$3,615.38 | \$40,492.58 | \$22,813.09 | \$52,000.00 | 77.87 % |
| 30-65-5925-00 Network - Maint. (.02 B/M) | \$1,398.20 | \$41,686.94 | \$48,916.55 | \$35,000.00 | 119.11 % |
| 30-65-5926-00 Maint - Bldg Structure (.02 B/M) | \$28,812.50 | \$59,820.48 | \$48,162.58 | \$47,500.00 | 125.94 % |

Lisle Library District
Expenses through 6/30/17
 No Special Reserve reflected

| | Current Month June 2017 | YTD July - June 2016-2017 | YTD July - June 2015-2016 | FY 16-17 Annual Budget | FY 16-17 % of Budget to YTD |
|-------------------------------|----------------------------|---------------------------------|---------------------------------|---------------------------|-----------------------------------|
| Total .02 BLDG/MAINT EXPENSES | \$33,826.08 | \$142,000.00 | \$119,892.22 | \$134,500.00 | 105.58 % |
| CONTINGENCY | | | | | |
| 10-90-5999-00 Contingency | \$0.00 | \$0.00 | \$11,237.75 | \$75,000.00 | 0.00 % |
| Total | \$0.00 | \$0.00 | \$11,237.75 | \$75,000.00 | 0.00 % |
| TOTAL ALL EXPENSES | \$446,894.71 | \$4,576,513.99 | \$4,654,492.17 | \$5,015,255.53 | 91.25 % |

Lisle Library District

Accounts Payable for July 12, 2017

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|--|--|-------------------------------------|--------|--------------------------------|--|---------------------|
| Adult Reading Round Table/ARRT | | | | | | |
| Adult Reading Round Table/ARRT | 7/12/2017 062817 | Membership - Jean Demas Invoice | Paid | 10-40-5783-00 | Dues - Staff | \$10.00 |
| Allegra Print & Imaging | | | | | | |
| Allegra Print & Imaging | 7/12/2017 25630 | Business Cards Invoice | Paid | 10-25-5712-00 | Printing | \$69.00 |
| | 7/12/2017 26559 | Business Cards Invoice | Paid | 10-25-5712-00 | Printing | \$69.00 |
| | 7/12/2017 26678 | Business Cards Invoice | Paid | 10-25-5712-00 | Printing | \$124.00 |
| | | | | | Totals for Adult Reading Round Table/ARRT: | \$10.00 |
| Anderson Pest Solutions | | | | | | |
| Anderson Pest Solutions | 7/12/2017 4283547 | June Pest Control Invoice | Paid | 10-20-5661-00 | Maint Contracts - Maint. Service | \$141.00 |
| | | | | | Totals for Allegra Print & Imaging: | \$262.00 |
| Baker & Taylor (L4171582) | | | | | | |
| Baker & Taylor (L4171582) | 7/12/2017 063017 | Audio Books & Processing Invoice | Paid | 10-50-5895-40 10-25-5717-00 | A-V Matls - Adult Serv. Dept. Processing Supplies | \$732.50 \$91.00 |
| | | | | | Totals for Anderson Pest Solutions: | \$141.00 |
| Baker & Taylor (C5223353) | | | | | | |
| Baker & Taylor (C5223353) | 7/12/2017 063017 | Continuations Invoice | Paid | 10-50-5867-20 | Ref Books - Adult Serv. Dept. | \$1,009.76 |
| | | | | | Totals for Baker & Taylor (L4171582): | \$823.50 |
| Baker & Taylor (C5223433) | | | | | | |
| Baker & Taylor (C5223433) | 7/12/2017 063017 | Continuations Invoice | Paid | 10-50-5864-10 | Books - Non Fiction | \$780.36 |
| | | | | | Totals for Baker & Taylor (C5223353): | \$1,009.76 |
| Baker & Taylor (L0334152) | | | | | | |
| | | | | | Totals for Baker & Taylor (C5223433): | \$780.36 |

Lisle Library District

Accounts Payable for July 12, 2017

| Vendor Name | Transaction Date | Description | Status | Account Number | Account Description | Amount |
|--------------------------------------|------------------------|---|--------|--------------------------------|--|------------------------|
| Tax Identification Number | Transaction Number | Transaction Type | | | | |
| Baker & Taylor (L0334152) | 7/12/2017 063017 | Circ & Processing Invoice | Paid | 10-50-5864-10 10-25-5717-00 | Books - Non Fiction Processing Supplies | \$5,239.38 \$232.95 |
| Baker & Taylor (L4171782) | | | | | Totals for Baker & Taylor (L0334152): | \$5,472.33 |
| Baker & Taylor (L4171782) | 7/12/2017 063017 | Auto Yours & Processing Invoice | Paid | 10-50-5863-30 10-25-5717-00 | Books - Youth Serv. Dept. Processing Supplies | \$411.83 \$16.55 |
| Baker & Taylor (L5202982) | | | | | Totals for Baker & Taylor (L4171782): | \$428.38 |
| Baker & Taylor (L5202982) | 7/12/2017 063017 | PBS & Processing Invoice | Paid | 10-50-5865-10 10-25-5717-00 | Books - Adult Fiction Processing Supplies | \$181.42 \$43.70 |
| Baker & Taylor (L5226642) | | | | | Totals for Baker & Taylor (L5202982): | \$225.12 |
| Baker & Taylor (L5226642) | 7/12/2017 063017 | Reference Books - Adult Invoice | Paid | 10-50-5867-20 | Ref Books - Adult Serv. Dept. | \$1,570.26 |
| Baker & Taylor (L5425632) | | | | | Totals for Baker & Taylor (L5226642): | \$1,570.26 |
| Baker & Taylor (L5425632) | 7/12/2017 063017 | Books - YS & Processing Invoice | Paid | 10-50-5863-30 10-25-5717-00 | Books - Youth Serv. Dept. Processing Supplies | \$2,578.58 \$122.45 |
| Baker & Taylor (L5543202) | | | | | Totals for Baker & Taylor (L5425632): | \$2,701.03 |
| Baker & Taylor (L5543202) | 7/12/2017 063017 | Books - Fiction & Processing Invoice | Paid | 10-50-5865-10 10-25-5717-00 | Books - Adult Fiction Processing Supplies | \$6,212.25 \$278.10 |
| Canon Solutions America, Inc. | | | | | Totals for Baker & Taylor (L5543202): | \$6,490.35 |
| Canon Solutions America, Inc. | 7/12/2017 122201940 | C.C. Cable Invoice | Paid | 10-48-5846-00 | Equip Maint/Repr-NonContr | \$88.00 |
| Case Lots, Inc. | | | | | Totals for Canon Solutions America, Inc.: | \$88.00 |
| Case Lots, Inc. | 7/12/2017 004764 | Misc. Janitorial & Kitchen S Invoice | Paid | 10-20-5663-00 10-25-5716-00 | Maint/Repairs-Genl repairs, Supplies Kitchen Supplies | \$251.20 \$86.70 |

Lisle Library District

Accounts Payable for July 12, 2017

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|---|--|--|--------|----------------|----------------------------------|-------------------|
| Chicago Metropolitan Fire Prevention Co. | | | | | | |
| Chicago Metropolitan Fire Prevention Co. | 7/12/2017 IN00161103 | Batteries Fire Alarm System Invoice | Paid | 10-48-5845-00 | Equip Maint/Repr-Contr-Lib. Wide | \$270.00 |
| Totals for Case Lots, Inc.: | | | | | | \$337.90 |
| Chicago Tribune | | | | | | |
| Chicago Tribune | 7/12/2017 072617 | Newspaper Subscription Invoice | Paid | 10-50-5900-20 | Periodicals - Adult Serv. Dept. | \$494.00 |
| Totals for Chicago Metropolitan Fire Prevention Co.: | | | | | | \$270.00 |
| Compact Disc Source | | | | | | |
| Compact Disc Source | 7/12/2017 74353 | Music CDs Invoice | Paid | 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$339.00 |
| | 7/12/2017 74352 | Processing Invoice | Paid | 10-25-5717-00 | Processing Supplies | \$110.56 |
| | 7/12/2017 74383 | Music CDs Invoice | Paid | 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$492.02 |
| | 7/12/2017 74382 | Processing Invoice | Paid | 10-25-5717-00 | Processing Supplies | \$167.21 |
| Totals for Compact Disc Source: | | | | | | \$1,108.79 |
| Complete Cleaning Company | | | | | | |
| Complete Cleaning Company | 7/12/2017 C02397 | Cleaning July, 2017 Invoice | Paid | 10-20-5661-00 | Maint Contracts - Maint. Service | \$2,303.00 |
| Totals for Complete Cleaning Company: | | | | | | \$2,303.00 |
| Department of the Treasury | | | | | | |
| Department of the Treasury | 7/12/2017 063017 | Form 720 - PCORI Fees 36- Invoice | Paid | 10-25-5723-15 | Bank Charges | \$74.58 |
| Totals for Department of the Treasury: | | | | | | \$74.58 |

Xavier Duran

Lisle Library District

Accounts Payable for July 12, 2017

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|--|--|---|---------|----------------|--|-------------------|
| Xavier Duran | 7/12/2017 062917 | Craft Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$120.32 |
| EBSCO | | | | | <i>Totals for Xavier Duran:</i> | <u>\$120.32</u> |
| EBSCO | 7/12/2017 0011517 | Discontinued Title Credit memo | Applied | 10-50-5900-20 | Periodicals - Adult Serv. Dept. | (\$13.30) |
| | 7/12/2017 1543811 | Renewal - Learning Express T Invoice | Paid | 10-50-5869-20 | Internet Licensed DBases | \$2,381.00 |
| | 7/12/2017 0046654 | Rate Adjustment Invoice | Paid | 10-50-5900-20 | Periodicals - Adult Serv. Dept. | \$13.17 |
| Ehlers Investment Partners, LLC | | | | | <i>Totals for EBSCO:</i> | <u>\$2,380.87</u> |
| Ehlers Investment Partners, LLC | 7/12/2017 063017 | Consulting Fee Invoice | Paid | 10-35-5765-10 | Investment Agency Consultants | \$556.39 |
| Encomium Publications | | | | | <i>Totals for Ehlers Investment Partners, LLC:</i> | <u>\$556.39</u> |
| Encomium Publications | 7/12/2017 17120 | Issues in English 2 Subscripti Invoice | Paid | 10-50-5863-20 | Literacy/ESL | \$1,130.00 |
| Findaway World | | | | | <i>Totals for Encomium Publications:</i> | <u>\$1,130.00</u> |
| Findaway World | 7/12/2017 Order 498855985 | Launchpad Invoice | Paid | 10-50-5863-20 | Literacy/ESL | \$86.85 |
| Pam Freer | | | | | <i>Totals for Findaway World:</i> | <u>\$86.85</u> |
| Pam Freer | 7/12/2017 062817 | Garden Gait Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$4.99 |
| | 7/12/2017 060517 | Book Group Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$10.00 |
| | | | | | <i>Totals for Pam Freer:</i> | <u>\$14.99</u> |

Lisle Library District

Accounts Payable for July 12, 2017

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|--|--|----------------------------------|--------|----------------|---------------------------|-------------------|
| Garvey's Office Products | | | | | | |
| Garvey's Office Products | 7/12/2017 PINV1362567 | Hole Punch Invoice | Paid | 10-25-5713-00 | Office Supplies | \$11.99 |
| | 7/12/2017 PINV1361992 | Stapler, Purell Wipes Invoice | Paid | 10-25-5713-00 | Office Supplies | \$45.57 |
| | 7/12/2017 PINV1358513 | Two-Pocket Folders Invoice | Paid | 10-25-5713-00 | Office Supplies | \$36.22 |
| | 7/12/2017 PINV1357042 | Pens, Highlighters Invoice | Paid | 10-25-5713-00 | Office Supplies | \$58.95 |
| | 7/12/2017 PINV1357281 | Pens Invoice | Paid | 10-25-5713-00 | Office Supplies | \$9.89 |
| Gnarly Knots Pretzel Company | | | | | | <u>\$162.62</u> |
| Gnarly Knots Pretzel Company XX-XXX4624 | 7/12/2017 072917 | Program: Food Truck Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$1,162.50 |
| Home Depot Credit Service | | | | | | <u>\$1,162.50</u> |
| Home Depot Credit Service | 7/12/2017 584260 | Summer Read Supplies Invoice | Paid | 10-60-5931-50 | Community Relations | \$10.98 |
| | 7/12/2017 9380590 | Summer Read Supplies Invoice | Paid | 10-60-5931-50 | Community Relations | \$52.00 |
| IHLS - OCLC | | | | | | <u>\$62.98</u> |
| IHLS - OCLC | 7/12/2017 13552 | ILL Fee Management Invoice | Paid | 10-50-5871-20 | Document Delivery | \$15.25 |
| Impact Networking, LLC | | | | | | <u>\$15.25</u> |
| Impact Networking, LLC | 7/12/2017 856812 | Copy Paper Invoice | Paid | 10-25-5715-00 | Copier Supplies | \$294.90 |
| Totals for IHLS - OCLC: | | | | | | <u>\$15.25</u> |

Lisle Library District

Accounts Payable for July 12, 2017

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|---|--|---------------------------------------|--------|----------------|--|------------|
| Gary Janssen Gary Janssen | 7/12/2017 071517 | Program: Chess Tournament Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$50.00 |
| | | | | | Totals for Impact Networking, LLC: | \$294.90 |
| Jim Gibbons Historical Presentations Jim Gibbons Historical Presentations | 7/12/2017 080317 | Program: Lady Diana Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$275.00 |
| | | | | | Totals for Gary Janssen: | \$50.00 |
| Jackie Kilcran Jackie Kilcran | 7/12/2017 063017 | Mileage Reimbursement Invoice | Paid | 10-25-5724-15 | Local Travel | \$21.72 |
| | | | | | Totals for Jim Gibbons Historical Presentations: | \$275.00 |
| Midwest Tape (7288) Midwest Tape (7288) | 7/12/2017 070317 | DVDs/Blu-rays w/processing Invoice | Paid | 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$1,963.73 |
| | | | | | Totals for Jackie Kilcran: | \$21.72 |
| Midwest Tape (7291) Midwest Tape (7291) | 7/12/2017 070317 | JH CDs, YS DVD/Blu-rays Invoice | Paid | 10-50-5890-30 | A-V Matls - Youth Serv. Dept. | \$530.65 |
| | | | | | Totals for Midwest Tape (7288): | \$1,963.73 |
| Midwest Tape Midwest Tape | 7/12/2017 95197898 | Hoopla Content Invoice | Paid | 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$2,788.99 |
| | 7/12/2017 95203562 | Processing Invoice | Paid | 10-25-5717-00 | Processing Supplies | \$496.85 |
| | | | | | Totals for Midwest Tape (7291): | \$530.65 |
| NCPERS - IL IMRF NCPERS - IL IMRF | 7/12/2017 46020717 | Payroll Withholding Invoice | Paid | 10-00-2638-00 | Vol. Life (NCPERS) | \$96.00 |
| | | | | | Totals for Midwest Tape: | \$3,285.84 |

| Vendor Name | | Transaction Date | | Description | Status | Account Number | Account Description | Amount |
|---|-----------|--------------------|--|---------------------------------|--------|----------------|------------------------------|---|
| Tax Identification Number | | Transaction Number | | Transaction Type | | | | |
| New Albertsons Inc./Purchase Advantage Card | | | | | | | | |
| New Albertsons Inc./Purchase Advantage C | 7/12/2017 | 060217 | | TAB Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$96.00 Totals for NCPERS - IL IMRF: |
| | 7/12/2017 | 060517 | | TAB Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$5.98 |
| | 7/12/2017 | 053117 | | ARRT Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$26.16 |
| | 7/12/2017 | 060317 | | Summer Read Invoice | Paid | 10-60-5931-50 | Community Relations | \$28.43 |
| | 7/12/2017 | 060817 | | Supplies Invoice | Paid | 10-60-5931-50 | Community Relations | \$25.90 |
| | 7/12/2017 | 062017 | | Memoir Program Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$23.99 |
| | 7/12/2017 | 061217 | | Thursday Kids Club Invoice | Paid | 10-60-5931-30 | Programs - Youth Serv. Dept. | \$11.49 |
| | 7/12/2017 | 061717 | | Turtles Invoice | Paid | 10-60-5931-30 | Programs - Youth Serv. Dept. | \$12.16 |
| | | | | | | | | \$5.66 |
| Totals for New Albertsons Inc./Purchase Advantage Card: | | | | | | | | \$139.77 |
| NICOR | | | | | | | | |
| NICOR | 7/12/2017 | 062017 | | Heat Invoice | Paid | 10-20-5653-00 | Utilities - Gas | \$235.98 |
| Totals for NICOR: | | | | | | | | \$235.98 |
| Paddock Publications | | | | | | | | |
| Paddock Publications | 7/12/2017 | T4475227 | | Prevailing Wage Invoice | Paid | 10-25-5719-00 | Publishing | \$47.15 |
| Totals for Paddock Publications: | | | | | | | | \$47.15 |
| Recorded Books, LLC | | | | | | | | |

Lisle Library District

Accounts Payable for July 12, 2017

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|--|--|---|--------|----------------|---|-----------------|
| Recorded Books, LLC | 7/12/2017 126566 17-18 | DVD SO Invoice | Paid | 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$499.20 |
| Republic Services | | | | | <i>Totals for Recorded Books, LLC:</i> | <u>\$499.20</u> |
| Republic Services | 7/12/2017 0551-013545006 | Garbage Removal July, 2017 Invoice | Paid | 10-20-5665-00 | Rubbish Removal | \$179.09 |
| Will Savage | | | | | <i>Totals for Republic Services:</i> | <u>\$179.09</u> |
| Will Savage | 7/12/2017 061417 | PJ Storytime Invoice | Paid | 10-60-5931-30 | Programs - Youth Serv. Dept. | \$5.98 |
| Phillip-Michael Scales | | | | | <i>Totals for Will Savage:</i> | <u>\$5.98</u> |
| Phillip-Michael Scales | 7/12/2017 072917 | Program: Wrap-up Performer Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$350.00 |
| Science Education Corp | | | | | <i>Totals for Phillip-Michael Scales:</i> | <u>\$350.00</u> |
| Science Education Corp | 7/12/2017 072617 | Program: Fire and Ice Down F Invoice | Paid | 10-60-5931-30 | Programs - Youth Serv. Dept. | \$100.00 |
| | 7/12/2017 072617-1 | Program: Fire and Ice Invoice | Paid | 10-60-5931-30 | Programs - Youth Serv. Dept. | \$300.00 |
| Sparkles Entertainment, Inc. | | | | | <i>Totals for Science Education Corp:</i> | <u>\$400.00</u> |
| Sparkles Entertainment, Inc. | 7/12/2017 072917 | Summer Read Wrap-up Party Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$275.00 |
| Noelle Spicher | | | | | <i>Totals for Sparkles Entertainment, Inc.:</i> | <u>\$275.00</u> |
| Noelle Spicher | 7/12/2017 062017 | Teen Program Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$11.99 |
| | | | | | <i>Totals for Noelle Spicher:</i> | <u>\$11.99</u> |

Lisle Library District

Accounts Payable for July 12, 2017

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|---|--|--|--------|----------------|--|----------|
| The Great Courses The Great Courses | 7/12/2017 SINV06347663 | Great Course Collection Invoice | Paid | 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$579.70 |
| Thomson Reuters - West Thomson Reuters - West | 7/12/2017 836312962 | IL Compiled Statutes Renewal Invoice | Paid | 10-50-5867-20 | Ref Books - Adult Serv. Dept. | \$222.00 |
| Triple S Vending Triple S Vending | 7/12/2017 I1682 | Water Invoice | Paid | 10-25-5716-00 | Kitchen Supplies | \$161.00 |
| Tyco Integrated Security LLC Tyco Integrated Security LLC | 7/12/2017 28757681 | Services - July 1 - September Invoice | Paid | 10-48-5845-00 | Equip Maint/Repr-Contr-Lib. Wide | \$726.59 |
| Unique Management Services, Inc. Unique Management Services, Inc. | 7/12/2017 445416 | Collection Account May Subr Invoice | Paid | 10-35-5761-00 | Collection Agency | \$35.80 |
| University Of Illinois Extension University Of Illinois Extension | 7/12/2017 082417 | Program: Pest Management Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$100.00 |
| Village of Lisle Village of Lisle | 7/12/2017 062617 | Usage Invoice | Paid | 10-20-5654-00 | Utilities - Sewer & Water | \$55.56 |
| Wells Fargo Vendor Financial Services, LLC | | | | | Totals for Village of Lisle: | \$55.56 |
| | | | | | Totals for The Great Courses: | \$579.70 |
| | | | | | Totals for Thomson Reuters - West: | \$222.00 |
| | | | | | Totals for Triple S Vending: | \$161.00 |
| | | | | | Totals for Tyco Integrated Security LLC: | \$726.59 |
| | | | | | Totals for Unique Management Services, Inc.: | \$35.80 |
| | | | | | Totals for University Of Illinois Extension: | \$100.00 |

Lisle Library District

Accounts Payable for July 12, 2017

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|---|--|----------------------------------|--------|----------------|----------------------------------|-----------------|
| Wells Fargo Vendor Financial Services, L | 7/12/2017 98993777 | Ricoh 7/20 - 8/19/17 Invoice | Paid | 10-48-5845-00 | Equip Maint/Repr-Contr-Lib. Wide | \$202.55 |
| James Weren James Weren | 7/12/2017 082217 | Program: Henry Ford Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$200.00 |
| <i>Totals for Wells Fargo Vendor Financial Services, LLC:</i> | | | | | | <u>\$202.55</u> |
| David Wylly David Wylly | 7/12/2017 072317 | Program: Medicare 101 Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$50.00 |
| <i>Totals for James Weren:</i> | | | | | | <u>\$200.00</u> |
| <i>Totals for David Wylly:</i> | | | | | | <u>\$50.00</u> |

Lisle Library District Accounts Payable for July 12, 2017

Account Summary

| Account Number | Description | Net Amount |
|----------------|--------------------------------------|-------------|
| 10-00-2638-00 | Vol. Life (NCPERS) | \$96.00 |
| 10-20-5653-00 | Utilities - Gas | \$235.98 |
| 10-20-5654-00 | Utilities - Sewer & Water | \$55.56 |
| 10-20-5661-00 | Maint Contracts - Maint. Service | \$2,444.00 |
| 10-20-5663-00 | Maint/Repairs-Genl repairs, Supplies | \$251.20 |
| 10-20-5665-00 | Rubbish Removal | \$179.09 |
| 10-25-5712-00 | Printing | \$262.00 |
| 10-25-5713-00 | Office Supplies | \$162.62 |
| 10-25-5715-00 | Copier Supplies | \$294.90 |
| 10-25-5716-00 | Kitchen Supplies | \$247.70 |
| 10-25-5717-00 | Processing Supplies | \$1,559.37 |
| 10-25-5719-00 | Publishing | \$47.15 |
| 10-25-5723-15 | Bank Charges | \$74.58 |
| 10-25-5724-15 | Local Travel | \$21.72 |
| 10-35-5761-00 | Collection Agency | \$35.80 |
| 10-35-5765-10 | Investment Agency Consultants | \$556.39 |
| 10-40-5783-00 | Dues - Staff | \$10.00 |
| 10-48-5845-00 | Equip Maint/Repr-Contr-Lib. Wide | \$1,199.14 |
| 10-48-5846-00 | Equip Maint/Repr-NonContr | \$88.00 |
| 10-50-5863-20 | Literacy/ESL | \$1,216.85 |
| 10-50-5863-30 | Books - Youth Serv. Dept. | \$2,990.41 |
| 10-50-5864-10 | Books - Non Fiction | \$6,019.74 |
| 10-50-5865-10 | Books - Adult Fiction | \$6,393.67 |
| 10-50-5867-20 | Ref Books - Adult Serv. Dept. | \$2,802.02 |
| 10-50-5869-20 | Internet Licensed DBases | \$2,381.00 |
| 10-50-5871-20 | Document Delivery | \$15.25 |
| 10-50-5890-30 | A-V Matls - Youth Serv. Dept. | \$530.65 |
| 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$7,395.14 |
| 10-50-5900-20 | Periodicals - Adult Serv. Dept. | \$493.87 |
| 10-60-5931-10 | Programs - Adult Services | \$2,681.86 |
| 10-60-5931-30 | Programs - Youth Serv. Dept. | \$423.80 |
| 10-60-5931-50 | Community Relations | \$112.87 |
| GRAND TOTAL: | | \$41,278.33 |

10-25-5715-00, Copier Supplies

Lisle Library District

Account Distribution Report by Number

July 12, 2017

| Transaction Date | AP Transaction Number | Transaction Type | GL Transaction Number | Vendor/Payee | Journal Reference | Post Status | Post Date | Debit Amount | Credit Amount |
|------------------|---|------------------|-----------------------|--------------------------------|--|-------------|-----------|--------------|---------------|
| 7/12/2017 | 856812 | Invoice | 5193-001 | Impact Networking, LLC | Impact Networking, LL Posted | | 7/12/2017 | \$294.90 | \$0.00 |
| | | | | | Totals for 10-25-5715-00, Copier Supplies: | | | \$294.90 | \$0.00 |
| | 10-25-5716-00, Kitchen Supplies | | | | | | | | |
| 7/12/2017 | 11682 | Invoice | 5193-051 | Triple S Vending | Triple S Vending-1168 | Posted | 7/12/2017 | \$161.00 | \$0.00 |
| 7/12/2017 | 004764 | Invoice | 5193-059 | Case Lots, Inc. | Case Lots, Inc.-004764 | Posted | 7/12/2017 | \$86.70 | \$0.00 |
| | | | | | Totals for 10-25-5716-00, Kitchen Supplies: | | | \$247.70 | \$0.00 |
| | 10-25-5717-00, Processing Supplies | | | | | | | | |
| 7/12/2017 | 74352 | Invoice | 5193-304 | Compact Disc Source | Compact Disc Source | Posted | 7/12/2017 | \$110.36 | \$0.00 |
| 7/12/2017 | 74382 | Invoice | 5193-312 | Compact Disc Source | Compact Disc Source | Posted | 7/12/2017 | \$167.21 | \$0.00 |
| 7/12/2017 | 063017 | Invoice | 5193-326 | Baker & Taylor (L5543202) | Baker & Taylor (L5543 | Posted | 7/12/2017 | \$278.10 | \$0.00 |
| 7/12/2017 | 063017 | Invoice | 5193-329 | Baker & Taylor (L5425632) | Baker & Taylor (L5425 | Posted | 7/12/2017 | \$122.45 | \$0.00 |
| 7/12/2017 | 063017 | Invoice | 5193-334 | Baker & Taylor (L5202982) | Baker & Taylor (L5202 | Posted | 7/12/2017 | \$43.70 | \$0.00 |
| 7/12/2017 | 063017 | Invoice | 5193-337 | Baker & Taylor (L4171782) | Baker & Taylor (L4171 | Posted | 7/12/2017 | \$16.55 | \$0.00 |
| 7/12/2017 | 063017 | Invoice | 5193-340 | Baker & Taylor (L4171582) | Baker & Taylor (L4171 | Posted | 7/12/2017 | \$91.00 | \$0.00 |
| 7/12/2017 | 063017 | Invoice | 5193-343 | Baker & Taylor (L0334152) | Baker & Taylor (L0334 | Posted | 7/12/2017 | \$232.95 | \$0.00 |
| 7/12/2017 | 95203562 | Invoice | 5193-354 | Midwest Tape | Midwest Tape-9520356 | Posted | 7/12/2017 | \$496.85 | \$0.00 |
| | | | | | Totals for 10-25-5717-00, Processing Supplies: | | | \$1,559.37 | \$0.00 |
| | 10-25-5719-00, Publishing | | | | | | | | |
| 7/12/2017 | T4475227 | Invoice | 5193-346 | Paddock Publications | Paddock Publications | Posted | 7/12/2017 | \$47.15 | \$0.00 |
| | | | | | Totals for 10-25-5719-00, Publishing: | | | \$47.15 | \$0.00 |
| | 10-25-5723-15, Bank Charges | | | | | | | | |
| 7/12/2017 | 063017 | Invoice | 5193-314 | Department of the Treasury | Department of the Tre | Posted | 7/12/2017 | \$74.58 | \$0.00 |
| | | | | | Totals for 10-25-5723-15, Bank Charges: | | | \$74.58 | \$0.00 |
| | 10-25-5724-15, Local Travel | | | | | | | | |
| 7/12/2017 | 063017 | Invoice | 5193-294 | Jackie Kilcran | Jackie Kilcran-063017 | Posted | 7/12/2017 | \$21.72 | \$0.00 |
| | | | | | Totals for 10-25-5724-15, Local Travel: | | | \$21.72 | \$0.00 |
| | 10-35-5761-00, Collection Agency | | | | | | | | |
| 7/12/2017 | 445416 | Invoice | 5193-043 | Unique Management Services, I | Unique Management S | Posted | 7/12/2017 | \$35.80 | \$0.00 |
| | | | | | Totals for 10-35-5761-00, Collection Agency: | | | \$35.80 | \$0.00 |
| | 10-35-5765-10, Investment Agency Consultants | | | | | | | | |
| 7/12/2017 | 063017 | Invoice | 5193-320 | Ehlers Investment Partners, LL | Ehlers Investment Part | Posted | 7/12/2017 | \$556.39 | \$0.00 |
| | | | | | Totals for 10-35-5765-10, Investment Agency Consultants: | | | \$556.39 | \$0.00 |

Lisle Library District

Account Distribution Report by Number

July 12, 2017

| Transaction Date | AP Transaction Number | Transaction Type | GL Transaction Number | Vendor/Payee | Journal Reference | Post Status | Post Date | Debit Amount | Credit Amount |
|--|-----------------------|------------------|-----------------------|--------------------------------|---|-------------|-----------|--------------|---------------|
| 10-40-5783-00, Dues - Staff | | | | | | | | | |
| 7/12/2017 | 062817 | Invoice | 5193-035 | Adult Reading Round Table/AR | Adult Reading Round 1 Posted | | 7/12/2017 | \$10.00 | \$0.00 |
| | | | | | Totals for 10-40-5783-00, Dues - Staff: | | | \$10.00 | \$0.00 |
| 10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide | | | | | | | | | |
| 7/12/2017 | 28757681 | Invoice | 5193-055 | Tyco Integrated Security LLC | Tyco Integrated Securi | Posted | 7/12/2017 | \$726.59 | \$0.00 |
| 7/12/2017 | 98993777 | Invoice | 5193-306 | Wells Fargo Vendor Financial S | Wells Fargo Vendor F | Posted | 7/12/2017 | \$202.55 | \$0.00 |
| 7/12/2017 | IN00161103 | Invoice | 5193-362 | Chicago Metropolitan Fire Prev | Chicago Metropolitan F | Posted | 7/12/2017 | \$270.00 | \$0.00 |
| | | | | | Totals for 10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide: | | | \$1,199.14 | \$0.00 |
| 10-48-5846-00, Equip Maint/Repr-NonContr | | | | | | | | | |
| 7/12/2017 | 122201940 | Invoice | 5193-027 | Canon Solutions America, Inc. | Canon Solutions Amer | Posted | 7/12/2017 | \$88.00 | \$0.00 |
| | | | | | Totals for 10-48-5846-00, Equip Maint/Repr-NonContr: | | | \$88.00 | \$0.00 |
| 10-50-5863-20, Literacy/ESL | | | | | | | | | |
| 7/12/2017 | 17120 | Invoice | 5193-033 | Encomium Publications | Encomium Publicati | Posted | 7/12/2017 | \$1,130.00 | \$0.00 |
| 7/12/2017 | Order 498855985 | Invoice | 5193-318 | Findaway World | Findaway World-Order | Posted | 7/12/2017 | \$86.85 | \$0.00 |
| | | | | | Totals for 10-50-5863-20, Literacy/ESL: | | | \$1,216.85 | \$0.00 |
| 10-50-5863-30, Books - Youth Serv. Dept. | | | | | | | | | |
| 7/12/2017 | 063017 | Invoice | 5193-327 | Baker & Taylor (L5425632) | Baker & Taylor (L5425 | Posted | 7/12/2017 | \$2,578.58 | \$0.00 |
| 7/12/2017 | 063017 | Invoice | 5193-335 | Baker & Taylor (L4171782) | Baker & Taylor (L4171 | Posted | 7/12/2017 | \$411.83 | \$0.00 |
| | | | | | Totals for 10-50-5863-30, Books - Youth Serv. Dept.: | | | \$2,990.41 | \$0.00 |
| 10-50-5864-10, Books - Non Fiction | | | | | | | | | |
| 7/12/2017 | 063017 | Invoice | 5193-341 | Baker & Taylor (L0334152) | Baker & Taylor (L0334 | Posted | 7/12/2017 | \$5,239.38 | \$0.00 |
| 7/12/2017 | 063017 | Invoice | 5193-344 | Baker & Taylor (C5223433) | Baker & Taylor (C5223 | Posted | 7/12/2017 | \$780.36 | \$0.00 |
| | | | | | Totals for 10-50-5864-10, Books - Non Fiction: | | | \$6,019.74 | \$0.00 |
| 10-50-5865-10, Books - Adult Fiction | | | | | | | | | |
| 7/12/2017 | 063017 | Invoice | 5193-324 | Baker & Taylor (L5543202) | Baker & Taylor (L5543 | Posted | 7/12/2017 | \$6,212.25 | \$0.00 |
| 7/12/2017 | 063017 | Invoice | 5193-332 | Baker & Taylor (L5202982) | Baker & Taylor (L5202 | Posted | 7/12/2017 | \$181.42 | \$0.00 |
| | | | | | Totals for 10-50-5865-10, Books - Adult Fiction: | | | \$6,393.67 | \$0.00 |
| 10-50-5867-20, Ref Books - Adult Serv. Dept. | | | | | | | | | |
| 7/12/2017 | 836312962 | Invoice | 5193-013 | Thomson Reuters - West | Thomson Reuters - We | Posted | 7/12/2017 | \$222.00 | \$0.00 |
| 7/12/2017 | 063017 | Invoice | 5193-322 | Baker & Taylor (C5223353) | Baker & Taylor (C5223 | Posted | 7/12/2017 | \$1,009.76 | \$0.00 |
| 7/12/2017 | 063017 | Invoice | 5193-330 | Baker & Taylor (L5226642) | Baker & Taylor (L5226 | Posted | 7/12/2017 | \$1,570.26 | \$0.00 |
| | | | | | Totals for 10-50-5867-20, Ref Books - Adult Serv. Dept.: | | | \$2,802.02 | \$0.00 |

Lisle Library District

Account Distribution Report by Number

July 12, 2017

| Transaction Date | AP Transaction Number | Transaction Type | GL Transaction Number | Vendor/Payee | Journal Reference | Post Status | Post Date | Debit Amount | Credit Amount |
|---|-----------------------|------------------|-----------------------|----------------------------------|---|-------------|-----------|-------------------|----------------|
| 10-50-5869-20, Internet Licensed DBases | | | | | | | | | |
| 7/12/2017 | 1543811 | Invoice | 5193-015 | EBSCO | EBSCO-1543811 | Posted | 7/12/2017 | \$2,381.00 | \$0.00 |
| | | | | | Totals for 10-50-5869-20, Internet Licensed DBases: | | | \$2,381.00 | \$0.00 |
| 10-50-5871-20, Document Delivery | | | | | | | | | |
| 7/12/2017 | 13552 | Invoice | 5193-041 | IHLS - OCLC | IHLS - OCLC-13552 | Posted | 7/12/2017 | \$15.25 | \$0.00 |
| | | | | | Totals for 10-50-5871-20, Document Delivery: | | | \$15.25 | \$0.00 |
| 10-50-5890-30, A-V Matis - Youth Serv. Dept. | | | | | | | | | |
| 7/12/2017 | 070317 | Invoice | 5193-358 | Midwest Tape (7291) | Midwest Tape (7291)- | Posted | 7/12/2017 | \$530.65 | \$0.00 |
| | | | | | Totals for 10-50-5890-30, A-V Matis - Youth Serv. Dept.: | | | \$530.65 | \$0.00 |
| 10-50-5895-40, A-V Matis - Adult Serv. Dept. | | | | | | | | | |
| 7/12/2017 | SINV06347663 | Invoice | 5193-298 | The Great Courses | The Great Courses-SIN | Posted | 7/12/2017 | \$579.70 | \$0.00 |
| 7/12/2017 | 74353 | Invoice | 5193-302 | Compact Disc Source | Compact Disc Source | Posted | 7/12/2017 | \$339.00 | \$0.00 |
| 7/12/2017 | 74383 | Invoice | 5193-310 | Compact Disc Source | Compact Disc Source | Posted | 7/12/2017 | \$492.02 | \$0.00 |
| 7/12/2017 | 126566 17-18 | Invoice | 5193-316 | Recorded Books, LLC | Recorded Books, LLC-1 | Posted | 7/12/2017 | \$499.20 | \$0.00 |
| 7/12/2017 | 063017 | Invoice | 5193-338 | Baker & Taylor (L4171582) | Baker & Taylor (L4171 | Posted | 7/12/2017 | \$732.50 | \$0.00 |
| 7/12/2017 | 95197898 | Invoice | 5193-350 | Midwest Tape | Midwest Tape-9519789 | Posted | 7/12/2017 | \$2,788.99 | \$0.00 |
| 7/12/2017 | 070317 | Invoice | 5193-356 | Midwest Tape (7288) | Midwest Tape (7288)- | Posted | 7/12/2017 | \$1,963.73 | \$0.00 |
| | | | | | Totals for 10-50-5895-40, A-V Matis - Adult Serv. Dept.: | | | \$7,395.14 | \$0.00 |
| 10-50-5900-20, Periodicals - Adult Serv. Dept. | | | | | | | | | |
| 7/12/2017 | 0011517 | Credit Memo | 5193-017 | EBSCO | EBSCO-0011517 | Posted | 7/12/2017 | \$0.00 | \$13.30 |
| 7/12/2017 | 0046654 | Invoice | 5193-284 | EBSCO | EBSCO-0046654 | Posted | 7/12/2017 | \$13.17 | \$0.00 |
| 7/12/2017 | 072617 | Invoice | 5193-360 | Chicago Tribune | Chicago Tribune-07261 | Posted | 7/12/2017 | \$494.00 | \$0.00 |
| | | | | | Totals for 10-50-5900-20, Periodicals - Adult Serv. Dept.: | | | \$507.17 | \$13.30 |
| 10-60-5931-10, Programs - Adult Services | | | | | | | | | |
| 7/12/2017 | 071517 | Invoice | 5193-011 | Gary Janssen | Gary Janssen-071517 | Posted | 7/12/2017 | \$50.00 | \$0.00 |
| 7/12/2017 | 082417 | Invoice | 5193-023 | University Of Illinois Extension | University Of Illinois E | Posted | 7/12/2017 | \$100.00 | \$0.00 |
| 7/12/2017 | 080317 | Invoice | 5193-025 | Jim Gibbons Historical Present | Jim Gibbons Historical | Posted | 7/12/2017 | \$275.00 | \$0.00 |
| 7/12/2017 | 082217 | Invoice | 5193-029 | James Weren | James Weren-082217 | Posted | 7/12/2017 | \$200.00 | \$0.00 |
| 7/12/2017 | 062917 | Invoice | 5193-031 | Xavier Duran | Xavier Duran-062917 | Posted | 7/12/2017 | \$120.32 | \$0.00 |
| 7/12/2017 | 062817 | Invoice | 5193-037 | Pam Freer | Pam Freer-062817 | Posted | 7/12/2017 | \$4.99 | \$0.00 |
| 7/12/2017 | 062017 | Invoice | 5193-039 | Noelle Spicher | Noelle Spicher-062017 | Posted | 7/12/2017 | \$11.99 | \$0.00 |
| 7/12/2017 | 060517 | Invoice | 5193-047 | Pam Freer | Pam Freer-060517 | Posted | 7/12/2017 | \$10.00 | \$0.00 |
| 7/12/2017 | 072317 | Invoice | 5193-060 | David Wyllly | David Wyllly-072317 | Posted | 7/12/2017 | \$50.00 | \$0.00 |

Lisle Library District

Account Distribution Report by Number

July 12, 2017

| Transaction Date | AP Transaction Number | Transaction Type | GL Transaction Number | Vendor/Payee | Journal Reference | Post Status | Post Date | Debit Amount | Credit Amount |
|--|-----------------------|------------------|-----------------------|--------------------------------|-------------------------|-------------|-----------|--------------------|----------------|
| 7/12/2017 | 060217 | Invoice | 5193-066 | New Albertsons Inc./Purchase A | New Albertsons Inc./ | Posted | 7/12/2017 | \$5.98 | \$0.00 |
| 7/12/2017 | 060517 | Invoice | 5193-068 | New Albertsons Inc./Purchase A | New Albertsons Inc./ | Posted | 7/12/2017 | \$26.16 | \$0.00 |
| 7/12/2017 | 053117 | Invoice | 5193-070 | New Albertsons Inc./Purchase A | New Albertsons Inc./ | Posted | 7/12/2017 | \$28.43 | \$0.00 |
| 7/12/2017 | 062017 | Invoice | 5193-076 | New Albertsons Inc./Purchase A | New Albertsons Inc./ | Posted | 7/12/2017 | \$11.49 | \$0.00 |
| 7/12/2017 | 072917 | Invoice | 5193-282 | Sparkles Entertainment, Inc. | Sparkles Entertainment | Posted | 7/12/2017 | \$275.00 | \$0.00 |
| 7/12/2017 | 072917 | Invoice | 5193-300 | Gnarly Knots Pretzel Company | Gnarly Knots Pretzel C | Posted | 7/12/2017 | \$1,162.50 | \$0.00 |
| 7/12/2017 | 072917 | Invoice | 5193-348 | Phillip-Michael Scales | Phillip-Michael Scales- | Posted | 7/12/2017 | \$350.00 | \$0.00 |
| Totals for 10-60-5931-10, Programs - Adult Services: | | | | | | | | \$2,681.86 | \$0.00 |
| 7/12/2017 | 061417 | Invoice | 5193-045 | Will Savage | Will Savage-061417 | Posted | 7/12/2017 | \$5.98 | \$0.00 |
| 7/12/2017 | 061217 | Invoice | 5193-078 | New Albertsons Inc./Purchase A | New Albertsons Inc./ | Posted | 7/12/2017 | \$12.16 | \$0.00 |
| 7/12/2017 | 061717 | Invoice | 5193-080 | New Albertsons Inc./Purchase A | New Albertsons Inc./ | Posted | 7/12/2017 | \$5.66 | \$0.00 |
| 7/12/2017 | 072617 | Invoice | 5193-082 | Science Education Corp | Science Education Corp | Posted | 7/12/2017 | \$100.00 | \$0.00 |
| 7/12/2017 | 072617-1 | Invoice | 5193-084 | Science Education Corp | Science Education Corp | Posted | 7/12/2017 | \$300.00 | \$0.00 |
| Totals for 10-60-5931-30, Programs - Youth Serv. Dept.: | | | | | | | | \$423.80 | \$0.00 |
| 7/12/2017 | 060317 | Invoice | 5193-072 | New Albertsons Inc./Purchase A | New Albertsons Inc./ | Posted | 7/12/2017 | \$25.90 | \$0.00 |
| 7/12/2017 | 060817 | Invoice | 5193-074 | New Albertsons Inc./Purchase A | New Albertsons Inc./ | Posted | 7/12/2017 | \$23.99 | \$0.00 |
| 7/12/2017 | 584260 | Invoice | 5193-286 | Home Depot Credit Service | Home Depot Credit Se | Posted | 7/12/2017 | \$10.98 | \$0.00 |
| 7/12/2017 | 9380590 | Invoice | 5193-288 | Home Depot Credit Service | Home Depot Credit Se | Posted | 7/12/2017 | \$52.00 | \$0.00 |
| Totals for 10-60-5931-50, Community Relations: | | | | | | | | \$112.87 | \$0.00 |
| Grand Totals: | | | | | | | | \$41,291.63 | \$13.30 |

Lisle Library District Account Distribution Report by Number July 12, 2017

Report name: Account number report for July 12, 2017
Report format: Detail
Include these transaction dates: 7/12/2017 to 7/12/2017
Include these post dates: 7/12/2017 to 7/12/2017
Include all Post Statuses
Do not include adjustment transactions
Include miscellaneous entries
Include these Accounts: Query: Account number report
Include all Funds
Include all Classes
Include all Vendors
Include all Invoices
Include all Credit Memos
Include all Payments
Include all Purchase Orders
Include all Receipts
Include all Account Attributes
Include all Vendor Attributes
Include all Invoice Attributes
Include all Credit Memo Attributes
Include all Purchase Order Attributes
Include all Function(s)
Include all Department(s)

| PRIOR MONTHS BILLS PAID BETWEEN June 2017 and July 2017 BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME. | | | | |
|--|--|---|--------|------------|
| Check # | Vendor | Description | Amount | |
| HSA | Salaries 6/15/17 | | \$ | 62,382.06 |
| HSA | Garnishment | Employee Deduction | \$ | 211.97 |
| HSA | Ill. Dept. of Revenue | State Tax Withheld | \$ | 3,028.59 |
| Auto W/D | Howard Simon & Associates | Mo. PR Serv. - June 2017 | \$ | 887.87 |
| HSA | EFTPS/Electronic Tax Pymt 6/15/17 | Fed Tax \$9011.66 | \$ | 22,038.14 |
| | | FICA W/H \$6513.26 | | |
| | | FICA Lib \$6513.22 | | |
| HSA | Salaries 6/30/17 | | \$ | 60,463.98 |
| HSA | Garnishment | Employee Deduction | \$ | 117.91 |
| HSA | Ill. Dept. of Revenue | State Tax Withheld | \$ | 2,940.54 |
| HSA | EFTPS/Electronic Tax Pymt 6/30/17 | Fed Tax \$8969.21 | \$ | 21,630.78 |
| | | FICA W/H \$6330.81 | | |
| | | FICA Lib \$6330.76 | | |
| Wired | IMRF | IMRF W/H \$7508.54 | \$ | 23,238.21 |
| | | IMRF Lib. \$15729.67 | | |
| | | Sub Total | \$ | 196,940.05 |
| Check # | Vendor | Description | Amt | |
| 1092 | AccessOne Inc. | Phone Bill | \$ | 761.74 |
| 1093 | AFLAC (G6920) | Payroll Withholding | \$ | 484.34 |
| 1094 | AlphaGraphics | July/Aug Newsletter, Community Engagement | \$ | 4,853.76 |
| 1095 | Amazon | Books, Games, Supplies, Displays | \$ | 2,552.69 |
| 1096 | Bank of America | Smartshred, Xerox, Verizon, Dell Warranty | \$ | 8,945.70 |
| 1097 | Bear Landscape Group | Contract and Flowers Installed | \$ | 1,094.38 |
| 1098 | Clarendon Hills Library | ILL Item | \$ | 29.00 |
| 1099 | Dell Marketing LP | 4 Optiplex 5040 and 2 Mini Towers | \$ | 4,765.87 |
| 1100 | Delta Dental - Risk | Dental Insurance | \$ | 2,202.05 |
| 1101 | Xavier Duran | Mileage Reimbursement | \$ | 55.63 |
| 1102 | Dynegy Energy Services | Usage | \$ | 4,794.13 |
| 1103 | Easypost Postage | Meter Refill, Permit | \$ | 1,205.31 |
| 1104 | EnvisionWare, Inc. | PCI | \$ | 167.00 |
| 1105 | Josh Hepler | Mileage Reimbursement | \$ | 16.68 |
| 1106 | Illinois Library Association | New Board Members | \$ | 225.00 |
| 1107 | LIMR/CC Purchase of Health Ins. Program | Monthly Premium | \$ | 27,042.32 |
| 1108 | MB Financial Bank, N.A. | Gutters, Fines | \$ | 242.52 |
| 1109 | MB Financial Credit Card | ALA, Libraria, Verizon | \$ | 939.96 |
| 1110 | Beth McQuillan | Mileage Reimbursement | \$ | 57.13 |
| 1111 | Monaco Mechanical Service, Inc. | Blocked Coil, Air Handler | \$ | 2,861.30 |
| 1112 | Pocket Circus | Performance | \$ | 425.00 |
| 1113 | Precision Control Systems of Chicago, Inc. | MNB 1000 Controller | \$ | 1,718.00 |
| 1114 | Noelle Spitzer | Mileage Reimbursement | \$ | 48.57 |
| 1115 | Village of Lisle | Shared Internet | \$ | 450.00 |
| | | Sub Total | \$ | 65,938.03 |
| | | TOTAL | \$ | 262,878.08 |

RECAP OF PRIOR SHEETS EXPENSES

| | |
|------------------------------------|-----------------------------|
| TOTAL CORPORATE EXPENSES | <u>\$275,582.72</u> |
| TOTAL .02 BUILDING/MAINT. EXPENSES | <u> </u> |
| TOTAL IMRF/FICA EXPENSES | <u>\$28,573.69</u> |
| TOTAL WORKING CASH EXPENSES | <u> </u> |
| TOTAL SPECIAL RESERVE | <u> </u> |
| TOTAL OF ALL ABOVE | <u><u>\$304,156.41</u></u> |

These expenses have been submitted by _____
(Tatiana Weinstein)

The above items have been approved by the Lisle Library District Board of Trustees on: / 7/12/2017

Trustee

Presiding Officer

List any invoices by payee and check number NOT being approved for payment:

Monthly Circulation Report - June 2017

| | | | | Jun-17 | YTD FY 15/16 | YTD FY 16/17 | YTD % Change | |
|---|-----------------|-----------|-----------|--------------|--------------|--------------|--------------|--|
| | Checkouts | Renewals | TOTALS | | | | | |
| Adult Non-Print | 7,301 | 2,597 | 9,898 | | 135,248 | 120,193 | -11.13% | |
| Adult Print | 7,836 | 3,020 | 10,856 | | 126,407 | 118,225 | -6.47% | |
| Adult Total | 15,137 | 5,617 | 20,754 | | 261,655 | 238,418 | -8.88% | |
| YS Non-Print | 2,254 | 873 | 3,127 | | 33,639 | 31,398 | -6.66% | |
| YS Print | 10,396 | 2,978 | 13,374 | | 135,772 | 126,919 | -6.52% | |
| Total YS | 12,650 | 3,851 | 16,501 | | 169,411 | 158,317 | -6.55% | |
| Digital Media | | | | | | | | |
| Overdrive | 1,444 | | 1,444 | | 18,400 | 17,249 | -6.26% | |
| hoopla | 1,276 | | 1,276 | | 6,760 | 12,944 | 91.48% | |
| Zinio | 129 | | 129 | | 1,962 | 1,826 | -6.93% | |
| Total Digital | 2,849 | 0 | 2,849 | | 27,122 | 32,019 | 18.06% | |
| Subtotal Print + Non-Print/Digital | 30,636 | 9,468 | 40,104 | | 458,188 | 428,754 | -6.42% | |
| Computer/Tech Sessions Logins | 3,047 | | 3,047 | | 39,929 | 34,419 | -13.80% | |
| Database Usage/Unique Logins | 5,545 | | 5,545 | | 81,667 | 70,894 | -13.19% | |
| Wireless Use | 2,105 | | 2,105 | | 28,710 | 24,677 | -14.05% | |
| ScannX sessions/jobs | 322 | | 322 | | 3,329 | 3,635 | 9.19% | |
| Museum Adventure Passes | 41 | | 41 | | 330 | 339 | 2.73% | |
| Total IT/Resource Sessions | 11,060 | 0 | 11,060 | | 153,965 | 133,964 | -12.99% | |
| Total Circulation | 41,696 | 9,468 | 51,164 | | 612,153 | 562,718 | -8.08% | |
| Literacy Software Usage Hours * | | | 89 | | 717 | 1,089 | 51.88% | |
| Borrower Information | June 2017 Total | YTD 15/16 | YTD 16/17 | YTD % Change | | | | |
| New Library Cards Added | 184 | 1,906 | 1,796 | -5.77% | | | | |
| Monthly Borrowers | 3,419 | 40,160 | 38,320 | -4.58% | | | | |
| Total # Registered Borrowers | 11,751 | 12,258 | 11,751 | -4.14% | | | | |
| InterLibrary Loans | | | | | | | | |
| Materials Sent | 133 | 1,307 | 1,499 | 14.69% | | | | |
| Materials Received | 371 | 5,031 | 4,543 | -9.70% | | | | |
| Polaris/Catalog Holds | | | | | | | | |
| Holds Placed | 2,935 | 39,554 | 36,214 | -8.44% | | | | |
| Holds Checked Out | 2,384 | 31,682 | 28,771 | -9.19% | | | | |
| * This statistic was added in October 2015. | | | | | | | | |

* This statistic was added in October 2015.

Lisle Library District
Program and Service Statistics - June 2017

| | LibWide | Adult | Youth | TS/Circ | Literacy | TOTAL | YTD FY15/16 | YTD FY16/17 | % Change |
|--|---------|-------|--------|---------|----------|--------|-------------|-------------|----------|
| Library Event Statistics | | | | | | | | | |
| Staff Facilitated Programs | | 18 | 52 | | 8 | 78 | 829 | 901 | 8.69% |
| Attendees | | 205 | 1,078 | | 101 | 1,384 | 12,381 | 13,814 | 11.57% |
| Computer/Technology Programs | | 2 | 0 | | 2 | 4 | 120 | 71 | -40.83% |
| Attendees | | 6 | 0 | | 5 | 11 | 499 | 294 | -41.08% |
| Performer/Speaker/Author | | 3 | 3 | | | 6 | 53 | 46 | -13.21% |
| Attendees | | 30 | 335 | | | 365 | 1,355 | 1,254 | -7.45% |
| LLD Events (SumRd, RSG, NatLibWk, whole Lib event) | 1 | | | | | 1 | 7 | 5 | -28.57% |
| Attendees | 440 | | | | | 440 | 1,444 | 950 | -34.21% |
| Total Number of Programs | 1 | 23 | 55 | 0 | 10 | 89 | 1,009 | 1,023 | 1.39% |
| Total Patrons Served by Programming | 440 | 241 | 1,413 | 0 | 106 | 2,200 | 15,679 | 16,312 | 4.04% |
| Reference Questions | | 2,258 | 2,906 | 2,402 | | 7,566 | 80,079 | 77,594 | -3.10% |
| Volunteer Hours | | 5.00 | 492.00 | | | 497.00 | 1,913.50 | 1,725.00 | -9.85% |
| Outreach Service Statistics | | | | | | | | | |
| Outreach Visits | | 3 | 2 | 1 | | 6 | 134 | 151 | 12.69% |
| Patrons Served by Outreach Visits | | 100 | 139 | 25 | | 264 | 10,347 | 10,391 | 0.43% |
| Home Delivery Dates | | 2 | | | | 2 | 26 | 26 | 0.00% |
| Patrons Served via Home Delivery | | 73 | | | | 73 | 918 | 973 | 5.99% |
| Total Outreach Programs | | 5 | 2 | 1 | | 8 | 160 | 177 | 10.63% |
| Total Patrons Served with Outreach Services | | 173 | 139 | 25 | | 337 | 11,265 | 11,364 | 0.88% |
| Civic Facility Use | | | | | | | | | |
| Literacy/Tutoring Room Use (patron count) | 98 | | | | | | 901 | 1,181 | 31.08% |
| Number of Outside Groups Using Meeting Space | 25 | | | | | | 345 | 292 | -15.36% |
| Patrons Entering Building | 16,728 | | | | | | 193,206 | 183,429 | -5.06% |
| Friend's Sponsored Programs | 1 | | | | | | 19 | 11 | -42.11% |
| Attendees | 35 | | | | | | 680 | 487 | -28.38% |
| Social Media Use | | | | | | | | | |
| Facebook (daily page consumption) | 1,082 | | | | | | 11,663 | 15,373 | 31.81% |
| Twitter Followers | 666 | | | | | | 574 | 666 | 16.03% |
| Pinterest Average Daily Viewers * | 84 | | | | | | 1,764 | 2,111 | 19.67% |
| Instagram Likes | 598 | | | | | | 2,711 | 4,353 | 60.57% |
| Flickr Views * | 9,433 | | | | | | 67,203 | 84,272 | 25.40% |

* New statlines beginning in Sept. 2015.

To: Lisle Library District Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: July 6, 2017

Director's Report July 2017

Meetings

Staff – June 20
Community Forum – June 21
ALA Conference – June 24
Fisher and Bartelli – June 28
Carol White/phone – June 29
Ehlers: Wang and Boskelly – June 29

Fisher and Sullivan – June 29
Dept Directors – June 29
Patron/Jenny – June 30
Carol White/phone – July 3

Highlights | Developments

Summer Fun

I begin my July report with a huge *THANK YOU* to the staff and Board members who marched in Lisle's annual 4th of July Parade on Main Street. It was a warm day to walk, but hearing the crowds cheer, "*Yay, there's the Library!*" made up for any weather-related discomfort. Throwing candy and Library buttons to parade attendees was great fun and the crowd appreciation really made our day. It was a perfect way to promote reading throughout the summer as well as show our support for this cooperative Village event with other governing bodies and community organizations (*photo included*).

Our *Reading by Design* Summer Read Program is in full swing and as of this report we have 1,110 people registered for the reading program. I not only encourage everyone to participate in the reading program, but to also check out the various 'design' related programming for patrons of all ages such as *Garden Design with Carol Sherby*, *STEM Challenge: Waterslides!*, *Adult Craft: Design Your Bird House*, and *Thursday Kids Club: Robots* programs. We have something for everyone this summer!

Community Engagement

Millennia Consulting conducted the second group forum on June 21st. Collectively, we had 70 residents attend the forums (6/6 & 6/21). Attendees of various ages and backgrounds met to discuss the Library's future. Our consultants asked participants to examine what the Library does well, what the Library could do better and to also imagine what the Library might aspire to be. Attendees shared their thoughts with each other and with the consultants. Topics of conversation included programming, facility space, online access, staff, and the collection (*photo included*).

The last major step in our community engagement project is the LLD Community Survey. Survey questions cover all aspects of LLD services, resources, space and operations. The expertise of the *CB White Market Research & Strategy* firm was essential in creating the independent survey. The LLD Point Team and information from the focus groups/forums helped formulate the questions.

We launched the survey on July 7th. Residents may access the survey on the homepage of our website, *lislelibrary.org* throughout the month of July. The final report, including all focus group, forum, and survey data will be summarized by the consultants and presented to the LLD Board of Trustees this fall.

To: Lisle Library District Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: July 6, 2017

Officers and Orientation

On June 14th the Board of Trustees elected new Officers for 12 month terms. Jay Fisher was elected President, Tom Hummel was elected Vice President, Longry Wang was elected Treasurer and Liz Sullivan was elected Secretary.

Financial Director, Boskelly arranged for a meeting with Ken Herdeman of Ehlers Investments on June 29th. At this meeting, Ken was introduced to Treasurer Wang. Ken discussed our investment strategy and answered questions.

President Fisher provided a Board orientation for Trustee Bartelli on June 28th and one for Secretary Sullivan on June 29th.

Personnel Development

The annual ALA (American Library Association) National Conference was held in Chicago from June 22-27. Traditionally, ALA is held in Chicago every other year and when held locally, LLD sends a number of professional staff to attend field sessions as well as permits other staff to attend the exhibition events on various days.

It was an honor to attend the *Public Library Association's Award Breakfast* where former Senior Advisor to President Obama, Valerie Jarrett, was the Keynote Speaker. Ms. Jarrett spoke of leadership, power, inclusion, resilience, history and yes, the importance of libraries. Her speech was truly inspirational and ended with a call to not only follow your instincts when you find yourself in a professional funk, but to find out what it is about public service that matters to you and then make it even better for others and for the future. I was recognized as one of 13 award-winners at this breakfast. There were travel grants, intellectual freedom awards, writing awards and other honorable acknowledgments (photo included). My award was for second place in the feature article competition in *Public Libraries Magazine* (2016).

I and the other LLD staff who attended the conference are very grateful for the professional development opportunity. These conferences not only offer guidance and ideas, but also provide networking opportunities for librarians as well as vendor contacts.

Some of the sessions I attended included: *New Strategies for Strategic Planning*, *Makerspaces and Active Learners*, and *Library Apps*. I also attended the exhibition hall where vendors from every corner of library-land showcased their services and products.

Communications

We received a number of "Compliment/Suggestion" cards this month. Below are a few comments from our residents:

"...I SPEAK FOR MANY...PLEASE...get automatic door openers for at least one ladies room. I am disabled and can barely open your heavy bathroom doors. PLEASE!...."

To: Lisle Library District Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: July 6, 2017

"...Thank you for contributing to Lisle being an up and coming community. Its reputation is partly built on having a good library, which we residents have built up through decades....we seniors are not always comfortable with electronic gizmos...Three cheers for books!...You can take away all the sports facilities and loud fireworks to save money, do not take away my library!.."

"...Bees and Beekeeping program please...valuable..."

The Library also received a long, handwritten letter from a patron that included the following statements:

"....All of you create a beautiful, warming community with this building....Even though people have their bad days, they can come here to cheer up with just a simple, vibrant smile....Thank you for making every day wonderful!...."

One of the residents who registered for the community forum could not make it due to business travel, but wanted to make sure that a suggestion was included, so he emailed me:

".... I have a suggestion/feedback: As libraries are evolving as place to spend quality time with or without physical books...in order to keep "library visits" complete for a family, Lisle library is missing an eating...snack place...."

In the last week of June I met with a patron who wanted to discuss 'maker-space' ideas with me. She was interested in forming a creative group that would meet at the Library. I provided her with our meeting room policy. She also expressed a desire to have a space to actively create art/crafts, sewing/knitting and sustainable/green projects within the community, thinking the Library made a lot of sense in that it contains a wealth of materials, resources and supports community learning. I encouraged her to utilize our meeting space for her prospective group and to express her ideas within the community using the proper channels.

And lastly, as mentioned at the May 10th Board of Trustees meeting, the Library provided information for the 17/18 Lisle Chamber of Commerce Membership Directory and Community Profile and the booklet was published this month. The Library has a wonderful overview page within the booklet highlighting our programs, services and history. We appreciate the inclusion within this informative community publication (*page included*).

Respectfully submitted,



Tatiana Weinstein





LLD Community Engagement 2017 Group Forum

PROGRAM AGENDA

Welcome Message.....Felton Thomas, Jr., PLA President
 Special Guest.....Brian Bannon, Commissioner & CEO, Chicago Public Library
 PLA 2017 Awards Presentation.....Felton Thomas, Jr., PLA President and Award Winners
 Keynote.....Valerie B. Jarrett, former Senior Advisor to President Barack Obama

AWARD WINNERS



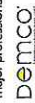
ALLIE BETH MARTIN AWARD
 Maureen Miles Smith, Librarian,
 Hennepin County (Minn.) Public
 Library
 Honors a librarian who, in a public library
 setting, has demonstrated extraordinary
 range and depth of knowledge about
 books or other library materials and has
 distinguished ability to share that
 knowledge.



CHARLIE ROBINSON AWARD
 Valerie Gross, President & CEO,
 Howard County (Md.) Library System
 Honors a public library director who has
 been a risk taker, an innovator and/or a
 change agent in a public library, and is
 known for developing and implementing
 programs which are responsive to the
 needs of community residents.



**DEMCO NEW LEADERS
 TRAVEL GRANT**
 Daniel Ng, Adult Programming
 Librarian, Fresno County (Calif.)
 Public Libraries
 Designed to enhance the professional
 development and improve the expertise
 of public librarians new to the field by
 making possible their attendance at
 major professional development activities.



**BAKER & TAYLOR AUDIO
 ENTERTAINMENT
 MUSIC/VIDEO PRODUCT
 AWARD**
 East Berlin (Pa.) Community Library
 Designed to provide a public library the
 opportunity to build or expand its
 collection of audio and video materials in
 whatever proportion the library chooses.



**DEMCO NEW LEADERS
 TRAVEL GRANT**
 Jane Blue, Branch Librarian,
 Andrews (N.C.) Public Library
 Designed to enhance the professional
 development and improve the expertise
 of public librarians new to the field by
 making possible their attendance at
 major professional development activities.



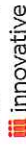
**DEMCO NEW LEADERS
 TRAVEL GRANT**
 Daniel Ng, Adult Programming
 Librarian, Fresno County (Calif.)
 Public Libraries
 Designed to enhance the professional
 development and improve the expertise
 of public librarians new to the field by
 making possible their attendance at
 major professional development activities.



**EBSCO EXCELLENCE IN
 RURAL LIBRARY SERVICE
 AWARD**
 David A. Howe (N.Y.) Public Library
 Honors a public library serving a
 population of 10,000 or less that
 demonstrates exceptional service to its
 community exemplified by an overall
 service program or a special program of
 significant accomplishment.



JOHN IULIF AWARD
 Charles Pace, Executive Director,
 Guilmet County (Ga.) Public Library
 Honors the life and accomplishments of
 a public library leader who has
 technology in public libraries and
 recognizes the contributions of a library
 worker, librarian, or library that has used
 technology and innovative thinking as a tool
 to improve services to public library users.



**UPSTART INNOVATION
 AWARD**
 Brampton Library, Brampton, Ont.,
 Canada
 Recognizes a public library's innovative
 and creative service program to the
 community.



**GORDON M. CONABLE
 AWARD**
 Vanessa Strange, Librarian,
 Spokane County (Wash.) Library
 District
 Honors a public library staff member, a
 library trustee, or a public library, that has
 demonstrated a commitment to
 intellectual freedom and the Library Bill
 of Rights.



**ROMANCE WRITERS OF
 AMERICA LIBRARY GRANT**
 Philipburg (Mont.) Public Library
 Designed to provide a public library the
 opportunity to build or expand its
 romance fiction collection and/or host
 romance fiction programming.



**PUBLIC LIBRARIES FEATURE
 ARTICLE CONTEST,
 HONORABLE MENTION**
 Tatiana Weinstein, Director, Lisle
 (Ill.) Public Library
 For the feature article "The Child-Free
 Factor and Other Fringe Benefits:
 Moving Beyond Natural 'Targets'
 May/August 2016).



**PublicLibrary
 ASSOCIATION**

**PUBLIC LIBRARIES FEATURE
 ARTICLE CONTEST, FIRST
 PLACE**

Joel A. Nichols, Data Strategy and
 Evaluation Administrator, Free
 Library of Philadelphia (Pa.)
 For the feature article "Serving All Library
 Users: Queer and Genderqueer
 Way" (January/February 2016).





LISLE LIBRARY DISTRICT

The Lisle Library District, which celebrated an historic 50th anniversary in 2015, has a reputation for top-quality public service and is known in the community as the place to go for knowledgeable and friendly assistance.

Located at the corner of Kingston Avenue and Front Street adjacent to Downtown Lisle, the library service area encompasses all of Lisle proper in addition to some unincorporated areas in Lisle/Naperville.

It is the place to go to find local information, explore your cultural heritage, pursue a hobby, stimulate your child's interest in reading, access the internet, conduct academic research, improve your literacy, find a good book or DVD or use the many other library resources and services.

Among the most popular offerings is a Storytime series designed for young patrons. It features uniquely designed sessions which introduce children to the wonderful world of books and literacy in a way that is both engaging and developmentally appropriate.

The Library District also offers Monday Fundays and Terrific Tuesdays: featuring STEAM (science, tech, engineering, art and math) related programming.

Its Gallery 777 serves as an avenue for the respectful presentation of artistic and imaginative talents within the diverse Lisle community. It provides creative recognition for local artists to display their works.

In 2014, the library district became one of the first public libraries in Illinois to make available open-pollinated, heirloom seeds through its Seed Library program. Seeds are available for checkout at the Connection Desk. The LLD Seed Library, is funded through donations by Seed Matters and the Seed Savers Exchange. It is designed to strengthen biodiversity in the community and encourage the discussion of local food systems and sharing of resources.

The library also offers a film club and five professional librarian-facilitated book discussion groups

including sci-fi, mystery, fiction and nonfiction.

Computer classes include sessions on databases such as Ancestry.com, Lynda.com, Twitter and Facebook for Beginners, in addition to one-on-one personal computing instruction.

Chess Monday draws chess lovers of all ages to challenge partners with strategic and tactical moves as they play the game of kings.

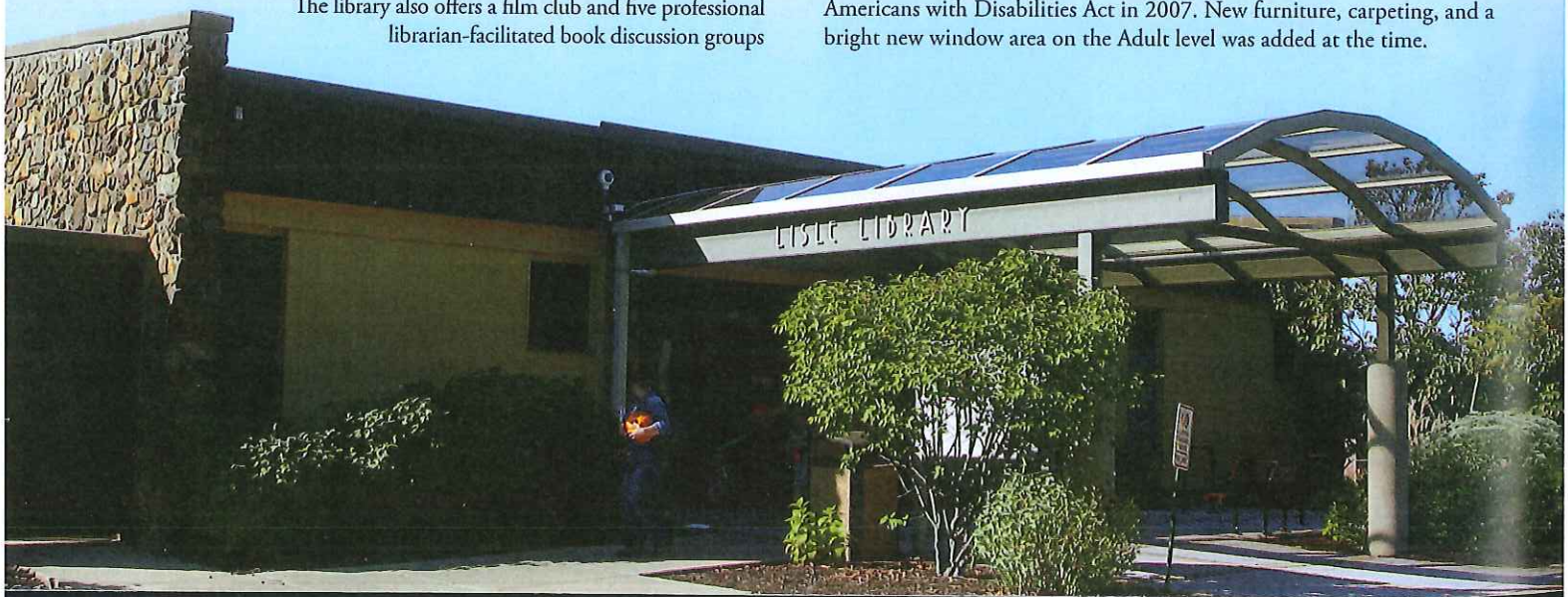
"Public libraries are essential hubs of community access, education, information and connection," said newly-appointed Library Director Tatiana Weinstein. She will direct services and programs in accordance with the library's mission, vision, values, goals and objectives and is accountable to the seven-member board of trustees. "Every day brings a new experience or challenge – as well as new faces. I'm honored to work in this field and for such a great public library."

She is a familiar face to library patrons, having served since 1998 in a variety of capacities. Prior to her new appointment, she served as readers' advisor, reference librarian, assistant director of information services and assistant director/director of adult services.

HISTORY

In 1963, members of the Lisle Woman's Club expressed a dream to see a full-service public library developed in the community. A year later, the Friends of the Lisle Library group formed to work for passage of a referendum to create a permanent library facility. The Lisle Library was founded as a library district in 1965.

The original store front facility, which opened in 1967, had 1,250 square feet of space. A new 12,500-square-foot building was constructed at 777 Front St. in 1981, and a 13,500-square-foot building addition dedicated in 1989. The library building was reconfigured in compliance with the Americans with Disabilities Act in 2007. New furniture, carpeting, and a bright new window area on the Adult level was added at the time.



July 2017 Assistant Director's Report

Meetings:

- Summer Read and Summer Wrap-up teams
- Community Engagement June 21
- Ready Set Go team
- Roger Miller reviewing concrete repair for outdoor railings
- Express Fence south parking fence repair
- Patriot Electric review repairs outdoor lighting
- CMFP exit signs batteries repaired

Digital Outreach team (DOT) worked in June planning maintenance for social media. This included changing account passwords and coordinating social media posts for the community engagement survey and Summer Read Wrap-Up. The LLD Safety Team met in June to review Chapter 12 [Safety] from the *Standards for Illinois Public Libraries*. This review of the chapter and checklist is required for the Per-Capita Grant for the State of Illinois submission January 2018. Team members reviewed such elements as: Library floor plan with emergency equipment, emergency training and drills (planned for Staff Development Day August 11) and emergency phone and contact information.

Facilities: LLD has had several challenges with the HVAC system for the east end of the building covering Circulation, Youth Services and the meeting rooms. The air handler for Youth Service was repaired for a broken damper controlling outside air. We also had multiple days of the supply fans not working for the meeting rooms. The fan motors were working beyond the manufactures specifications. A new controller was also switched out for the east end HVAC system.

ALA: I attended the American Library Conference at McCormick Place on Saturday, June 24th. Polaris, our integrated library system was represented at the Innovative booth. I met with representatives for a demonstration of their Polaris App. It should be available to Lisle Library at our next upgrade planned in the fall. They discussed various ways to promote the App. We also discussed enhancement testing to LEAP, the Polaris web application, designed for mobile tablets or laptops with additions beyond circulation especially in the area of cataloging.

I also met with Envisionware representatives to review our use of scanners for documents and photos. We discussed scanning needs and uses for children, especially for school projects. LLD is planning a new scanner for Youth Services.

The iREAD team from the Illinois Library Association was very gracious to show the planning theme "Reading Takes You Everywhere" for next year's Summer Read option. LLD Youth Services Assistant Director John Ferrari has assisted with iREAD all year and explained promotion for this year and planning for the next year.

I attended a workshop, *Measures that Matter: Creating a Public Library Data and Outcome Action Plan*. I learned about the progress of the Measures that Matter (MtM) project to examine, evaluate and map how public library data is collected in the United States. The outcome is to plan a more coordinated approach to data collection nationally and therefore a systematic way to share and use data. One goal is to reduce the burden on small libraries in regards to defining terms, reducing duplication of efforts and accessing data results.

A second workshop was *Librarians as Civic Infiltrators*. This program was based around identifying community groups in your library service area and discussing your combined role in the community. Staff may re-think their role in the community and see more clearly how the Library fits into everyday life.

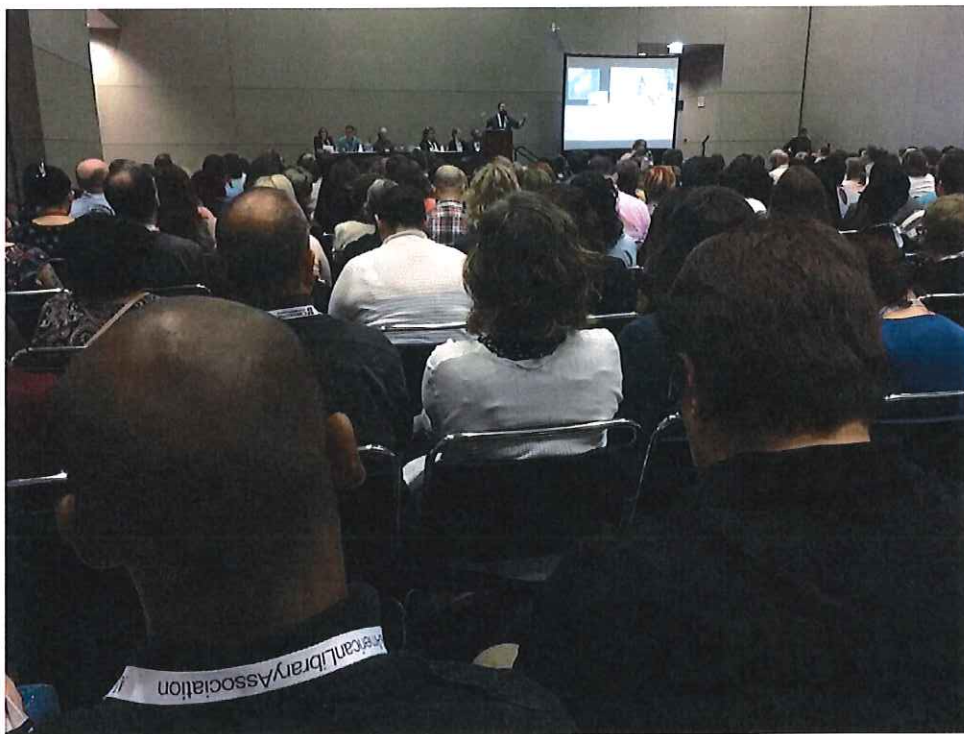
I heard Wendy Cornelisen from Georgia Public Library Service and Sue Hall from Library Strategies speak on strategic planning. They outlined a Georgia project to train librarians throughout the state to be experts on strategic planning for the state libraries.

All the workshops were full to capacity with people sitting and standing in the aisles. It was a very successful conference.

Respectfully submitted,

Beth McQuillan

Beth McQuillan



ALA Saturday, June 23, 2017

Adult Services Quarterly Report
April – May– June 2017

April:

On April 24th, Noelle Spicher joined the Adult Services team. Noelle was hired as an Adult Services Librarian with a *teen focus*. While Noelle provides exceptional service to patrons of all ages, she is specifically responsible for the Teen collection, Teen programming, and Teen outreach. Noelle's work is an asset to the Library as she is dedicated to providing service to older (high school) teens in our community.

On April 8th, Jean Demas presented, "Dive In: Discover the Pool of Literacy/ELD Resources at the Lisle Library District" at the annual conference of the Literacy Volunteers of America held at the University of Illinois, Chicago. Jean had 30 attendees at her workshop, including librarians, tutors, and adult students.

Lisle Library District celebrated National Library Week April 9th-15th. Patrons were invited to participate in a BookFace Photo Contest in which they were asked to post a bookface picture on social media and tag the Library. 5 winners were selected at random and won LLD umbrellas. Additionally, patrons were invited to complete paper speech bubbles that read- "This year the Lisle Library District helped me..." We received numerous replies which were posted in the Library's foyer. A sample of submissions included below:

"This year the Lisle Library District helped me....*get through med school.*"

"This year the Lisle Library District helped me....*plan my vacation.*"

"This year the Lisle Library District helped me....*by finding the books I wanted.*"

"This year the Lisle Library District helped me....*continually helps me to expand my author base. Find new topics and mysteries. Love reading.*"

"This year the Lisle Library District helped me....*teach my 5-year-old to read in English and Spanish.*"

Adult Services Paraprofessional and Graphic Novel selector, Winona Patterson, attended the "C2E2" expo held at McCormick Place in Chicago. C2E2 is an annual conference dedicated to comics, graphic novels, pop culture, anime, video games, and movies. Winona volunteered for two hours in the ALA's Collaborative Pop-Up Library where she interacted with attendees, provided Reader's Advisory, and highlighted Graphic Novels available in the booth.

May

On Friday, May 5th Krista Kloepper and Winona Patterson attended the Reaching Forward Conference in Rosemont and participated in a variety of informative programs on customer service, readers' advisory, learning from failure, and how to view each library department as part of a cohesive whole.

Adult Services celebrated Comic Book Day by inviting patrons to visit the Connection Desk and choose one comic to take home. This year 122 individuals (some in costume!) participated in the event. This is double the number of patrons who joined the celebration last year.

Adult Services Librarian, Patricia Ruocco, executed a brand new drop-in class at the Connection Desk: *Roku 101*. 16 patrons attended the event and watched Patricia demonstrate how to use the Library's circulating Roku devices.

On Friday, May 5th the opening night reception was held for Gallery 777 artist Robert Pennor with approximately 20 people in attendance.

June

On Saturday, June 3rd, the Lisle Library hosted its annual Summer Read Kick-Off Party. We celebrated this year's theme, *Reading by Design*, with fun for patrons of all ages. Some of the festivities included: a craft (screen printing book bags), an all ages coloring station, adults and teens receiving summer reading suggestions at the Readers' Advisory table, chalk drawing outside, ice cream, live music, a balloon artist, and of course, registering for Summer Read. It is estimated that 440 attended the celebration.

Elizabeth Hopkins attended the ARRT program: *Dealing in Diversity: Proactively Serving Communities through Authentic Representation*. The program consisted of a panel of speakers who presented strategies for diversifying your library's collection, programming, and services.

Our Adult Craft Series continues to be some of our most popular programming. *DIY Painted Flower Pots*, facilitated by Xavier Duran and Taylor Habal, was completely booked. Patron comments included: "This was amazing! So therapeutic! Thank you!" "Loved it and can't wait to do it again."

Elizabeth Hopkins, Gail Graziani, Xavier Duran, and Noelle Spicer attended the ALA Annual Conference and sat in on a wide range of programs including: *You Can't Stay Neutral on a Moving Train: Making Critical Librarianship Tangible Through Library Programs and Exhibits*; *LITA Imagineering – Generation Gap: Science Fiction and Fantasy Authors Look at Youth and Technology*; and *Healthy Aging @ Your Library: Connecting Older Adults to Health Information*. Patricia Ruocco attended the exhibits, concentrating on our current services including OverDrive, Midwest Tape/Hoopla, and B&T, and also visiting various new vendors.

Pam Freer and Patricia Ruocco attended the Lisle French Market to promote Rokus, Hoopla, and the Summer Read Program. A TV was set up at their table where they were able to demo the Roku and screen movies. Pam and Patricia spoke to 42 members of the community.

Pam Freer and Rochelle Storm once again attended the annual Garden Gait, hosted by the Lisle Woman's Club. Pam and Rochelle spoke to 55 attendees and promoted the Summer Read

program, the Seed Library, and LLD's gardening collection. They also gave out complimentary seed packets which were donated by Baker Creek Heirloom Seeds.

Lisle Library's Murder among Friends mystery discussion group once again hosted one of their favorite authors, Hank Phillippi Ryan. 31 people came to hear what Hank had to say about her books and her dual award-winning careers as NBC Boston's Emmy winning investigative reporter and the mystery world's much-lauded author.

Respectfully Submitted,

Elizabeth Hopkins

Youth Services Quarterly Report- July 2017

News and Patron Communications:

- Patrons have complimented the growing Global Voices section, particularly popular titles that we have both English and Spanish versions available. Parents appreciate that the collection complements dual language programs in local schools.
- The picture book category sections continue to be a highly complimented adaption to the collection. As we rotate subjects we are keeping track of which categories are the most popular with patrons, for future reference.
- Storytimes (Particularly Little Movers and Shakers) have been near room capacity several times this summer. Several patrons have not wanted to attend for this reason and have asked for more storytimes to be offered.

Programs & Community Outreach Highlights:

- Our spring read theme this year was Pirates. Patrons had the option of reading *Shivers: the Pirate who was Afraid of Everything* or *Pirates Perfect Pet*. After reading the book, participants received a bag of pirate treasure and a ticket to our Pirate party to wrap up the program. 135 children participated in the program and 40 attended the wrap up event.
- The Summer Reading Program is in full swing, after kicking off on June 3rd. As of July 6th we have 699 patrons participating in either our Baby or Kids reading program. Our Wednesday performers have had no fewer than 85 attendees.
- 1000 Books before Kindergarten kicked off on May 20. 1000 Books is a program designed to encourage parents to read 1000 books to their child before they start kindergarten. This program helps expand vocabulary, word recognition and attempts to instill a lifelong love of learning at an early age. Right now we have 56 participants enrolled online, a number we expect to increase drastically once SRP ends.
- Regularly scheduled storytimes continue throughout the summer, scheduled on Tuesdays, Wednesdays and Thursdays. Outreach storytimes continue and we have several Lisle daycares field trip to the library for storytimes.
- We attended the Lisle Eyes to the Skies festival again this year, with a table set up in the children's area. This event allows us to promote Library services to a broad range of community members and also strengthens our relationship with the Park District.
- Monday Fundays and Terrific Tuesdays continue to be a popular program that highlight the STEAM (science, technology, engineering, art, and math) aspect of current educational standards. Recent topics have included:
 - Bloxels: Viode Game Design (Technology)
 - Lego WeDo Projects (Technology, Engineering)
 - Cave Art (Science, Art)
 - Paper Circuits (Science, Engineering)

Professional Development

- Assistant Director John Ferrari is a member of the IRead board and attended ALA at the end of June. On top of staffing the IRead table and sharing information with librarians from across the country, he was also able to attend a few youth oriented sessions of the conference.

Respectfully Submitted,

Will Savage
Director of Youth Services

Quarterly Board Report

4th Quarter FY16/17

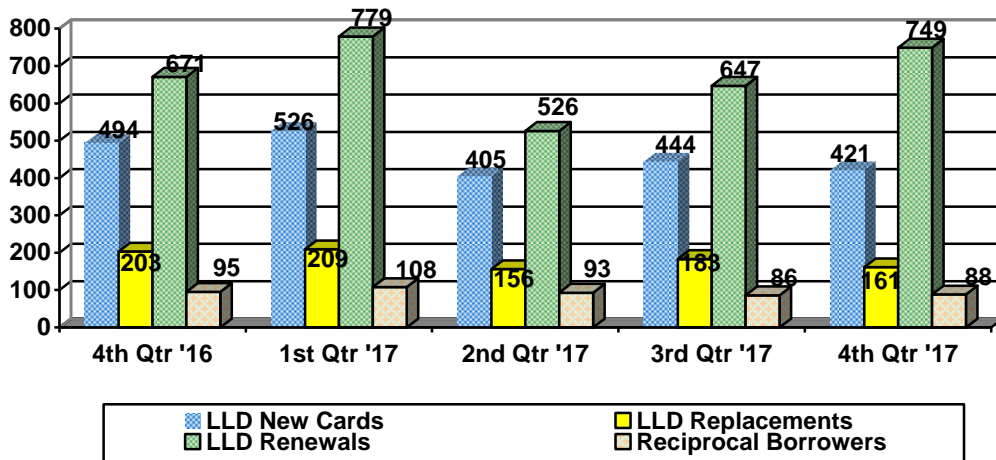
Circulation Services Department

July 7, 2017

Food for Furry Friends

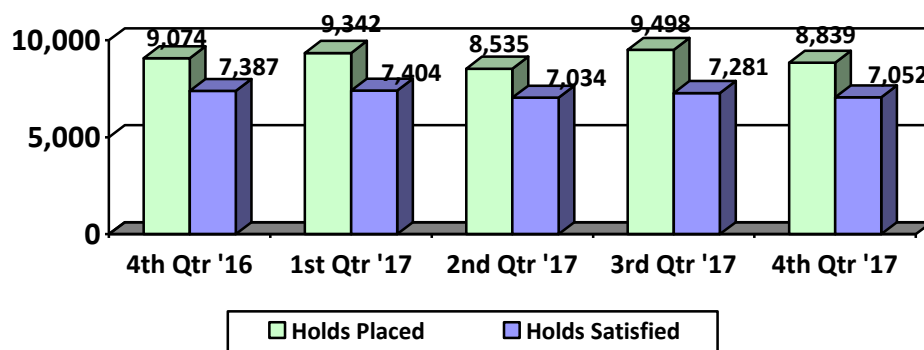
During the month of May (National Pet Month), patrons and staff dropped off pet food or pet supplies at the Library. All donations were delivered to A.D.O.P.T. (Animals Deserving of Proper Treatment), located in Naperville.

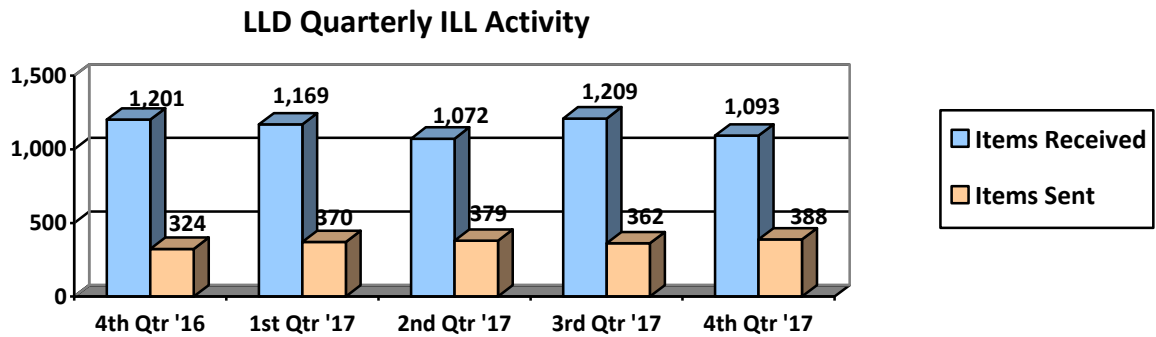
LLD Quarterly Registration Activity



Circulation Services staff members handled 613 reference, 1,789 user education, and 504 directional/mechanical inquiries from our patrons this quarter.

LLD Quarterly Hold Activity





Innovative Users Group (IUG) Annual Conference

In April, I attended the 25th Annual IUG Conference in National Harbor, Maryland. This conference provides library staff members from around the world the opportunity to learn about new improvements to each of our respective integrated library systems as well as meet with our peers and discuss library-world news and trends. When I returned, I presented a report on my conference experience to each LLD department. I also talked about it at the monthly LLD all-staff meeting in May and the Circulation Services staff meeting in June.

Reaching Forward Conference

In May 2017, Circulation Services staff members, Rose Brown and Neetu Gurbani, attended the annual Reaching Forward Conference in Rosemont. Each year, the Illinois Library Association hosts this professional development conference for all library staff. Both Rose and Neetu presented what they learned at the conference to all of the LLD staff in May and to the Circulation Services staff in June.

Wisconsin Illinois Innovative Users Group (WILIUG) Spring Conference

In early June, I attended a regional spring conference for the IUG in Franklin, Wisconsin. I gave a presentation on Polaris, which is an integrated library system used by libraries globally, including the Lisle Library. I was responsible for sharing details about the future enhancements that will be made to Polaris. For example, Innovative tech staff members plan on improving the Polaris catalog's searching capabilities. I received positive feedback from my colleagues, and I will continue to serve on the steering committee for the WILIUG regional group.

Outreach

During the spring and early summer, Circulation Services staff members visited various locations throughout Lisle in order to register new patrons with library cards, renew existing library cards, and to share information about Library services and programming. Locations included: Starbucks, the Library's Summer Read Kick Off (outside portion), and the Lisle Community Band's outdoor concert.

Respectfully Submitted by,

Paul T. Hurt
Director of Circulation Services

Fourth Quarter FY16-17 in Technical Services

There were many opportunities in the 4th quarter for professional development in Technical Services. The staff was able to take advantage of a variety of different sources to increase their professional knowledge. Training and education resources from RAILS, LACONI, and ALA were accessed. Laura attend the following meetings: LACONI Middle Management, RAILS Technical Services, and LACONI Technical Services.

In May, Cathi Agostino and Brian Baxter attended the Reaching Forward Annual Conference in Rosemont. This is a professional development conference for library staff. The informative programs cover the library workplace, personal and professional. Cathi Agostino and Brian Baxter attend programs that added to their cataloging knowledge, promoted healthy lifestyle choices while at work, and provided greater understanding of the collaborative environments of libraries. They were then able to share the information with the rest of the department.

This year the ALA Annual Conference was held in Chicago at the McCormick Place. Laura was able to attend the full conference. She spent her time attending programs that covered the myriad of issues related to Linked Data. Linked Data is an important new tool for libraries as more than 75% of all searches begin on the internet through search engines. Linked Data is what will allow patrons to see library resources in the results list of a search engine. For example, if Patron A searches for A Tale of Two Cities with Google, the patron will receive millions of results but not whether their library owns a copy of the book, or the movie, or is offering a program on the work. Linked Data makes a library's catalog searchable by search engine "crawlers". Brian was able to attend one day of programs on Linked Data, cataloging unique collections, and how cyber and copyright laws effect the library's ability to access and provide information.

Additional programs were attended through webinars and virtual conferences. Laura viewed the webinars "Developing Shareable Metadata", "The Value of Innovative Linked Data", and the ALCTS Exchange (a virtual conference with live and recorded sessions). She also attended webinars from our vendors, Midwest Tapes and OCLC, which highlighted useful product features to simplify Technical Services workflows.

In addition to extensive professional development, Technical Services was represented by Brian Baxter for the Summer Read Launch party. He expertly served ice cream to our eager patrons and performed other duties as needed.

Laura Murff

Director of Technical Services

Materials processed this quarter

| | |
|----------------------------------|-----------------------|
| Adult Services books | 2537 |
| Adult Services AudioVisual | 627 |
| Adult Services Periodicals | 1738 |
| Adult Services Total | 4902 |
| | |
| Youth Services books | 915 |
| Youth Services AudioVisual | 135 |
| Youth Services Periodicals | 76 |
| Youth Services Total | 1126 |
| | |
| EMediaLibrary Marc records added | 138 |
| Hoopla Marc records added | 2,729 (1,132 removed) |

Chicago Tribune NAPERVILLE SUN

From the community: Hank Phillippi Ryan to Visit Lisle Library District



Community Contributor Josh Hepler
June 22, 2017

Celebrated author and journalist Hank Phillippi Ryan will be visiting the Lisle Library District on Thursday, June 29th to talk about her latest novel, *Say No More*, and discuss her career as an investigative reporter.

Hank Phillippi Ryan has earned a wide variety of accolades for her journalism (including several EMMYs and Edward R. Murrow awards) and her fiction (including multiple Agathas and the prestigious Mary Higgins Clark award). She serves on the National Board of Mystery Writers of America and is a past president of national Sisters in Crime. The upcoming visit represents a unique opportunity for readers, fans, and aspiring writers in the community to interact with a bestselling author and reporter.

The event begins at 7 PM on the 29th, as part of the Murder Among Friends Discussion Group, with the author joining the discussion at 7:30 PM. There is no registration required and all are welcome to attend.

Chicago Tribune NAPERVILLE SUN

From the community: Juggling Fun at Lisle Library District

Community Contributor Josh Hepler

June 28, 2017



Mike Vondruska ("That Tall Juggler Guy") instructs young patrons and their families as part of the Lisle Library District's Summer Performer Series.

Chicago Tribune NAPERVILLE SUN

From the community: Balloon Art and Comedy at Lisle Library District

Community Contributor Josh Hepler
June 19, 2017



Balloon artist Dale Obrochta regales young patrons and families as part of the Lisle Library District's Summer Performer Series.

Chicago Tribune **NAPERVILLE** SUN

From the community: Up Close with Wildlife at Lisle Library District

Community Contributor Josh Hepler
June 15, 2017



Erin Yanz of Nature's Creatures lets kids get up close and personal with animals at a Lisle Library District Summer Program.

Lisle Library Events

For more information, or to register for any of these events, visit lislelibrary.org or call 630-971-1675

KIDS

Summer Performers!

Wednesdays, June 7 - 28, 2:00-3:00 PM

Every Wednesday, we present a fantastic performer! June will feature Erin Yanz (June 7), who will teach us about exotic species and even let us interact with them, Dale Obrochta (June 14), who will combine comedy and amazing balloon art, Mike Vondruska (June 21), who will astound us with juggling and teach us a few tricks, and the Pocket Circus (June 28), who will put a mini-Big-Top on display.



Monday Fundays & Terrific Tuesdays: Cave Art Comes Alive!

Monday, June 12 & Tuesday, June 13, 4:00-5:00 PM

We'll learn about cave paintings found in France, create our own petroglyphs, and recreate some of the tools these ancient people may have used.

Monday Fundays & Terrific Tuesdays: High Flying Helicopters

Monday, June 26 & Tuesday, June 27, 4:00-5:00 PM

This program is all about helicopters! We will be making rubber band helicopters, paper helicopters, and more. Test your creations and see which design works the best!

Thursday Kids Club

Thursdays, June 8 - 29, 4:00-4:45 PM

Friday Kids Club is moving to Thursdays! Our programs for June are Here Comes the Sun (June 8), all about the sun and space, As the Wheel Turns (June 15), all about wheels and simple machines, I Scream for Ice Cream (June 22), all about, yes, ice cream, and Designer Homes (June 29), all about building your dream house!

TEENS

Creating Comics with Trevor Mueller

Saturday, June 10, 11:00 AM-12:00 PM



Join Trevor Mueller, professional comics writer and artist, as he guides you through the process of creating your own comic. Mueller will talk about elements of a story, conduct a dialogue exercise, and creating a 3-Act comic.

DIY Weird Art!

Thursday, June 27, 6:30-8:00 PM

Let's make weird art together! A random assortment of junk will be provided, all that we ask is that you bring your weird ideas.

Teen: Smash Bros. Night!

Tuesday, June 20, 6:30-8:30 PM

Gather your friends for a fun night of delightful demolition as we play Smash Bros. on the Wii U! Bring your A-game and beat your best friends! Snacks will be served!

Magic the Gathering & Board Game Night

Wednesdays in June, 6:30-8:30 PM

Are you looking for somewhere to find fellow game enthusiasts? Come meet other Magic and board game fans. (LLD does not supply Magic cards, but we will have a selection of board games, including: Clue, Settlers of Catan, Splendor, Smash Up & Scrabble) Come join the fun!

ADULTS

Writing Your Story & Story by Design

Friday, June 9 & June 23, 6:30-8:00 PM

This two-part program is fantastic for beginning memoirists! First, the basics of writing your story with College of DuPage's Trina Sotirakopulos (June 9) and second, a Community Storytelling event (June 23) where you can share your work!

Adult Craft: DIY Painted Flower Pots

Friday, June 13, 7:00-8:00 PM

Want to craft and have something ready for your garden? Join us for painted pots! Each participant will receive two six-inch pots to decorate. Then dig into our Seed Library for something to put inside!

Mr. Brown Thumb Presents: Starting Your Garden

Sunday, June 18, 2:00-3:30 PM

Join Ramon Gonzalez, from the popular gardening blog Mr. Brown Thumb, as he discusses how to have a successful gardening season. Get your hands dirty as Gonzalez leads us in creating a sunflower seed bomb!



Senior Spotlight: Zentangle

Thursday, June 15, 1:00 - 2:00 PM

Need a new way to de-stress? Join us as we learn about the Zentangle method, a way of creating beautiful works of art through repeated structured patterns. No prior art experience necessary!

LITERACY

Learn English at the Library!

Need help with speaking, reading, or writing in English? Visit Lisle Library to attend one of our Literacy classes and conversation groups. No registration or fees are required.

Literacy/English Language Development (ELD) Class

- June 3 & 17, 10:00 AM-12:00 PM

Conversation Group

- June 10 & 24, 10:00 AM-12:00 PM

.02 BUILDING AND MAINTENANCE FUND SUPPLEMENTAL INFORMATION

Every year the LLD levies for the *.02 Building and Maintenance Fund* to ensure that facility repairs, improvements and updates to technology equipment continue. These funds may only be used for facility upkeep and equipment needs.

Below are some of the maintenance projects that were provided for by the .02 B&M Fund in FY16/17 and those that are projected for FY17/18 (Facility projects in blue and equipment projects in yellow):

FY2016/17 - Completed

FY2017/18 – Projected

| | |
|---------------------------------------|---------------------------------------|
| Catch basin covers in retention area | Sidewalk/concrete repair |
| Ramp at meeting room exit door | South railing repair |
| Low mobility parking area | Storage room roof replace/repair |
| Gutters/soffit on north side | Southside gutter replacement |
| Light pole repair | ADA bathroom auto-doors |
| Power rodding | Server Room ceiling repair |
| Meeting room refurbish | Fence repair |
| Dell rack and switches/ports | Backup Server |
| Computer and monitor replacement plan | Computer and monitor replacement plan |
| Network maintenance and security | Two routers |
| Scanner | Keyless entry system |

Attached is the page from the FY2017/18 LLD Final Budget that shows actual (14/15 & 15/16) and budgeted amounts (16/17 & 17/18) for the .02 Building & Maintenance Fund. In FY16/17 the Library utilized all of the funds as legally authorized (B&A) in the .02 account line due to unexpected expenses such as the power rodding and switch failure projects.

I recommend that we continue to levy for the .02 Building & Maintenance Fund in keeping with the statutory intention; to upkeep campus grounds and repair/maintain smaller structural areas and equipment (*see below definitions*).

I understand that historically, this fund was created to ensure that every public library had a special account to ensure that the facility always had the funds it needed to keep its doors open to the public. No monies from this fund are to be used for salaries, programming, legal services, etc. It is a part of the budget structure that I appreciate having as a distinct line of funding.

ILA FINANCIAL MANUAL FOR ILLINOIS PUBLIC LIBRARIES:

Building and Maintenance Fund

...The purpose of this fund is to maintain, repair, or change the library's physical facilities or equipment...This fund is used to cover or supplement most of the library's capital improvement needs, custodial and maintenance services and major equipment needs...

ILLINOIS COMPILED STATUTES

LIBRARIES (75 ILCS 5/) Illinois Local Library Act

ARTICLE 3. TAXATION

The corporate authorities may also levy an additional tax of .02% of the value of all the taxable property in the city, as equalized or assessed by the Department of Revenue, for the purchase of sites and buildings, for the construction and equipment of buildings, for the rental of buildings required for library purposes, and for maintenance, repairs and alterations of library buildings and equipment. In any year in which the corporate authorities propose to levy such additional .02% tax, the corporate authorities shall adopt a resolution determining to levy such tax.

FINAL

.02 BUILDING FUND FY 2017-2018

| | | FY 14-15 Actual | FY 15-16 Actual | Budget FY 16-17 | Budget FY 17-18 | Bud 17-18 to Bud 16-17 |
|---------------|---|--------------------|--------------------|--------------------|--------------------|---------------------------|
| Acct. # | | | | | | |
| 30-65-5920-00 | Network Purchases | 27,119.92 | 22,813.09 | 52,000.00 | 50,000.00 | -3.85% |
| | Switches, PCs, Backup Server, Monitors | | | | | |
| 30-65-5925-00 | Network Maintenance | 33,957.95 | 48,916.55 | 35,000.00 | 30,000.00 | -14.29% |
| | Phone support, anti-virus, CASSIE, web printing, calendar, summer read, Drive Shield for public PCs, firewall, color printers, security cameras, eCommerce, web hosting | | | | | |
| 30-65-5926-00 | Maint - Bldg Structure/Upgrades | 27,664.76 | 48,162.58 | 47,500.00 | 57,000.00 | 20.00% |
| | Sealcoating, concrete work, fencing, railings, gutter work, tree trimming, stonework to building | | | | | |
| | TOTAL .02 BUILDING/MAINT. FUND | 88,742.63 | 119,892.22 | 134,500.00 | 137,000.00 | 1.86% |

ORDINANCE 17-05
ORDINANCE AUTHORIZING THE LEVY OF .02%
BUILDING AND MAINTENANCE FUND
FOR THE 2017-2018 FISCAL YEAR

WHEREAS, the Public Library District Act of 1991 (75 ILCS 16/35-5) authorizes the Board of Trustees to levy a special tax in addition to the annual public library district tax for the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes, and maintenance, repairs and alterations of library buildings and equipment; and

WHEREAS, the amount of said special tax is .02% of the value of all the taxable property in the District as equalized or assessed by the Department of Revenue; and

WHEREAS, the Board of Trustees deems it advisable and necessary to levy said special tax for the 2017-2018 fiscal year for the purposes hereinbefore set forth.

NOW, THEREFORE, BE IT ORDAINED AND DETERMINED by the Board of Trustees of the Lisle Library District that for the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes and maintenance, repairs and alterations of library buildings and equipment a special tax of .02% of the value of all taxable property in the District, as equalized or assessed, shall be levied for the fiscal year 2017-2018.

FURTHER, a copy of this Ordinance shall be published in the Daily Herald within fifteen (15) days after the date of adoption of this Ordinance in the form provided by law.

FURTHER, this Ordinance shall be in full force and effect from and after its adoption as provided by law.

ADOPTED this 12th day of July, 2017, pursuant to a roll call vote as follows:

AYES: _____ NAYS: _____ ABSENT: _____

Jay Fisher
President, Board of Trustees

ATTEST:

Liz Sullivan
Secretary, Board of Trustees

STATE OF ILLINOIS)
COUNTY OF DU PAGE) SS

CERTIFICATE OF AUTHENTICITY

(.02% Tax for Building and Maintenance)

I, Liz Sullivan, certify that I am the Secretary of the Board of Library Trustees of the Lisle Library District, DuPage County, Illinois.

I further certify that the attached is a true and correct copy of the Ordinance levying a .02% Tax for Building and Maintenance for said Lisle Library District for the fiscal year beginning July 1, 2017 which was adopted by said Board of Library Trustees at a meeting of said Board of Library Trustees held on July 12, 2017.

I further certify that the attached Ordinance has not been amended, altered, changed or repealed and is still in full force and effect.

IN WITNESS WHEREOF I have affixed my signature and the seal of said Lisle Library
District at Lisle, Illinois this 12th day of July, 2017.

Liz Sullivan, Secretary
Board of Library Trustees

STATE OF ILLINOIS)

) SS

COUNTY OF DUPAGE)

PUBLIC NOTICE

PUBLIC NOTICE is hereby given that, by Ordinance adopted on the 12th day of July, 2017, the Board of Trustees of the Lisle Library District determined to levy an additional tax of .02% of the value of all the taxable property in the District, as equalized or assessed by the Department of Revenue, for the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes, and maintenance, repairs and alterations of library buildings and equipment, said tax levy to be effective for the 2017-2018 fiscal year. The text of said Ordinance is set forth below.

The question of levying a .02% tax shall be submitted to the electors of the District if a petition is filed with the Board signed by 2,051 registered voters in the District asking that the question of levying said .02% tax be submitted to the electors of the District. Said petition must be filed within thirty (30) days after publication of this Public Notice. The date of the prospective referendum is April 2, 2019.

Liz Sullivan
Secretary, Lisle Library District

R17-05

A RESOLUTION AUTHORIZING THE PREPARATION
AND FILING OF THE ANNUAL BUDGET AND
APPROPRIATION ORDINANCE

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LISLE LIBRARY DISTRICT:

Section 1: That "AN ORDINANCE Adopting a combined annual budget and appropriating such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District, DuPage County, Illinois, for the fiscal year beginning July 1, 2017, and specifying the object and purposes for which such appropriations are made and the amount appropriated for each object or purpose" be filed in the office of the Lisle Library District for at least thirty (30) days prior to final action thereon, and that during such period of time, it shall be made conveniently available to public inspection.

Section 2: That at least one public hearing shall be held as to such Ordinance prior to final action thereon, notice of which shall be given in a newspaper published in the Lisle Library District at least thirty (30) days prior to the time of such hearing.

FURTHER, this Resolution shall be in full force and effect from and after the adoption as provided by law.

ADOPTED this 12th day of July, 2017, pursuant to a roll call vote as follows:

AYES: ____

NAYS: ____

ABSENT: ____

Jay Fisher, President

ATTEST:

Liz Sullivan, Secretary

[illegible]

I, Liz Sullivan, Secretary of the Board of Trustees of the Lisle Library District, DuPage County, Illinois, do hereby certify that at a regular meeting of said Board of Trustees held on the 12th day of July, 2017, the foregoing Resolution R17-05 was duly passed by the Board of Trustees.

Liz Sullivan, Secretary of the Board of Trustees
Lisle Library District
DuPage County, Illinois

NOTICE OF PUBLIC HEARING ON
BUDGET AND APPROPRIATION ORDINANCE
OF THE LISLE LIBRARY DISTRICT
DUPAGE COUNTY, ILLINOIS

PUBLIC NOTICE is hereby given that the Lisle Library District has cause to be prepared in tentative form a combined annual Budget and Appropriation Ordinance. A public hearing shall be held as to such Budget and Appropriation on the 13th day of September, 2017, at the hour of 6:30 p.m. at 777 Front Street, Lisle, Illinois.

Copies of such tentative Budget and Appropriation Ordinance will be available for public inspection at the Lisle Library District beginning August 10, 2017 during the hours of 9:30 a.m. to 9:00 p.m., Monday through Friday, Saturday, 9:30 a.m. to 5:00 p.m., and Sunday, 1:00 p.m. to 5:00 p.m. The library will be closed on Friday, August 11th for Staff Development Day, Sunday and Monday, September 3rd and 4th in observance of Labor Day.

By order of the Board of Library Trustees of the Lisle Library District, DuPage County,
Illinois

Dated this 12th day of July, 2017

Jay Fisher, President of the Board
Lisle Library District

ATTEST:

Liz Sullivan, Secretary of the Board
Lisle Library District