

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on August 14, 2019 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois. The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT
BOARD MEETING
August 14, 2019 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak
3. Assignments for reviewing monthly accounts payable
 - a. President Hummel and Trustee Duffy reviewed the July billings in August
 - b. Secretary Swistak and Trustee Duffy will review the August billings in September
4. Consent Agenda - Action Required
 - a. Approve Minutes of the July 10, 2019 Special Board Meeting
 - b. Approve Minutes of the July 10, 2019 Board Meeting
 - c. Acknowledge Treasurer's Report, 07/31/19, Investment Activity Report, 07/31/19, Current Assets Report, 07/31/19, Revenue Report, 07/31/19, and Expense Report, 07/31/19
 - d. Authorize Payment of Bills, 08/14/19
5. Unfinished Business: Continuation of discussion regarding capital planning options; presentation
6. Committee Reports
 - a. Finance: Scheduled meeting announcement
 - b. Personnel/Policy
 - i. LLD Policy 415 recommendation
 - ii. LLD Policy 830 recommendation
 - iii. Scheduled meeting announcement
 - c. Physical Plant
 - i. HVAC recommendation
 - ii. Curb/sidewalk repair recommendation
 - iii. Offset pipe repair recommendation
 - iv. Owner's Representation recommendation
 - d. Review of the Minutes: Dissolution of Committee
7. Staff Reports
 - a. Director's Report
 - b. Assistant Director's Report
8. New Business
 - a. Approve LLD Policy 415: Volunteers - Action Required
Accept modifications to LLD Policy 415: Volunteers
 - b. Approve LLD Policy 830: Employee & Volunteer Reference/Background Checks- Action Required
Approval of new policy and forms - LLD Policy 830: Employee & Volunteer Reference/Background Checks
 - c. Approve emergency replacement of LLD air handling units - Action Required
Approval for emergency replacement of four air handling units (AHU) with costs not to exceed \$225,000.00 for replacement and with costs not-to-exceed \$50,000.00 for supplementary work related to project

- d. Approve tentative Budget and Appropriation Ordinance (B&A) - Action Required
This is a tentative Budget and Appropriation Ordinance of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District for the fiscal year beginning July 1, 2019 and ending June 30, 2020.
 - e. Accept Illinois Public Library Annual Report (IPLAR) - Action Required
Illinois public libraries are statutorily required to prepare an annual report to be submitted to the State Library as a condition of system membership. This is done via online submission of the IPLAR.
 - f. Acknowledge payment of earned/unused vacation time as required by IL Wage Payment and Collection Act (820 ILCS 115/5) - payment shall not exceed \$11,272.74, to be paid to Ginger Boskelly (September 2019).
 - g. Approve Resolution 19-06: Appointing LLD Illinois Municipal Retirement Fund (IMRF) Representative/Authorized Agent (40 ILCS 5/7-135) - Action Required
Designation of Director Weinstein as official IMRF representative | IMRF Form 2.20
 - h. Semi-annual review of executive session minutes - Action Required
Six month review of executive session minutes to release or to remain closed.
 - i. Review of executive session recordings more than 18 months old - Action Required
Six month review of executive session recordings to retain or destroy.
9. Executive Session
5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
10. Opportunity for Trustee comments (five minutes)
Bartelli, Duffy, Hummel, Larson, Norton, Sullivan, Swistak
11. Adjourn