

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on July 19, 2023 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

Public Comment Prior to the Meeting: Citizens may provide public comment via email: library@lislelibrary.org or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT BOARD MEETING July 19, 2023 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Assignments for reviewing monthly accounts payable
 - a. Treasurer Larson and Trustee Breihan reviewed the June billings in July
 - b. Vice President Swistak and Trustee Martin will review the July billings in August
4. Consent Agenda - Action Required
 - a. Approve Minutes of the June 21, 2023 Board Meeting
 - b. Acknowledge Treasurer's Report, 06/30/23, Investment Activity Report, 06/30/23, Current Assets Report, 06/30/23, Revenue Report, 06/30/23, and Expense Report, 06/30/23
 - c. Authorize Payment of Bills, 07/19/23
5. Unfinished Business
 - a. Capital Improvement Project
 - i. Monthly Project Status Update - CCS Report including progress, schedule and budget updates & discussions
6. Committee Reports
 - a. Finance
 - b. Personnel and Policy
 - c. Physical Plant
7. Staff Reports
 - a. Director's Report
 - b. Assistant Director's Report
8. New Business
 - a. Approve Resolution 23-05: authorizing preparation and filing of the Budget and Appropriation Ordinance (B&A) - Action Required
Vote to authorize preparation and filing of the B&A Ordinance.
 - b. Approve Public Notice of Public Hearing on B&A - Action Required
Vote to approve B&A Public Notice.
9. Opportunity for Trustee comments (five minutes)
Bartelli, Berry, Breihan, Larson, Martin, Sullivan, Swistak
10. Adjourn

LISLE LIBRARY DISTRICT
BOARD MEETING
June 21, 2023 - 7:00 p.m.

1. Roll call

Present:

Marjorie Bartelli - President
Emily Swistak - Vice President
Karen Larson - Treasurer
Liz Sullivan - Secretary
Vanessa Berry - Trustee
Debbie Breihan - Trustee

Absent:

Joshua Martin - Trustee

Also present:

Tatiana Weinstein - Director
Will Savage - Assistant Director
Chris Knight - Recording Secretary
Marc Rogers - CCS International Inc. [left the meeting at 7:14 p.m.]

2. Opportunity for visitors to speak - general public comment period - None

3. Presidential appointment of LLD standing committees and committee to review FY22/23 Board minutes

President Bartelli stated that there are three standing committees. She mentioned that the Board President is an ex-officio voting member of all committees and that the Library Director and Assistant Director are ex-officio non-voting members of all committees.

President Bartelli appointed the LLD standing committees as follows:

Physical Plant Committee:

Karen Larson, Chair
Joshua Martin
Liz Sullivan

Personnel and Policy Committee:

Emily Swistak, Chair
Vanessa Berry
Karen Larson

Finance Committee:

Liz Sullivan, Chair
Debbie Breihan
Emily Swistak

President Bartelli announced that the ad hoc Advocacy and Outreach Committee would be disbanded until further notice. She assigned Trustees Berry, Breihan, and Martin to the committee to review FY22/23 Board minutes.

4. Assignments for reviewing monthly accounts payable

Vice President Swistak mentioned a scrivener's error in item 4a. Director Weinstein stated that it would be corrected.

- a. Vice President Swistak and Treasurer Larson reviewed the May billings in June
- b. Trustee Berry and Trustee Breihan will review the June billings in July

5. Consent Agenda - Action Required

- a. Approve Minutes of the May 8, 2023 Executive Session
- b. Approve Minutes of the May 17, 2023 Board Meeting
- c. Acknowledge Treasurer's Report, 05/31/23, Investment Activity Report, 05/31/23, Current Assets Report, 05/31/23, Revenue Report, 05/31/23, and Expense Report, 05/31/23
- d. Authorize Payment of Bills, 06/21/23

MOTION: Treasurer Larson moved to approve the Consent Agenda. Trustee Breihan seconded. Roll Call Vote - All Aye. The motion passed.

6. Unfinished Business

- a. Capital Improvement Project
 - i. Monthly Project Status Update - CCS Report including progress, schedule and budget updates & discussions

Mr. Rogers provided a progress update regarding closeout documentation and punch list items including parking lot striping, lighting controls, meeting room projection screen, and signage.

He provided an update on project costs, contingency, and change orders including additional parking lot striping, and east restrooms.

Mr. Rogers left the meeting at 7:14 p.m.

7. Committee Reports

President Bartelli stated that since there are new committees, there are no new reports. She asked if Trustees Berry and Breihan had any questions.

Trustee Berry asked about meeting schedules. Director Weinstein explained that the Committee Chair determines the need and dates and that members are emailed for their availability. President Bartelli also mentioned that topics for discussion could be emailed to the Chair and Director Weinstein.

8. Staff Reports

Director Weinstein provided an update on the new drive-up pick-up window. It was first available on the day of the Grand Opening. She stated that, during the month of May, 21 patrons utilized the new service, picking up a total of 69 items. Director Weinstein mentioned that, starting July, usage statistics for the drive-up pick-up window would be included in the monthly statistics report.

She commented that Technical Services Director, Laura Murff, attended the Innovative Users Group (IUG) Conference in Phoenix, Arizona through a scholarship. The Technical Services Director learned about upcoming improvements to Polaris, new products, and met with other Polaris libraries. Director Weinstein

stated that a key reason for attending the conference was to learn about Vega, which is an interface product for the Polaris catalog.

Director Weinstein stated that on May 20th the Library and the Lisle Warhol Committee held an unveiling ceremony for the Lisle Hometown Heroes mural at the Library's south entrance. She commented that over 100 people attended the event which featured pop art displays, neon Warhol inspired cupcakes and cookies, a table promoting Village and Library events, and memorial booklets. Committee members provided introductions and brief biographies of the four honorees. She mentioned that there was an opportunity for public comment, where people talked about their experiences with the honorees. At the event Director Weinstein talked about the memorial booklet and how it was crafted. Lisle Woman's Club members Sullivan and Turner distributed hardcover copies to the families of the honorees, and paper copies to event attendees. Director Weinstein stated that the event was a great success, and highlighted that a partnership between governmental entities and businesses does work. The event kicked-off the summer-long business opportunities in town as well.

She thanked everyone for their well wishes regarding her injury. Director Weinstein commented that staff have been doing a great job. She stated that she hoped to be back in the office part-time and that she would be interviewing candidates for the Youth Services Director position next week.

Discussion: Secretary Sullivan asked if the Library thanked St. Joan of Arc for allowing for overflow parking during events. Director Weinstein affirmed that the LLD is always grateful for their hospitality and that the LLD does thank them. She also mentioned that Closets by Design has also accommodated the LLD for parking uses.

President Bartelli asked if any surrounding libraries currently use Vega. Director Weinstein stated that Vega was a fairly new product and would research if any libraries have had positive results.

Assistant Director Savage stated that he attended several meetings last month. He met with Mr. Rogers multiple times to discuss outstanding project work including signage, lighting, and parking lot sealcoating. Assistant Director Savage commented that he attended several webinars covering administrative professional development. He mentioned that he met with the tree trimmers for clean up in the south lot and assessing the lot for safety. The landscaping crew came out and discussed the layout of the grounds.

Assistant Director Savage stated that Summer Read Kick-Off was great, with an estimated attendance of over 500 people. The Library provided refreshments from Stans Donuts and Ninja Girl Coffee. He commented that Summer Read signup was doing well with patrons of all ages.

Discussion: Secretary Sullivan commented on eradicating invasive plant species and asked about providing for that in the budget. Assistant Director Savage stated that he would look into it. Trustee Berry commented on a new system that the DuPage County Forest Preserve uses to prevent certain plants from growing back. Director Weinstein stated that the LLD would ask the landscapers to assess, and then budget accordingly. President Bartelli asked about addressing the signage for using the public restroom doors. Director Weinstein stated that they were looking into replacing the default signage, and that an in-house sign would be put up in the interim.

9. New Business

- a. Adopt Resolution 23-04: Lisle Library District Board Members - Action Required

MOTION: Vice President Swistak moved to approve Resolution 23-04: Lisle Library District Board Members, an annual resolution of a true and correct list of current LLD Board Members. Treasurer Larson seconded.

Director Weinstein provided an overview of Resolution 23-04: Lisle Library District Board Members.

Roll Call Vote - All Aye. The motion passed.

- b. Adopt Ordinance 23-01: Ordinance authorizing non-resident cards - Action Required
MOTION: Trustee Breihan moved to approve Ordinance 23-01, an annual Ordinance authorizing public library non-resident cards by the tax bill method. Trustee Berry seconded.

Director Weinstein provided an overview of Ordinance 23-01: Ordinance authorizing non-resident cards.

Roll Call Vote - All Aye. The motion passed.

- c. Adopt Ordinance 23-02: Meeting Date Ordinance - Action Required
MOTION: Treasurer Larson moved to approve Ordinance 23-02, a Meeting Date Ordinance to set regular Board Meetings for the Lisle Library District. Trustee Breihan seconded.

Director Weinstein provided an explanation of Ordinance 23-02: Meeting Date Ordinance.

Roll Call Vote - All Aye. The motion passed.

- d. Adopt Ordinance 23-03: Transfer of funds to Special Reserve Fund - Action Required
MOTION: Vice President Swistak moved to approve Ordinance 23-03, a Transfer of funds from the Corporate Fund to Special Reserve Fund in the amount of \$60,000.00 under 75 ILCS 16/40-50. Secretary Sullivan seconded.

Director Weinstein provided an explanation of Ordinance 23-03: Transfer of funds to Special Reserve Fund.

Roll Call Vote - All Aye. The motion passed.

10. Opportunity for Trustee comments (five minutes)

Vice President Swistak stated it was nice to see Director Weinstein back in the building and commended Assistant Director Savage on handling responsibilities over the past month. Secretary Sullivan echoed Vice President Swistak's comments. Treasurer Larson stated she was looking forward to the 4th of July parade. Trustee Breihan thanked Assistant Director Savage for his assistance with onboarding. She mentioned that staff did a great job with the Summer Read Kick-Off and the Warhol event. Trustee Breihan commented that the Nalley family had posted positive comments about the Warhol event on social media. Trustee Berry stated that the Warhol event was great, and loved the take-a-selfie program for discounts at local businesses. President Bartelli commented that the Warhol event was really great. She mentioned it was wonderful seeing the families of the honorees at the event.

11. Adjourn

MOTION: Secretary Sullivan moved to adjourn the meeting. Vice President Swistak seconded.
Voice Vote - All Aye. The motion passed.

The meeting adjourned at 7:41 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on July 19, 2023.

Approved by

Liz Sullivan, Secretary of the LLD Board of Trustees

DRAFT

Treasurer's Report as of June 30, 2023

	Cash Balance	Financial	Financial
Fund Name	06/30/23	Assets %	Assets %
		W/ Spec Res	W/O Spec Res
Corporate	4,601,826.96	76.23%	91.00%
IMRF	208,905.67	3.46%	4.13%
FICA	246,204.64	4.08%	4.87%
Subtotals	5,056,937.27	83.77%	100.00%
Special Reserve	979,829.72	16.23%	0.00%
	6,036,766.99	100.00%	100.00%

Treasurer

Date

INVESTMENT ACTIVITY

Company	INTEREST												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
IMET	1,228.98	1,677.92	1,850.93	2,339.48	2,735.71	3,247.71	2,444.59	1,937.73	436.25	10.07	11.62	12.20	17,933.19
Ehlers	22.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22.87
Ehlers-Invt Interest #5707	13,731.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,731.25
Ehlers-Invt Interest #8217	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ehlers-Invt Interest Pershing	280.45	22,830.90	4,519.22	8,524.09	1,607.22	8,710.56	5,994.17	6,692.82	4,495.31	14,258.61	1,351.33	15,305.73	94,570.43
Fifth Third Bank	926.40	1,493.92	2,125.81	2,746.09	2,970.67	2,946.48	2,720.16	2,196.37	2,029.44	1,668.14	1,507.24	2,373.08	25,703.80
Lisle Savings	51.21	60.90	68.32	70.62	73.49	82.63	114.03	159.18	177.87	221.47	214.55	214.77	1,509.04
Lisle CD 2635	131.52	109.18	105.71	109.28	105.81	109.38	109.43	98.89	109.53	106.05	109.63	106.14	1,310.55
Lisle CD 2669	49.82	49.83	48.24	49.85	48.26	49.87	49.89	70.18	109.82	106.32	109.92	106.42	848.42
IL Funds	1,238.56	1,692.54	1,541.54	1,628.87	1,295.61	916.29	460.65	448.69	151.65	107.31	168.00	170.99	9,820.70
US Bank-9853	10.27	10.62	10.62	10.27	10.62	10.27	10.62	10.62	9.58	10.62	10.28	10.61	125.00
US Bank-9370	0.43	0.42	0.41	0.39	0.41	0.36	0.39	0.38	0.34	0.38	0.36	1.11	5.38
TOTALS	17,671.76	27,926.23	10,270.80	15,478.94	8,847.80	16,073.55	11,903.93	11,614.86	7,519.79	16,488.97	3,482.95	18,301.05	165,580.63
Interest - Special Reserve Only	9,072.08	13,730.81	4,530.98	7,572.81	4,311.03	7,029.02	5,283.27	4,995.81	3,328.90	6,646.37	1,252.06	3,653.28	71,406.42
Interest - No Special Reserve Reflected	8,599.68	14,195.42	5,739.82	7,906.13	4,536.77	9,044.53	6,620.66	6,619.05	4,190.89	9,842.60	2,230.89	14,647.77	94,174.21
Totals	17,671.76	27,926.23	10,270.80	15,478.94	8,847.80	16,073.55	11,903.93	11,614.86	7,519.79	16,488.97	3,482.95	18,301.05	165,580.63

	INVESTMENTS												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Investment Maturities and Sales	935,000.00	2,114,118.05	593,923.92	1,654,003.05	200,000.00	999,437.04	498,000.00	499,537.89	1,517,203.44	799,625.06	-	1,245,797.28	11,056,645.73
Investment Purchases	499,118.05	1,698,265.94	999,437.04	1,298,503.09	-	1,206,485.78	499,930.53	496,774.67	549,480.29	499,490.32	394,883.78	493,516.25	8,635,885.74
TOTALS	435,881.95	415,852.11	(405,513.12)	355,499.96	200,000.00	(207,048.74)	(1,930.53)	2,763.22	967,723.15	300,134.74	(394,883.78)	752,281.03	2,420,759.99

	Fair Market Value on 6/30/23

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Lisle Library District
For the Twelve Months Ending June 30, 2023
Revenues - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
REVENUES					
70-02-4481-00 Interest Earned	\$ 3,653.28	\$ 71,406.41	\$ 31,326.28	\$ 10,000.00	714.06
TOTAL INTEREST	3,653.28	71,406.41	31,326.28	10,000.00	714.06
70-04-4587-10 Restricted - Transfer from Cor	2,500.00	1,040,000.00	2,800,000.00	30,000.00	3,466.67
70-05-4680-00 Debt Certificate	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	2,500.00	1,040,000.00	2,800,000.00	30,000.00	3,466.67
TOTAL REVENUES	6,153.28	1,111,406.41	2,831,326.28	40,000.00	2,778.52

Lisle Library District
For the Twelve Months Ending June 30, 2023
Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
REVENUES					
TAX LEVY					
10-01-4411-00 Tax Levy - Corp.	\$ 1,751,584.14	\$ 5,983,135.56	\$ 3,770,568.40	\$ 3,846,660.00	155.54
40-01-4414-00 Tax Levy - IMRF	0.00	80,060.23	81,829.38	80,166.00	99.87
45-01-4415-00 Tax Levy - FICA	73,497.15	260,656.66	170,249.72	171,022.00	152.41
TOTAL TAX LEVY	1,825,081.29	6,323,852.45	4,022,647.50	4,097,848.00	154.32
TIF SURPLUS					
10-01-4455-00 TIF-Surplus Corp	0.00	31,755.81	31,560.08	30,000.00	105.85
TOTAL TIF SURPLUS	0.00	31,755.81	31,560.08	30,000.00	105.85
PERSONAL PROPERTY REPLACEMENT TAX					
10-01-4461-00 Personal Property Repl. Tax -	0.00	56,844.04	50,291.34	18,000.00	315.80
40-01-4462-00 Personal Property Repl. Tax -	0.00	3,280.63	2,902.46	850.00	385.96
45-01-4463-00 Personal Property Repl. Tax -	0.00	515.44	456.02	150.00	343.63
TOTAL PERSONAL PROPERTY REP	0.00	60,640.11	53,649.82	19,000.00	319.16
INTEREST INCOME					
10-02-4472-00 Interest Earned - Corp	13,215.74	84,181.93	41,330.23	10,000.00	841.82
40-02-4475-00 Interest Earned - IMRF	643.64	4,921.67	1,568.45	700.00	703.10
45-02-4476-00 Interest Earned - FICA	788.39	5,070.62	1,371.55	500.00	1,014.12
TOTAL INTEREST INCOME	14,647.77	94,174.22	44,270.23	11,200.00	840.84
UNREALIZED GAIN/LOSS ON INVESTMENTS					
10-02-4526-00 Unrealized Gain/Loss on	(8,798.81)	11,254.30	(77,057.46)	0.00	0.00
TOTAL UNREALIZED GAIN/LOSS O	(8,798.81)	11,254.30	(77,057.46)	0.00	0.00
DESK INCOME					
10-03-4531-00 Lost Books	4.15	850.67	945.98	1,000.00	85.07
10-03-4536-00 Non-Resident Fees	0.00	1,339.26	929.95	500.00	267.85
10-03-4540-00 Fines	337.67	419.20	534.88	500.00	83.84
TOTAL DESK INCOME	341.82	2,609.13	2,410.81	2,000.00	130.46
UNRESTRICTED INCOME					
10-03-4550-00 Gifts - Unrestricted Corp	0.00	1,086.00	40.00	5,000.00	21.72
10-03-4560-30 Gifts - Restricted - YS	0.00	0.00	17,000.00	0.00	0.00
10-04-4573-00 Copier Income	502.47	4,527.72	4,454.37	3,500.00	129.36

Liste Library District
For the Twelve Months Ending June 30, 2023
Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
10-04-4583-00	0.00	44,664.48	42,043.40	42,000.00	106.34
10-04-4584-00	0.00	2,796.84	23,108.88	2,000.00	139.84
10-04-4585-00	282.75	2,791.25	3,886.00	8,000.00	34.89
10-05-4595-00	0.00	486.28	44.44	0.00	0.00
TOTAL UNRESTRICTED INCOME	785.22	56,352.57	90,577.09	60,500.00	93.14
TOTAL REVENUES	\$ 1,832,057.29	\$ 6,580,638.59	\$ 4,168,058.07	\$ 4,220,548.00	155.92

Lisle Library District
For the Twelve Months Ending June 30, 2023
Expenses - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
SPECIAL RESERVE EXPENSES					
MAINTENANCE AND EQUIPMENT EXPENSES					
70-20-5666-00 Facility and Campus	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00
70-65-5667-00 Security Systems	0.00	0.00	0.00	0.00	0.00
70-65-5671-00 Furniture & Equipment	0.00	0.00	0.00	0.00	0.00
70-65-5674-00 Consulting	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE AND EQUIP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>0.00</u>
RENOVATION COSTS					
70-65-5675-00 Renovation Project	227,740.13	5,036,361.50	1,822,449.91	5,200,000.00	96.85
70-65-5861-00 Interior Renovation	0.00	0.00	0.00	0.00	0.00
TOTAL RENOVATION COSTS	<u>227,740.13</u>	<u>5,036,361.50</u>	<u>1,822,449.91</u>	<u>5,200,000.00</u>	<u>96.85</u>
TOTAL SPECIAL RESERVE EXPENSES	<u>227,740.13</u>	<u>5,036,361.50</u>	<u>1,822,449.91</u>	<u>5,215,000.00</u>	<u>96.57</u>

Lisle Library District
For the Twelve Months Ending June 30, 2023
Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
ALL EXPENSES					
EMPLOYEE COSTS					
Salaries					
10-10-5603-10 Administrative - Reg. Hours	\$ 56,509.71	\$ 512,791.59	\$ 492,219.76	\$ 519,278.00	98.75
10-10-5603-20 Adult Services - Reg. Hours	40,363.89	477,494.34	534,390.83	539,621.00	88.49
10-10-5603-30 Youth Services - Reg. Hours	36,202.60	408,084.48	392,058.04	416,519.00	97.97
10-10-5603-50 Technical Services - Reg. Hour	20,380.84	236,672.77	245,999.38	347,451.00	68.12
10-10-5603-60 Circulation - Reg. Hours	33,274.54	418,286.63	453,508.34	477,131.00	87.67
Total Salaries	186,731.58	2,053,329.81	2,118,176.35	2,300,000.00	89.28
Health and Dental Ins.					
10-10-5621-10 Hosp. Ins. - Admin	5,201.96	57,704.61	44,122.35	58,835.00	98.08
10-10-5621-20 Hosp. Ins. - Adult Serv.	7,128.91	82,948.01	89,772.39	92,330.00	89.84
10-10-5621-30 Hosp. Ins. - YS	4,328.91	49,392.50	46,114.74	50,890.00	97.06
10-10-5621-50 Hosp. Ins. - Tech	2,631.74	30,302.70	30,522.48	30,998.00	97.76
10-10-5621-60 Hosp. Ins. - Circ	4,067.77	48,245.56	49,917.59	58,516.00	82.45
10-10-5622-10 Dental Ins. - Admin.	64.37	2,282.39	2,219.76	2,431.00	93.89
10-10-5622-20 Dental Ins. - Adult Serv	272.93	4,429.47	5,531.86	6,229.00	71.11
10-10-5622-30 Dental Ins. - YS	72.20	2,130.86	2,712.51	3,136.00	67.95
10-10-5622-50 Dental Ins. - Tech	(30.38)	1,376.75	1,822.85	1,849.00	74.46
10-10-5622-60 Dental Ins. - Circ	211.47	1,931.76	2,627.52	4,786.00	40.36
Total Health and Dental Ins.	23,949.88	280,744.61	275,364.05	310,000.00	90.56
Other Staff Benefits					
10-10-5646-00 Unemployment Compensation	0.00	(1,669.59)	2,399.00	4,000.00	(41.74)
10-10-5646-10 Tuition Reimbursement - Staff	0.00	0.00	0.00	0.00	0.00
Total Other Staff Benefits	0.00	(1,669.59)	2,399.00	4,000.00	(41.74)
FICA Expenses					
45-10-5625-10 FICA Expense - Admin	4,282.95	38,672.47	37,201.92	40,187.00	96.23
45-10-5625-20 FICA Expense - Adult Serv.	2,975.83	35,117.97	38,581.34	41,761.00	84.09
45-10-5625-30 FICA Expense - Youth Services	2,729.40	30,760.52	29,458.23	32,234.00	95.43
45-10-5625-50 FICA Expense - Tech Servs.	1,532.41	17,800.45	18,483.85	26,889.00	66.20
45-10-5625-60 FICA Expense - Circulation	2,330.04	29,717.48	32,746.50	36,929.00	80.47
Total FICA Expenses	13,850.63	152,068.89	156,471.84	178,000.00	85.43
IMRF Expenses					
40-10-5628-10 IMRF Expense - Admin	1,065.93	16,393.18	27,662.73	19,090.00	85.87
40-10-5628-20 IMRF Expense - Adult Servs	799.20	16,260.52	31,969.95	22,261.00	73.04
40-10-5628-30 IMRF Expense - Youth Services	647.88	12,699.88	21,737.77	15,123.00	83.98

Lisle Library District
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40-10-5628-50 IMRF Expense - Tech Servs.	403.54	8,058.73	14,977.07	9,869.00	81.66
40-10-5628-60 IMRF Expense - Circulation	494.45	10,903.57	19,999.89	13,657.00	79.84
Total IMRF Expenses	3,411.00	64,315.88	116,347.41	80,000.00	80.39
Total EMPLOYEE COSTS	227,943.09	2,548,789.60	2,668,758.65	2,872,000.00	88.75
BUILDING COSTS					
Utilities					
10-20-5650-00 Internet Service Provider	900.00	4,950.00	5,400.00	5,400.00	91.67
10-20-5651-00 INet	0.00	3,620.00	1,810.00	1,810.00	200.00
10-20-5652-00 Utilities - Phone	4,150.45	11,996.23	9,532.45	10,000.00	119.96
10-20-5653-00 Utilities - Gas	279.96	10,139.96	10,217.92	10,000.00	101.40
10-20-5654-00 Utilities - Sewer & Water	183.47	2,458.93	1,626.65	2,300.00	106.91
10-20-5655-00 Utilities - Electric	2,488.02	32,444.02	50,643.50	50,000.00	64.89
10-20-5656-00 Verizon	710.07	1,960.07	1,500.00	1,500.00	130.67
Total Utilities	8,711.97	67,569.21	80,730.52	81,010.00	83.41
Maintenance and Repairs					
10-20-5660-00 Maint Contracts - HVAC	0.00	3,750.00	5,000.00	5,000.00	75.00
10-20-5661-00 Maint Contracts - Maint. Servi	5,994.10	35,674.44	35,159.00	49,500.00	72.07
10-20-5662-00 Maint Contr. - Landscape Serv.	1,330.00	35,570.00	30,475.00	40,000.00	88.93
10-20-5663-00 Maint/Repairs-Genl repairs, Su	985.71	10,339.54	7,195.89	10,000.00	103.40
10-20-5664-00 Maint/Repairs-Non Contr. Work	19,090.61	81,790.49	56,858.61	70,000.00	116.84
10-20-5665-00 Rubbish Removal	279.44	3,347.64	3,541.43	4,000.00	83.69
Total Maintenance and Repairs	27,679.86	170,472.11	138,229.93	178,500.00	95.50
TOTAL BUILDING COSTS	36,391.83	238,041.32	218,960.45	259,510.00	91.73
OPERATING EXPENSES					
Postage and Printing					
10-25-5710-00 Postage and Shipping	499.47	3,438.11	4,010.40	5,500.00	62.51
10-25-5710-10 Printing/Spec. Serv. - Adult	3,141.82	20,881.82	16,609.57	17,000.00	122.83
10-25-5711-00 Postage Special Serv	1,500.00	10,315.96	7,171.36	8,800.00	117.23
10-25-5712-00 Printing	434.18	1,000.00	591.87	1,000.00	100.00
Total Postage and Printing	5,575.47	35,635.89	28,383.20	32,300.00	110.33
Supplies					
10-25-5713-00 Office Supplies	0.00	5,632.80	5,073.46	5,500.00	102.41
10-25-5714-00 Circ. Material Supplies	1,606.67	9,267.22	9,875.08	10,000.00	92.67
10-25-5715-00 Copier Supplies	269.21	1,845.49	1,071.37	1,900.00	97.13

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10-25-5716-00 Kitchen Supplies	1,422.49	5,000.00	4,030.77	5,000.00	100.00
10-25-5717-00 Processing Supplies	5,973.13	39,911.90	41,926.26	43,000.00	92.82
10-25-5718-00 Computer Supplies	174.00	9,598.97	8,446.97	12,400.00	77.41
Total Supplies	9,445.50	71,256.38	70,423.91	77,800.00	91.59
Other Operating Costs					
10-25-5719-00 Publishing	0.00	1,145.31	756.61	1,500.00	76.35
10-25-5722-15 Safety Deposit Box Rental	0.00	258.33	129.17	200.00	129.17
10-25-5723-00 Check Printing	0.00	0.00	402.29	500.00	0.00
10-25-5723-15 Bank Charges	377.30	4,589.93	4,325.04	6,000.00	76.50
10-25-5724-15 Local Travel	24.10	360.30	196.41	500.00	72.06
Total Other Operating Costs	401.40	6,353.87	5,809.52	8,700.00	73.03
TOTAL OPERATING EXPENSES	15,422.37	113,246.14	104,616.63	118,800.00	95.33
INSURANCE					
10-30-5750-00 Fidelity Bonds	2,100.00	4,200.00	2,100.00	2,100.00	200.00
10-30-5751-00 Property Damage (All-Peril)	0.00	59,277.10	37,499.50	46,000.00	128.86
10-30-5752-00 Notary Bond	0.00	0.00	75.00	225.00	0.00
10-30-5754-00 Workers Comp Insurance	0.00	6,514.00	7,687.50	7,000.00	93.06
TOTAL INSURANCE	2,100.00	69,991.10	47,362.00	55,325.00	126.51
CONTRACTUAL SERVICES					
10-35-5760-00 Legal Services	562.50	3,431.25	4,713.75	15,000.00	22.88
10-35-5761-00 Collection Agency	25.30	468.05	470.30	700.00	66.86
10-35-5762-00 Other Contr Services - Admin	0.00	3,820.00	1,479.00	5,000.00	76.40
10-35-5763-00 Other Contr Svcs-Tech Asst	13,494.44	131,992.45	66,038.56	95,000.00	138.94
10-35-5764-10 Other Contr Svcs - Library Wi	5,126.35	28,420.08	32,082.33	40,000.00	71.05
10-35-5765-10 Investment Agency Consultants	0.00	4,669.95	7,224.56	7,500.00	62.27
10-35-5769-00 Accounting Software	0.00	4,485.00	4,295.00	5,200.00	86.25
10-35-5770-00 Contractual - Audit Fee	0.00	9,175.00	8,900.00	9,200.00	99.73
10-35-5771-00 Payroll Service	0.00	8,500.00	7,337.12	7,900.00	107.59
TOTAL CONTRACTUAL SERVICES	19,208.59	194,961.78	132,540.62	185,500.00	105.10
PERSONNEL DEVELOPMENT					
10-40-5783-00 Dues - Staff	0.00	3,314.00	3,061.00	4,000.00	82.85
10-40-5784-00 Meetings - Staff	691.01	1,526.95	275.05	2,400.00	63.62
10-40-5785-00 Conferences - Staff	(8.50)	7,111.35	1,483.01	7,000.00	101.59
10-40-5786-00 Memorial/Tribute/Recognition	65.00	3,564.99	448.71	4,500.00	79.22
10-40-5787-00 Staff Development	0.00	2,207.28	522.42	2,500.00	88.29

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10-40-5788-00 Training (Cont Ed) - Staff	0.00	2,650.00	700.00	6,500.00	40.77
10-45-5786-70 Dues - Trustee	225.00	675.00	605.00	525.00	128.57
10-45-5787-70 Conferences - Trustees	0.00	0.00	0.00	1,000.00	0.00
10-45-5788-70 Meetings - Trustees	0.00	57.00	0.00	1,000.00	5.70
10-45-5789-70 Training-Trustees	0.00	239.97	39.98	1,000.00	24.00
TOTAL PERSONNEL DEVELOPMENT	972.51	21,346.54	7,135.17	30,425.00	70.16
EQUIPMENT COSTS					
Major Equipment					
10-48-5801-10 Polaris Maint (Corp)	0.00	58,933.57	52,095.68	55,000.00	107.15
10-48-5803-10 Technology	1,339.71	49,225.30	36,530.19	50,000.00	98.45
10-48-5804-10 Facility	3,456.59	10,000.00	5,775.99	10,000.00	100.00
Total Major Equipment	4,796.30	118,158.87	94,401.86	115,000.00	102.75
Minor Equipment					
10-48-5823-10 Minor Equip - Administration	0.00	748.86	700.00	700.00	106.98
10-48-5823-20 Minor Equip - Adult Services	35.70	721.86	704.64	700.00	103.12
10-48-5823-30 Minor Equipment - Youth	0.00	603.56	580.88	700.00	86.22
10-48-5823-50 Minor Equip - Tech Services	0.00	450.53	638.14	700.00	64.36
10-48-5823-60 Minor Equip - Circ	0.00	700.00	254.58	700.00	100.00
Total Minor Equipment	35.70	3,224.81	2,878.24	3,500.00	92.14
Equip Maint/Repairs and Rentals					
10-48-5843-00 Rental-Postage Meter	0.00	722.28	722.28	720.00	100.32
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	4,769.24	16,227.05	17,678.01	20,280.00	80.02
10-48-5846-00 Equip Maint/Repr-NonContr	0.00	1,052.64	253.93	1,000.00	105.26
Total Equip Maint/Repairs and Rentals	4,769.24	18,001.97	18,654.22	22,000.00	81.83
TOTAL EQUIPMENT COSTS	9,601.24	139,385.65	115,934.32	140,500.00	99.21
LIBRARY MEDIA					
Books					
10-50-5863-20 Literacy/ESL	171.00	3,912.80	4,162.23	8,000.00	48.91
10-50-5863-30 Books - Youth Serv	9,615.35	52,517.52	54,195.64	54,000.00	97.25
10-50-5863-50 Books - Tech Serv	0.00	0.00	0.00	0.00	0.00
10-50-5864-10 Books - Non Fiction	4,243.20	54,528.38	83,819.55	86,200.00	63.26
10-50-5865-10 Books - Adult/Teen Fiction	18,531.11	66,814.22	74,468.60	74,500.00	89.68
10-50-5867-20 Ref Books - Adult Serv	1,101.93	4,902.56	12,791.86	18,000.00	27.24
Total Books	33,662.59	182,675.48	229,437.88	240,700.00	75.89

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Databases					
10-50-5869-20 Internet Licensed DBases	12,293.38	115,824.45	85,045.59	110,000.00	105.29
10-50-5872-10 Dbases - Professional	2,157.50	8,373.06	4,754.70	10,000.00	83.73
10-50-5873-30 Dbases - Youth Serv	0.00	12,299.66	11,592.49	12,000.00	102.50
Total Databases	14,450.88	136,497.17	101,392.78	132,000.00	103.41
Audio-Visual Materials					
10-50-5890-30 A-V Matls - Youth Serv	1,160.12	14,400.66	13,308.78	15,000.00	96.00
10-50-5895-40 A-V Matls - Adult Serv	4,670.47	48,864.79	54,988.19	60,000.00	81.44
10-50-5899-20 Digital Content	1,616.38	105,000.00	92,006.01	105,000.00	100.00
Total Audio-Visual Materials	7,446.97	168,265.45	160,302.98	180,000.00	93.48
Periodicals/Doc Delivery					
10-50-5871-20 Document Delivery	85.98	24,133.31	23,225.52	24,500.00	98.50
10-50-5900-20 Periodicals - Adult Serv	1,212.75	24,897.97	30,539.20	37,500.00	66.39
10-50-5900-30 Periodicals - Youth	0.00	264.89	132.91	500.00	52.98
10-50-5900-80 Periodicals - Prof. Collection	0.00	3,319.97	2,115.97	3,000.00	110.67
Total Periodicals/Doc Delivery	1,298.73	52,616.14	56,013.60	65,500.00	80.33
TOTAL LIBRARY MEDIA	56,859.17	540,054.24	547,147.24	618,200.00	87.36
PROGRAMS AND READER'S SERVICES					
Programs					
10-60-5931-10 Programs - Adult Services	1,799.30	11,658.51	10,619.30	13,000.00	89.68
10-60-5931-30 Programs - Youth	2,216.48	11,843.75	10,141.28	12,000.00	98.70
10-60-5931-40 Online Marketing	106.38	1,028.46	937.19	1,200.00	85.71
10-60-5931-50 Community Relations	248.26	6,552.51	5,163.22	6,300.00	104.01
Total Programs	4,370.42	31,083.23	26,860.99	32,500.00	95.64
Readers Services					
10-60-5940-10 Reader Services - Adult Serv.	1,810.84	1,950.82	1,641.73	2,000.00	97.54
10-60-5940-30 Reader Services - Youth Serv.	0.00	5,735.22	3,400.70	5,500.00	104.28
Total Readers Services	1,810.84	7,686.04	5,042.43	7,500.00	102.48
TOTAL PROGRAMS AND READERS	6,181.26	38,769.27	31,903.42	40,000.00	96.92
RESTRICTED USAGE EXPENSES					
10-80-5980-80 Restricted - Gifts	655.58	2,929.43	13,739.00	16,000.00	18.31

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10-80-5981-80 Restricted - Per Capita Grant	5,490.27	44,664.48	42,043.40	42,000.00	106.34
10-80-5982-80 Interest Expense	0.00	26,150.00	16,415.29	31,000.00	84.35
10-80-5983-80 Debt Principal Payment	0.00	35,000.00	0.00	36,000.00	97.22
TOTAL RESTRICTED USAGE EXPEN	6,145.85	108,743.91	72,197.69	125,000.00	87.00
CONTINGENCY					
10-90-5999-00 Contingency	0.00	0.00	13,881.62	25,000.00	0.00
TOTAL CONTINGENCY	0.00	0.00	13,881.62	25,000.00	0.00
TOTAL EXPENSES - EXC OP TRANS	380,825.91	4,013,329.55	3,960,437.81	4,470,260.00	89.78
OPERATING TRANSFERS OUT					
10-80-5984-80 Transfer to Special Reserve	2,500.00	1,040,000.00	2,800,000.00	30,000.00	3,466.67
TOTAL OPERATING TRANSFERS O	2,500.00	1,040,000.00	2,800,000.00	30,000.00	3,466.67
TOTAL ALL EXPENSES	383,325.91	5,053,329.55	6,760,437.81	4,500,260.00	112.29

Lisle Library District
Accounts Payable - July 19, 2023

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Amazon	062623	Books, Video Games, Supplies	10-50-5865-10	Books - Adult/Teen Ficti	115.61	
			10-60-5931-10	Programs - Adult Service	36.98	
			10-50-5863-30	Books - Youth Serv	15.97	
			10-50-5890-30	A-V Mats - Youth Serv	366.99	
			10-60-5931-30	Programs - Youth	529.41	
			10-60-5940-30	Reader Services - Youth	32.97	
			10-20-5663-00	Maint/Repairs-Genl repai	151.98	
			10-25-5717-00	Processing Supplies	12.32	
			10-48-5823-50	Minor Equip - Tech Servi	57.93	
			10-25-5718-00	Computer Supplies	27.98	13.99
			10-25-5717-00	Processing Supplies		90.49
			10-25-5713-00	Office Supplies		1,243.66
			10-00-2610-00	Accounts Payable		
Amazon	070323	Books, Video Games, Supplies	10-60-5931-10	Programs - Adult Service	430.76	
			10-50-5863-30	Books - Youth Serv	62.08	
			10-50-5890-30	A-V Mats - Youth Serv	59.88	
			10-60-5931-30	Programs - Youth	16.81	
			10-60-5940-30	Reader Services - Youth	31.98	
			10-20-5663-00	Maint/Repairs-Genl repai	39.10	
			10-25-5717-00	Processing Supplies	44.96	
			10-00-2610-00	Accounts Payable		685.57
			10-50-5867-20	Ref Books - Adult Serv	366.81	
			10-25-5717-00	Processing Supplies	4.77	
			10-00-2610-00	Accounts Payable		371.58
			10-50-5864-10	Books - Non Fiction	215.03	
			10-25-5717-00	Processing Supplies	19.08	
			10-00-2610-00	Accounts Payable		234.11
B&T (L0334152)	063023	Circ & Processing	10-50-5864-10	Books - Non Fiction	93.98	
			10-25-5717-00	Processing Supplies	6.75	
			10-00-2610-00	Accounts Payable		100.73
B&T (L5443202)	063023	Books - Fiction & Processing	10-50-5865-10	Books - Adult/Teen Ficti	243.17	
			10-25-5717-00	Processing Supplies	22.26	
			10-00-2610-00	Accounts Payable		265.43
Bear Landscape	12358	Landscape Services Bear Landscape	10-20-5662-00	Maint Contr. - Landscap	1,080.00	
			10-00-2610-00	Accounts Payable		1,080.00
Caise, Mallory	062423	ALA Conference Mallory Caise	10-40-5784-00	Meetings - Staff	53.17	
			10-00-2610-00	Accounts Payable		53.17
Chicago Metro Fire	IN00411467	Fire Prevention Repairs	10-48-5845-00	Equip Maint/Repr-Contr-	1,190.00	

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Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
		Chicago Metro Fire Prevention	10-00-2610-00	Accounts Payable		1,190.00
ComEd	062623	Usage ComEd	10-20-5655-00 10-00-2610-00	Utilities - Electric Accounts Payable	3,053.80	3,053.80
Compact Disc Sourc	81123	Processing Compact Disc Source	10-25-5717-00 10-00-2610-00	Processing Supplies Accounts Payable	107.78	107.78
Compact Disc Sourc	81124	Music CDs Compact Disc Source	10-50-5895-40 10-00-2610-00	A-V Matls - Adult Serv Accounts Payable	282.33	282.33
Culligan of Wheaton	063023	Water Culligan of Wheaton	10-25-5716-00 10-00-2610-00	Kitchen Supplies Accounts Payable	58.35	58.35
Current Technologie	731994	Monthly Network Monitoring Current Technologies Corporation	10-35-5763-00 10-00-2610-00	Other Contr Srvc-Tech Accounts Payable	285.00	285.00
Dept of the Treasury	720-063023	PCORI Fee	10-10-5621-10 10-10-5621-20 10-10-5621-30 10-10-5621-50 10-10-5621-60 10-00-2610-00	Hosp. Ins. - Admin Hosp. Ins. - Adult Serv. Hosp. Ins. - YS Hosp. Ins. - Tech Hosp. Ins. - Circ Accounts Payable	18.00 42.00 15.00 9.00 27.00	111.00
EBSCO	1000211896-1	Job & Career Renewal EBSCO	10-50-5869-20 10-00-2610-00	Internet Licensed DBase Accounts Payable	2,987.00	2,987.00
EBSCO	2305894	Cancelled Title EBSCO	10-50-5900-20 10-00-2610-00	Periodicals - Adult Serv Accounts Payable	630.00	630.00
EBSCO	2400025	Chicago Sun Times EBSCO	10-50-5900-20 10-00-2610-00	Periodicals - Adult Serv Accounts Payable	605.43	605.43
FNBO - 0187	062823	File Server First National Bank of Omaha	10-48-5803-10 10-00-2610-00	Technology Accounts Payable	5,543.75	5,543.75
FNBO - 0900	062823	Conference & Cardstock First National Bank of Omaha	10-25-5714-00 10-40-5784-00 10-00-2610-00	Circ. Material Supplies Meetings - Staff Accounts Payable	53.67 325.00	378.67
FNBO - 6983	062823	AV & Programs First National Bank of Omaha	10-50-5895-40 10-60-5931-10 10-00-2610-00	A-V Matls - Adult Serv Programs - Adult Service Accounts Payable	171.86 337.00	508.86

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Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Garvey's	PINV2441705	Supplies for Circ Services Garvey's Office Products	10-25-5714-00 10-00-2610-00	Circ. Material Supplies Accounts Payable	48.03	48.03
Garvey's	PINV2445793	Scissors Garvey's Office Products	10-25-5713-00 10-00-2610-00	Office Supplies Accounts Payable	20.18	20.18
Groot	10815067T098	Rubbish Groot, Inc.	10-20-5665-00 10-00-2610-00	Rubbish Removal Accounts Payable	278.32	278.32
Hallett Movers	64705	Movers Hallett Movers	70-65-5675-00 10-00-2610-00	Renovation Project Accounts Payable	99,888.00	99,888.00
Heritage Technology	236811	Camera Maintenance Heritage Technology Solutions	10-35-5763-00 10-00-2610-00	Other Contr Svcs-Tech Accounts Payable	364.83	364.83
IHLS - OCLC	2023-1519	HR Source IHLS - OCLC	10-40-5784-00 10-00-2610-00	Meetings - Staff Accounts Payable	10.00	10.00
Ingram	063023	Books & Processing	10-50-5865-10 10-50-5864-10 10-50-5863-20 10-50-5863-30 10-50-5895-40 10-25-5717-00 10-00-2610-00	Books - Adult/Teen Ficti Books - Non Fiction Literacy/ESL Books - Youth Serv A-V Mats - Adult Serv Processing Supplies Accounts Payable	7,617.36 4,988.14 303.44 4,306.89 673.03 2,910.31	20,799.17
Innovative	INV-INC34626	Annual Maintenance Innovative Interfaces	10-48-5801-10 10-00-2610-00	Polaris Maint (Corp) Accounts Payable	51,774.28	51,774.28
Innovative	INV-INC34627	Syndetics & Novelist Innovative Interfaces	10-48-5801-10 10-00-2610-00	Polaris Maint (Corp) Accounts Payable	5,175.69	5,175.69
JanWay Company	143257	Non-Woven Tote Bags JanWay Company USA	10-25-5714-00 10-00-2610-00	Circ. Material Supplies Accounts Payable	2,065.00	2,065.00
Johnson Controls	38980804	Panic Buttons - 50% Johnson Controls Security Solutions	10-20-5664-00 10-00-2610-00	Maint/Repairs-Non Contr Accounts Payable	855.00	855.00
Kanopy	355831-PPU	Kanopy Kanopy, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	326.00	326.00
Konica Minolta Busin	287938285	C458 Usage Konica Minolta Business Solutions	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr Accounts Payable	204.75	204.75

Lisle Library District
Accounts Payable - July 19, 2023

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Konica Minolta Busin	9009420615	C227 Usage Konica Minolta Business Solutions	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr- Accounts Payable	222.92	222.92
LIMRICC PHIP Healt	070623	July Premium	10-10-5621-10 10-10-5621-20 10-10-5621-30 10-10-5621-50 10-10-5621-60 10-00-2610-00	Hosp. Ins. - Admin Hosp. Ins. - Adult Serv. Hosp. Ins. - YS Hosp. Ins. - Tech Hosp. Ins. - Circ Accounts Payable	4,856.61 8,502.69 4,845.47 2,980.38 8,519.04	
Midwest Tape	504010636	LIMRICC PHIP Health Hoopla Midwest Tape	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	4,942.32	4,942.32
Midwest Tape 7288	070323	DVDs, Blu-rays & Processing Midwest Tape (7288)	10-50-5895-40 10-25-5717-00 10-00-2610-00	A-V Matis - Adult Serv Processing Supplies Accounts Payable	1,383.19 331.00	1,714.19
Midwest Tape 7289	070323	Supplies Midwest Tape (7289)	10-25-5717-00 10-00-2610-00	Processing Supplies Accounts Payable	817.97	817.97
MJB Design	76721	50% Down Payment New Website MJB Design	10-35-5763-00 10-00-2610-00	Other Contr Srvc-Tech Accounts Payable	3,112.50	3,112.50
Murff, Laura	062523	ALA Conference Laura Murff	10-40-5784-00 10-00-2610-00	Meetings - Staff Accounts Payable	130.95	130.95
Naperville Sun	110223	Newspaper through 11/2/23 Naperville Sun	10-50-5900-20 10-00-2610-00	Periodicals - Adult Serv Accounts Payable	95.99	95.99
NCPERS	4602082023	Payroll Withholding NCPERS Group Life Ins	10-00-2638-00 10-00-2610-00	Vol. Life (NCPERS) Accounts Payable	48.00	48.00
OverDrive	23192298	Advantage OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	2,001.83	2,001.83
OverDrive	23206800	Advantage OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	2,370.40	2,370.40
RMC Imaging	2822	Microfilm Reader Annual Maintenance RMC Imaging, Inc.	10-35-5763-00 10-00-2610-00	Other Contr Srvc-Tech Accounts Payable	725.00	725.00
Stuart, Callie	070723	Reimburse Mileage Callie Stuart	10-25-5724-15 10-00-2610-00	Local Travel Accounts Payable	6.55	6.55
The Ames Library	194689	Replacement Cost Lost ILL Item	10-50-5871-20	Document Delivery	30.00	

Lisle Library District
Accounts Payable - July 19, 2023

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
		Item				
		The Ames Library	10-00-2610-00	Accounts Payable		30.00
Thomas Klise	010915	Video Games Thomas Klise / Crimson Media	10-50-5895-40 10-00-2610-00	A-V Matls - Adult Serv Accounts Payable	857.13	857.13
Thomas Klise	010916	Video Games Thomas Klise / Crimson Media	10-50-5895-40 10-00-2610-00	A-V Matls - Adult Serv Accounts Payable	121.66	121.66
Toshiba	6058568	Quarterly Photocopier Maintenance Toshiba America Business Solutions	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr- Accounts Payable	129.68	129.68
Transparent Langua	34434	Transparent Language Transparent Language	10-50-5869-20 10-00-2610-00	Internet Licensed DBase Accounts Payable	3,200.00	3,200.00
Tumbleweed Press	113838	Tumblebooks Tumbleweed Press Inc.	10-50-5873-30 10-00-2610-00	Dbases - Youth Serv Accounts Payable	2,273.70	2,273.70
					254,194.93	254,194.93

PRIOR MONTHS BILLS PAID BETWEEN JUNE 2023 AND JULY 2023			
BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.			
Check #	Vendor	Amount	
HSA	Salaries 6/15/2023	73181.94	
HSA	IL Child Support	300.00	
HSA	IL Dept. of Revenue	4791.95	
Auto W/D	Howard Simon & Associates	778.70	
HSA	EFTPS/Electronic Tax Payment 6/15/2023	27466.99	
	Fed Tax \$11717.51		
	FICA W/H \$7874.77		
	FICA Lib \$7874.71		
HSA	Salaries 6/30/2023	57225.15	
HSA	IL Child Support	300.00	
HSA	IL Dept. of Revenue	3615.90	
Auto W/D	Howard Simon & Associates	38.01	
HSA	EFTPS/Electronic Tax Payment 6/30/2023	19010.43	
	Fed Tax \$7058.62		
	FICA W/H \$5975.89		
	FICA Lib \$5975.92		
Wired	IMRF	12039.60	
	IMRF W/H \$8628.62		
	IMRF Lib. \$3410.98		
	Sub Total	198748.67	
Check #	Vendor	Description	Amount
7207	A. J. Gallagher Risk Management	Bond - K. Larson	2,100.00
7208	Adobe, Inc.	Adobe Licenses	1,379.40
7209	Allegra	Registration Cards	186.08
7210	Case Lots Inc.	Janitorial Supplies	367.30
7211	Chicago Metro Fire Prevention	Smoke Detector Test & Inspection	705.00
7212	Children's Plus Inc.	YS - Nonfiction	1,323.35
7213	Compact Disc Source	Music CDs & Processing	478.52
7214	Culligan of Wheaton	Water	98.36
7215	Current Technologies Corporation	50% Down Payment Ruckus Wireless & Maintenance	1,624.71

7216	Delta Dental - Risk	July Premium	1,912.98
7217	Xavier Duran	Program Supplies	23.97
7218	EBSCO	New York Times Book Review	85.80
7219	ELM USA Inc.	Supplies for Disc Cleaning Machine	76.99
7220	Fifth Third Bank	Programs, Meetings, Readers Services	7,894.05
7221	G & M Electrical Contractors	Electric Feed to New Sign	6,200.00
7222	Home Depot Credit Services	Misc. Maintenance Supplies	203.88
7223	Elizabeth Hopkins	ALA Conference	140.81
7224	IHLS - OCLC	Lost ILL Item	20.00
7225	Johnson Controls Security Solutions	Quarterly Billing	759.00
7226	Yolanda Kocemba	ESL for You! Teacher Stipend	57.00
7227	NCBERS Group Life Ins	Payroll Withholding	48.00
7228	Justin Procter	Reimburse Mileage	6.68
7229	Sendra Service Corp.	New Actuator Motor	2,459.21
7230	Staples Advantage	Misc. Kitchen & Copier Supplies	750.24
7231	Vanguard ID Systems	Patron Cards	1,190.60
7232	Verizon	Usage	1,369.91
7234	Warehouse Direct	Soap	259.71
7235	Village of Lisle	Monthly Internet Service	450.00
7236	Village of Lisle	Usage	141.24
7237	Children's Plus Inc.	Books	4,414.33
7238	Compact Disc Source	Music CDs & Processing	684.55
7239	Eco Clean Maintenance	Cleaning Service	2,985.00
7240	Sandy Hayes	WILLIUG Meeting	9.04
7241	Verizon	Usage	1,579.98
7243	Folding Partition Services, Inc.	Door Maintenance	550.00
		Sub Total	\$ 42,535.69
		TOTAL	\$ 241,284.36
Wire Transfer	Camosy Incorporated	Construction Draw #16 - 6/23/23	\$ 35,743.00

Monthly Circulation Report - June 2023

	Checkouts	Renewals	Jun-23 TOTALS	YTD FY 21/22	YTD FY 22/23	YTD % Change
Adult Non-Print	2,526	2,234	4,760	64,022	48,162	-24.77%
Adult Print	5,294	3,839	9,133	97,448	79,068	-18.86%
Adult Total	7,820	6,073	13,893	161,470	127,230	-21.21%
YS Non-Print	916	1,153	2,069	18,768	15,363	-18.14%
YS Print	11,252	6,239	17,491	161,298	146,849	-8.96%
Total YS	12,168	7,392	19,560	180,066	162,212	-9.92%
Digital Media						
Overdrive	4,696		4,696	44,051	50,115	13.77%
hoopla	2,268		2,268	22,923	22,538	-1.68%
Overdrive Magazines	168		168	1,294	1,675	29.44%
PressReader	454		454	4,522	6,081	34.48%
Kanopy	261		261	2,844	2,559	-10.02%
Total Digital	7,847	0	7,847	75,634	82,968	9.70%
Subtotal Print + Non-Print/Digital	27,835	13,465	41,300	417,170	372,410	-10.73%
Computer/Tech Sessions Logins	1,082		1,082	13,319	10,900	-18.16%
Database Usage/Unique Logins	6,122		6,122	45,259	47,957	5.96%
Wireless Use	971		971	4,899	5,177	5.67%
ScannX sessions/jobs	176		176	5,603	1,950	-65.20%
Museum Adventure Passes	55		55	372	394	5.91%
Total IT/Resource Sessions	8,406	0	8,406	69,452	66,378	-4.43%
Total Circulation	36,241	13,465	49,706	486,622	438,788	-9.83%
Literacy Software Usage Hours			0	39	0	-100.00%
Borrower Information	June 2023 Total	YTD 21/22	YTD22/23	YTD % Change		
New Library Cards Added	245	1,408	1,788	26.99%		
Monthly Borrowers	2,917	28,988	27,438	-5.35%		
Total # Registered Borrowers	8,803	8,216	8,803	7.14%		
InterLibrary Loans						
Materials Sent	62	719	62	-91.38%		
Materials Received	333	3,930	4,618	17.51%		
Polaris/Catalog Holds						
Holds Placed	3,084	37,001	33,691	-8.95%		
Holds Checked Out	2,366	29,927	25,788	-13.83%		

Lisle Library District - Program and Service Statistics - June 2023

Library Event Statistics										
	Library Wide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY21/22	YTD FY22/23	% Change	
Staff Facilitated Programs	Attendees	13	42	24	1	80	1,251	671	-46.36%	
		82	958	32	7	1,079	9,613	8,335	-13.29%	
		2	0			2	47	38	-19.15%	
		10	0			10	131	145	10.69%	
		6	1			7	36	38	5.56%	
Performer/Speaker/Author		49	182			231	586	777	32.59%	
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)	1					1	13	3	-76.92%	
Attendees	500					500	2,402	1,120	-53.37%	
Total Number of Programs	1	21	43	24	1	90	1,347	750	-44.32%	
Total Patrons Served by Programming	500	141	1,140	32	7	1,820	12,732	10,377	-18.50%	
Reference Questions		2,071	1,801	1,086		4,958	52,752	48,885	-7.33%	
Volunteer Hours		5.00	362.00			367.00	96.00	429.00	346.88%	
Notary Service	27					27	229	255	11.35%	
LLD Kindness Cards **		9	143			152	255	342	34.12%	
Outreach Service Statistics										
Outreach Visits		0	0	0		0	56	83	48.21%	
Patrons Served by Outreach Visits		0	0	0		0	2,330	6,120	162.66%	
Home Delivery Dates		2				2	26	26	0.00%	
Patrons Served via Home Delivery		89				89	1,050	1,133	7.90%	
Total Outreach Programs		2	0	0		2	82	109	32.93%	
Total Patrons Served with Outreach Services		89	0	0		89	3,380	7,253	114.59%	
Civic Facility Use										
Literacy/Tutoring Room Use (patron count)	20						0	26	100.00%	
Number of Outside Groups Using Meeting Space	17						77	26	-66.23%	
Patrons Entering Building	14,109						105,750	100,287	-5.17%	
Friend's Sponsored Programs	0						0	0	--	
Attendees	0						0	--	--	
Social Media Use										
Facebook (daily page consumption)	1,142						14,507	13,379	-7.78%	
Twitter Followers	1,024						872	1,024	17.43%	
Instagram Likes	525						7,914	7,613	-3.80%	
Flickr Views	3,246						60,147	69,442	15.45%	
YouTube Views	5,198						77,467	68,217	-11.94%	
eBlast Engagement *	372						N/A	3,655	--	
Total LLD App Downloads	732						517	732	41.59%	
Total LLD App Sessions	3,701						23,417	27,834	18.86%	

* eBlast Engagement statline added January 2023. ** LLD Kindness Cards reintroduced in May 2023.



July Board Report (7/13/2023)

A. Close-Out Progress Update

- Overall Close-out, Punchlist and Corrective Work is ongoing:
 - Signage repairs and painting ongoing by Camosy
 - Monitor arms for public computer tables swapped out
 - Hallett close-out complete with final invoice approval
- Added Scope status updates:
 - Added traversing wall panel installed
 - Permit approved for south lot lighting repair
 - 56" Table for 2nd floor microfiche area ordered
 - Added doors for the Lower Level AS desk ordered
- Incomplete work including:
 - Lighting Controls – due to manufacturer delays – no update from Manufacturer
 - AV Controls – due to manufacturer delays (remains Q4 of 2023)

B. Project Cost Summary – Tracking on Budget

Approved Total Project Budget: \$7.7M

Expenditures Summary					
Project Component	Concept Phase Budget (a)	Anticipated Cost Update (thru 7/13/2023)		Committed to Date (thru 7/13/2023)	
		\$	Change from Budget (\$)	Contracted (\$)	Expenditures (\$)
E-000: Land Cost					
E-000.1: Land Cost	\$0	\$0	\$0	\$0	\$0
E-000: Land Cost Total	\$0	\$0	\$0	\$0	\$0
E-100: Bond Cost					
E-100.1: Financing Costs	\$15,000	\$0	-\$15,000	\$0	\$0
E-100: Bond Cost Total	\$15,000	\$0	-\$15,000	\$0	\$0
E-200: Building Costs					
E-200.1: Building Construction	\$5,669,200	\$5,748,240	\$79,040	\$5,743,635	\$5,351,762
E-200.2: Environmental Remediation	\$0	\$39,020	\$39,020	\$39,020	\$39,020
E-200.3: Site Utilities	\$0	\$0	\$0	\$0	\$0
E-200.4: Permitting and Zoning Fees	\$60,782	\$12,500	-\$48,282	\$2,580	\$1,110
E-200: Building Costs Total	\$5,729,982	\$5,799,760	\$69,778	\$5,785,235	\$5,391,892
E-300: Soft Costs					
E-300.1: Professional Service Costs	\$924,810	\$909,893	-\$14,917	\$901,299	\$865,217
E-300.2: Fixtures, Furnishing & Equipment	\$840,000	\$868,619	\$28,619	\$836,756	\$823,716
E-300.3: Other Owner Soft Costs	\$0	\$4,977	\$4,977	\$4,977	\$4,977
E-300: Soft Costs Total	\$1,764,810	\$1,783,489	\$18,679	\$1,743,033	\$1,693,911
E-400: Contingency					
E-400.1: Owner Contingency	\$190,208	\$116,750	-\$73,458	\$0	\$0
E-400: Contingency Total	\$190,208	\$116,750	-\$73,458	\$0	\$0
Project Expenditure Totals	\$7,700,000	\$7,700,000	\$0	\$7,528,268	\$7,085,803

Variance \$ from Budget Notes (New Only):

#1 Reduced due to negotiated final change order settlement with Camosy

#2 Reduced for unused allowances

#3 +/- \$15k increase due to allocations from #1 and #2 noted above

Lisle Library District
North Main Entry Capital Improvement Project



July Board Report (7/13/2023)

Invoices sent for processing since last Board Meeting:

Categories	Invoice #	Invoice Value
E-200: Building Costs		
E-200.1: Building Construction		
Camosy	Pay App #17	\$ 27,809.00
Metal Master Roofmaster	by LLD	\$ 1,747.00
Pieper Power	875019	\$ 3,223.00
E-300: Soft Costs		
E-300.1: Professional Service Costs		
CCS International	123090-05312023	\$ 1,920.00
E-300.2: Fixtures, Furnishing & Equipment		
Hallett & Sons	64705	\$ 99,888.00
G&M - exterior sign electrical	52831	\$ 6,200.00
Grand Total		\$ 140,787.00

C. Change Order Update

Following is a list of Construction (Camosy - General Contractor) change orders. Changes from last month are noted in **RED** text.

Change Order Log Summary

Approved Change Orders:	\$ 418,682.20
Recommended for Board Approval:	\$ 0.00
Pending Change Orders:	\$ 0.00
Total:	\$ 418,682.20

Updated Change Order Log

Change Order	Current Cost	Notes
COR #1 thru #31, #33r thru #45, #47 thru #49, #51 thru #53, #55 thru #63, and #65 thru #72 – From previous Board Meetings	\$ 403,921.70	Approved as recorded in past Board meetings
COR #46 – Cost to furnish temporary handrails at north entry	\$ 4,626.00	Negotiated 50% reduction and Approved
COR #50 – Winter condition costs from concrete installer (surcharges)	\$ 5,156.00	Approved – Cost substantiated
COR #54 –Cost to install temporary entrance doors	\$ 1,498.80	Negotiated 70% reduction and Approved
COR #64 –Kone elevator storage cost	\$ 3,479.70	Negotiated 30% reduction and Approved

Camosy has agreed to an overall 50% reduction in the final three change orders (46, 54 and 64).

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: July 14, 2023

July 2023 | DIRECTOR'S REPORT

Meetings:

LLD Board of Trustees – June 21
Admin – June 23
Dept. Directors – June 30
Staff – July 3

Patron -- July 7
Staff/Admin – July 13
US Bank – July 13

Summer Read 2023

As referenced last month, the Summer Read Kick-off was a wonderfully successful event with over 500 participants. As of this report 1,366 patrons have registered; 457 adults, 70 teens, 787 kids, and 52 babies.

The most popular books for adults are *Lessons in Chemistry* by Bonnie Garmus and *Happy Place* by Emily Henry.

The most popular book for teens is *What Kind of Girl* by Alyssa B. Sheinmel.

The most popular book for kids is *Harry Potter and the Goblet of Fire* by J.K Rowling.

Summer Read 2023 runs through August 12th, so there is still a lot of time to get in summer reading and gain summer read prizes such as the Warhol-inspired glass can (adults), fun achievement charms (kids), or a Library Loot Kit (teens). Happy reading!

Staffing

The end of the fiscal year, also brings staff evaluations and important discussions between Department Directors and their employees. This fiscal year also ended with a significant retirement, an internal promotion/replacement, and another internal interview process for the YS Director position. Now that John Ferrari has been hired as the new YS Director, there is a search for his replacement as Assistant Director. John and I are coordinating this activity currently. We hope to begin interviews in the next week.

Retaining qualified, enthusiastic, and highly skilled staff is always a priority. This is especially true when hiring for leadership roles. Having a solid leadership team has kept the LLD at the forefront regarding superb patron services and programs.

VEGA/Polaris

Last month, Laura Murff, Technical Services Director, attended a conference that featured sessions on VEGA, an enhancement to Polaris, the LLD's catalog. Laura's conference summary follows her Quarterly Report in the July Board packet. Trustees

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: July 14, 2023

asked if other libraries have implemented VEGA. Below are a few libraries who have VEGA as an option on their website (118 total). As previously mentioned, VEGA is a fairly new product. The LLD has scheduled webinars on this product for staff and shall bring the findings to the Board via committee or regular meeting soon.

Waukegan Public Library, IL
Rolling Meadows Public Library, IL
Middle Country Public Library Centereach &
Selden, NY
Fauquier Public Library, VA

Livingston Parish Library, LA
London Public Library, Ontario, CA
Ames Public Library, IA
Clinton & Macomb Twp Libraries., MI

Illinois Per Capita Grant

I'm pleased to announce that the LLD has received \$44,664.48 in Illinois Per Capita Grant funds. These funds assist libraries that meet or show progress toward meeting specific library standards outlined in ILA's *Serving Our Public 4.0: Standards for Illinois Public Libraries*. The LLD applies for this grant annually and has met the requirements every year. Funds are applied to the LLD Operating/Corporate Fund and shall support budget lines such as Library Materials, Programs, Equipment, and Technology.

Respectfully submitted,

Tatiana Weinstein

July 2023 Assistant Director Report

Meetings/Virtual Meetings/Events

- Bradford- June 15
- Chicago Metro Fire Install- June 20
- AFLAC Representative- June 21
- Innovative Representative- June 22
- Interior Investments- June 23
- Electronic Recycling Pickup- June 27
- Sendra (Coil Cleaning)- June 29
- Fourth of July Parade- July 4
- Midwest Office Interiors- July 5
- Johnson Controls, Johnson Flooring, Sendra- July 7
- Metal Master, Sikich, Camosy- July 11
- Heritage- July 12
- LIRA Midyear- July 14

Meetings

Department Directors and I met with our innovative representative this month to go over updates to our current products, as well as to discuss new offerings. We discussed what products are working for us, what products are not, and how Innovative can help us further assist patrons.

The annual full membership meeting of LIRA was held on July 14th. Jackie Kilcran and I attended, topics discussed included Critical Appraisal, Surety Bond requirements, and large loss claim reports.

Facility

Several punch list items were completed over the course of the last month. These include shelving installation, tile installation, snow guard installation (roof), and finishing touches on the YS play area. I am working with Marc to close out punch list items that remain incomplete.

Sendra came out to complete previously contracted work on the West HVAC units, as well as to perform annual cleaning maintenance on the cooling coils in both the East and West end units.

Chicago Metro Fire made the appropriate remediation repairs to address issues from our April inspection. This included replacing drainage pipes for the sprinkler system, replacing sprinkler heads, and updating safety tools.

Events

The Summer Reading program continues to be a draw for patrons. Across all age groups, we currently have near 1,450 patrons registered. This surpasses last years total registration number, and the current program will still be running for another 5 weeks.

Will Savage
Assistant Director

Adult Services Quarterly Report

April-May-June 2023

April

The Library remained closed to the public through Sunday, April 9th for renovation activities. During this time, the Adult Services Department continued the hard work of organizing the collection. We had two waves of materials from storage (from our Phase 1 and Phase 2 moves) plus the materials that were already on shelf during Phase 2. Our team had to ensure all items were in order, unbox materials, and shelve appropriately. This was an incredibly intricate assignment that also required a great deal of physical labor as we unboxed heavy material and shifted the collection. Additionally, the Adult Services team moved into our permanent office space during this time. Our department was the only one to reside in temporary office spaces during both Phase 1 and Phase 2. The team was positively thrilled to finally settle into our new workroom and take the time to set up our two new service desks on the public floor.

The LLD had its “soft opening” on Monday, April 10th. Staff had the honor of welcoming patrons back to their new library. We provided quite a few tours of the new space and maintained a strong presence on the floor in order to assist patrons and answer questions. Our soft opening was followed up with the grand opening on April 22nd. Approximately 500 people attended the event. Staff in Adult Services were stationed around the building and offered information on services ranging from art prints for checkout, Gallery 777, Stay Sharp Kits, devices for checkout, and more.

The completed renovation allowed for the AS team to return to in-person programming. In April, teens were invited to participate in *World Food Taste Test: Mexico Edition* and create a DIY snow globe craft. Adults returned to in person events like Fraud Protection for Seniors, book discussions, and a window art book pages craft.

May

Both Lisa Moe and Karalyn Collazo attended the Reaching Forward conference. This annual event provides a one-day professional development experience for library staff in the Chicagoland area. Lisa and Karalyn spent the day networking with peers and attending informative sessions on topics like creating a Library of Things, Celebrating YA Lit, and Leveling Up Your Career.

Adult Services continued to offer a variety of in-person events in May. Patrons were invited to celebrate the growing season by attending *Container Gardening* and *Composting: Building Your Garden from the Ground Up*. Both events were presented by the University of Illinois Extension Master Gardeners and proved popular with 20 adults in attendance at each program.

Xavier Duran (Arts, Culture, and Education Programming Librarian and Gallery 777 Coordinator) and I were thrilled to re-open Gallery 777 in its new space after the renovation. Our first exhibit featured the works of Ellen Rottsolk, which were displayed through the end of June. Approximately 60 people attended Ellen's opening night reception on May 5th.

Literacy Librarian, Jean Demas, attended *Reading Between the Vines* on May 18th. This special event was facilitated by Literacy DuPage, one of the LLD's community partners. Jean was able to network and speak to professional peers about the resources and services offered at the Lisle Library District. Additionally, Jean later accepted a community partnership basket for the 50th anniversary of Naperville School District #203 from the parent/teacher educators at the Ann Reid Early Childhood Center, who participated in our Family Literacy/English Language Development (ELD) program with LLD.

June

The LLD celebrated the start of Summer Read with our annual Kick-Off event on June 3rd. Roughly 500 patrons attended and enjoyed treats from Stan's Donuts and Ninja Girl Coffee, browsed books for the summer season available for checkout, and registered/renewed their library cards. Our youngest guests enjoyed a giant, inflatable slide and traveling exhibits from the DuPage Children's Museum. This year's Summer Read theme is a celebration of all things Warhol and Pop Art in honor of the Warhol exhibition at the College of DuPage. Adults who read and log 4 books earn a Warhol-inspired can glass. Teens who complete the same challenge earn a Library Loot Kit, a Warhol-inspired can full of treats and crafts.

To continue the Summer Read theme, Justin Witte, director and curator of the Cleve Carney Art Gallery, presented the program: "*Andy Warhol: The American Dream*." Witte provided a sneak peek into the blockbuster Warhol exhibition at COD. Afterwards, patrons were able to browse Warhol books, films, and art prints available for checkout. Additionally, Assistant Director of Adult Services, Noelle Spicher, led two Pop Art themed craft programs in June: *Donut Pop Art* for Teens and *Pop Art Canvas Art* for adults. Both events were very well-attended. We look forward to offering more Pop Art crafts throughout the season in celebration of our Summer Read theme.

Respectfully Submitted,

Elizabeth Hopkins



Grand Opening Event



Gallery 777 Reception for Ellen Rottsolk



Summer Read Kick-Off Party



In-Person Craft Programs



Summer Read Prizes



Youth Services Quarterly Report– July 2023

I began my career at the Lisle Library District as the Junior High Coordinator in 2011 and plan to continue our Library's history of providing premier services to youth patrons and their caregivers as the new Youth Services Director.

- John Ferrari, Youth Services Director

News and Patron Communications:

- Staff have received numerous positive comments from patrons regarding the renovated youth services space. In addition to the large number of patrons returning for the first time since the renovation, staff have observed a considerable influx of first-time visitors to the library.
- YS paraprofessional Callie Stuart will be leaving the LLD after two years with the department. Ms. Stuart was a prominent on-desk presence during her time here. Her other duties included maintenance of the LLD Mini Branches, Youth Services Scavenger Hunt, and the Sidewalk Stories. We wish her the best in her future endeavors.

Programs & Community Outreach Highlights:

- The 2023 Summer Read Program kicked off on June 3, featuring donuts, coffee, a giant inflatable slide, and traveling exhibits from the DuPage Children's Museum. This year, participants are tasked with tracking their minutes weekly to earn charms and books from our book prize cart. As of writing this report (July 6), we have 763 patrons registered for the Baby and Kids Summer Read programs.
- With the renovation now complete, youth services staff have begun to transition to a new programming schedule. With access to the meeting rooms restored, department focus has shifted to the expansion of in-person programming. Youth Services staff continues to provide take-home options for patrons whose needs are better served with a take and go program offering. Below, I will provide details on all of our YS program offerings:
- Bitty Baby storytime focuses on our youngest patrons, 6 weeks to 1 year of ages. This storytime is designed to encourage interaction between babies and their caregivers, as well as other babies in attendance. This program also emphasizes the importance of modeling behavior for caregivers.

- Little Movers and Shakers storytime continues to be highly attended. For children 1 to 2 years of age, attendance numbers have required us to schedule both sides of the meeting room to accommodate the program. During June, we had 257 people attend 8 Little Movers and Shakers Storytimes.
- Toddler and Preschool storytimes have been held every Wednesday and Thursday. These storytimes are designed to encourage group interaction skills, independence, and progressively advancing literacy skills. These programs are our “next step” when children mature out of Little Movers and Shakers.
- Music and Movement storytime is a new event we introduced in May. This storytime has many elements in common with our traditional Toddler and Preschool storytimes, but with a weekly rotating set of themes promoting movement. These themes include dance, music, and yoga. This extremely popular event had 188 attendees at 4 programs in June.
- Our after-school in person programming has returned in the form of Monday Funday and Creative Connections. These art, science, and crafting programs are intended for patrons grades K-3, and 4-8, respectively. Recent projects have included Lego WeDo, Slime creation, and Andy Warhol-inspired art projects. These programs run for the first 3 weeks of each month as in person events, then are offered as a take-home project on the fourth week of each month.
- Pokémon Club is back to being held in the library and is seeing extremely high attendance numbers with both returning patrons and first-time attendees. Patrons are very excited to be back in our space for this program. We had 70 participants during 2 sessions during the month of June.
- Staff have collaborated with the Lisle Park District on a series of visits occurring biweekly to Camp Summer Quest. Staff have run a number of STEM-related programs that have been well-received and have helped drive the increased traffic we have experienced with both our Summer Read Program and general facility usage.
- Youth Volunteers have returned to service in a big way with 40 summer volunteers covering more than 300 hours of service. In addition to Summer Read Volunteers, the Lisle Library Teen Advisory Board has once again begun to hold meetings and provide great service to the library.
- The Youth Services play area has taken its final form with the completion of the final climbing wall element. Both the climbing wall and the foam blocks have added a much-needed recreational element back to our space and have been extremely well-regarded by both youth patrons and their caregivers.

- Our Penelope Rex costume storytime made a tour of the district's elementary schools to promote national library week. The visits were, as always, a source of excitement for the students and a unique way to provide outreach to students who may not yet be library regulars. The department would like to thank all the staff members who put on the costume, including Director of Adult Services Elizabeth Hopkins.

Professional Development:

- Librarians Mallory Caise and Katie McMahon attended ALA in Chicago this June. This provided both of them with extensive professional development opportunities. Including, but not limited to: panels on collection development, school readiness, mental health for school-aged patrons, and welcoming patrons on the autism spectrum into the library. The conference also provided the chance to meet and share ideas with librarians from across the country.
- YS Librarians are currently serving on the following professional committees or groups:
 - 2020 Rise: Feminist Book Project Committee
 - YALSA Committee
 - Monarch Award Selection Committee
 - Rebecca Caudill Award Selection Committee

Respectfully Submitted,

John Ferrari
Youth Services Director

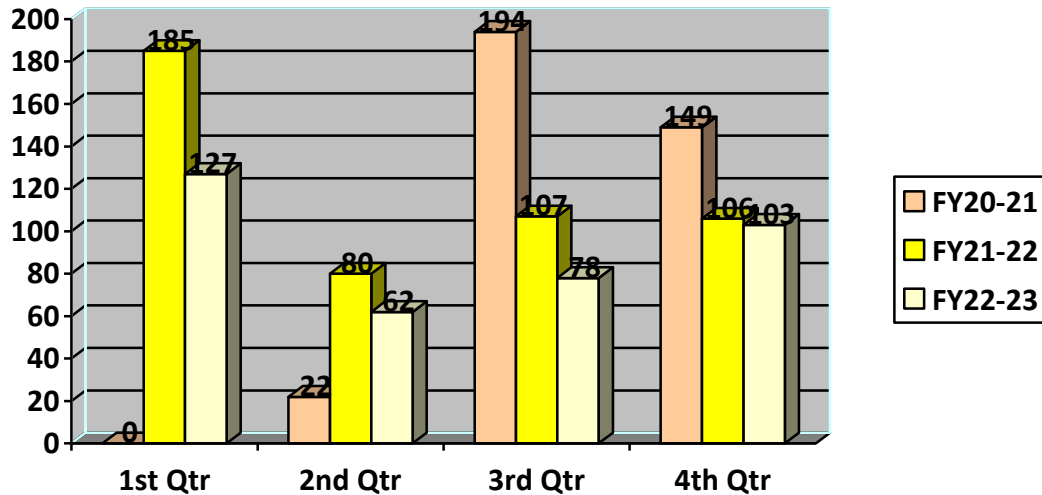
Quarterly Board Report
4th Quarter FY22/23
Circulation Services Department

July 12, 2023

Illinois License Renewal Stickers

During this quarter, 103 stickers were sold by Circulation Services (CS) staff.

Number of License Plate Stickers Sold



Please Note: CS staff began selling Illinois license renewal stickers on December 21, 2020.

Renovation and Grand Opening

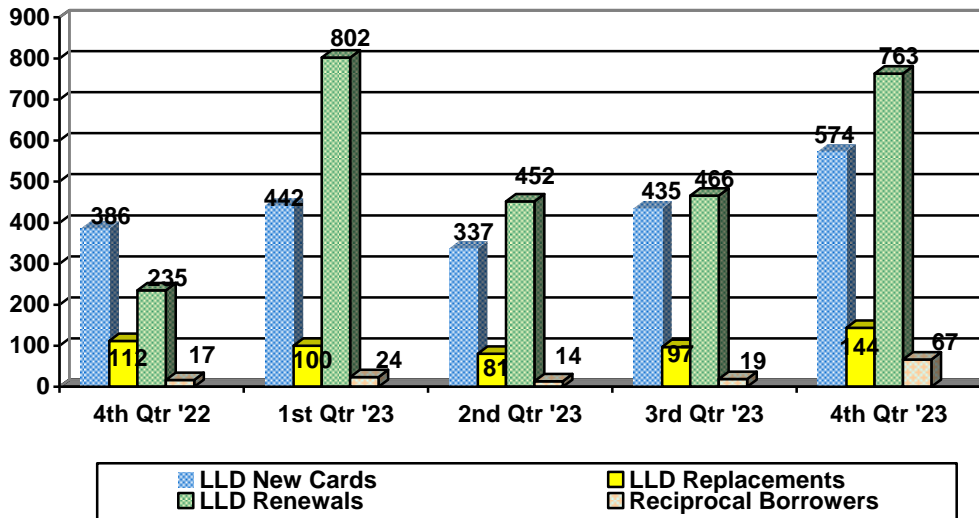
In early April, CS staff did an incredible job of unpacking, shelving, and organizing items throughout the Library. I am very proud of all of their hard work.

On April 22, during the grand opening celebration, CS staff registered new patrons, renewed LLD cards, distributed raffle tickets, assisted patrons at the self-check kiosks, and checked out many items to happy patrons. During the event, 19 patrons registered for new LLD cards and 26 LLD cards were renewed.

LLD Pick-Up Window Service

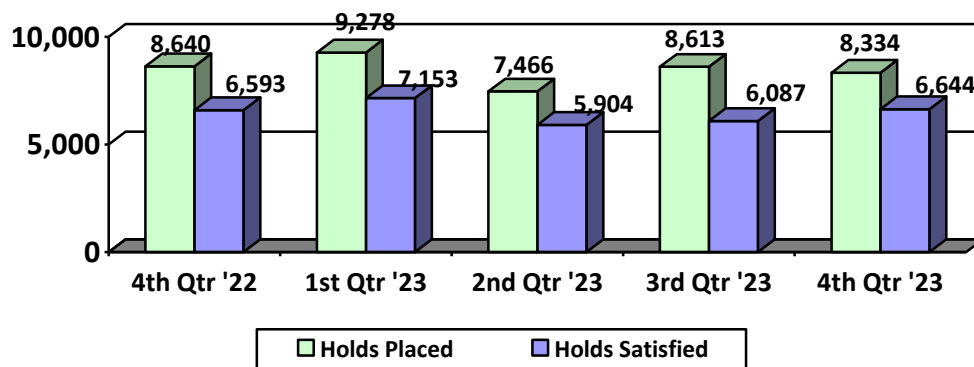
Also, on April 22, CS staff began offering pick-up window service. This program serves LLD patrons and reciprocal borrowers with valid Library barcodes. The drive-up service window is to pick-up items on hold only. It is not for returns. Stats will begin to be recorded in the July 2023 Program and Service Statistics Report.

LLD Quarterly Registrations Activity

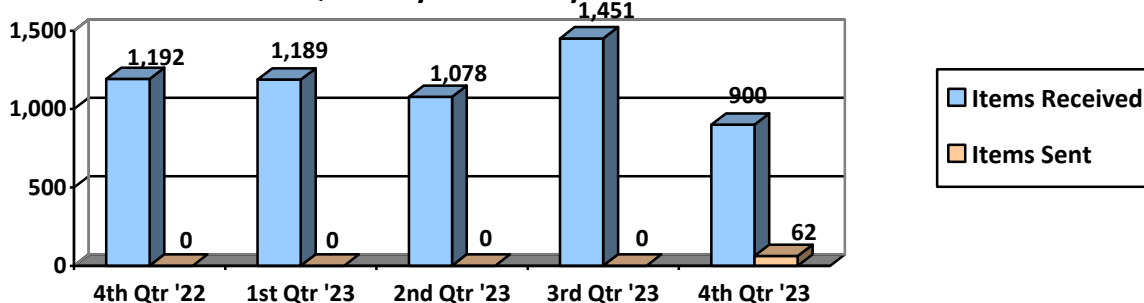


There were many new LLD card registrations this quarter. Patrons are very excited to visit the renovated Library and become new members.

LLD Quarterly Holds Activity



LLD Quarterly ILL Activity



Please Note: During the building renovation, LLD was temporarily not lending out any of our materials to other libraries. We started lending out materials again starting June 1, 2023.

Summer Read 2023 Kickoff

On June 3, many CS staff members were “on deck” to check out large numbers of items to patrons. I was on hand to register new patrons and renew LLD cards. During the event, 20 new patrons registered for LLD cards, and over 20 patrons renewed their LLD cards. CS Assistant Director Teri worked along side the Director of Adult Services handing out donuts to attendees.

WILIUG Spring Conference

In early June, IT Manager Sandy and I attended the Wisconsin Illinois Innovative Users Group’s spring conference at the new Helen Plum Library in Lombard. We received corporate updates from the company that operates Polaris, our integrated library system (ILS). We also participated in a Polaris Forum. WILIUG is always a great opportunity to share Polaris system administrator knowledge and learn some new tricks from others. We received a tour of the new Helen Plum Library, and we learned that they offer pick-up window service like us.

Reaching Forward Conference

In early May, two CS staff members attended the annual Reaching Forward Conference in Rosemont. The conference is a professional development opportunity for all library workers. CS staff participated in a Circulation Department discussion with Circulation staff from the Niles Maine District Library and the La Grange Public Library and discovered that there are similarities as well as differences to how libraries approach certain services.

ALA Annual Conference

In late June, select CS staff attended the annual ALA conference in Chicago. Some highlights included learning about the national plan to offer Wi-Fi hotspots in more public libraries and visiting the various exhibits.

Respectfully Submitted by,

Paul Hurt, Director of Circulation Services

Technical Services 4th Quarter FY2022/2023

Technical Services staff attended many interesting professional development meetings and webinars during the 4th quarter of FY2022/2023.

- Laconi Governing Board
- ALA SSFV Whole group
- Webinar: Digital Copyright
- LLD Grand Opening 2023
- Laconi TSS meeting
- UIG Conference 2023
- Lisle in Pop event
- TS RAILS meeting
- Webinar: The Publisher Playbook
- Diversity, Equity, and Inclusion in Metadata meeting
- LLD Summer Read Kick up 2023
- ALA Faceted Subject committee meeting
- ALA Annual Conference
- HR Source: New Hire Onboarding

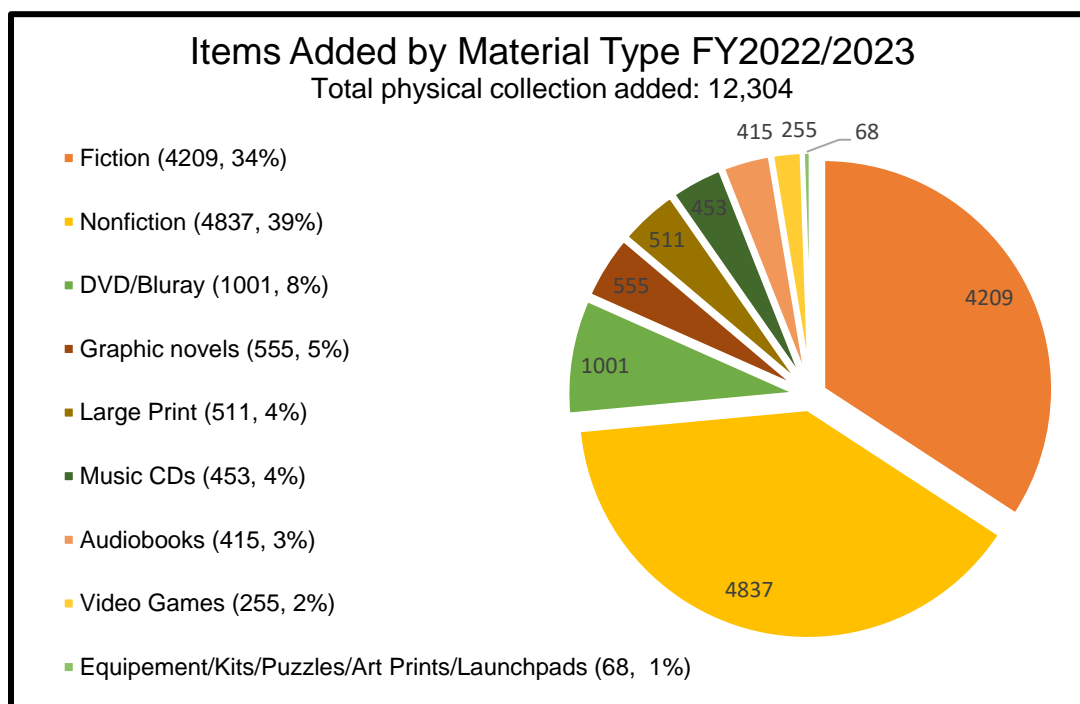
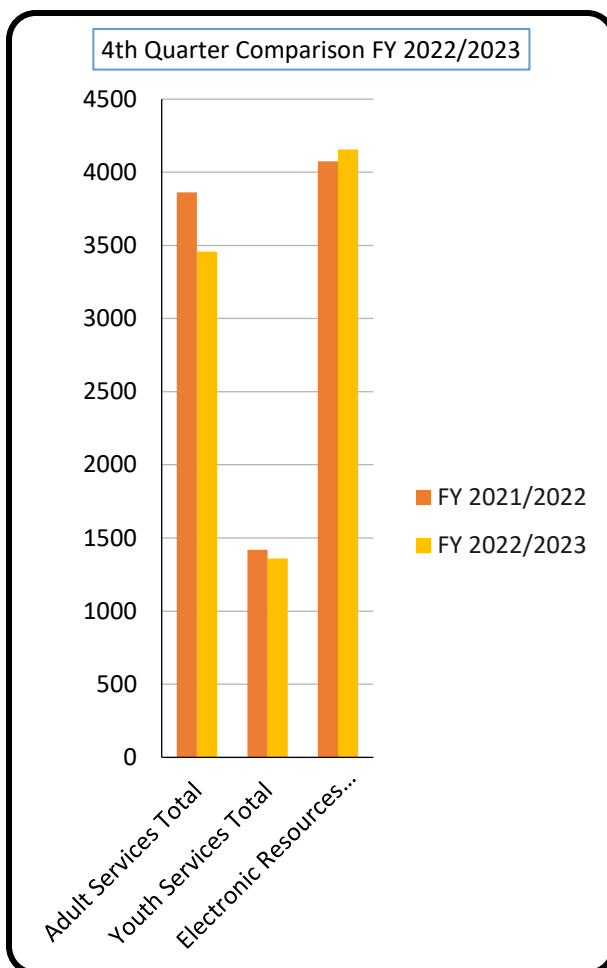
Technical Services welcomed the completion of the LLD renovation and was excited to see so many of the public come out to celebrate our Grand Opening in April. TS helped to provide tours, answer questions about the new building, and “ooh and awe” with our patrons. It was a very successful event and staff were excited to have participated.

TS staff also assisted in the Pop in Lisle events. Staff not only worked the event but cataloged and processed new Warhol prints and related materials to be available for patrons to check out. TS also assisted the Lisle Women’s Club with the bookbinding of the Lisle Hometown Heroes booklet by providing the machine, supplies, and instructions. The booklets were very popular. The library gave away over 70 paperbacks to the attending public, 8 hardback copies to the families of our heroes, and added 1 copy to library’s permanent reference collection.

Working with Adult Services, TS added four new Kindles to the collection. The new Kindles will be loaded with the complete LLD collection of purchased eBooks. The Kindles will contain curated collections by Adult Services to correspond to book group discussions, LLD events, and genre specific titles of high interest. Additionally, five new Kindles are in the process of being added to the Youth collection.

Respectfully Submitted by Laura Murff, Director of Technical Services

MATERIALS ADDED THIS QUARTER	
Adult Services Collection	
AS Fiction Books	1297
AS Non-Fiction Books	810
AS Audio/Visual	531
AS Periodicals	820
Adult Services Total	3458
Youth Services Collection	
YS Fiction Books	957
YS Non-Fiction Books	334
YS Audio/Visual	36
YS Periodicals	32
Youth Services Total	1359
Electronic Resources Collection	
EMediaLibrary MARC	487
Hoopla MARC	2726
Additional Databases	942
Electronic Resources Total	4155



Innovative User Group (IUG) Conference 2023 by Laura Murff

I was honored to be awarded a scholarship to attend the first in-person Innovative User Group conference since 2019. Innovative is the parent company of the integrated library system, Polaris, used by LLD.

I attended a pre-conference workshop to learn more about the development of LEAP, the web-based interface for Polaris. LEAP has been used by circulation and public services staff successfully during outreach since it can be accessed through the internet/browser and does not require any downloaded software. The LEAP for Technical Services bootcamp was very informative and provided new information to accurately evaluate LLD's Polaris workflow. There were also many opportunities for me to gain knowledge of the administrative side of Polaris. I was introduced to customizable settings to enhance our patron's ability to find LLD resources. There are now more options for branding our online catalog, updating language to more commonly used terms, and highlighting titles/collections for more exposure. Another goal in attending IUG was to learn more about the Vega Discover discovery layer for Polaris. Discovery layers are the next advancement in library online catalog searching and discovering. Discovery layers replace the traditional OPAC (Online Patron Access Computer) interface, which is what LLD currently uses. Vega Discover takes the traditional information contained in our catalog and adds the robustness of linked data and the semantic web. Vega Discover provides many enhancements library patrons are excited about, for example the "title rollup" which allows all formats of the same title to display on one record providing the patron all format options at a glance. There are also options for direct access to eresources from within the LLD catalog that can provide real time availability. Vega Discovery also offers tools to highlight collections within the catalog and link programs to title searches thereby connecting patrons to related library activities. Additionally, Vega Discover brings back a fully customizable children's catalog.

The conference also provides opportunities to sit down with our Innovative representatives to discuss possible upgrades, additional purchases, and voice current service concerns.

Programs attended:

- Leap Technical Services Bootcamp
- Controlling circulation: Understanding patron material limits
- Journey to the Stars: Vega LX product roadmap & vision
- Beginner's Guide to System Administration for Polaris
- Out of MARC Emerges BIBFRAME with Vega Discover
- PowerPac Adjustments: Easy changes, big results
- Vega Discover Staff Settings Refresh
- LX Starter: the rise of ILS Notices

- Fear and Loathing in Polaris: How the pandemic sharpened out SQL skills and streamlined our organization
- The Accidental Polaris System Administrator

ALA Conference 2023 – Technical Services Staff

Multiple Technical Services staff members were able to attend the annual conference this year in Chicago. Many programs attended related to the management of metadata, the difficulties maintaining the accuracy of metadata, enhancing the descriptions to provide more contact points for discovery, and the increasing need to evaluate the language and terms used. In addition to cataloging programs, Librarians also attending programs on community archives, new rules and laws affecting access to information, and social justice.

The ALA conference also provides an opportunity to interact with our vendors directly and in person. It also provides an opportunity to evaluate and compare our current services with different vendors. And possibly discover new innovations to implement at LLD.

The following programs were attended:

- OCLC cataloging community
- The Changing Standards Landscape: 16th Annual NISO/BISG Forum: A Conversation About How Book Publishing Evolves
- OCLC Transforming Metadata
- Less talk, more action: Adventures in inclusive metadata
- Making Diversity, Equity & Inclusion a Core part of Technical Services
- Preserving the Past, Providing Access and Anticipating Future Needs
- Collecting Stories from Underrepresented Communities: How to Co-create a Community Archive at Your Public Library
- Cataloging Continuing Resources: Preparing for Future Linked-Data Environment
- The Action of Inaction: Library Neutrality in the Wake of Social Justice
- Metadata Clean-up Project: Where to Start
- Small Team, Big Job: A Model for Sustainable Critical Cataloging and Reparative Description
- The Music Modernization Act and Libraries: New Opportunities for Music Collections
- Federated Authentication: Browser changes and what to expect
- Library Linked Data Strategies in Action: Institutional Linked Data Frameworks for Collections, Discovery, and Access

Resolution 23-05

A RESOLUTION AUTHORIZING THE PREPARATION
AND FILING OF THE ANNUAL BUDGET AND
APPROPRIATION ORDINANCE

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LISLE LIBRARY DISTRICT:

Section 1: That "AN ORDINANCE Adopting a combined annual budget and appropriating such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District, DuPage County, Illinois, for the fiscal year beginning July 1, 2023, and specifying the object and purposes for which such appropriations are made and the amount appropriated for each object or purpose" be filed in the office of the Lisle Library District for at least thirty (30) days prior to final action thereon, and that during such period of time, it shall be made conveniently available to public inspection.

Section 2: That at least one public hearing shall be held as to such Ordinance prior to final action thereon, notice of which shall be given in a newspaper published in the Lisle Library District at least thirty (30) days prior to the time of such hearing.

FURTHER, this Resolution shall be in full force and effect from and after the adoption as provided by law.

ADOPTED this 19th day of July, 2023, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Marjorie Bartelli, President of the LLD Board of Trustees

ATTEST:

Liz Sullivan, Secretary of the LLD Board of Trustees

STATE OF ILLINOIS)
)
COUNTY OF DUPAGE)

I, Liz Sullivan, Secretary of the Board of Trustees of the Lisle Library District, DuPage County, Illinois, do hereby certify that at a regular meeting of said Board of Trustees held on the 19th day of July, 2023, the foregoing Resolution 23-05 was duly passed by the Board of Trustees.

Liz Sullivan, Secretary of the LLD Board of Trustees
Lisle Library District
DuPage County, Illinois

DRAFT

NOTICE OF PUBLIC HEARING ON
BUDGET AND APPROPRIATION ORDINANCE
OF THE LISLE LIBRARY DISTRICT
DUPAGE COUNTY, ILLINOIS

PUBLIC NOTICE is hereby given that the Lisle Library District has cause to be prepared in tentative form a combined annual Budget and Appropriation Ordinance. A public hearing shall be held as to such Budget and Appropriation on the 20th day of September, 2023, at the hour of 6:45 p.m. at the Lisle Library District, 777 Front Street, Lisle, Illinois.

Copies of such tentative Budget and Appropriation Ordinance will be available for public inspection on the Library's website, lislelibrary.org, and at the Lisle Library District beginning August 17, 2023 during the hours of 9:30 a.m. to 9:00 p.m., Monday through Friday, Saturday, 9:30 a.m. to 5:00 p.m., and Sunday, 1:00 p.m. to 5:00 p.m. The Library will be closed on Sunday and Monday, September 3rd and 4th in observance of Labor Day.

By order of the Board of Library Trustees of the Lisle Library District, DuPage County, Illinois

Dated this 19th day of July, 2023

Marjorie Bartelli, President of the LLD Board of Trustees
Lisle Library District

ATTEST:

Liz Sullivan, Secretary of the LLD Board of Trustees
Lisle Library District

Patch

Explore Business & Residential Data

Thu, Jun 22, 2023 at 2:00 PM

<https://bit.ly/43jgTd0>

[Lisle Library District, 777 Front St, Lisle, IL, 60532](#)

Learn how to use Reference Solutions to search for jobs using specific skills, industry, and geographic location. You'll also learn how this helpful online tool allows you to locate new business opportunities, companies, and their executives and discover historical market trends.



Teen World Food Taste Test: the Philippines Edition

Tue, Jun 27, 2023 at 7:00 PM

<https://bit.ly/43jgTd0>

Sample popular snacks from around the world and rate your favorite among the contenders. This iteration's taste test: The Philippines! **Registration Required.**

Food For Thought: A Culinary Discussion Group

Thu, Jul 6, 2023 at 7:00 PM

<https://bit.ly/43VvdsS>

Lisle Library District, 777 Front St, Lisle, IL, 60532

Home chefs, join us for a culinary discussion group meeting!

Pick one cookbook to read that fits the month's theme. Choose one recipe from the book to create before we meet, and come prepared to discuss. (Pictures of your creation are welcome too!)

This month's theme is **Cookbooks inspired by TV shows or Movies.**

Visit [this link](#) to find a book from the Library's collection, or find another book that fits the month's theme.



Cookout Favorites with Chef Maddox

Sat, Jul 8, 2023 at 2:00 PM

<https://bit.ly/3NpbrPq>

Join Lisle favorite Chef Maddox for a culinary exploration of cookout favorites. Samples and recipes will be provided. Registration required.

Patch

Teen (In-Person) - Tabletop Roleplaying Game – Honey Heist!

Tue, Jul 11, 2023 at 7:00 PM

<https://bit.ly/3Js79Wk>

Want to get into tabletop roleplaying games, but don't know where to start? Join us for **Honey Heist**, where we pretend to be bears – IN DISGUISE! – trying to heist honey without getting caught. No prior experience necessary! Dice provided!



Gallery 777 Artist Reception: Joan Kalmanek

– Out of Africa

Fri, Jul 14, 2023 at 7:00 PM

Gallery 777 is proud to present the work of Joan Kalmanek, an avid photographer whose works puts dignity at the forefront. The exhibit will be displayed from July through August, but don't miss the opening night reception on Friday, July 14th at 7 PM. Meet the artist and enjoy light refreshments in the newly renovated Gallery 777! For more info on Gallery 777, email Xavier Duran: duanx@lislelibrary.org

Cuisine Quest: Southeast Asia and India

Tue, Jul 18, 2023 at 7:00 PM

<https://bit.ly/43TjTh3>

Tantalize your taste buds as Brian Michalski, Solo backpacker and educator at Endless Passport, whisks you off to Thailand, Vietnam, Cambodia, India, and more on this whirlwind tour of iconic regional cuisine and little-known delights. Brian blends firsthand anecdotes while sharing tidbits about regional agriculture and sustainability. Satisfy your cravings with take-home recipes and restaurant recommendations.



Daily Herald

Explore Business & Residential Data

Thu 6/22/2023 2:00 pm to 3:00 pm

Event URL: <https://bit.ly/3osfCI4>

Learn how to use Reference Solutions to search for jobs using specific skills, industry, and geographic location. You'll also learn how this helpful online tool allows you to locate new business opportunities, companies, and their executives and discover historical market trends.



Teen World Food Taste Test: the Philippines Edition

Tue 6/27/2023 7:00 pm to 8:00 pm

Event URL: <https://bit.ly/43jgTd0>

Sample popular snacks from around the world and rate your favorite among the contenders. This iteration's taste test: The Philippines! **Registration Required.**

Food For Thought: A Culinary Discussion Group

Thu 7/6/2023 7:00 pm to 8:00 pm

Event URL: <https://bit.ly/43VvdsS>

Home chefs, join us for a culinary discussion group meeting!

Pick one cookbook to read that fits the month's theme. Choose one recipe from the book to create before we meet, and come prepared to discuss. (Pictures of your creation are welcome too!)

This month's theme is **Cookbooks inspired by TV shows or Movies**. Visit this link to find a book from the Library's collection, or find another book that fits the month's theme.



Daily Herald

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Sat 7/8/2023 2:00 pm to 3:00 pm

Event URL: <https://bit.ly/3NpbrPq>

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**COOKOUT FAVORITES
WITH CHEF MADDOX**

Saturday, July 8 at 2PM



Teen Tabletop Roleplaying Game – Honey Heist!

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**GALLERY 777: JOAN KALMANEK
OUT OF AFRICA**



Friday, July 14 at 7PM



Cuisine Quest:
Southeast Asia and
India

Tue 7/18/2023 7:00 pm to 8:00 pm

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Chicago Tribune

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Chicago Tribune

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WITH CHEF MADDOX**

Saturday, July 8 at 2PM



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CHICAGO'S VERY OWN WGN9

Explore Business & Residential Data

Thu 6/22/2023 2:00 pm to 3:00 pm

Event URL: <https://bit.ly/3osfCI4>

Learn how to use Reference Solutions to search for jobs using specific skills, industry, and geographic location. You'll also learn how this helpful online tool allows you to locate new business opportunities, companies, and their executives and discover historical market trends.



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Tue 6/27/2023 7:00 pm to 8:00 pm

Event URL: <https://bit.ly/43jgTd0>

Sample popular snacks from around the world and rate your favorite among the contenders. This iteration's taste test: The Philippines! **Registration Required.**

Food For Thought: A Culinary Discussion Group

Thu 7/6/2023 7:00 pm to 8:00 pm

Event URL: <https://bit.ly/43VvdsS>

Home chefs, join us for a culinary discussion group meeting!

Pick one cookbook to read that fits the month's theme. Choose one recipe from the book to create before we meet, and come prepared to discuss. (Pictures of your creation are welcome too!)

This month's theme is **Cookbooks inspired by TV shows or Movies**. Visit this link to find a book from the Library's collection, or find another book that fits the month's theme.



CHICAGO'S VERY OWN WGN9

Cookout Favorites with Chef Maddox

Sat 7/8/2023 2:00 pm to 3:00 pm

Event URL: <https://bit.ly/3NpbrPg>

Join Lisle favorite Chef Maddox for a culinary exploration of cookout favorites. Samples and recipes will be provided. Registration required.



**COOKOUT FAVORITES
WITH CHEF MADDOX**

Saturday, July 8 at 2PM



Teen Tabletop Roleplaying Game – Honey Heist!

Tue 7/11/2023 7:00 pm to 8:00 pm

Event URL: <https://bit.ly/3Js79Wk>

Want to get into tabletop roleplaying games, but don't know where to start? Join us for ****Honey Heist****, where we pretend to be bears – **IN DISGUISE!** – trying to heist honey without getting caught. No prior experience necessary! Dice provided!

Gallery 777 Artist Reception: Joan Kalmanek – Out of Africa

Fri 7/14/2023 7:00 pm to 8:00 pm

Event URL: lislelibrary.org

Gallery 777 is proud to present the work of Joan Kalmanek, an avid photographer whose works puts dignity at the forefront. The exhibit will be displayed from July through August, but don't miss the opening night reception on Friday, July 14th at 7 PM. Meet the artist and enjoy light refreshments in the newly renovated Gallery 777!

**GALLERY 777: JOAN KALMANEK
OUT OF AFRICA**



Cuisine Quest:

Southeast Asia and India

Tue 7/18/2023 7:00 pm to 8:00 pm

Event URL: <https://bit.ly/43TjTh3>

Tantalize your taste buds as Brian Michalski, Solo backpacker and educator at Endless Passport, whisks you off to Thailand, Vietnam, Cambodia, India, and more on this whirlwind tour of iconic regional cuisine and little-known delights. Brian blends firsthand anecdotes while sharing tidbits about regional agriculture and sustainability. Satisfy your cravings with take-home recipes and restaurant recommendations.

Arts DuPage

[Gallery 777 Artist Reception: Joan Kalmanek – Out of Africa](#)

[Exhibition & Sale](#)

[Lisle Library District -- Gallery 777](#)

Jul 14, 2023 at 07:00 pm - 08:00 pm (Fri)

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For more info on Gallery 777, email Xavier Duran:

