

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on June 17, 2020 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

The Library's Meeting Room and lobby will be open to the public solely for Board Meeting business. No other area of the Library will be accessible. In accordance with Governor Pritzker's Executive Order 2020-32, all persons over the age of 2 who are medically able to tolerate a face covering (a mask or cloth face covering) must cover their nose and mouth when in the public space. Meeting attendees shall comply with social distancing guidelines and room arrangements. Due to COVID-19 limitations, citizens may provide public comment via email: library@lislelibrary.org or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record. The Library recognizes the Governor's Executive Order No. 2020-07 which suspends certain requirements of the Open Meetings Act, allowing Library Trustees to participate remotely.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT BOARD MEETING June 17, 2020 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak
3. Election of Officers - Action Required
Election of LLD President, Vice President, Secretary, and Treasurer for 12 month terms.
4. Presidential appointment of LLD standing committees
5. Assignments for reviewing monthly accounts payable
 - a. President Hummel reviewed the May billings in June
 - b. Treasurer Norton and Trustee Larson review the June billings in July - *if not possible, Board President shall sign June billings in July.*
6. Consent Agenda - Action Required
 - a. Approve Minutes of the May 13, 2020 Board Meeting
 - b. Acknowledge Treasurer's Report, 05/31/20, Investment Activity Report, 05/31/20, Current Assets Report, 05/31/20, Revenue Report, 05/31/20, and Expense Report, 05/31/20
 - c. Authorize Payment of Bills, 06/17/20
7. Committee Reports
 - a. Finance
 - b. Personnel/Policy
 - c. Physical Plant
 - d. Committee of the Whole/Budget – President to formally retire Committee
8. Executive Session
 - a. 5 ILCS 120/2(c)(5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
9. Unfinished Business
 - a. Facility options: CCS update and discussion
10. Staff Reports
 - a. Director's Report
 - b. Assistant Director's Report

11. New Business

- a. Adopt Resolution 20-01: Lisle Library District Board Members - Action Required
Annual resolution of true and correct list of current LLD Board Members
- b. Adopt Ordinance 20-01: Ordinance authorizing non-resident cards - Action Required
Annual ordinance authorizing public library non-resident cards by the tax bill method
- c. Adopt Ordinance 20-02: Meeting Date Ordinance - Action Required
Annual setting of regular Board Meetings for the Lisle Library District; two drafts to consider: *Draft I* documenting second Wednesday of the month, and *Draft II* documenting third Wednesday of the month.
- d. (If LLD Ord. 20-02 *Draft II* is adopted) Approve LLD Policy 200, Board By-Laws - Action Required
Accept modifications to LLD Policy 200, Board By-Laws
- e. Adopt Ordinance 20-03: Ordinance amending LLD Budget & Appropriate Ordinance for Fiscal Year 2019-2020 - Action Required
Amendment of LLD Budget & Appropriation Ordinance 19-03 under 75 ILCS 16/30-90 (b) authorizing the appropriation for "Maintenance & Repairs" to be decreased from \$111,240.00 to \$104,240.00 and the appropriation for ".02 Building/Maintenance Fund" be increased to 22,000.00 from \$15,000.00; not affecting the total amount appropriated in Fiscal Year 2019-2020.
- f. Adopt Resolution 20-02 : Resolution to Abolish Working Cash Fund - Action Required
Abolishment of the Working Cash Fund established under 75 ILCS 16/30-95 and to direct the transfer of any balance in the fund, including any interest that has accrued, to the Corporate Library Fund. Balance to date is \$420,893.19.
- g. Adopt Ordinance 20-04: Transfer of funds to Special Reserve Fund including Working Cash Fund monies - Action Required
Transfer of \$420,900.00 from the Corporate Library Fund to the Special Reserve Fund under 75 ILCS 16/40-50.
- h. Acknowledge payment of earned/unused vacation time as required by IL Wage Payment and Collection Act (820 ILCS 115/5) - First payment shall not exceed \$809.03, to be paid to Julie Beck. Second payment shall not exceed \$3819.60, to be paid to Mary Bannon.

12. Opportunity for Trustee comments (five minutes)

Bartelli, Duffy, Hummel, Larson, Norton, Sullivan, Swistak

13. Adjourn